

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
JUNE 25, 2024**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, June 25, 2024 at 5:45 p.m. with the following members present: Mayor Steve Babick, Mayor Pro Tem Nancy Cline, Councilmembers Jason Carpenter, Richard Fleming, Andrew Palacios, Daisy Palomo, and Rowena Watters. Also present were City Manager Erin Rinehart, Assistant City Managers Marc Guy and Chrystal Davis, City Attorney Meredith Ladd and City Secretary Chloe Sawatzky.

Councilmember Christopher Axberg was present by teleconference during the Worksession and by videoconference during the Regular Meeting.

5:45 P.M. – COUNCIL BRIEFING ROOM

*****PRE-MEETING *****

Mayor Babick called the meeting to order at 5:45 p.m.

1. Receive information and discuss Agenda.

Agenda items were reviewed. Staff responded to Council's questions.

In regard to Consent Item No. 24, Mayor Babick stated that the Mayor Pro Tempore and Deputy Mayor Pro Tempore are typically the most tenured city council members. Both positions will be filled as follows:

**Mayor Pro Tempore- Richard Fleming
Deputy Mayor Pro Tempore- Christopher Axberg**

There was a general consensus among Council members on these appointments.

The Executive Session was held following the conclusion of the Regular meeting.

*****EXECUTIVE SESSION*****

2. Council convened into Executive Session at 7:28 p.m. pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
 - **Section 551.072** to discuss certain matters regarding real property.
 - **Section 551.087** to discuss Economic Development.

3. Council reconvened in Open Session at 7:49 p.m. to consider action, if any, on matters discussed in the Executive Session. No action was taken.

*****WORKSESSION*****

4. Discuss Council Liaison And Committee Appointments.

Mayor Babick provided a list of his proposed appointments for the Council Liaisons and Committees. He reviewed the role of a Council Liaison. The positions and responsibilities were briefly discussed.

5. Discuss Scholarship For The Leadership Metrocrest Program.

Mayor Babick advised that the city typically provides two scholarships for the Leadership Metrocrest Program. He stated that one application was received from Laura Vola and asked whether any Council members would like to participate. Councilmember Jason Carpenter stated that he is interested in participating.

6. Discuss The Fiscal Year 2025 Budget Process.

Melissa Everett, Finance Director, presented this item. She provided a broad overview of the annual budget process, explained key definitions, and explained what “Additions to Base” (ATBs) are. The budget calendar was reviewed. The preliminary budget will be prepared by the end of July. The property tax rate will be set on August 6th and the budget will be adopted on September 10th. Ms. Everett explained the Truth-In-Taxation regulations.

Mayor Babick stated that in-depth discussions on the budget will be held during work sessions and at the Council Retreat. City Manager Erin Rinehart added additional information as to how staff assesses the budget needs.

Councilmember Palomo inquired whether the Community Funding budget will be increased. Mayor Babick responded that this budget is determined by overall increase to the general fund. The Community Funding Committee will review the non-profits’ applications and make recommendations to the Council for consideration.

7. Mayor And Council Reports And Information Sharing.

Elliott Reep, Emergency Management Coordinator, provided an update on the May 28th storm (straight line winds) that impacted the entire city of Carrollton. He advised that through the standby contracts already in place with debris collection companies, there has been an estimated 50,000 cubic yards of debris collected in four weeks. Mr. Reep noted this is equivalent to one-half of the bulk waste collected during the entire 2023 year. He provided an overview of current operations and stated that a temporary collection site has resulted in a recent increase in the amount of storm debris collected. It was noted that a Storm Debris FAQ page on the city’s website is available.

Council reviewed their recent activities and upcoming events.

City Manager Rinehart acknowledged Assistant City Manager Marc Guy’s last week with the City.

Worksession concluded at 7:02 p.m.

*****REGULAR MEETING 7:00 P.M.*****

Mayor Babick called the Regular meeting to order at approximately 7:09 p.m.

INVOCATION – Councilmember Daisy Palomo

PLEDGE OF ALLEGIANCE – Councilmember Rowena Watters

PUBLIC COMMENT

8. Hearing of any citizen/visitor on items listed on the regular meeting agenda. Citizens wishing to address the Council regarding items not on the posted agenda will be called to speak during the Public Forum.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Mayor Babick opened and closed the public comment period with no one wishing to speak.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary’s Office.)*

Mayor Pro Tem Cline moved to approve Consent Agenda Items 9-24 (24 as stipulated); second by Councilmember Palacios. The motion was approved with a unanimous 7-0 vote.

MINUTES

***9. Consider Approval Of The May 21, 2024 Regular Meeting Minutes.**

***10. Consider Approval Of The June 4, 2024 Regular Meeting Minutes.**

BIDS & PURCHASES

***11. Consider Approval Of The Purchase Of Palo Alto Network Maintenance From Solid Border, Inc Through An Interlocal Cooperation Act Contract With DIR In An Amount Not To Exceed \$112,673.80.**

***12. Consider Approval Of Amendment 1 To The Master License And Services Agreement With Ion Wave Technologies, LLC To Add Four (4), One (1) Year Renewals In An Amount Not To Exceed \$27,000 Annually, For A Total Contract Amount Not to Exceed \$208,000.**

- *13. Consider Approval Of RFP #24-013 For Kiosk Solutions And Services From AdComp Systems, Inc. In An Amount Not To Exceed \$84,000.00, Annually, For A Five-Year Total Of \$420,000.00.**
- *14. Consider Approval Of BID #24-043 For Traffic Signal Equipment From Various Vendors In An Amount Not To Exceed \$400,000.00 Annually, For A Total Three-Year Contract Amount Not To Exceed \$1,200,000.00.**
- *15. Consider Approval Of The Purchase Of A Water Meter Testing Bench From Ford Meter Box Company In An Amount Not To Exceed \$120,000.00.**
- *16. Consider Approval Of BID #24-048 For The Residential Street Replacement Program From B & E Concrete Paving, LLC In An Amount Not To Exceed \$2,000,000.00 Annually For A Total Three-Year Contract Amount Not To Exceed \$6,000,000.00.**

ORDINANCES

- *17. Consider An Ordinance Amending The Number Of Authorized Firefighter And Apparatus Operator Civil Service Positions Within The Carrollton Fire Department.**
- *18. Consider An Ordinance Increasing The Over Sixty-Five And Disabled Persons Exemption From \$87,000 To \$97,000 For Tax Year 2024.**
- *19. Consider An Ordinance Adopting The Restated Home Rule Charter In Accordance With The Results Of The Charter Election Held On May 4, 2024.**

RESOLUTIONS

- *20. Consider A Resolution Accepting The Investment Officer's Quarterly Report For Second Quarter Ended March 31, 2024.**
- *21. Consider A Resolution Authorizing The City Manager To Enter Into An Agreement With Amazon Business, LLC Through An Interlocal Cooperative Agreement With Omnia Purchasing Cooperative In An Amount Not To Exceed \$303,500 Annually.**
- *22. Consider A Resolution Repealing And Replacing Resolution No. 4787 And Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With DuraPlas LC To Change The Date Of Commencement Of Improvements To Real Property At 2395 Midway Road As Such Date Was Established By Resolution No. 4787 And To Change The Name Of The Company On The Agreement From DuraPlas, Inc. To DuraPlas LC, And Further Establishing A Program Of Tax Rebate Grants To The Company For The Relocation Of Its Headquarters And Manufacturing Operations To 2395 Midway Road, In Amounts Equal To Fifty Percent (50%) Of Taxes Paid To The City On The Assessed New Value Of Business Personal Property For A Maximum Term Of Three (3) Years, And A Second Grant In Amounts Equal To Fifty Percent (50%) Of Taxes Paid To The City On The Assessed New Value Of Business Personal Property And Real Property For A Maximum Term Of Three (3) Years After Issuance Of A Certificate Of Occupancy On A New Building To Be Constructed, For A Total Incentive Amount Not To Exceed \$481,284.00.**

- *23. Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With BuzzBallz, LLC, Establishing A Program Of Grants To The Company For Its Expansion At 2051 McKenzie Drive And 2161 Hutton Drive, In Amounts Equal To Fifty Percent (50%) Of Taxes Paid To The City On The Assessed New Value Of Real Property And Business And Personal Property For A Maximum Term Of Five (5) Years, For A Total Incentive Amount Not To Exceed \$242,768.00.
- *24. Consider A Resolution Appointing A Mayor Pro Tempore And A Deputy Mayor Pro Tempore.

PUBLIC FORUM

25. **Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Mayor Babick offered congratulations to the newly appointed Mayor Pro Tempore Richard Fleming and Deputy Mayor Pro Tempore Christopher Axberg.

Mayor Babick recognized Assistant City Manager Marc Guy for his service. He is retiring this week after 38 years with the City of Carrollton.

Paul Gilmore, 2808 Carriage Lane- spoke in appreciation to the City for the storm cleanup.

Sue Jepson, 1829 Green Ridge Dr.- voiced concerns over incidents with homelessness in Carrollton.

At 7:23 p.m. the Regular Meeting adjourned. Mayor Babick continued with the Executive Session.

ADJOURNMENT - Mayor Babick adjourned the meeting at approximately 7:50 p.m.

ATTEST:

Chloe Sawatzky, City Secretary

Steve Babick, Mayor