



**DRAFT Minutes  
City of Carrollton  
Planning & Zoning Commission  
June 5, 2025  
Briefing Session and Meeting**

A meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, June 5, 2025 at 6:30 p.m. in the Council Chambers at City Hall.

**Commission Members Present:**

Scott Windrow, Chair  
Greg Kramer, Vice Chair  
Mark Yarbrough  
John Powell  
Al Overholt  
Dave Hermon  
Willadean Martin

**Commission Members Absent:**

Kathleen Foster, 1<sup>st</sup> Vice Chair  
Jim Doyle

**Alternate:**

Rusty Pendleton

**Staff Members Present:**

Michael McCauley, Senior Planner  
Brett King, Director of Development Services  
Lydia Tormos, Planning Technician  
Meridith Ladd, City Attorney

Ed Green, Building Inspections  
Herb Cavanaugh, Fire Marshal  
John Romberger, Transportation Engineer  
Joseph Haefner, Asst. City Attorney

**Guests Present:**

None

*(Note: \* = designation of a motion)*

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**BRIEFING SESSION – 6:00 p.m. - COUNCIL BRIEFING ROOM**

- A. Staff gave a brief presentation on each of the items on the consent agenda. No public testimony was allowed during the briefing.

**REGULAR MEETING – CALL TO ORDER: 6:30 p.m. - COUNCIL CHAMBERS**

Chair Windrow called the meeting to order at 6:30 p.m. Meeting procedures were reviewed. He opened the floor for public comments concerning any of the consent agenda items. There were none and with no questions from the Commissioners, he opened the floor for a motion.

## PUBLIC HEARING

3. Hold A Public Hearing To Consider An Ordinance Amending The Zoning To **Establish A Special Use Permit To Allow A Smoke Shop Retailer** In An Approximately 1,800 Square Foot Space Zoned (FTC) Frankford Transit Center District And Located At 1712 West Frankford Road, Suite 106; Amending The Official Zoning Map Accordingly. **Case No. PLSUP 2025-082 CBD – Vape Shop**. Case Coordinator: Emily Offer.

Michael McCauley, Senior Planner, noted that Emily Offer is absent. He provided a location zoning map, reviewed the address, and provided a photo of the exterior of the building. He stated that there are four suites with only one currently occupied. To the west of the building is a RaceTrac and to the east there are apartments. Notifications were sent to property owners within 200 feet with no comments submitted. Staff is recommending approval with stipulations.

Chair Windrow asked if the applicant is present and would like to speak.

Applicant Nizarali (Nick) Lalani, 3616 Wyeth Dr., Carrollton, was present for questions.

Chair Windrow opened the public hearing. There were no speakers.

- *Commissioner Kramer moved to close the public hearing and approve Case No. PLSUP 2025-082 CBD – Vape Shop with stipulations; second by Commissioner Yarbrough. The motion was approved with a vote of 5-2. Commissioners Overholt and Martin opposed. (Foster and Doyle absent)*