

CC MEETING: October 22,2024

DATE: October 2, 2024

TO: Erin Rinehart, City Manager

FROM: Chris Chiancone, Chief Information Officer

Chrystal Davis, Assistant City Manager

Title

Consider **Approval Of The Purchase Of IT Professional Services From Catapult Staffing, LLC.**
Through GSA For Fiscal Year 2025 In A Total Amount Not To Exceed \$1,200,000.00

Body

BACKGROUND:

The FY25 Budget includes an approved ATB for IT Professional Services for certain specialized IT positions. To address the need for these specialized IT positions, the City has utilizes professional services firms for staff augmentation, hard-to-hire positions, and other contract services.

By utilizing Catapult Staffing, LLC., the city can quickly access a pool of highly qualified professionals who have the necessary skills and experience for specialized positions and projects. Catapult Staffing, LLC. have extensive recruiting resources and established networks with professionals in various IT fields, making it easier for them to find the right fit for a particular position.

Catapult Staffing, LLC. will also be utilized for the Project Management and other IT staff augmentation in support of the Document Management Software implementation.

Using contract services also allows the City to quickly adjust its workforce as needed, without the overhead costs associated with hiring full-time employees. This can be particularly useful during periods of high demand, when additional staff may be needed to handle an increased workload.

FINANCIAL IMPLICATIONS:

Catapult Staffing, LLC. is budgeted through the following accounts:

IT Professional Services 854105 – 124850199 (\$1,000,000.00)

Records Management Software 854105 – 124600199 (\$200,000.00)

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the purchase of IT Professional Services from Catapult Staffing, LLC. for fiscal year 2025 in the total amount not to exceed \$1,200,000.