

**Excerpt from Draft Minutes  
Planning & Zoning Commission  
Meeting of July 3, 2025**

A meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, July 3, 2025, at 6:30 p.m. in the Council Chambers at City Hall.

**Commission Members Present:**

Scott Windrow, Chair  
Greg Kramer, Vice Chair  
Kathleen Foster, 1<sup>st</sup> Vice Chair  
Jim Doyle  
Mark Yarbrough  
John Powell  
Al Overholt  
Dave Hermon  
Willadean Martin

**Commission Members Absent:**

None

**Alternate:**

Rusty Pendleton

**Staff Members Present:**

Loren Shapiro, Planning Manager  
Michael McCauley, Senior Planner  
Emily Offer, Senior Planner  
Lydia Tormos, Planning Technician

Brett King, Development Services Director  
Edward Green, Plan Review Manager  
Herb Cavanaugh, Fire Marshal  
Meredith Ladd, City Attorney  
Tom Hammons, Transportation Manager  
John Romberger, Transportation Engineer

*(Note: \* = designation of a motion)*

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Hold A Public Hearing To Consider An Ordinance Of The City Council Of The City Of Carrollton, Texas Amending Ordinance Number 1470, Otherwise Known As The Comprehensive Zoning Ordinance, By Amending Article VII. Single-Family Residential District To Amend The Dimensions For Carports. **Case No. PLZT 2025-108 CZO Carport Amendment.** Case Coordinator: Michael McCauley.

Michael McCauley, Senior Planner, presented this item. He advised this is a city-initiated request to amend Article 7 of the Comprehensive Zoning Ordinance as it relates to carports in single-family districts. He said that currently the maximum size allowed for a carport is 24x24 feet and staff is proposing to allow 24x32 feet, which would accommodate three vehicles. No comment cards were received.

Commissioner Doyle inquired if there is a height restriction on carports. Mr. McCauley responded that the height of the carport would be determined by the zoning district for attached and detached carports.

Chair Windrow opened the public hearing. There were no speakers.

- \* Commissioner Kramer moved to close the public hearing and approve Case No. PLZT 2025-108 CZO Carport Amendment; second by Commissioner Foster. The motion was approved with a vote of 9-0.***