



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The following One-Year Action Plan represents the first year of the City of Carrollton's 2015-2019 Consolidated Plan. It identifies activities to be undertaken in Program Year 2015 to address priority community needs. The Plan outlines and describes the resources available, the projects and activities to be funded and the proposed accomplishments for the 2015 program year.

The City of Carrollton has established the following housing and community development goals, objectives and outcomes to guide the use of funds for 2015-2019 program years.

- The three *Goals* will guide how the City allocates its block grant funding during the next five program years.
- The *Objectives* and *Outcomes* refer to the 2015, One-Year Action Plan. These fall under one of the three five-year goals. The objectives detail what the City intends to accomplish with the identified funding sources to meet housing and community development needs. The outcomes detail how the City will monitor the accomplishments (e.g., in terms of households assisted, facilities rehabilitated, etc).

The City expects to receive \$696,061 in CDBG funding for the 2015-2016 planning year. This funding will be used to partially fulfill the following overall, five-year goals and meet the annual objectives.

As captured in the analysis conducted for this Consolidated Plan, the City's housing needs are relatively modest. The City's community development needs, however, are much greater. As noted above, the City's infrastructure needs replacing to prevent substantial repair bills for owners. Low-income households in particular would have much difficulty affording the \$10,000 to \$15,000 it would take to pay for infrastructure improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, the City has made public infrastructure

improvements its top priority. The City will also provide funding to homeowners with rehabilitation needs and, through General Fund allocations, assist its social service organizations with needed operating dollars.

The need assessments and housing market analyses conducted to support the 2015-2019 Consolidated Plan identified two primary needs in Carrollton:

- 1) Very low income renters, who have grown in numbers in the past 5 years, have difficulty finding rental units they can afford. In 2012, an estimated 2,950 renters earned less than \$20,000 a year. These renters needed rental units priced at less than \$500/month, but less than 50 were available. This leaves a shortage of 2,900 rental units for very low income renters.
- 2) Continued challenges in aging infrastructure, which is imperative to maintain preservation of the City's housing stock. The total cost of replacing the infrastructure for the City of Carrollton is estimated at over \$2 billion dollars. Currently, the City of Carrollton's infrastructure is estimated to have a C+ rating.

The City of Carrollton has a demonstrated commitment to serving its residents with the greatest needs. To continue this commitment and in order to effectively implement the Community Development Plan, the City will dedicate an estimated \$350,000 in general fund resources to fund partners providing social services to Carrollton residents in need.

To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This system takes into account property/housing values, crime, age of housing stock, code violations and other relevant characteristics.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

One-Year (2015) Action Plan—Objectives and Outcomes

The following One-Year Objectives and Outcomes demonstrate how the City's specific activities support and achieve the three goals listed above.

Goal No. 1: Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed throughout the City. Rather than randomly address necessary repairs, the City has elected to systematically implement needed street, alley, sidewalk and water and sewer line repairs one neighborhood at a time until the entire public infrastructure in that area has been repaired or reconstructed. Once repairs have been completed the City ensures that the neighborhoods are well preserved through code enforcement activities.

Objective 1.1. (SL-3.1, DH-3.1) Continue to fund the City's NOTICE program with CDBG dollars. Update and revise existing ranking system as needed to determine priority neighborhoods for program. Complete necessary repairs to street, alley, sidewalk and water and sewer line infrastructure until the entire neighborhood is repaired or reconstructed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct all public infrastructure in two to three low and moderate income neighborhoods over the next five years.

Objective 1.2. (SL-3.2, DH-3.2) Continue to implement enhanced code enforcement with CDBG funds in neighborhoods where NOTICE repairs have been completed.

- *Outcome 1.2.* Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhood will last.

Objective 1.3. (SL-3.3) Continue to provide matching grants with general funds to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate an average of \$15,000 per year in Neighborhood Enhancement Matching Grant (NEMGP) funds. This will be matched by the community in sweat equity (volunteer work hours), donated materials, cash and labor.

Goal No. 2: Preserve and strengthen existing housing stock through various housing rehabilitation programs.

Objective 2.1. (DH-3.4) Continue to fund the City's Housing Rehabilitation program with CDBG funds to assist low to moderate income homeowners complete minor home repairs that they would otherwise be unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately 15 households each year through its Housing Rehabilitation program.

Goal No. 3: Assist local social service providers targeting low to moderate income residents.

Objective 3.1. (SL-2.1) Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.

Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Table 1 -

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Last year's accomplishments include: reconstruction of streets and sidewalks in the Carrollton Downs Phase I neighborhood, successful completion of nine Minor Home Repair projects and a total of 1,635 code enforcement actions in the CDBG target area. The City expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

Current Year's (PY 2014) Activities Include:

Analysis of Impediments to Fair Housing	\$40,000
NOTICE Carrollton Downs Phase I	\$542,738
NOTICE Jimmy Porter Park	\$15,000
Housing Rehabilitation	\$75,000
Enhanced Code Enforcement	\$58,341
Total Funds	\$731,079

To address these needs, the City proposes a Five-year strategy that focuses on preserving residential infrastructure, neighborhood stability and affordable housing. This will be supplemented by annual general fund contributions from the City to support the emergency assistance, homeless prevention and supportive services provided by nonprofit partners.

The City of Carrollton's CDBG investments have been used to make long lasting improvements to many low and moderate income neighborhoods. Last year's accomplishments include: reconstruction of streets and sidewalks in the Carrollton Downs, Phase I neighborhood, successful completion of fifteen Housing Rehabilitation projects and over 1,400 code enforcement actions in the CDBG target

area. The City expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

Analysis of Impediments to Fair Housing	\$40,000
NOTICE Carrollton Downs Phase I	\$542,738
NOTICE Jimmy Porter Park	\$15,000
Housing Rehabilitation	\$75,000
Enhanced Code Enforcement	\$58,341
Total Funds	\$731,079

Table 2 - Current Year's (PY 2014) Activities

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Leadership responsibility for the success of this program ultimately rests with the City of Carrollton and more specifically with the Community Services Division. Community Services staff assists in coordinating the efforts of the entities involved, making periodic progress reports to federal, state and local governmental bodies, providing technical assistance to local not-for-profit organizations, and encouraging involvement from the business community.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments for the PY 2015 Annual Action Plan were for the majority in support of the Plan. One comment received was not in favor of supporting Code Enforcement with Federal funds another indicated interest in developing CDBG projects in the LMI area in central Carrollton around Peters Colony and Josey Ln.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A all comments and views were included in the plan.

7. Summary

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator			Environmental Services and Community Development

Table 3 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Carrollton consulted with residents and stakeholders (e.g., social service providers, local churches, City departments and other community partners). Consultation included two public meetings to obtain citizen participation in the PY 2015 Annual Action Plan process; dialogue on Carrollton's Nextdoor social media channel; and other written communications. The process and results are described in detail in the attached summary of Citizen Input.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

As needed, the Division of Community Services provides technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

During the PY 2015 Annual Action Plan period, the City will continue to promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As detailed in the Citizen Input document (attached), homelessness is a relatively new need in the Carrollton community. The City is not formally a member of the Continuum of Care and through this planning process has begun to consider how to coordinate with the Continuum to address this emerging issue in the future.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Carrollton is not currently part of area Continuum of Care networks.

The City has expressed an interest and willingness to assist and participate in the Dallas Area Consortium on Homelessness, as well as the Denton County Consortium on Homelessness. This would be a supporting role, offering assistance to agencies that are working to mitigate homelessness in the region.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 4 – Agencies, groups, organizations who participated

2	Agency/Group/Organization	Metrocrest Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Metrocrest Services is the primary provider of nonprofit social services in the City of Carrollton. Metrocrest Services was sent the Draft Py 2015 Annual Action Plan via e-mail for comment.
3	Agency/Group/Organization	Bea's Kids
	Agency/Group/Organization Type	Services-Children Services-Education Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bea's Kids is a non-profit organization that has been serving underprivileged children. Bea's Kids was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
4	Agency/Group/Organization	Carrollton Community Gardens
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Carrollton Community Gardens/Keep Carrollton Beautiful is a non-profit organization that has been serving Carrollton with beautification, environmental responsibility and 3 community gardens. Carrollton Community Gardens/KCB was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
5	Agency/Group/Organization	Neighborhood Advisory Commission
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy Neighborhood Revitalization
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The NAC hosted a public forum attended by city staff, residents, leaders of neighborhood organizations and representatives of a local senior center. The forum consisted of a presentation about the PY 2015 Annual Action Plan and a discussion of housing and community development needs in Carrollton's LMI neighborhoods. More detail is provided in the attached Citizen Input document.
6	Agency/Group/Organization	CASA of Denton County
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Casa of Denton County was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
7	Agency/Group/Organization	CHILDREN'S ADVOCACY CENTER OF DENTON COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Childrens' Advocacy Center was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
8	Agency/Group/Organization	CHRISTIAN COMMUNITY ACTION
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Health Agency

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Christian Community Action was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
9	Agency/Group/Organization	THE FAMILY PLACE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Family Place was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
10	Agency/Group/Organization	Metrocrest Community Clinic
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Metrocrest Community Clinic was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.
11	Agency/Group/Organization	MOSAIC
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	MOSAIC was sent the Draft PY 2015 Annual Action Plan via e-mail for comment.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A; all relevant agencies and organizations were invited to participate in the PY 2015 Annual Action Plan process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 5 – Other local / regional / federal planning efforts

Narrative (optional)

Carrollton participates in joint funding of the nonprofit organizations providing services to low income residents in many municipalities in the region. This cooperative funding promotes efficient delivery of services to residents in need and recognizes that needs do not end at jurisdictional boundaries--but require regional solutions.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Carrollton and its community partners hosted two public meetings to obtain citizen participation in the PY 2015 Action Plan process.

The City of Carrollton promoted the public meetings through local print medias; social media including Carrollton's Nextdoor channel; and through direct invitations to local stakeholders. The meetings were held on June 10 and 11, 2015 at two community venues—Carrollton's Neighborhood Advisory Commission's monthly meeting and Crosby Recreation Center in South Carrollton. A total of 2 residents and stakeholders participated in the meetings.

Each public meeting included:

A brief overview of the Action Plan purpose and process;

A presentation of the allowed uses of CDBG funds;

A presentation of the location of low and moderate income (LMI) areas in the City of Carrollton;

A presentation of how the City has invested CDBG funds in LMI neighborhoods in the past; and

A discussion with attendees about housing and community development needs in Carrollton and the activities they would prioritize.

Attendees included a mix of neighborhood association leaders, members of the real estate professional community and interested residents. In addition to the public meetings, residents submitted comments about needs through the City's Nextdoor channel and stakeholders participated in interviews.

Citizens and stakeholders were also invited to comment on the draft PY 2015 Action Plan during the 30-day public comment period that began May 15 and ended July 30, 2015. A public hearing was held on July 7 with City Council where staff presented the proposed goals and objectives of the funding allocation for the 2015 Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish	3 residents attended, all English speaking. All very supportive of PY 2015 Annual Action Plan.	None	None	
2	Public Hearing	Non-targeted/broad community	7 NAC members in attendance. No community participation.	None	None	
3	Newspaper Ad	Non-targeted/broad community	Newspaper ad posted on 5/31/2015, 6/7/2015, 6/28/2015 and 7/5/2015	none	none	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	No comments received.	none	none	www.cityofcarrollton.com/cdbg
5	Internet Outreach	Non-targeted/broad community		Two responses received. 1 expressed dissatisfaction with code enforcement and did not want grant funding applied toward Enhanced Code Enforcement. 2 - Expressed interest in more CDBG programs in the LMI area in Central Carrollton around Peters Colony Rd. & Josey Ln	none	www.nextdoor.com/carrollton

Table 6 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

This section discusses the resources that will be used to meet the goals of the 2014-2018 Five-year Consolidated Plan. These resources are financial, involve partnership opportunities, and include ability to leverage additional funds.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	696,061	0	0	696,061	0	

Table 7 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In exchange for the funding, the agencies and organizations work closely with the City in the provision of social services to all citizens in need. The close partnership the City has with each agency grows with each year of collaboration. Staff that is employed as part of CDBG grant administration and planning activity provide technical, referral and capacity building assistance for the agencies on an ongoing basis.

The list below identifies some of the principal partners for the City's priority funding and service development:

- Bea's Kids
- CASA of Denton County
- Children's Advocacy Center for Denton County
- Christian Community Action
- The Family Place
- Habitat for Humanity
- Keep Carrollton Beautiful/Carrollton Community Gardens
- Launchability
- Metrocrest Community Clinic
- Metrocrest Services
- MOSAIC
- PediPlace

The City meets with all of its partners on an as-needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not intend to use publicly owned land or property to fulfill the goals of the 2014-2018 Five-year Consolidated Plan.

Discussion

Please see above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Goal 1. Improve Neighborhood Infrastructure	2014	2018	Non-Housing Community Development			CDBG: \$543,720	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 575 Persons Assisted
2	Goal 2. Enhance Code Enforcement	2014	2018	Non-Housing Community Development	2014-2018 NOTICE Priority Neighborhoods	Housing and Neighborhood Improvements	CDBG: \$58,341	Buildings Demolished: 5 Buildings Housing Code Enforcement/Foreclosed Property Care: 1500 Household Housing Unit
3	Goal 3. Provide Neighborhood Matching Grants	2014	2018	Non-Housing Community Development		Housing and Neighborhood Improvements		
4	Goal 4. Preserve Existing Housing Stock	2014	2018	Affordable Housing Non-Housing Community Development		Housing and Neighborhood Improvements	CDBG: \$79,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Goal 5. Assist Service Providers	2014	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services/Social Supports		Homelessness Prevention: 15000 Persons Assisted
6	Promote Economic Development	2014	2018	Non-Housing Community Development				Facade treatment/business building rehabilitation: 5 Business

Table 8 – Goals Summary

Goal Descriptions

1	Goal Name	Goal 1. Improve Neighborhood Infrastructure
	Goal Description	As captured in the analysis conducted for this Consolidated Plan, the City's housing needs are relatively modest. The City's community development needs, however, are much greater. As noted above, the City's infrastructure needs replacing to prevent substantial repair bills for owners. Low-income households in particular would have much difficulty affording the \$10,000 to \$15,000 it would take to pay for infrastructure improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, many of which are minority-concentrated, the City has made public infrastructure improvements its top priority. In addition, the City will provide capital funding for materials and specialized labor for neighborhood revitalization in LMI target neighborhoods. To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This system takes into account property/housing values, crime, age of housing stock, code violations and other relevant characteristics to determine which neighborhoods have the greatest needs and would benefit the most from community investment.

2	Goal Name	Goal 2. Enhance Code Enforcement
	Goal Description	Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhood will last.
3	Goal Name	Goal 3. Provide Neighborhood Matching Grants
	Goal Description	Continue to provide matching grants to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.
4	Goal Name	Goal 4. Preserve Existing Housing Stock
	Goal Description	Low-income households in particular would have much difficulty affording the \$3,000 to \$10,000 it would take to pay for housing improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, many of which are minority-concentrated, the City has made it their priority to continue to fund the City's Housing Rehabilitation program which includes People Helping People, Minor Home Repair and Emergency Repair projects to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford.
5	Goal Name	Goal 5. Assist Service Providers
	Goal Description	Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.
6	Goal Name	Promote Economic Development
	Goal Description	Continue to allocate a portion of the City's General Fund toward grants to maintain and enhance aging retail spaces through the Retail Redevelopment program.

Table 9 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

AP-35 Projects – 91.220(d)

Introduction

This section details the projects proposed for the 2015-2016 program year.

#	Project Name
1	Enhanced Code Enforcement
2	HOUSING REHABILITATION
3	N.O.T.I.C.E. - Infrastructure
4	N.O.T.I.C.E. - Neighborhood Revitalization Projects

Table 10 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities for Program Year 2015 are based on identification of the greatest needs in Carrollton, as described in the MA and NA sections of the Consolidated Plan. These include aging infrastructure and aging housing stock. In Program Year 2015, the City of Carrollton will allocate a total of \$696,061 in CDBG funds to meet these objectives. The specific allocation of those funds is as follows:

- 78% or \$543,720 dedicated to physical improvements to the infrastructure within Carrollton Downs Neighborhood
- 2% or \$15,000 dedicated to physical improvements to parks and/or special projects in completed NOTICE Neighborhoods located in the CDBG target area – Rhoton Park walkway and lighting project
- 11% or \$79,000 dedicated to the development of the City's Housing Rehabilitation Program which includes Minor Home Repair, Emergency Repair and People Helping people activities.
- 8% or \$58,341 for Enhanced Code enforcement in the CDBG Targeted area.

Projects

AP-38 Projects Summary

Project Summary Information

Table 11 – Project Summary

1	Project Name	Enhanced Code Enforcement
	Target Area	
	Goals Supported	Goal 2. Enhance Code Enforcement
	Needs Addressed	Housing and Neighborhood Improvements
	Funding	CDBG: \$58,341
	Description	To pay salary and benefits for code enforcement officer dedicated to designated CDBG target areas in Carrollton.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,500 Carrollton households will benefit from CDBG Enhanced code enforcement activities.
	Location Description	2014-2018 CDBG Target Areas.
	Planned Activities	Monitoring and enforcement of residential land use codes.
2	Project Name	HOUSING REHABILITATION
	Target Area	
	Goals Supported	Goal 4. Preserve Existing Housing Stock
	Needs Addressed	Housing and Neighborhood Improvements
	Funding	CDBG: \$79,000

	Description	Funding for owner occupied unit home repair for low to moderate income residents. Program includes emergency repair, minor exterior repair and people helping people volunteer projects for qualifying homeowners.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	Twenty families are expected to benefit from home rehabilitation projects each year.
	Location Description	Locations will vary depending on where residents' homes are located in the City.
	Planned Activities	Emergency repair, minor exterior repair and people helping people volunteer projects for qualifying homeowners. Due to better identification and outreach of the Minor Home Repair Program a higher number of housing rehabilitation projects was completed by staff. And an additional \$15,000 to be redirected from unspent administrative funds due to cost savings and staff vacancies to the repair program.
3	Project Name	N.O.T.I.C.E. - Infrastructure
	Target Area	
	Goals Supported	Goal 1. Improve Neighborhood Infrastructure
	Needs Addressed	Neighborhood Infrastructure Improvements
	Funding	CDBG: \$543,720
	Description	Physical improvements to the infrastructure within Carrollton Downs Neighborhood.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	150

	Location Description	Carrollton Down Neighborhood, located within the 2014-2018 CDBG Target Areas, which includes 1000 block of Hersey Dr., 2300 & 2400 blocks of Sparling Way, 2400 & 2500 Towerwood, 2300 & 2400 Misty Way & 2300 & 2400 Ridgedale Dr.
	Planned Activities	Replace water and sewer lines, sidewalks, alleys and streets.
4	Project Name	N.O.T.I.C.E. - Neighborhood Revitalization Projects
	Target Area	
	Goals Supported	Goal 1. Improve Neighborhood Infrastructure
	Needs Addressed	Neighborhood Infrastructure Improvements
	Funding	CDBG: \$15,000
	Description	Complement to N.O.T.I.C.E. Infrastructure projects that include neighborhood revitalization efforts in local parks or other neighborhood initiated special projects.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Rhoton Park located within the 2014-2018 CDBG Target Areas.
	Planned Activities	Replacement of aging walking path and lighting in park.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

During the 2015 Action Plan year, CDBG funding for the NOTICE program will be allocated to CDBG-eligible priority neighborhoods. Neighborhoods receiving improvements are ranked according to infrastructure needs.

For the 2014-2018 Consolidated Plan, low and moderate income (LMI) areas were identified based on the 2008-2012 and 2012 American Community Survey (ACS) and the 2014 HUD LMI categories.

The calculation used to identify LMI areas was: 1) Determine average household size by Census tract using 2012 ACS; 2) Determine the LMI ceiling by tract, which is 80% of the median family income limit closest to the tract-level average family size; 3) Using household income distribution data from the ACS, determine the number of households in the tract that earn less than the LMI ceiling; 4) Calculate the proportion of the tract's households that the LMI households represent. If 42.5% or more, the tract is a LMI tract. The LMI tracts are shown in the Grantee Unique Appendices. The first map identifies the LMI tracts in Carrollton. The second map shows the proportion of LMI households for all tracts.

During the 2015 Action Plan year, the City of Carrollton will allocate funding geographically toward the Carrollton Downs neighborhood, in Census tract 137.15, block group 1. This neighborhood is a minority-concentrated area.

The appendix also shows where minority concentrated tracts are located. These are based on the following definition: A minority concentrated area is any neighborhood or Census tract in which: 1) The percentage of households in a particular racial or ethnic minority group is at least 20 percentage points higher than the percentage of that minority group for the housing market areas; 2) The total percentage of minority persons is at least 20 percentage points higher than the total percentage of all minorities in the housing market areas as a whole; or 3) If a metropolitan area, the total percentage of minority persons exceeds 50 percent of its population. The housing market area is the region where it is likely that renters and purchasers would be drawn for a particular housing project. Generally the housing market area is the county.

Geographic Distribution

Target Area	Percentage of Funds
2014-2018 NOTICE Priority Neighborhoods	89

Table 12 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Neighborhoods receiving improvements are ranked according to infrastructure needs and LMI status. Many of these neighborhoods are also minority concentrated areas.

Discussion

Please see above

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

This section summarizes the affordable housing goals for the PY 2015 Action Plan

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 13 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 14 - One Year Goals for Affordable Housing by Support Type

Discussion

Please see above

AP-60 Public Housing – 91.220(h)

Introduction

This section is not applicable, as Carrollton does not have a public housing authority.

Actions planned during the next year to address the needs to public housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section describes the activities planned during the PY2015 program year to address the needs of persons who are homeless and other non-homeless special needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Outreach to persons experiencing homelessness is done through the City's partners, primarily Metrocrest Services and Christian Community Action. Carrollton allocates a portion of general funds each year to supporting these organizations and their efforts to prevent homelessness and provide needed services to the homeless population. The needs of persons who are homeless are assessed routinely as part of program provision.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue to partner with Metrocrest Services, who will provide the following services:

- Case Management
- Thorough assessment and evaluation of individual needs. Monitoring individuals as they move from homelessness to transitional housing to permanent housing
- Prevention
- Rent/Mortgage assistance
- Utility assistance
- Education and training on budgeting and financial management
- Supportive Services
- Emergency financial assistance
- Rent/Mortgage assistance
- Counseling and/or advocacy
- Medical/Dental/Vision assistance
- Emergency food assistance
- Emergency clothing assistance
- Emergency shelter assistance
- Employment assistance
- Transportation assistance
- Minor home repair

- Programs: holiday food and gifts
- Education
- Job counseling
- Employment skills training
- Tax preparation assistance
- Money management classes
- Summer camp
- Information and referral to various programs
- Seasonal programs: school supplies and school shoes

The above-mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Please see above.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Please see above.

Discussion

Please see above.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated

Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

This section describes the City's plan to address barriers in affordable housing identified in the 2007 Analysis of Impediments to Fair Housing Choice (AI). The City plans to update the AI in 2015. The City's actions to address fair housing barriers will be modified to reflect any new barriers identified in the updated AI.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The 2007 AI found no overt barriers to the development of affordable housing in Carrollton. There was no evidence that the City's zoning regulations, building codes, lot size limitations, development fees or tax rates have a significant adverse effect in the provision of affordable housing in Carrollton.

Carrollton has traditionally been a proponent of residential growth and of affordable housing. Impact fees are limited to new development citywide and are reasonable in rate; there are no “slow growth” or “no growth” ordinances in effect; and the current Zoning Ordinance allows for residential construction of single-family homes with a minimum dwelling unit area of 1,200 square feet and multi-family units with a minimum floor area of 600 square feet. Under the Ordinance, a minimum of a 5,000 square foot lot is allowed. This allowance is important especially as the City begins to address the challenge of in-fill housing in older neighborhoods across the community.

Carrollton's subdivision regulations provide for standard infrastructure and do not vary from area to area unless specified in a Planned Development (PD) or in more restrictive zoning districts. In these cases, more restrictive development standards may apply with regard to setbacks and masonry requirements.

As long as building code requirements are met, most housing types can be built in Carrollton. The Zoning Ordinance allows for single-family, duplex, triplex, quadraplex, townhouse, mobile home, apartment, extended-stay hotels and boarding house development.

Discussion

Please see above.

AP-85 Other Actions – 91.220(k)

Introduction

This section reports additional efforts the City will undertake during the 2015-2016 program year to address residents' housing and community development needs.

Actions planned to address obstacles to meeting underserved needs

Limited funding and resources to address the most complicated situations (e.g., chronically homeless) are the primary obstacles to meeting underserved needs in Carrollton. The City will allocate approximately \$350,000 in general fund dollars to its social service partners to help meet the basic unmet needs of residents, including food, medical care, clothing and emergency housing assistance.

Actions planned to foster and maintain affordable housing

Housing actions will be accomplished through existing efforts to preserve affordable housing through neighborhood and housing unit improvement programs (NOTICE, Housing Rehabilitation).

Actions planned to reduce lead-based paint hazards

Mitigating lead based paint hazards will mostly be accomplished through lead paint testing and, if lead is found, abatement through the Minor Home Repair program.

The City will also provide information to all program applicants regarding the hazards of lead based paint and display and distribute materials (in English and Spanish) on lead based paint hazards during annual community events.

Actions planned to reduce the number of poverty-level families

In addition, the Division of Community Services will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

Actions planned to develop institutional structure

The City will promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

Actions planned to enhance coordination between public and private housing and social service agencies

Please see above.

Discussion

Please see above.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Attachments

Grantee Unique Appendices



