

City of Carrollton

1945 E. Jackson Road
Carrollton, TX 75006



REGULAR WORKSESSION & MEETING

Tuesday, May 26, 2026

5:45 PM

CITY HALL, 2nd Floor

City Council

Mayor Steve Babick
Mayor Pro Tem Christopher Axberg
Deputy Mayor Pro Tem Daisy Palomo
Councilmember Jason Carpenter
Councilmember Richard Fleming
Councilmember Lisa Sutter
Councilmember Nancy Cline
Councilmember Rowena Watters

*****PRE-MEETING / EXECUTIVE SESSION*******5:45 P.M. – COUNCIL BRIEFING ROOM**

1. Receive **information and discuss agenda.**
2. Council will convene in **Executive Session** pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct regarding confidential communication with the City Council.
3. Council will **reconvene in open session** to consider action, if any, on matters discussed in the Executive Session.

*****WORKSESSION*****

4. Receive **Update From The Metrocrest Hospital Authority.**
5. **Mayor And Council Reports And Information Sharing.**

*****REGULAR MEETING 7:00 PM*******INVOCATION - Councilmember Rowena Watters****PLEDGE OF ALLEGIANCE - Deputy Mayor Pro Tem Daisy Palomo****PRESENTATIONS**

6. Present **Proclamation Naming May As Building Safety Month in Carrollton**

CITIZEN COMMENT

7. **Citizen Comment is the opportunity for citizens/visitors to speak on items listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items not on the posted meeting agenda will have the opportunity to speak during the Public Forum.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of the Consent Agenda and require no deliberation by the Council. Council may approve all items in this section with a single vote. Each Council member has the prerogative of removing an item from this section so that it may be considered separately. Contracts and agreements are available upon request.)*

MINUTES

- *8. Consider **Approval Of The April 21, 2026 Regular Council Meeting Minutes.**
- *9. Consider **Approval Of The May 12, 2026 Regular Council Meeting Minutes.**

CONTRACTS & AGREEMENTS

- *10. Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One Trantex Pre-Melter Trailer From Centerline Supply Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$187,292.89.**
- *11. Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One 2027 International HV607 Digger Derrick From Southwest International Trucks Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$334,943.22.**

- *12.** Consider Authorizing The City Manager To Enter Into A Community Funding Grant Agreement With Christ Community Connection, Inc, In An Amount Not To Exceed \$1,000.00.
- *13.** Consider Authorizing The City Manager To Enter Into An Agreement With Concord Commercial Services, Inc. Pursuant To Competitive Sealed Proposal (CSP) #26-021 For McInnish & Josey Ranch Restroom Improvements In An Amount Not To Exceed \$364,455.45.
- *14.** Consider Authorizing The City Manager To Enter Into An Agreement With Robert Half International, Inc. For Temporary Accounting Services Through The Houston-Galveston Area Contract Purchasing Cooperative In An Amount Not To Exceed \$200,000.00.
- *15.** Consider Authorizing The City Manager To Approve A Design Contract With LJA ENGINEERING, INC., For The Preparation Of Engineering Plans For The 2022 Bond - Streets Group A Project In An Amount Not To Exceed \$1,813,330.00.
- *16.** Consider Authorizing The City Manager To Approve Payment To The City Of Lewisville, Texas For Reimbursement Of Expenditures Related To Supplemental Pavement On Carrollton Parkway In An Amount Not To Exceed \$354,138.77 Pursuant To An Existing Interlocal Agreement.
- *17.** Consider Authorizing The City Manager To Enter Into An Agreement With Advanced Water Well Technologies Through An Interlocal Agreement With BuyBoard Purchasing Cooperative For The Repair Of A Groundwater Well In An Amount Not To Exceed \$119,408.25.

RESOLUTIONS

- *18.** Consider A Resolution Accepting The Investment Officer's Quarterly Report For Second Quarter Ended March 31, 2026.
- *19.** Consider A Resolution Authorizing The City Manager To Execute An Agreement Between The City Of Carrollton, Texas, And The City Of Dallas, Texas, As Fiscal Agent, And Various Other Dallas County Cities Providing For The 2025 Byrne Justice Assistance Grant Program Award Agreement.
- *20.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute Contract Amendment No. 5 With Walter P. Moore And Associates, Inc., For the Citywide Flood Mapping Study In An Amount Of \$36,700.00, Increasing The Total Amount Not To Exceed \$1,057,460.00.

***21.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With IVC TEXAS, LLC For The Renovation Of 2652 Old Denton Road In An Amount Not To Exceed \$107,990.

***22.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute Contract Amendment No. 3 With MESA Design Associates, Inc., For Additional Design Services On The Woodlake Lake Enhancements Project In An Amount Of \$4,580.00, Increasing The Total Amount Not To Exceed \$274,065.00.

OTHER BUSINESS

***23.** Consider Ratification Of Emergency Repairs By Ruts Construction To The Sanitary Sewer Line Located In Two Worlds Subdivision In An Amount Not To Exceed \$243,835.33.

PUBLIC FORUM

24. Public Forum is the opportunity for citizens/visitors to speak on items not listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items on the posted meeting agenda will have the opportunity to speak during the Citizen Comment.

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ADJOURNMENT

CERTIFICATE - I certify that the above agenda giving notice of meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 19th day of May 2026 at 5:00pm.



Chloe Sawatzky, City Secretary

This building is wheelchair accessible. To request accommodations or sign language interpretive services, please contact the City Secretary's Office at least 72 hours in advance by email at citysecr@cityofcarrollton.com or by phone at 972-466-3001. The City of Carrollton provides opportunities and services without regard to race, color, age, national origin, religion, sex, or disability.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda. Further the Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a regional, state or national convention or workshop, social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may post agendas for such events; however, there is no legal requirement to do so and in the event a notice is not posted for such functions, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.

FIREARMS PROHIBITED at City Council meetings pursuant to Texas Penal Code Sections 46.035(c) and 30.05.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7585

Agenda Date:

Version: 1

Status: Pre-meeting

In Control: City Council

File Type: Procedural Item

Agenda Number: 1.

Receive **information and discuss agenda.**



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5215

Agenda Date:

Version: 1

Status: Executive session

In Control: City Council

File Type: Procedural Item

Agenda Number: 2.

Council will convene in **Executive Session** pursuant to Texas Government Code:

- **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct regarding confidential communication with the City Council.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5218

Agenda Date:

Version: 1

Status: Executive session

In Control: City Council

File Type: Procedural Item

Agenda Number: 3.

Council will reconvene in open session to consider action, if any, on matters discussed in the Executive Session.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7644

Agenda Date: 5/26/2026

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 4.

City Council Meeting Date: May 26, 2026

Date: May 18, 2026

To: Erin Rinehart, City Manager

From: Chloe Sawatzky, City Secretary

Receive Update From The Metrocrest Hospital Authority.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 5231

Agenda Date:

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 5.

Mayor And Council Reports And Information Sharing.



Agenda Memo File Number: 7539

Agenda Date: 5/26/2026

Version: 1

Status: Presentations

In Control: City Council

File Type: Presentations

Agenda Number: 6.

CC MEETING: May 26, 2026

DATE: April 30, 2026

TO: Erin Rinehart, City Manager

FROM: Ed Green, Director of Development Services / Building Official
Shannon Hicks, Assistant City Manager

Present **Proclamation Naming May As Building Safety Month in Carrollton**

BACKGROUND:

Building Safety Month is sponsored by the International Code Council and its local and state chapters, to remind the public about the critical role of our communities' largely unknown guardians of public safety, our local code officials, who assure us of safe, efficient and livable buildings.

FINANCIAL IMPLICATIONS:

There are no significant financial implications on current or future operating budgets regarding this request.

IMPACT ON COMMUNITY SUSTAINABILITY:

The adoption and enforcement of minimum construction standards make a significant contribution to community sustainability in the built environment and provides safe structures for citizens and stakeholders.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends that the month of May be proclaimed as Building Safety Month in Carrollton.



Agenda Memo

Agenda Date:

Version: 1

Status: Public Forum

In Control: City Council

File Type: Public Forum

Agenda Number: 7.

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City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7642

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: *8.

City Council Meeting Date: May 26, 2026

Date: May 18, 2026

To: Erin Rinehart, City Manager

From: Chloe Sawatzky, City Secretary

Consider **Approval Of The April 21, 2026 Regular Council Meeting Minutes.**

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
APRIL 21, 2026**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, April 21, 2026 at 5:45 p.m. with the following members present: Mayor Steve Babick, Mayor Pro Tem Christopher Axberg, Deputy Mayor Pro Tem Daisy Palomo, Councilmembers Nancy Cline, Jason Carpenter, Andrew Palacios, Richard Fleming, and Rowena Watters. Also present were City Manager Erin Rinehart, Assistant City Manager Chrystal Davis, Assistant City Manager Shannon Hicks, City Attorney Meredith Ladd and City Secretary Chloe Sawatzky.

5:45 P.M. – COUNCIL BRIEFING ROOM

*****PRE-MEETING / EXECUTIVE SESSION *****

Mayor Babick called the meeting to order at 5:45 p.m.

1. Receive information and discuss Agenda.

Agenda items were reviewed. Staff responded to Council's questions.

Worksession Item 4 was addressed next.

2. Council convened into Executive Session at 6:46 p.m. pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
 - **Section 551.087** to discuss Economic Development.
3. Council reconvened in Open Session at 6:55 p.m. to consider action, if any, on matters discussed in the Executive Session.

The Regular Meeting followed the conclusion of the Executive Session.

*****WORKSESSION*****

4. Discuss Cascade Strategy Visualization Platform And Receive Update On Destination 2040 Vision Plan.

Krystle Boise, Strategic Services Director, presented information on how the city will use the Strategy Visualization Platform that was developed by Cascade. She reviewed that every department has a Strategic Business Plan that is updated each year prior to the budget process. The update includes a three-year vision and goals document that is created in WORD software. It includes resource requirements as well and is submitted to the Strategic Services Department quarterly. In addition, Key Performance Indicators are updated in EXCEL software. Ms. Boise explained the need for the information in these two documents to interface together and that it is being accomplished with Cascade.

Ms. Boise advised that every city department now has a Cascade dashboard to track projects and goals in its various planning documents. Updating the information on a monthly basis helps to identify how other departments can affect a department's projects. She provided an example from the Public Works Department.

Ms. Boise provided a brief update on the Destination 2040 Vision Plan. She advised that the three-year vision plan was just updated and next year the full vision plan will be updated. She explained the need for additional focus in some areas and how Strategic Services and department directors work together to address those areas.

Discussion followed as to how the contents of the Visualization Platform is used during the managed competition process. Ms. Boise also explained that information contained in the Visualization Platform can support ATB requests/needs.

5. Receive Update On Bonds.

Diana Vaughn, Chief Executive Officer, presented this item. She began with information on why local government uses debt to fund large projects. She advised that issuing debt provides access to large scale financing without large tax increases. It also lowers borrowing costs due to cities being tax exempt, provides flexibility in repayment structures and helps to support community growth. She added that in Carrollton 35% to 45% of capital improvements comes from debt and the remainder of the expense comes from "pay-go" money.

Ms. Vaughn provided an overview of the general obligation bond cycle that begins with identifying projects. After a citizen review process, the City Council calls an election where voters get to choose whether or not bonds should be used to fund various projects. She noted that following voter approval, the city only sells the authorized bonds as it becomes necessary to fund the city's projects and are not sold all at once. Ms. Vaughn added that Carrollton follows a Council adopted debt policy that follows state law, IRS regulations and election results. She reviewed the bond sale process and added that Carrollton sells bonds one time each year. No impact on residents' tax rates is anticipated.

Ms. Vaughn advised that the city holds a bond election when an estimated 1 to 2 years of authorized unissued bonds remains. For 2026, the city plans to issue approximately \$33.3 million in new money bonds to fund capital improvements. The city will have \$28 million of General Obligation bonds authorized after this issuance. Mayor Babick stated that Item 15 on this agenda is authorization to sell the bonds for the \$33.3 million. Discussion followed regarding the inflation impact on bond amounts.

Ms. Vaughn stated that the city is planning to hold a bond election on May 2, 2026, that will have five propositions totaling \$235 million to fund capital improvements.

The propositions include:

- A. \$164,500,000 – Streets and related infrastructure
- B. \$ 32,345,000 – Public Safety Facility Improvements
- C. \$ 26,530,000 – Parks and Recreation Facility Improvements
- D. \$ 7,850,000 – Municipal Court Improvements
- E. \$ 3,775,000 – Library Facility Improvements

A Voter Guide with information on the bond election is on the city website along with a video, which was provided to the Council.

A question was raised as to where residents can locate the status of bonds and the projects they fund. Ms. Vaughn stated that there is a debt page on the website and the ACFR document contains projects to be funded with the bonds. The annual budget also contains this information.

6. Mayor And Council Reports Information Sharing.

Council reviewed their recent activities and upcoming events.

Item 2 Executive Session followed.

*****REGULAR MEETING 7:00 P.M.*****

Mayor Babick called the Regular meeting to order at 7:00 p.m.

INVOCATION – Councilmember Andrew Palacios

PLEDGE OF ALLEGIANCE – Councilmember Nancy Cline

PRESENTATIONS

7. Present Proclamation Recognizing National Library Week.

Mayor Babick read the proclamation recognizing April 19-25, 2026 as:

National Library Week

in Carrollton, Texas. The proclamation was presented to Rachel Young.

8. Present Certificates To The Citizens Government Academy Graduating Class Of 2026.

City Secretary Chloe Sawatzky provided an overview of the Citizens Government Academy program. She explained that each class of local residents receives an inside look at city operations, services, and public safety. Each session featured presentations from city leaders and staff from various departments. The Class of 2026 attendees were presented with Certificates of Completion and a Challenge Coin.

CITIZEN COMMENT

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personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Mayor Babick opened and closed the citizen comment period with no one wishing to speak.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

Councilmember Palacios moved to approve Consent Agenda Items 10-17; second by Councilmember Cline. The motion was approved with a unanimous 7-0 vote.

MINUTES

***10. Consider Approval Of The March 24, 2026 Regular Meeting Minutes.**

***11. Consider Approval Of The April 7, 2026 Regular Meeting Minutes.**

CONTRACTS & AGREEMENTS

***12. Consider Authorizing The City Manager To Enter Into An Agreement With Forvis Mazars, LLP Pursuant To RFP #26-014 For Independent Auditing Services For An Amount Not To Exceed \$150,000.00 For The Fiscal Year 2026 Audit.**

***13. Consider Authorizing The City Manager To Enter Into An Agreement With Northern Imports, Inc, DBA Work Wear Safety Shoes And Multi Service Technology DBA Red Wing Brands Of America, Inc. Pursuant To RFP #26-016, Safety Shoes In An Amount Not To Exceed \$55,000.00, Annually, For A Three-Year Total Not To Exceed \$165,000.00.**

***14. Consider Authorizing the City Manager To Approve A Construction Contract With JonesCo General Contractors, LLC. For The City Hall Exterior And 1st & 2nd Level Improvements Project In An Amount Not To Exceed \$1,132,323.00.**

ORDINANCES

***15. Consider An Ordinance of the City Council of the City of Carrollton, Texas, Authorizing the Issuance of "City of Carrollton, Texas, General Obligation Bonds, Series 2026"; Levying a Continuing Direct Annual Ad Valorem Tax for the Payment of Said Bonds; Resolving Other Matters Incident and Related to the Issuance, Sale, Payment, and Delivery of Said Bonds; Establishing Procedures for the Sale and Delivery of the Bonds; Delegating Matters Relating to the Sale and Issuance of the Bonds to Authorized City Representatives; and Providing for an Effective Date.**

- *16. Consider An Ordinance of the City Council of the City of Carrollton, Texas, Authorizing the Issuance of “City of Carrollton, Texas, Waterworks and Sewer System Revenue Bonds, Series 2026”; Pledging the Net Revenues of the City’s Combined Waterworks and Sewer System to the Payment of the Principal of and Interest on Said Bonds; and Resolving Other Matters Incident and Related to the Issuance, Sale, Payment, and Delivery of Said Bonds; Establishing Procedures for the Sale and Delivery of the Bonds; and Delegating Matters Relating to the Sale and Issuance of the Bonds to Authorized City Representatives.

RESOLUTIONS

- *17. Consider A Resolution Authorizing The City Manager To Negotiate And Execute Contract Amendment No. 1 With Magee Architects, L.P. For Additional Design Services For The City Hall Remodel Phase II Project, In An Amount Not To Exceed \$43,275.00 For A Total Contract Amount Of \$293,275.00.

PUBLIC FORUM

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Mayor Babick opened the public forum.

Scotty S. 1209 Ryan Ave.: Spoke regarding his alley that is planned to be left as a dirt road and requested it be paved or concrete as other alleys are in Carrollton.

There being no other speakers, Mayor Babick closed the public forum.

ADJOURNMENT - Mayor Babick adjourned the meeting at 7:20 p.m.

ATTEST:

Chloe Sawatzky, City Secretary

Steve Babick, Mayor



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7643

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: *9.

City Council Meeting Date: May 26, 2026

Date: May 18, 2026

To: Erin Rinehart, City Manager

From: Chloe Sawatzky, City Secretary

Consider **Approval Of The May 12, 2026 Regular Council Meeting Minutes.**

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
MAY 12, 2026**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, May 12, 2026 at 6:45 p.m. with the following members present: Mayor Steve Babick, Mayor Pro Tem Christopher Axberg, Deputy Mayor Pro Tem Daisy Palomo, Councilmembers Nancy Cline, Jason Carpenter, Andrew Palacios, Richard Fleming, and Rowena Watters. Also present were City Manager Erin Rinehart, Assistant City Manager Chrystal Davis, Assistant City Manager Shannon Hicks, City Attorney Meredith Ladd and City Secretary Chloe Sawatzky.

6:45 P.M. – COUNCIL BRIEFING ROOM

*****PRE-MEETING / EXECUTIVE SESSION *****

Mayor Babick called the meeting to order at 6:45 p.m.

1. Receive information and discuss Agenda.

Agenda items were reviewed. City Secretary Chloe Sawatzky advised that Items 7 and 8 for consideration would need to be adopted “as amended” to reflect updated election results received from the counties.

2. Council will convene into Executive Session pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
3. Council reconvened in Open Session to consider action, if any, on matters discussed in the Executive Session. *Council did not convene in Executive Session.*

*****WORKSESSION*****

4. Discuss Council Meeting Items.

Mayor Babick reviewed the items scheduled for the evening and ran through the order of events for the outgoing and incoming council.

*****REGULAR MEETING 7:00 P.M.*****

Mayor Babick called the Regular meeting to order at 7:15 p.m.

INVOCATION – Councilmember Andrew Palacios

PLEDGE OF ALLEGIANCE – Councilmember Rowena Watters

Boy Scout troops led the audience in the Pledge of Allegiance to the United States and Texas flags.

PRESENTATIONS

5. Present **15 Year Service Coin To Municipal Judge Meredith Lyon.**

Mayor Babick presented Judge Lyon her 15-year service coin, thanking her for her commitment to the City.

CITIZEN COMMENT

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Mayor Babick opened and closed the citizen comment period with no one wishing to speak.

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Councilmember Palacios moved to approve the Consent Agenda with Items 7 and 8 as amended; seconded by Mayor Pro Tem Axberg. The motion was approved with a unanimous 7-0 vote.

ORDINANCES

- *7. Consider An **Ordinance Canvassing The Returns And Declaring The Results Of The Carrollton Bond Election Held May 2, 2026.**

***8. Consider An Ordinance Canvassing The Returns And Declaring The Results Of The May 2, 2026 General Election For Mayor And Council Places 2, 4, And 6.**

PRESENTATIONS

9. Presentation Acknowledging The Service Of Outgoing Councilmembers And Welcoming The Newly Elected Officials.

Mayor Babick invited Councilmember Palacios to the dais in recognition of his six years of service to the City of Carrollton. Mayor Babick delivered remarks commending Councilmember Palacios for his dedication and contributions during his tenure and presented him with a commemorative street sign and photo book in appreciation of his service. Denton County Commissioner Kevin Falconer was then invited to the podium and presented Councilmember Palacios with a formal recognition on behalf of Denton County, offering additional remarks in honor of his service.

Councilmember Palacios addressed Council and the public, expressing appreciation for the opportunity to serve the community and gratitude to colleagues, staff, family, and friends who supported him throughout his term. He extended special thanks to his wife and children for their unwavering support throughout his time in office. Councilmember Palacios reflected on key accomplishments over the past six years, noting the meaningful progress achieved during his tenure. He acknowledged that while significant work has been accomplished, there is always more to be done, and expressed confidence in the City's continued progress. He stated that he is leaving his role believing the City is better than when he began his service and conveyed optimism for what lies ahead. Councilmember Palacios concluded his service on the City Council.

Mayor Babick proceeded with inviting Judge Lyon to administer the oaths of office to newly elected and returning officials. Councilmember Jason Carpenter was sworn in for a second term for Place 2 and subsequently resumed his seat on the dais. Councilmember Daisy Palomo was sworn in for a second term for Place 6 and returned to her seat. Councilmember Lisa Sutter was invited from the audience, sworn in, and took her seat in Place 4, joining the remainder of Council at the dais. Mayor Babick was then sworn in for a second term as Mayor and resumed his position. Each newly sworn in Councilmember provided brief remarks:

Councilmember Jason Carpenter extended his gratitude to his family, fellow Councilmembers, and City staff for their support and partnership. He expressed appreciation for the trust placed in him by the community and emphasized the importance of continued accountability and public trust. He noted that the City is building strong foundational work for the future and stated his focus over the next term will be the thoughtful and responsible execution of long-term strategic priorities.

Councilmember Daisy Palomo expressed gratitude to her family, colleagues, and constituents. She reflected on Carrollton as a diverse, hardworking, and family-oriented community with a strong forward-looking spirit. She emphasized the importance of collaboration between Council, staff, and residents, and highlighted priorities including maintaining affordability, strengthening infrastructure, supporting small businesses through economic development, and investing in quality community amenities.

Councilmember Lisa Sutter thanked her supporters for their continued confidence. She outlined her priorities for the next three years, including delivering excellent City services at the lowest responsible cost while preserving fiscal stewardship whenever possible. She emphasized continued focus on transparency, infrastructure investment, and addressing key City needs, as well as growing revenue streams through economic development and serving all residents across the community.

Mayor Babick thanked residents for participating in the election and expressed appreciation to his supporters for their continued confidence and encouragement throughout his service. He reaffirmed Council's shared priorities for the coming term, emphasizing fiscal responsibility, maintaining strong public safety and low crime rates, continued investment in infrastructure, and business-friendly policies that support economic development. He noted the goal of ensuring Carrollton remains a community that families and businesses want to call home. Mayor Babick expressed optimism for the City's continued bright future and the opportunities that lie ahead.

ADJOURNMENT - Mayor Babick adjourned the meeting at 8:29 p.m. and invited attendees to the reception in the lobby.

ATTEST:

Chloe Sawatzky, City Secretary

Steve Babick, Mayor



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 7620

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *10.

City Council Meeting Date: **May 26, 2026**

Date: April 28, 2026

To: Erin Rinehart, City Manager

From: Dwayne Bianco, Director of Fleet and Facilities
Shannon Hicks, Assistant City Manger

Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One Trantex Pre-Melter Trailer From Centerline Supply Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$187,292.89.**

Background:

Fleet Services recommends the purchase of one Trantex pre-melter trailer to be assigned to the Public Works Department. This vehicle is being replaced in accordance with the Fleet Replacement Policy based on age, maintenance costs, and hours. The unit will be used daily by Public Works staff to support the streets division.

The pre-melter trailer will replace unit 9220, a 2014 Ameritrail Pre-Melter Trailer.

Financial Implications:

The vehicle will be purchased using previously approved budgeted funds from the Replacement Fund.

QUOTE:

Trantex pre-melter trailer:	\$170,266.26
Contingency if needed:	<u>\$ 17,026.63</u>
Total:	\$187,292.89

<u>ACCOUNT UNIT</u>	<u>ACCOUNT</u>	<u>BUDGET AMOUNT</u>
Replacement Fund	Mobile Equipment	\$ 187,292.89

Impact on Community Sustainability:

Purchasing this vehicle ensures that City employees have the necessary resources to perform their

duties effectively, supporting a City Council strategic goal.

Staff Recommendation/Action Desired:

Staff recommends that the City Council authorize the City Manager to approve a contract for the purchase of one Trantex pre-melter trailer from Centerline Supply, through an interlocal agreement with the BuyBoard Purchasing Cooperative, in an amount not to exceed \$187,292.89. This amount includes a 10% contingency, if needed.



Carrollton Fleet Replacement Schedule April FY 25-26

May 12, 2026	
Units Purchased	53
Purchases under 100k not needing council approval	16
Units Currently Being Presented to Council	2
Deferred Units	3
Approved ATB's*	2
Remaining Purchases Needed	3
Total	61

*Addition to Base units are included in Total of 61



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 7621

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *11.

City Council Meeting Date: **May 26, 2026**

Date: April 28, 2026

To: Erin Rinehart, City Manager

From: Dwayne Bianco, Director of Fleet and Facilities
Shannon Hicks, Assistant City Manager

Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One 2027 International HV607 Digger Derrick From Southwest International Trucks Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$334,943.22.**

Background:

Fleet Services recommends the purchase of one 2027 International HV607 Digger Derrick to be assigned to the Public Works Department. This vehicle is being replaced in accordance with the Fleet Replacement Policy based on age, maintenance costs, and mileage. The unit will be used daily by Public Works staff to support the utility replacement program.

The digger derrick will replace Unit 6537, a 2016 Kenworth T370 Digger Derrick Truck.

Financial Implications:

The vehicle will be purchased using previously approved budgeted funds from the Replacement Fund.

QUOTE:

2027 International HV607 Digger Derrick:	\$304,493.84
Contingency if needed:	<u>\$ 30,449.38</u>
Total:	\$334,943.22

<u>ACCOUNT UNIT</u>	<u>ACCOUNT</u>	<u>BUDGET AMOUNT</u>
Replacement Fund	Mobile Equipment	\$ 334,943.22

Impact on Community Sustainability:

Purchasing this vehicle ensures that City employees have the necessary resources to perform their

duties effectively, supporting a City Council strategic goal.

Staff Recommendation/Action Desired:

Staff recommends that the City Council authorize the City Manager to approve a contract for the purchase of one 2027 International HV607 Digger Derrick from Southwest International Trucks, through an interlocal agreement with the BuyBoard Purchasing Cooperative, in an amount not to exceed \$334,943.22. This amount includes a 10% contingency, if needed.



Carrollton Fleet Replacement Schedule April FY 25-26

May 12, 2026	
Units Purchased	53
Purchases under 100k not needing council approval	16
Units Currently Being Presented to Council	2
Deferred Units	3
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Remaining Purchases Needed	3
Total	61

*Addition to Base units are included in Total of 61



Agenda Memo File Number: 7625

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *12.

City Council Meeting Date: May 26, 2026

Date: May 1, 2026

To: Erin Rinehart, City Manager

From: Melissa Everett, Finance Director
Chrystal Davis, Assistant City Manager

Consider **Authorizing The City Manager To Enter Into A Community Funding Grant Agreement With Christ Community Connection, Inc, In An Amount Not To Exceed \$1,000.00.**

Background:

The Cultural & Community Funding Committee received an out-of-cycle grant application from Christ Community Connection, Inc. The application requests support for the Juneteenth Celebration to be held on Saturday, June 13, 2026, at Mary Heads Carter Park. At the Committee's April 7 meeting, the applicant presented detailed information about the event. The Committee recommended full funding of the \$1,000 request, the maximum eligible amount, along with waivers for the pavilion rental and special event permitting fees.

Financial Implications:

The \$1,000 grant and associated fee waivers will be funded from the City's General Fund.

Impact on Community Sustainability:

Authorizing this grant and fee waivers demonstrates the City's commitment to sustainable community development, building stronger social connections and a more inclusive, resilient local economy.

Staff Recommendation/Action Desired:

Staff recommends that City Council authorize the City Manager to enter into a Community Funding Grant Agreement with Christ Community Connection, Inc, in an amount not to exceed \$1,000.00.



Agenda Memo
File Number: 7632

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *13.

City Council Meeting Date: **May 26, 2026**

Date: May 8, 2026

To: Erin Rinehart, City Manager

From: Jonathan Scheu, Director of Parks and Recreation
Chrystal Davis, Assistant City Manager

Consider **Authorizing The City Manager To Enter Into An Agreement With Concord Commercial Services, Inc. Pursuant To Competitive Sealed Proposal (CSP) #26-021 For McInnish & Josey Ranch Restroom Improvements In An Amount Not To Exceed \$364,455.45.**

Background:

Funds were allocated during the 2018 bond election and FY25 budget process to rebuild the restrooms at McInnish Softball Complex and Josey Ranch East. Council approved the purchase of two prefabricated restroom buildings on July 8, 2025. This contract will be utilized to demolish the existing restrooms at McInnish and Josey Ranch Parks and prepare the sites for the new restrooms to be installed.

On March 12, 2026, the City issued CSP #26-021 for McInnish and Josey Ranch Restroom Improvements. Bid notifications were posted online, and interested vendors were contacted, as well as advertisements placed in the Dallas Morning News. Four vendors submitted responses.

The Parks Department evaluated the submissions based on pricing, municipality experience, and references. Concord Commercial Services, Inc. was selected as the most responsive based on the overall evaluation score requirements to meet the needs of the City.

Financial Implications:

The services on CSP #26-021 will be purchased from budgeted funds from the cost center and in the amounts as listed below.

<u>ACCOUNTING UNIT</u>	<u>ACTIVITY NUMBER</u>	<u>BUDGET AMOUNT</u>
------------------------	------------------------	----------------------

854360	124960399	\$331,323.14
10% Contingency		<u>\$33,132.31</u>
	Total	<u>\$364,455.45</u>

Impact on Community Sustainability:

This project supports and aligns with the City Council’s goals and objectives to improve accessibility to the services we provide.

Staff Recommendation/Action Desired:

Staff recommends City Council authorize the City Manager to enter into an agreement with Concord Commercial Services, Inc., pursuant to CSP #26-021 for McInnish & Josey Ranch Restroom Improvements in an amount not to exceed \$364,455.45.

Event Number	CSP #26-021 Addendum 2	Organization	City of Carrollton Purchasing
Event Title	McInnish & Josey Ranch Restrooms Improv	Workgroup	Purchasing
Event Description	The City of Carrollton is soliciting Proposal F	Event Owner	Julie Ketterer
Event Type	RFP	Email	Julie.Ketterer@cityofcarrollton.com
Issue Date	3/12/2026 11:00:00 AM (CT)	Phone	(972) 466-3105
Close Date	3/30/2026 02:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
LEMCO Construction & Material	Addison	TX	3/30/2026 01:43:07 PM (CT)	2	\$208,000.00
Concord Commercial Services, I	Balch Springs	TX	3/30/2026 01:14:58 PM (CT)	2	\$331,323.14
MSF Hospitality	Coppell	TX	3/30/2026 01:46:26 PM (CT)	2	\$338,747.38
Cowtown Design and Build	Fort Worth	TX	3/30/2026 09:51:59 AM (CT)	2	\$395,000.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.



Agenda Memo
File Number: 7633

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *14.

City Council Meeting Date: May 26, 2026

Date: May 13, 2026

To: Erin Rinehart, City Manager

From: Melissa Everett, Finance Director
Chrystal Davis, Assistant City Manager

Consider Authorizing The City Manager To Enter Into An Agreement With Robert Half International, Inc. For Temporary Accounting Services Through The Houston-Galveston Area Contract Purchasing Cooperative In An Amount Not To Exceed \$200,000.00.

Background:

The City is currently transitioning payroll into the Dayforce HRIS system. To support this project, several Finance staff members are dedicated to ensuring the new system can accurately record all financial and payroll-related transactions. During this transition, Finance must still maintain essential daily operations, including revenue recognition, accounts payable, cash reconciliations, payroll processing, and month and year end close activities.

Because these responsibilities overlap with the payroll system implementation, temporary accounting support is needed to maintain service levels and ensure financial processes remain accurate and timely. The Finance and Workforce Services Departments recommend using Robert Half International, Inc. to provide this temporary support through the end of the project, expected in January 2027. Funding for these services is already included in the project budget.

Financial Implications:

Expenses are budgeted for this project and will be paid for in capital projects.

Accounting Unit	Activity	Budgeted Amount
854105	123270199	\$200,000

Impact on Community Sustainability:

This purchase supports the council’s goal of fiduciary care. Maintaining timely, accurate financial

records allows the City to transparently provide the results of financial operations to City Council, City Management and residents. It also assists the City in maintaining a AAA bond rating which permits City's to access capital funding at the lowest possible interest rate.

Staff Recommendation/Action Desired:

Staff recommends City Council authorize the City Manager to enter an agreement with Robert Half International, Inc. for Temporary Accounting Services through the Houston-Galveston Area Contract Purchasing Cooperative in an amount not to exceed \$200,000.



Agenda Memo
File Number: 7638

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *15.

City Council Meeting Date: May 26, 2026

Date: May 15, 2026

To: Erin Rinehart, City Manager

From: Jonathan Wheat, P.E., Director of Engineering
Shannon Hicks, P.E., Assistant City Manager

Consider Authorizing The City Manager To Approve A Design Contract With LJA ENGINEERING, INC., For The Preparation Of Engineering Plans For The 2022 Bond - Streets Group A Project In An Amount Not To Exceed \$1,813,330.00.

Background:

This contract will prepare construction plans for the roadway and utility rehabilitation of
McCoy Road - E Trinity Mills Boulevard to Cemetery Hill Road (1.3 Lane Miles)
Cemetery Hill Road - McCoy Road to E Frankford Road (1.4 Lane Miles)
Crooked Creek Drive - McCoy Road to Woodbury 1.3 Lane Miles)
E Peters Colony Road - Standridge Drive to N Josey Lane (1.3 Lane Miles)

The project scope includes roadway, sidewalk, water line, sewer line, and storm sewer replacements. The project scope includes approximately 5.3 lane miles of roadway reconstruction, 3,000 linear feet of water line replacement, 12,500 linear feet of sewer line replacement, and select storm sewer improvements.

Consultant selection was performed using a Request for Qualifications method where engineering firms submitted a two-part Statement of Qualifications, which was evaluated by a four-person committee. The top 5 firms were selected for projects during the next two years.

Financial Implications:

LJA ENGINEERING, INC. has submitted a proposal to the City of Carrollton to perform the engineering design services for the project for an amount not to exceed \$1,726,980.00. As with all construction design projects, staff recommends including a design contingency of 5%, or \$86,350.00, to address any unforeseen challenges that may arise during design. Funding is available in the Streets

Consolidated Fund (Account Unit 854460) and the Utilities Consolidated Fund (Account Unit 855160).

a

Impact on Community Sustainability:

This project will support the City Council’s strategic objectives and vision of building a community that families and businesses want to call home by:

- Improving roadway safety, utility reliability, and overall corridor condition, supporting a safe and welcoming environment. (Hospitality, Accessible)
- Enhancing long-term infrastructure dependability by replacing aging pavement, sewer lines, water lines, and storm drains, reducing emergency repairs and service interruptions. (Optimize)

Staff Recommendation/Action Desired:

Staff recommends authorizing the City Manager to enter an engineering design services contract with LJA ENGINEERING, INC., for the preparation of engineering plans for the 2022 Bond -Streets Group A project in an amount not to exceed \$1,813,330.00 (\$1,726,980.00 proposal and \$86,350.00 (5%) design contingency).

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH LJA ENGINEERING, INC., FOR ENGINEERING SERVICES RELATED TO THE 2022 BOND – STREETS GROUP A PROJECT; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1:

The City Manager is authorized to negotiate and execute a professional services agreement with LJA ENGINEERING, INC., for engineering services related to the 2022 Bond – Streets Group A project in an amount not to exceed \$1,813,330.00.

SECTION 2:

The City Manager, or designee, is authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

SECTION 3:

This Resolution shall take effect immediately from and after its passage.

PASSED and APPROVED on this 26th day of May 2026.

CITY OF CARROLLTON, TEXAS

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

Approved as to form:

Approved as to content:

Meredith A. Ladd
City Attorney

Jonathan Wheat, P.E.,
Director of Engineering

2022 Bond - Streets Group A

Attachment A

McCoy Road, Cemetery Hill Road, Crooked Creek Drive

Frankford Road

Old Denton Road

Josey Lane

PGBT



2022 Bond - Streets Group A
Attachment B

East Peters Colony Road

Cemetery Hill Road

Standridge Drive

Josey Lane

Frankford Road





Agenda Memo File Number: 7639

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *16.

City Council Meeting Date: May 26, 2026

Date: May 15, 2026

To: Erin Rinehart, City Manager

From: Jonathan Wheat, P.E., Director of Engineering
Shannon Hicks, P.E., Assistant City Manager

Consider **Authorizing The City Manager To Approve Payment To The City Of Lewisville, Texas For Reimbursement Of Expenditures Related To Supplemental Pavement On Carrollton Parkway In An Amount Not To Exceed \$354,138.77 Pursuant To An Existing Interlocal Agreement.**

Background:

In 2013, the City of Lewisville acquired funding for the construction of Corporate Drive/Carrollton Parkway from I-35E in Lewisville to FM 2281 (Old Denton Road) in Carrollton. An Interlocal Agreement between the City of Lewisville and the City of Carrollton was entered into on October 22, 2013 for the construction of the uncompleted portions of Carrollton Parkway between the east Carrollton City Limits, east of Holfords Prairie Road and Old Denton Road. The portion of this project between SH 121 and Old Denton Road is now nearing completion; however, in order to complete the eastbound portion of this section of roadway, a connection to existing paving is required. The existing paving in this area is deteriorated to the point that a connection to existing pavement is not possible. This request for additional pavement is to replace existing pavement to the point that a sufficient pavement connection can be made. The work will be done over the summer while the adjacent elementary school is not in session.

Financial Implications:

The cost of the additional pavement on Carrollton Parkway is \$322,138.77. As with all construction projects, staff recommends including a contingency for any unforeseen issues that may be uncovered during construction. For this project, staff is recommending a 10% construction contingency, or \$32,000.00. Funds for the improvements are available from the Streets Consolidated fund.

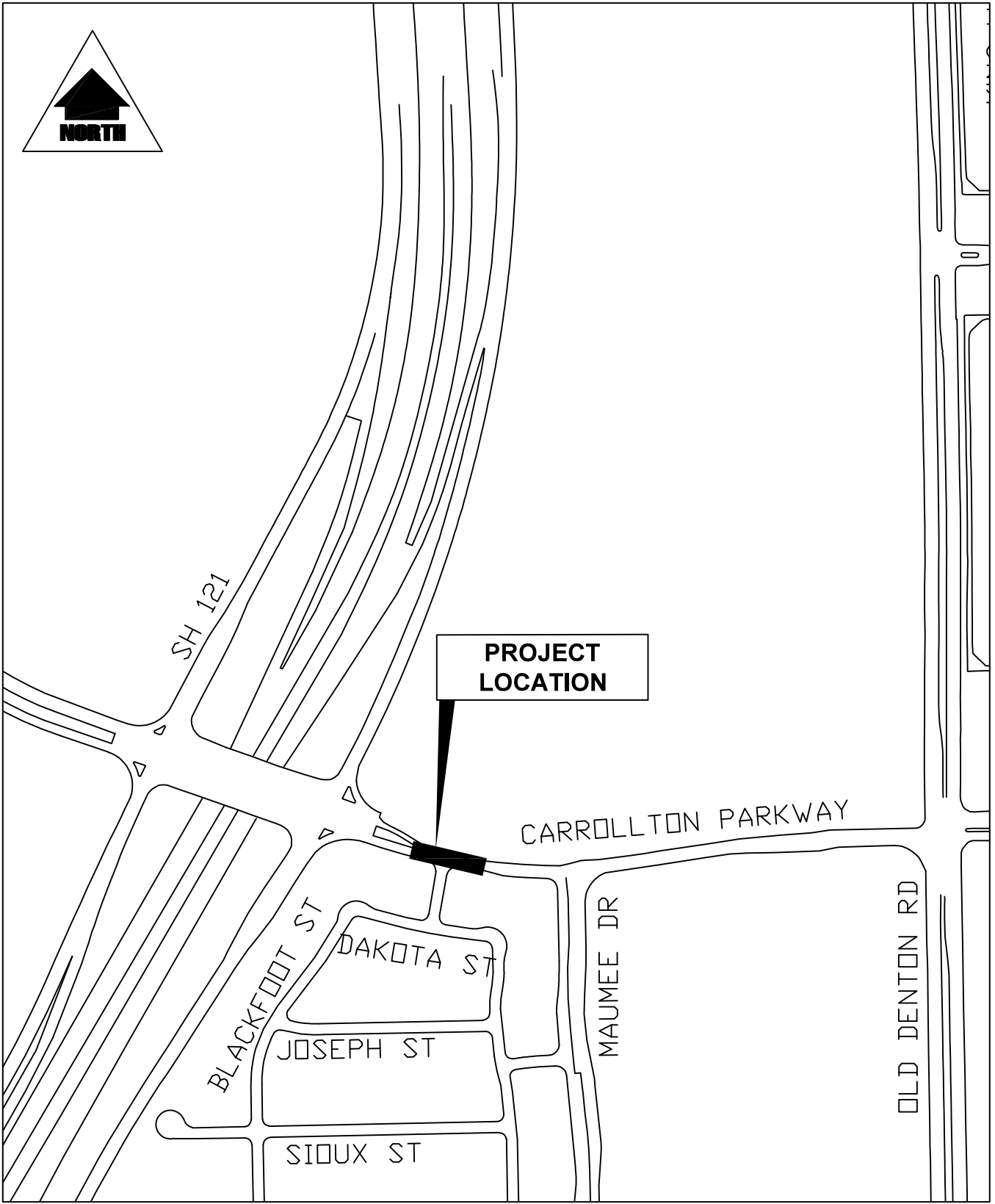
Impact on Community Sustainability:

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

- Improving safety and reducing congestion along a regional arterial street through the addition of through lanes (Hospitality, Accessible)
- Enhancing accessibility and mobility for residents, commuters, emergency responders, and commercial traffic through improved connection to the regional arterial street system. (Optimize, Accessible)
- Supporting economic vitality by increasing capacity to accommodate current and future development in the surrounding corridor. (Economical, Revitalize)
- Strengthening long term infrastructure stewardship by replacing failing pavement and reducing future maintenance needs (Optimize).

Staff Recommendation/Action Desired:

Staff recommends authorizing the City Manager to approve payment for reimbursement of expenditures for supplemental pavement on Carrollton Parkway in accordance with the Interlocal Agreement with the City of Lewisville, Texas for the Carrollton Parkway project.



**PROJECT
LOCATION**

CARROLLTON PARKWAY



SCALE: N.T.S. DATE: 5/2026
SHEET NUMBER: 1 OF 1 SHEETS

FILENAME: U:\Transportation Engr Div\Agenda items\Carrollton PKWY



Agenda Memo
File Number: 7640

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *17.

City Council Meeting Date: **May 26, 2026**

Date: May 18, 2026

To: Erin Rinehart, City Manager

From: Jody Byerly, Director of Public Works
Shannon Hicks, Assistant City Manager

Consider **Authorizing The City Manager To Enter Into An Agreement With Advanced Water Well Technologies Through An Interlocal Agreement With BuyBoard Purchasing Cooperative For The Repair Of A Groundwater Well In An Amount Not To Exceed \$119,408.25.**

Background:

The existing groundwater well located at the Columbian Club Pump Station requires repair. This well supplements our water system and is utilized in emergency situations. The project consists of removing the well casing and pump, inspecting and repairing the pump, and reinstalling the well casing and pump.

Financial Implications:

The funding for this project is available from the following account:

<u>ACCOUNTING UNIT</u>	<u>ACCOUNT NUMBER</u>	<u>BUDGET AMOUNT</u>
405001 - Utility Pumping	63040	\$119,408.25

Impact on Community Sustainability:

This project supports and aligns with City Council’s goals and objectives of properly maintaining the City’s infrastructure.

Staff Recommendation/Action Desired:

Staff recommends considering authorizing the City Manager to enter into an agreement with Advanced Water Well Technologies through an interlocal agreement with BuyBoard purchasing cooperative for the repair of a groundwater well in an amount not to exceed \$119,408.25.



Agenda Memo
File Number: 7622

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *18.

CC MEETING: May 26, 2026

DATE: April 28, 2026

TO: Erin Rinehart, City Manager

FROM: Diana K. Vaughn, Chief Financial Officer
Chrystal K. Davis, Assistant City Manager

Consider A **Resolution Accepting The Investment Officer’s Quarterly Report For Second Quarter Ended March 31, 2026.**

BACKGROUND:

The City’s Investment Policy and Chapter 2256, Government Code, the Public Funds Investment Act requires the Investment Officer to report to Council each quarter the investment transactions and strategy for the investment portfolio of the City. In compliance with this policy and fulfillment of Section 2256.023 Internal Management Reports of the “Public Funds Investment Act,” the Investment Officer’s Second Quarter Report is available for review at:

<http://www.cityofcarrollton.com/departments/departments-a-f/finance/treasury>. This report was presented to the City Council Audit, Finance and Governance Committee at their April 27, 2026, meeting for review and discussion.

FINANCIAL IMPLICATIONS:

This report provides all information related to all the securities investment transactions performed by the authorized investment officers for the second quarter ended March 31, 2026.

IMPACT ON COMMUNITY SUSTAINABILITY:

Investing funds in accordance with the Public Funds Investment Act standards improves the City’s financial position and sustainability.

STAFF RECOMMENDATION/ACTION DESIRED:

Consider a resolution accepting the Investment Officer’s Quarterly Report for second quarter ended March 31, 2026.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ACCEPTING THE INVESTMENT OFFICER'S QUARTERLY REPORT AND INVESTMENT STRATEGIES FOR SECOND QUARTER ENDED MARCH 31, 2026, AND APPROVING SAID REPORT AS FULFILLMENT OF CHAPTER 2256, GOVERNMENT CODE, THE PUBLIC FUNDS INVESTMENT ACT; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

The City of Carrollton hereby accepts the Investment Officer's Quarterly Report for Second Quarter ended March 31, 2026 and approves said report and investment strategies as a fulfillment of Chapter 2256, Government Code, the Public Funds Investment Act.

SECTION 2

The City Manager is hereby authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

SECTION 3

This Resolution shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 26th day of May, 2026.

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney

APPROVED AS TO CONTENT:

Diana K. Vaughn, CFO



Agenda Memo
File Number: 7631

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *19.

CC MEETING: May 26, 2026

DATE: May 7, 2026

TO: Erin Rinehart, City Manager

FROM: Roberto Arrendondo, Chief of Police
Rex Redden, Executive Director of Public Safety

Consider A **Resolution Authorizing The City Manager To Execute An Agreement Between The City Of Carrollton, Texas, And The City Of Dallas, Texas, As Fiscal Agent, And Various Other Dallas County Cities Providing For The 2025 Byrne Justice Assistance Grant Program Award Agreement.**

BACKGROUND:

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system.

The procedure for allocating JAG funds is a formula based on population and crime statistics in combination with a minimum allocation to ensure that each state and territory receives an appropriate share. The City of Carrollton is considered a Dallas County city for the purposes of administrative governance. With regard to Justice Assistance Grant (JAG) fund distributions, Dallas County is designated to receive 30 percent of the funding allocated to cities certified as falling into a “disparate funding allocation” category.

The City of Dallas will again be acting as the fiscal agent and will charge a seven percent (7%) administration fee. The allocation process will require two separate agreements with accompanying resolutions for fund sharing, one with Dallas County, and the second with the City of Dallas.

Each year the Police Department has decided to use the JAG allocated funding on equipment, software, or supplies that further the criminal justice programs in the City of Carrollton. Under the 2024 program, CPD intends to use this allocation to purchase components for SWAT ballistic helmets and SWAT uniforms

Staff has prepared a resolution to authorize the City Manager to enter into an agreement between the City of Carrollton, the City of Dallas, as fiscal agent, and Dallas County to make an application for the Byrne Justice Assistance Grant for the year 2025.

FINANCIAL IMPLICATIONS:

If the City accepts the JAG grant funding, the City will not be required to provide any matching funds. There will be no negative financial impact to the General Fund budget of the City.

The following chart depicts the amount of funds allocated to the City of Carrollton, the required amount of matching funds from the City of Carrollton, the funds that will be shared with Dallas County, and the City of Dallas administration fee.

2025

JAG Funds Allocated to the City	\$ 19,180.00
Dallas County Allocation (30%)	\$ 5,754.00
City of Dallas Administrative Fee (7%)	\$ 939.82
<u>City of Carrollton Matching Funds</u>	<u>\$ 0.00</u>
Final Carrollton JAG Allocation	\$ 12,486.18

IMPACT ON COMMUNITY SUSTAINABILITY:

The impact of this project seeks to sustain the community’s quality of life through the improvement of public safety and officer safety.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends that the City Council approve the attached Resolution and authorize the City Manager to enter into an agreement with the City of Dallas, as fiscal agent, and Dallas County for the FY 2025-26 Byrne Justice Assistance Grant.

JustGrants Award ID # TBD
2025 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
FUNDS SHARING AND FISCAL AGENCY AGREEMENT

THIS AGREEMENT (the “Agreement”), is made and entered into by and between the following parties:

The County of Dallas, Texas (the “County”) located at County Administration Building, 2nd Floor, 411 Elm Street, Dallas, Texas 75202, political body recognized as a legal subdivision of the State of Texas pursuant to Article XI, Section 1 of the Texas Constitution; and

The City of Balch Springs, Texas (“Balch Springs”), located at City Hall, 13503 Alexander Road, Balch Springs, Texas 75181, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Carrollton, Texas (“Carrollton”), located at City Hall, 1945 East Jackson Road, Carrollton, Texas 75006, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Dallas, Texas (“Dallas”), located at City Hall, 1500 Marilla Street, Dallas, Texas 75201, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of DeSoto, Texas (“DeSoto”), located at City Hall, 211 East Pleasant Run Road, Suite A, DeSoto, Texas 75115, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution;

The City of Duncanville, Texas (“Duncanville”), located at City Hall, 203 East Wheatland Road, Duncanville, TX 75116, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Garland, Texas (“Garland”), located at City Hall, 200 North Fifth Street, 4th Floor, Garland, Texas 75040, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Grand Prairie, Texas (“Grand Prairie”), located at City Hall, 300 W. Main Street, Grand Prairie, Texas 75050, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Irving, Texas (“Irving”), located at City Hall, 825 West Irving Boulevard, Irving, Texas 75060, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Lancaster, Texas (“Lancaster”), located at City Hall, 211 North Henry Street, Lancaster, Texas 75146, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Mesquite, Texas (“Mesquite”), located at City Hall, 757 North Galloway Avenue, Mesquite, Texas 75149, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Richardson, Texas (“Richardson”), located at City Hall, 411 West Arapaho, Richardson, Texas 75080, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution; and

The City of Rowlett, Texas (“Rowlett”), located at City Hall, 4000 Main Street, Rowlett, Texas 75088, a home rule municipality pursuant to Section 5, Article 11 of the Texas Constitution.

The aforementioned Cities shall be referred to collectively in this Agreement as the “Cities.”

The County and Cities that are signatories to this Agreement are the only parties to this Agreement.

W I T N E S S E T H:

WHEREAS, Part E of Title 1 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and the Edward Byrne Memorial Justice Assistance Grant Program (the “JAG Program”) authorize the Department of Justice’s Bureau of Justice Assistance (the “BJA”) to make funds (the “JAG Funds”) available to units of local government in order to support a broad range of activities to prevent and control crime and to improve the criminal justice system; and

WHEREAS, the County and the Cities are eligible for 2025 JAG Program Funds and have been certified by the BJA as a disparate jurisdiction; and

WHEREAS, for the purposes of simplifying the application process, the JAG Program permits the chief executive officer of one of the eligible units of local government in the disparate jurisdiction to submit a joint application for JAG Funds on behalf of the other eligible units of local governments within that jurisdiction and to act as the fiscal agent for those local governments in administering the JAG Funds; and

WHEREAS, certified disparate jurisdictions must reach an agreement regarding the sharing of JAG Funds prior to submission of the JAG Program application; and

WHEREAS, the County and the Cities agree and acknowledge that as a certified disparate jurisdiction, they must reach an agreement regarding the sharing of JAG Funds prior to submitting a JAG application with the BJA; and

WHEREAS, the County and the Cities hereby agree to name a fiscal agent to administer and distribute the JAG Funds and to designate a share of each jurisdiction's JAG Funds for administrative costs to be paid to the fiscal agent named below, prior to submission of the joint application for JAG Funds to the BJA; and

WHEREAS, the County and the Cities wish to name Dallas as the fiscal agent to administer and distribute the JAG Funds pursuant to the JAG Program; and

WHEREAS, a unit of local government may transfer up to ten percent (10%) of its allocation of JAG Funds for costs associated with administering the JAG Funds to the fiscal agent; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of the parties, that the undertaking will benefit the public, and that the share of the JAG Funds to each jurisdiction fairly compensates the parties for their respective functions under this Agreement; and

NOW THEREFORE, in consideration of the mutual covenants and obligations herein, the parties agree as follows:

SECTION 1. PURPOSE

This Agreement shall set forth the following: (A) the nature of the relationship between the County and the Cities and Dallas as fiscal agent for the County and the Cities; (B) the parties' reporting, legal, and audit obligations; (C) the amount of JAG Funds initially allocated by the BJA to the County and the Cities (the "Initial Allocations"); (D) the amount of the Initial Allocations of the JAG Funds to be transferred from the Cities to the County; (E) the allocation of JAG Funds for each jurisdiction *after* the transfer of a portion of the Initial Allocations of JAG Funds from the Cities to the County (the "Adjusted Allocations"); (F) the amount of the grant administration fees to be paid to Dallas as the fiscal agent for both the County and the Cities; (G) the allocation of JAG Funds for the County and the Cities *after* the grant administration fee has been deducted from the Adjusted Allocations (the "Final Allocations"); and (H) other rights and responsibilities of Dallas, the County, and the Cities with regard to Dallas' application for, administration of, and distribution of the JAG Funds on behalf of the County and the Cities.

SECTION 2. FISCAL AGENT

A. Dallas as Fiscal Agent. The County and the Cities do hereby agree that Dallas shall act as the fiscal agent for purposes of applying for, administering, and distributing the JAG Funds on behalf of both the County and the Cities. In consideration for Dallas acting as the fiscal agent for purposes of the JAG Program, the County and the Cities, save Dallas, each agree to pay Dallas seven percent (7%) of their Adjusted Allocations for costs associated with administering the JAG Funds. Dallas shall allocate greater than seven percent (7%) of its Adjusted Allocation toward administration; provided, however, the total contribution of Adjusted Allocations toward grant administration, including Dallas' contribution, shall not exceed ten percent (10%) of the total allocation to the parties' disparate jurisdiction. Dallas further agrees to prioritize the expenditure of the grant administration fees to include the following activities: distributing the JAG Funds, monitoring the award, submitting reports to the BJA (including performance measures and program assessment data), and providing ongoing assistance to the County and the Cities as sub-recipients of the JAG Funds.

B. No Additional Funds. The County and the Cities agree that Dallas has no obligation to provide funds to the County and the Cities from any source other than the JAG Program and in any amount other than the Final Allocation of JAG Funds for each party as set forth in this Agreement regardless of whether the JAG Funds are sufficient to fully accomplish the priorities set forth in Section 2.A above. In the event a portion of the JAG grant administration fee remains upon completion of the project set forth in this Agreement, as determined by Dallas, Dallas may expend such funds on other eligible projects under the JAG Program at Dallas's sole discretion.

SECTION 3. REPORTING, LEGAL, AND AUDIT REQUIREMENTS

A. Reports.

(1) Quarterly Reports. The County and the Cities agree to provide Dallas with quarterly financial and programming reports no later than eighteen (18) days after the last day of the calendar quarter that demonstrate the appropriate use and management of the JAG Funds in conformance with the JAG Program and the BJA guidelines.

(2) Semi-Annual Reports. The County and the Cities agree to provide Dallas with semi-annual progress reports in conformance with the JAG Program and the BJA guidelines.

B. Legal Requirements. The County and the Cities agree to act in accordance with the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fiscal year (FY) 2025 Local Assistance Application, all Office of Justice Programs financial guidelines and the Mandatory Award Terms and Conditions, and all of the requirements of the JAG Program guidance, including

but not limited to: Administrative Funds, Disparate Certification, Prohibited and Controlled Uses, Compliance with Applicable Federal Laws, Body-Worn Camera (BWC) purchases, Body Armor, DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database, Interoperable Communications, Non-Supplanting of State and Local Funds; Civil Rights Compliance; Anti-Lobbying Act; Financial and Government Audit Requirements, includes Single Audit Act Requirements; Employment Eligibility Verification; National Environmental Policy Act (NEPA); DOJ Information Technology Standards; Compliance with Office of Justice Programs Financial Guide; and Government Performance and Results Act (GPRA); Federal Funding Accountability and Transparency Act (FFATA) of 2006; and the Uniform Administrative Requirements, Cost Principles, and Audits Requirements of Federal Awards, particularly, those set out at 2 CFR 200.303 and 2 CFR 200.205.

C. Award Terms and Conditions. Cities and County shall comply with the award terms and conditions, and other legal requirements, including but not limited to Office of Management and Budget (OMB), Department of Justice (DOJ), or other federal regulations which will be included in the award and are incorporated by reference into the award and into this Agreement.

D. Audit Requirements. The County and the Cities shall maintain records to demonstrate proper expenditure of JAG Program Funds and Dallas, as fiscal agent, has the right to review and audit any and all of such financial records. The County and the Cities shall retain all such records for a minimum of five (5) years following completion of this Agreement. The County and the Cities must require that any of its contractors, subcontractors, vendors, or partner agencies allow Dallas to review and audit their financial records pertaining to any contracts they may have with the County or the Cities utilizing JAG Funds.

SECTION 4. INITIAL ALLOCATIONS

For 2025, the BJA has determined the Initial Allocations of JAG Funds for the parties to this Agreement as follows:

THE COUNTY	\$0.00
BALCH SPRINGS	\$11,149.00
CARROLLTON	\$19,180.00
DALLAS	\$792,917.00
DESOTO	\$13,774.00
DUNCANVILLE	\$11,825.00

GARLAND	\$46,390.00
GRAND PRAIRIE	\$32,590.00
IRVING	\$65,284.00
LANCASTER	\$17,724.00
MESQUITE	\$56,733.00
RICHARDSON	\$13,514.00
<u>ROWLETT</u>	<u>\$11,305.00</u>
TOTAL	\$1,092,385.00

SECTION 5. AMOUNT OF INITIAL ALLOCATIONS TO BE TRANSFERRED FROM THE CITIES TO THE COUNTY

The Cities shall transfer 30% of their Initial Allocations of JAG Funds to the County pursuant to this Agreement as follows:

THE COUNTY	\$0.00
BALCH SPRINGS	\$3,344.70
CARROLLTON	\$5,754.00
DALLAS	\$237,875.10
DESOTO	\$4,132.20
DUNCANVILLE	\$3,547.50
GARLAND	\$13,917.00
GRAND PRAIRIE	\$9,977.00
IRVING	\$19,585.20
LANCASTER	\$5,317.20

MESQUITE	\$17,019.90
RICHARDSON	\$13,514.00
<u>ROWLETT</u>	<u>\$3,391.50</u>
TOTAL	\$337,175.30

SECTION 6. ADJUSTED ALLOCATIONS

After the transfer of a portion of the Cities' Initial Allocations of JAG Funds to the County, the County and the Cities' Adjusted Allocations of JAG Funds are as follows:

THE COUNTY	\$337,715.30
BALCH SPRINGS	\$7,804.30
CARROLLTON	\$13,426.00
DALLAS	\$555,041.90
DESOTO	\$9,641.80
DUNCANVILLE	\$8,277.50
GARLAND	\$32,473.00
GRAND PRAIRIE	\$22,813.00
IRVING	\$45,698.80
LANCASTER	\$12,406.80
MESQUITE	\$39,713.10
RICHARDSON	\$0.00
<u>ROWLETT</u>	<u>\$7,913.50</u>
TOTAL	\$1,092,385.00

SECTION 7. FISCAL AGENT GRANT ADMINISTRATION FEES

The County and the Cities other than Dallas agree to transfer grant administration fees equal to seven percent (7%) of each party's Adjusted Allocation of JAG Funds to Dallas, as fiscal agent for the County and the Cities and Dallas shall allocate greater than seven percent (7%) of its Adjusted Allocation toward administration as shown below. The total contribution of Adjusted Allocations toward grant administration, including Dallas' contribution, does not exceed ten percent (10%) of the total allocation to the parties' disparate jurisdiction

THE COUNTY	\$23,602.27
BALCH SPRINGS	\$546.30
CARROLLTON	\$939.82
DALLAS	\$71,624.48
DESOTO	\$674.93
DUNCANVILLE	\$579.43
GARLAND	\$2,273.11
GRAND PRAIRIE	\$1,596.91
IRVING	\$3,198.92
LANCASTER	\$868.48
MESQUITE	\$2,779.92
RICHARDSON	\$0.00
<u>ROWLETT</u>	<u>\$553.95</u>
TOTAL	\$109,238.50

SECTION 8. FINAL ALLOCATIONS

The Final Allocations of JAG Funds are the Initial Allocations (1) less the transfer of a portion of the Cities' Initial Allocations of JAG Funds to the County, which are the Adjusted Allocations and (2) less the transfer of the grant administration fees of the Adjusted Allocations to

Dallas. Each jurisdiction shall include in its JAG Program application the following Final Allocations of JAG Funds:

THE COUNTY	\$313,573.03
BALCH SPRINGS	\$7,258.00
CARROLLTON	\$12,486.18
DALLAS	\$592,655.92
DESOTO	\$8,966.87
DUNCANVILLE	\$7,698.08
GARLAND	\$30,199.89
GRAND PRAIRIE	\$ 21,216.09
IRVING	\$42,499.88
LANCASTER	\$11,538.32
MESQUITE	\$36,933.18
RICHARDSON	\$0.00
<u>ROWLETT</u>	<u>\$7,359.56</u>
TOTAL	\$1,092,385.00

SECTION 9. APPLICATION OF COUNTY FUNDS

The County agrees to prioritize the expenditure of its Final Allocation of Three Hundred Thirteen Thousand, Five Hundred Seventy-Three Dollars and Three cents (\$313,573.03) to continue the development and implementation of improvements to the criminal justice system. The Cities agree that the County has no obligation to provide any additional funds under this Agreement, even if the 2025 JAG Funds are insufficient to fully develop or implement the County's chosen improvements to the criminal justice system. In the event any JAG Funds remain upon completion of the development and implementation of improvements to the criminal justice, the County may expend such funds on other eligible projects under the grant at the County's discretion, subject to the approval of the BJA, as required under the JAG Program.

SECTION 10. TERM

The term of this Agreement shall begin on the date the last signature of either the County or the Cities authorizing approving this Agreement is obtained and shall terminate upon the fulfillment of all obligations hereunder.

SECTION 11. AGENCY

The County and the Cities agree and acknowledge that, except to the extent specified in Section 2 of this Agreement, each entity is not an agent of any other entity, and that each entity is responsible for its acts, forbearance, negligence, and deeds and each entity is responsible for those acts, forbearance, negligence, and deeds of its agents or employees in conjunction with performance under this Agreement.

SECTION 12. FORMAL APPROVAL

This Agreement is expressly subject to and contingent upon formal approval by the governing bodies of the County and the Cities.

SECTION 13. NO THIRD-PARTY BENEFICIARY ENFORCEMENT

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement and any right of action relating to such enforcement shall be strictly reserved to the Cities and the County and nothing contained in this Agreement shall be construed to create any rights for any third parties.

SECTION 14. NON-ASSIGNMENT

The parties shall not sell, assign, transfer, or convey this Agreement, in whole or in part, without the prior written consent of the parties.

SECTION 15. NOTICE OF CONTRACT CLAIM

This Agreement is subject to the provisions of Section 2-86 of the Dallas City Code, as amended, relating to requirements for filing a notice of breach of contract claim against the City. Section 2-86 of the Dallas City Code, as amended, is expressly incorporated by reference and made a part of this Agreement. County and Cities shall fully comply with the requirements of this ordinance as a condition precedent to any claim relating to this Agreement, in addition to all other requirements in this Agreement related to claims and notice of claims. This Agreement is also subject to the provisions of TEX. LOC. GOV'T CODE § 89.0041 (Notice of Suit Against County).

SECTION 16. RESPONSIBILITY

Dallas, the County, and the Cities shall each be responsible for the sole negligent acts of their officers, agents, employees, or separate contractors. In the event of joint and concurrent negligence of the parties to this Agreement, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the parties under Texas law and without waiving any defenses of the parties under Texas law.

SECTION 17. NOTICE

Any notice, payment, statement, communication, report, or demand required or permitted to be given under this Agreement by any party to another may be affected by personal delivery in writing or deposited in the U.S. mail by certified letter, return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing below, but each party may change its address by written notice in accordance with this section. Mailed notices shall be deemed communicated as of three (3) days after mailing.

<u>To the County:</u>	Dir. of Criminal Justice, Charlene Randolph: Dallas County – Frank Crowley Courts Building 133 N. Riverfront Boulevard, 8th Floor Room C103 Dallas, TX 75207
<u>To Balch Springs:</u>	Chief of Police, Brent Hurley Balch Springs Police Department 12500 Elam Road Balch Springs, Texas 75180
<u>To Carrollton:</u>	Chief of Police, Roberto Arredondo Carrollton Police Department 2025 East Jackson Road Carrollton, Texas 75006
<u>To Dallas:</u>	City Manager, Kimberly Bizer Tolbert Dallas City Hall 1500 Marilla, 4EN Dallas, Texas 75201

To DeSoto: Chief of Police, Joseph Costa
DeSoto Police Department
714 East Belt Line Road
DeSoto, Texas 75115

To Duncanville: Chief of Police, Matthew Stonger
Duncanville Police Department
203 East Wheatland Rd.
Duncanville, Texas 75116

To Garland: Chief of Police, Jeff Bryan
Garland Police Department
1891 Forest Lane
Garland, Texas 75042

To Grand Prairie: Chief of Police, Daniel Scesney
Police Department
1525 Arkansas Lane
Grand Prairie, Texas 75052

To Irving: Chief of Police, Derick Miller
Irving Police Department
305 N O'Connor Rd
Irving, Texas 75061

To Lancaster: Chief of Police, Samuel Urbanski
Public Safety Building
100 Craig Shaw Memorial Parkway
Lancaster, Texas 75134

To Mesquite: Chief of Police, David Gill
Mesquite Police Department
PO Box 850137
Mesquite, Texas 75185-0137

To Richardson: Chief of Police, Jamie Gerhart
Richardson Police Department
200 North Greenville Ave.
Richardson, Texas 75081

To Rowlett:

Chief of Police, Michael Denning
Rowlett Police Department
4401 Rowlett Road
Rowlett, Texas 75088

SECTION 18. GOVERNING LAW AND VENUE

The obligations of the parties to this Agreement shall be performed in Dallas County, Texas, and venue for any legal action under this Agreement shall lie exclusively in Dallas County, Texas. In construing this Agreement, the laws and court decisions of the State of Texas shall control.

SECTION 19. LEGAL CONSTRUCTION

In the case that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

SECTION 20. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

SECTION 21. CAPTIONS

The captions to the various clauses of this Agreement are for informational purposes only and shall not alter the substance of the terms and conditions of this Agreement.

SECTION 22. AMENDMENTS; ENTIRE AGREEMENT

This Agreement (with all referenced exhibits, attachments, and provisions incorporated by reference) embodies the entire agreement of all of the parties, superseding all oral or written previous and contemporary agreements between the parties relating to matters set forth in this Agreement. This Agreement may be modified or amended only by written agreement of all of the parties, to be attached to and made a part of this Agreement.

IN WITNESS WHEREOF, by their signatures hereon, each of the undersigned represents and warrants that they are the duly authorized agents of each entity and have full right and authority to enter into this Agreement. This Agreement is to be effective upon the signature of both County and the Cities.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURES APPEAR ON THE FOLLOWING PAGES]

The County of Dallas, State of Texas, has executed this Agreement pursuant to Commissioners Court Order Number _____ and passed on the ____ day of _____, _____.

APPROVED BY THE COUNTY OF DALLAS:

Clay Lewis Jenkins, County Judge

APPROVED AS TO FORM*:

JOHN CREUZOT
DISTRICT ATTORNEY

Recommended by:

DALLAS COUNTY CRIMINAL
JUSTICE DEPARTMENT

Rebecca Lundberg, Assistant District Attorney

Charlene Randolph, Director

*BY LAW, THE DISTRICT ATTORNEY’S OFFICE MAY ONLY ADVISE OR APPROVE CONTRACTS OR LEGAL DOCUMENTS ON BEHALF OF ITS CLIENTS. IT MAY NOT ADVISE OR APPROVE A LEASE, CONTRACT, OR LEGAL DOCUMENT ON BEHALF OF OTHER PARTIES. OUR REVIEW OF THIS DOCUMENT WAS CONDUCTED SOLELY FROM THE LEGAL PERSPECTIVE OF OUR CLIENT. OUR APPROVAL OF THIS DOCUMENT WAS OFFERED SOLELY FOR THE BENEFIT OF OUR CLIENT. OTHER PARTIES SHOULD NOT RELY ON THIS APPROVAL AND SHOULD SEEK REVIEW AND APPROVAL BY THEIR OWN RESPECTIVE ATTORNEY(S).

The City of Balch Springs, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF BALCH SPRINGS:**

RECOMMENDED BY:

Charles R. Fenner, City Manager

Brent Hurley, Chief of Police

APPROVED AS TO FORM BY:

Joe Gorfida, City Attorney

The City of Carrollton, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF CARROLLTON:**

RECOMMENDED BY:

Erin Rinehart, City Manager

Roberto Arredondo, Chief of Police

APPROVED AS TO FORM BY:

Meredith A. Ladd, City Attorney

EXECUTED by the City of Dallas, signing by and through its City Manager, duly authorized to execute same by Resolution No. _____, adopted by the City Council on _____.

RECOMMENDED

Daniel Comeaux, Chief of Police

APPROVED AS TO FORM
Tammy Palomino
City Attorney

CITY OF DALLAS
Kimberly Bizer Tolbert
City Manager

By: _____
Assistant City Attorney

By: _____
Assistant City Manager

The City of DeSoto, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution No. _____, Minutes _____ Dated the _____.

APPROVED BY THE CITY OF DESOTO:

RECOMMENDED BY:

Majed Al-Ghafry, City Manager

Joseph W. Costa, Chief of Police

APPROVED AS TO FORM BY:

Joseph J. Gorfida, Jr, City Attorney

The City of Duncanville, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF DUNCANVILLE:**

RECOMMENDED BY:

Richard B. Abernethy, City Manager (I)

Matthew Stogner, Chief of Police

APPROVED AS TO FORM BY:

Robert Hager, City Attorney

The City of Garland, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution No _____, Minutes _____ Dated _____.

**APPROVED BY THE
CITY OF GARLAND:**

RECOMMENDED BY:

Mike Betz, City Manager

Jeff Bryan, Chief of Police

APPROVED AS TO FORM BY:

Brian England, City Attorney

The City of Grand Prairie, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF GRAND PRAIRIE:**

RECOMMENDED BY:

Bill Hills, City Manager

Daniel Scesney, Chief of Police

APPROVED AS TO FORM BY:

Maleshia McGinnis, City Attorney

The City of Irving, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

APPROVED BY THE CITY OF IRVING:

RECOMMENDED BY:

Chris Hillman, City Manager

Derick Miller, Chief of Police

APPROVED AS TO FORM BY:

Kuruvilla Oommen, City Attorney

The City of Lancaster, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF LANCASTER:**

RECOMMENDED BY:

Opal Mauldin-Jones, City Manager

Samuel Urbanski, Chief of Police

APPROVED AS TO FORM:

David Ritter, City Attorney

The City of Mesquite, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF MESQUITE:**

RECOMMENDED BY:

Cliff Keheley, City Manager

David Gill, Chief of Police

APPROVED AS TO FORM BY:

David L. Paschall, City Attorney

The City Manager for the City of Richardson, State of Texas, has executed the Agreement pursuant to Section 2-52 of the Richardson Code of Ordinances Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF RICHARDSON:**

RECOMMENDED BY:

Don Magner, City Manager

Gary Tittle, Chief of Police

APPROVED AS TO FORM:

Peter G. Smith, City Attorney

The City of Rowlett, State of Texas, has executed the Agreement pursuant to duly authorized City Council Resolution _____, Minutes _____ Dated the _____ day of _____, _____.

**APPROVED BY THE
CITY OF ROWLETT:**

RECOMMENDED BY:

Kristoff Bauer, City Manager (I)

Michael Denning, Chief of Police

APPROVED AS TO FORM:

Victoria Thomas, City Attorney

RESOLUTION NO: _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF CARROLLTON, TEXAS, VARIOUS CITIES INCLUDING THE CITY OF DALLAS, TEXAS, AS FISCAL AGENT, AND THE COUNTY OF DALLAS, TEXAS PROVIDING FOR THE 2025 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD, AND TO TAKE ALL ACTION NECESSARY TO ACCOMPLISH THE INTENT AND PURPOSES OF THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Edward Bryne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. The city of Carrollton intends to use funds from the FY25 JAG grant to purchase helmets and uniforms for members of the NORTEX SWAT team.

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if a copied in their entirety.

SECTION 2

The City Manager, or her designee, is hereby authorized to execute the Agreement between the City of Carrollton, various Texas cities, including the City of Dallas as fiscal agent, and the County of Dallas regarding the 2025 Byrne Justice Assistance Grant Program Award, and to take all other action reasonably necessary to accomplish the intent and purposes of this Resolution.

SECTION 3

This Resolution shall become effective from and after its passage.

DULY PASSED AND APPROVED this 19th DAY OF May, 2026.

CITY OF CARROLLTON, TEXAS

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatsky
City Secretary

APPROVED AS TO FORM:

Meredith Ladd, City Attorney

APPROVED AS TO CONTENT:



Agenda Memo
File Number: 7635

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *20.

City Council Meeting Date: May 26, 2026

Date: May 14, 2026

To: Erin Rinehart, City Manager

From: Jonathan Wheat, P.E., Director of Engineering
Shannon Hicks, P.E., Assistant City Manager

Consider A **Resolution Authorizing The City Manager To Negotiate And Execute Contract Amendment No. 5 With Walter P. Moore And Associates, Inc., For the Citywide Flood Mapping Study In An Amount Of \$36,700.00, Increasing The Total Amount Not To Exceed \$1,057,460.00.**

Background:

This contract, which was initially approved by the City Council on January 18, 2018 in the amount of \$735,380.00, provided for a city-wide floodplain study to allow for the update of all FEMA Flood Insurance Rate Maps and design and install a flood warning system. Since the floodplain study was initiated, all streams and tributaries in Carrollton are in the process of being assessed via hydrologic and hydraulic analysis. Additionally, the consultant, Walter P. Moore, is tasked with coordinating with various entities to ensure that the analysis is performed according to standards as set forth by NCTCOG, the US Army Corps of Engineers, FEMA, and the City of Carrollton’s own Flood and Stormwater Ordinance. Previously, this contract has been amended three times before:

- Amendment No. 1 - put in place in February 2019 to remove scope pertaining to duplicate mapping efforts from a concurrent project (contract change of -\$1,240 to a total of \$734,140);
- Amendment No. 2 - put in place in October 2020 to add additional scope for various coordination with federal and local entities and more detailed flood mapping in residential areas (contract change of \$89,420 to a total of \$823,560).
- Amendment No. 3 - put in place in August of 2021 to add additional scope for more detailed flood modeling in areas that are prone to flooding and are in the immediate vicinity of businesses and residential homes near the Country Place subdivision (contract change of \$27,800 to a total of \$851,360).
- Amendment No. 4 - put in place in July 2022 to add additional scope to address flood

modeling in areas that have recently had CIP drainage projects completed within the last 2 years. (contract change of \$169,400 to a total of \$1,020,760.00).

Contract amendment No. 5 will address ongoing coordination with FEMA for reviewing extensive modelling along Hutton Branch. The City of Carrollton requires FEMA's approval on the changes to the models, and FEMA is requiring additional reviews to ensure the Hutton Branch levy system is modelled to meet the FEMA requirements. As such, the consultant has asked for the contract to be amended to allow for an additional \$36,700 to be added to the overall cost of the project. This fourth amendment will bring the contract total to \$1,057,460.00. The project itself is in its final stages (approximately 95% complete) and this amendment will allow the consultant to complete the remaining work on the project and give the city the most accurate and up-to-date models of the floodplains in the city. Staff has reviewed the consultant's proposal and has deemed it fair and reasonable.

Financial Implications:

Walter P. Moore, Inc. has submitted a proposal to the City of Carrollton to perform the additional engineering design services for Contract Amendment No. 5 for an amount not to exceed \$1,057,460.00. Funding for this amendment is available in the Drainage Consolidated Fund, Account 854560.

Impact on Community Sustainability:

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

- Supporting public safety and community confidence by ensuring updated, accurate FEMA floodplain information that protects residents, homes, businesses, and infrastructure. (Hospitality, Healthy)
- Optimizing City processes and service delivery through high-quality hydrologic and hydraulic analysis that improves the accuracy and reliability of floodplain modeling. (Optimize)
- Strengthening infrastructure resilience and long-term planning by providing current flood models that support redevelopment decisions, capital planning, and flood mitigation strategies. (Revitalized)

Staff Recommendation/Action Desired:

Staff recommends authorizing the City Manager execute contract amendment no. 5 with Walter P. Moore and Associates, Inc., for the Citywide Flood Mapping Study in an amount of \$36,700.00, increasing the total amount not to exceed \$1,057,460.00.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT NO. 5 WITH WALTER P. MOORE AND ASSOCIATES, INC., FOR THE CITYWIDE FLOOD MAPPING STUDY AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1:

The City Manager is authorized to execute Contract Amendment No. 5 with WALTER P. MOORE AND ASSOCIATES, INC., for the Citywide Flood Mapping Study in an amount of \$36,700.00, increasing the total amount not to exceed \$1,057,460.00.

SECTION 2:

The City Manager, or designee, is authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

SECTION 3:

This Resolution shall take effect immediately from and after its passage.

PASSED and APPROVED on this 26th day of May, 2026.

CITY OF CARROLLTON, TEXAS

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

Approved as to form:

Approved as to content:

Meredith A. Ladd, City Attorney

Jonathan Wheat, P.E.,
Director of Engineering



Agenda Memo
File Number: 7636

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *21.

City Council Meeting Date: **May 26, 2026**

Date: May 18, 2026

To: Erin Rinehart, City Manager

From: Jenny Zeilfelder, Director of Economic Development
Ravi Shah, Executive Director of Development
Shannon Hicks, Assistant City Manager

Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With IVC TEXAS, LLC For The Renovation Of 2652 Old Denton Road In An Amount Not To Exceed \$107,990.

Background:

The owner of 2652 Old Denton Road has requested a grant through the Retail Re-Development and Rehabilitation Grant Program for the renovation of the property.

The total construction cost has been estimated to be approximately \$2,983,120. The plans include renovating the interior of, and expanding the Real Property, including increasing the building’s footprint to approximately double the existing square footage, and to make façade and other exterior improvements.

The City Council Re-Development Committee has reviewed the proposal and determined that it meets the eligibility requirements of the Retail Re-Development and Rehabilitation Program. Grants under this program are performance-based. The Committee recommended a grant amount not to exceed \$107,990. This is ten percent (10%) of the estimated \$1,079,900 exterior improvements including but not limited to concrete, masonry, exterior flatwork (sidewalks, curbs and ramps), parking lot paving and striping, landscaping, exterior lighting and drainage improvements directly associated with façade and exterior property enhancements costs, as submitted by the applicant. The Re-Development Committee unanimously recommended approval of this grant at its April 7, 2026 meeting.

Financial Implications:

By recommendation of the City Council Re-Development Committee, the tenant is eligible for a grant

not to exceed \$107,990. The grant is receipt reimbursable. Funding is available in the program account.

Impact on Community Sustainability:

This project will enhance the City's economic base by renovating a vacant property located in a major shopping center. The renovation and upgrades to 2652 Old Denton Road will generate additional tax revenue and enhance the economic viability of the retail district along Old Denton Road and the surrounding area.

Staff Recommendation/Action Desired:

Staff recommends City Council approval of a Resolution authorizing the City Manager to negotiate and execute an economic development incentive agreement with IVC TEXAS, LLC.

Location Map – 2652 Old Denton Rd



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY AND IVC TEXAS, LLC, ESTABLISHING A PROGRAM OF GRANTS IN AMOUNTS NOT TO EXCEED \$107,990 FOR 2652 OLD DENTON ROAD, TO PROMOTE LOCAL ECONOMIC DEVELOPMENT AND STIMULATE BUSINESS AND COMMERCIAL ACTIVITY WITHIN THE CITY; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Carrollton, Texas (the “City Council”), has authority to reduce blight in order to protect the health, safety, and welfare of the residents of the City of Carrollton, Texas (the “City”); and

WHEREAS, the City Council has taken steps to promote and encourage tourism and commerce in the City’s retail centers along major corridors; and;

WHEREAS, 2652 Old Denton Road (the “Real Property”) is located within a major retail corridor within the City; and

WHEREAS, the City Council has been presented a grant request by IVC TEXAS, LLC (the “Owner”), to establish a program of grants in an amount not to exceed \$107,990 for improvements on the Real Property, as further described in Exhibit “A”, in order to promote local economic development and stimulate business and commercial activity within the City in accordance with the City’s Retail Re-Development and Rehabilitation Grant Program (a Chapter 380 Economic Development Program); and

WHEREAS, the Owner proposes to renovate the interior of, and expand, the Real Property, including increasing the building’s footprint to approximately double the existing square footage, and to make façade and other exterior improvements.; and

WHEREAS, the Real Property’s current estimated valuation is \$1,806,220, and the Owner’s total rehabilitation budget is approximately \$2,983,120; and

WHEREAS, upon full review and consideration of the terms of the request, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager shall be authorized to negotiate and execute an agreement with Owner on behalf of the City of Carrollton; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2.

The requested terms and conditions of a proposed economic development agreement with IVC TEXAS, LLC, having been reviewed by the City Council, and found to be acceptable and in the best interests of the City and its citizens, are hereby in all things approved.

SECTION 3.

The City Manager is hereby authorized to negotiate and execute an economic development agreement, and all other documents in connection therewith, on behalf of the City of Carrollton, substantially according to the terms and conditions set forth in this Resolution for a total grant amount not to exceed \$107,990.

SECTION 4.

This Resolution shall take effect upon passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 26th day of May 2026.

ATTEST:

CITY OF CARROLLTON, TEXAS

Chloe Sawatzky, City Secretary

Steve Babick, Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith A. Ladd
City Attorney

Jenny Zeilfelder
Director of Economic Development

Exhibit “A”

Façade: Exterior improvements including but not limited to concrete, masonry, exterior flatwork (sidewalks, curbs and ramps), parking lot paving and striping, landscaping, exterior lighting and drainage improvements directly associated with façade and exterior property enhancements. .

The improvements listed below represent the categories and associated costs considered for the Retail Rehab & Redevelopment Grant:

Category	Cost
Building Concrete	\$150,000
Masonry/Exterior Façade	\$312,000
Building Metals	\$152,500
Building Wood	\$42,000
Doors & Windows	\$150,200
Exterior Flatwork, Paving/Striping, Lighting	\$273,200

Façade Improvements







Agenda Memo
File Number: 7637

Agenda Date: 5/26/2026

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *22.

City Council Meeting Date: May 26, 2026

Date: May 15, 2026

To: Erin Rinehart, City Manager

From: Jonathan Wheat, P.E., Director of Engineering
Shannon Hicks, P.E., Assistant City Manager

Consider A **Resolution Authorizing The City Manager To Negotiate And Execute Contract Amendment No. 3 With MESA Design Associates, Inc., For Additional Design Services On The Woodlake Lake Enhancements Project In An Amount Of \$4,580.00, Increasing The Total Amount Not To Exceed \$274,065.00.**

Background:

City Council approved a professional services agreement with MESA Design Associates, Inc. on January 12, 2021, in the amount of \$234,390.00. This contract provided for architectural and engineering services for the purpose of design and construction support for the Woodlake Lake Enhancements Project. Previously, this contract was amended two times:

- Amendment No. 1 - put in place in August 2022 to include additional surveying and geotechnical services for additional civil design drawings and environmental/hydrologic permitting activities (contract change of \$18,665.00 to a total of \$253,055.00);
- Amendment No. 2 - put in place in July 2025 to add additional scope for irrigation design revisions and design of a stormwater headwall (contract change of \$16,430.00 to a total of \$269,485.00).

The current amendment addresses additional design scope necessary to address the following issues:

- Design of custom light pole base to avoid existing gas line
- Design of additional guardrail and landscaping to provide retaining wall protection

The additional items are needed to complete the project to ensure that the proposed improvements at Woodlake Lake meet the original design criteria and are safe for pedestrians, cyclists, and automobiles. With the above design additions, the contract is proposed to be amended to allow for an additional \$4,580.00 to be added to the overall cost of the project. This third amendment will bring

the contract total to \$274,065.00. The project itself is in its final stages (approximately 95% complete), and this amendment will allow the consultant to complete the remaining work on the project. Staff has reviewed the consultant's proposal and has deemed it fair and reasonable.

Financial Implications:

MESA Design Associates, Inc. has submitted a proposal to the City of Carrollton to perform the additional engineering design services for Contract Amendment No. 3 for an amount not to exceed \$4,580.00. Funding for this amendment is available in the Parks Fund.

Impact on Community Sustainability:

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

- Improving safety and user experience within the Woodlake Lake area by addressing design needs such as guardrail improvements, custom light pole bases, and enhanced landscaping, which supports a safe and welcoming environment. (Hospitality)
- Enhancing access to outdoor amenities, trails, and natural features around Woodlake Lake, which strengthens connectivity and supports active recreation. (Healthy, Accessible)
- Supporting a vibrant and engaging community space that attracts residents and visitors to enjoy local natural areas, contributing to a thriving community. (Healthy)

Staff Recommendation/Action Desired:

Staff recommends authorizing the City Manager to negotiate and execute Contract Amendment No. 3 with MESA Design Associates, Inc., for additional design services on the Woodlake Lake Enhancements project in an amount of \$4,580.00, increasing the total amount not to exceed \$274,065.00.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACT AMENDMENT NO. 3 WITH MESA DESIGN ASSOCIATES, INC. FOR ADDITIONAL DESIGN SERVICES ON THE WOODLAKE LAKE ENHANCEMENTS PROJECT IN AN AMOUNT OF \$4,580.00, INCREASING THE TOTAL CONTRACT TO AN AMOUNT NOT TO EXCEED \$274,065.00; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1:

The City Manager is authorized to negotiate and execute Contract Amendment No. 3 with MESA DESIGN ASSOCIATES, INC. for architectural and engineering services on the Woodlake Lake Enhancements project in an amount of \$4,580.00, increasing the total amount not to exceed \$274,065.00.

SECTION 2:

The City Manager, or designee, is authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

SECTION 3:

This Resolution shall take effect immediately from and after its passage.

PASSED and APPROVED on this 26th day of May, 2026.

CITY OF CARROLLTON, TEXAS

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

Approved as to form:

Approved as to content:

Meredith A. Ladd, City Attorney

Jonathan Wheat, P.E.,
Director of Engineering



Agenda Memo
File Number: 7634

Agenda Date: 5/26/2026

Version: 1

Status: Other Business

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *23.

City Council Meeting Date: May 26, 2026

Date: May 14, 2026

To: Erin Rinehart, City Manager

From: Jody Byerly, Director of Public Works
Shannon Hicks, Assistant City Manager

Consider **Ratification Of Emergency Repairs By Ruts Construction To The Sanitary Sewer Line Located In Two Worlds Subdivision In An Amount Not To Exceed \$243,835.33.**

Background:

The Public Works Wastewater Division identified a significant sanitary sewer issue within the Two Worlds sub-division. This issue consisted of an active and repetitive sanitary sewer overflow during rain events due to a crushed sanitary sewer line. Due to the potential risk to public safety, infrastructure integrity, and the potential for TCEQ fines for recurring sanitary sewer overflows (SSO), the action to contract Ruts Construction was taken prior to obtaining formal approval through standard administrative processes.

Due to the existing sanitary sewer line’s close proximity to an adjacent house, it was required to bore a new line in a different location. Consequently, the scope of work became substantially more extensive.

As this event constituted an emergency, the expenditure was exempt from the state bidding laws and did not require prior approval by Council. However, due to the amount of the expenditure, Council ratification is necessary.

Financial Implications:

ACCOUNTING UNIT	ACTIVITY	BUDGET AMOUNT
855160	126450799	\$243,835.33

Impact on Community Sustainability:

This project supports and aligns with the City Council’s goals and objectives of managing the infrastructure with fiduciary care.

Staff Recommendation/Action Desired:

Staff recommends City Council ratification of the expenditure for emergency repairs by Ruts Construction to the sanitary sewer line located in Two Worlds Subdivision in an amount not to exceed \$243,835.33.



Agenda Memo

Agenda Date:

Version: 1

Status: Public Forum

In Control: City Council

File Type: Public Forum

Agenda Number: 24.

Public Forum is the opportunity for citizens/visitors to speak on items not listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items on the posted meeting agenda will have the opportunity to speak during the Citizen Comment.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.