

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
JUNE 17, 2025**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, June 17, 2025 at 5:45 p.m. with the following members present: Mayor Steve Babick, Mayor Pro Tem Richard Fleming, Councilmembers Nancy Cline, Jason Carpenter, Andrew Palacios, Daisy Palomo, and Rowena Watters. Also present were City Manager Erin Rinehart, Assistant City Manager Chrystal Davis, Assistant City Manager Shannon Hicks, City Attorney Meredith Ladd and City Secretary Chloe Sawatzky.

Deputy Mayor Pro Tem Christopher Axberg was absent.

5:45 P.M. – COUNCIL BRIEFING ROOM

*****PRE-MEETING / EXECUTIVE SESSION *****

Mayor Babick called the meeting to order at 5:45 p.m.

1. Receive information and discuss Agenda.

Agenda items were reviewed. Staff responded to Council's questions.

2. Council will convene into Executive Session pursuant to Texas Government Code:

- **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.

3. Council will reconvene in Open Session to consider action, if any, on matters discussed in the Executive Session.

Executive Session was not convened.

*****WORKSESSION*****

4. Receive Update And Funding Request From The Children's Advocacy Center For North Texas.

Kristen Howell, Chief Executive Officer for the Children's Advocacy Center For North Texas, advised that the Texas Family Code requires counties to provide a service where child victims of sexual or physical abuse and/or child witnesses to major violence can go and receive services in a single, safe environment. The Center provides coordination of investigations, health exams, and prosecution relative to an impacted child and their family. The Children's Advocacy Center For North Texas has four locations, serving three counties: Denton, Jack, and Wise. In addition to services provided directly to children and their families, the Center provides training for 67 police agencies within their three counties.

Ms. Howell advised that in 2024, the Children's Advocacy Center For North Texas served 4,977 children. There is no cost to the children or their families. The cost for services per child is \$2,400, with a total annual budget of \$8 million. She advised that state and federal funding provides 5 percent of the budget and asked the City of Carrollton for \$101,000.

5. Receive Update And Funding Request From Metrocrest Services.

Item 5 was addressed prior to Item 4.

Tracy Eubanks, Chief Executive Officer for Metrocrest Services, provided a summary of the services provided to the City of Carrollton residents, including food, housing assistance, healthcare resources, economic training, and senior services. He advised that Metrocrest Services has 30 partners on site who provide healthcare assistance, funding and training at its new facility located in Carrollton. Mr. Eubanks added that last year, 24,000 people were served.

Mr. Eubanks advised that federal funding reductions are impacting Metrocrest Services' budget by 3 percent, however the North Texas Food Bank has lost \$11 million in USDA funding. He noted that private donations are down this year by 29 percent. Mr. Eubanks asked for a one-time funding amount of \$102,284 in addition to the current contracted amount of \$511,000 from the City of Carrollton for the FY24-25 fiscal year. He advised he is also in the process of meeting with the cities of Coppell, Addison, and Farmers Branch.

6. Receive Legislative Update.

Consultant Larry Gonzales provided an overview of the outcome of certain proposed legislation impacting municipalities from the Texas Legislative Session as follows:

Bills that Died

- HB 134
- HB 19
- SB 673
- HB 3187 / SB 1557
- HB 1585
- SB 678
- SB 1209

Bills that Passed

- HB 2695 / SB1833
- SB 1567
- HB 21

Bill that did not Pass: HB 3169

Discussion followed.

7. Discuss Council Liaison And Committee Appointments.

Mayor Babick provided a handout of Council Liaison and Committee appointments, adding that each Council member has six (6) appointments. He stated that another appointment may be added for non-profits.

8. Mayor And Council Reports And Information Sharing.

Council reviewed their recent activities and upcoming events.

Worksession concluded at 7:17 p.m.

*****REGULAR MEETING 7:00 P.M.*****

Mayor Babick called the Regular meeting to order at approximately 7:25 p.m.

INVOCATION – Councilmember Andrew Palacios

PLEDGE OF ALLEGIANCE – Councilmember Rowena Watters

PRESENTATIONS

9. Present Proclamation Recognizing Amateur Radio Week.

Mayor Babick read a proclamation recognizing June 22-29 as:

“Amateur Radio Week”

PUBLIC COMMENT

10. Hearing of any citizen/visitor on items listed on the regular meeting agenda. Citizens wishing to address the Council regarding items not on the posted agenda will be called to speak during the Public Forum.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Mayor Babick opened and closed the public comment period with no one wishing to speak.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary’s Office.)*

Councilmember Cline moved to approve Consent Agenda Items 11-24; second by Councilmember Palacios. The motion was approved with a unanimous 6-0 vote. Deputy Mayor Pro Tem Axberg was absent.

CONTRACTS & AGREEMENTS

- *11. Consider Authorizing The City Manager To Execute A Change Order To The Contract With Focus Merchant Services, LLC For Credit Card Processing And Merchant Services, Increasing The Total Contract Amount Not To Exceed \$4,500,000.00.**
- *12. Consider Authorizing The City Manager To Enter Into An Interlocal Agreement With Denton County For Property Tax Assessment And Collection.**
- *13. Consider Authorizing The City Manager To Enter Into An Interlocal Agreement For Property Assessment And Collection With Denton County For Public Improvement District Carrollton Castle Hills PID 1.**
- *14. Consider Authorizing The City Manager To Enter Into An Interlocal Agreement For Property Assessment And Collection With Denton County For Public Improvement District Carrollton Castle Hills PID 2.**
- *15. Consider Authorizing The City Manager To Enter Into An Agreement With JonesCo. General Contractors, LLC Pursuant To Competitive Sealed Proposal (CSP) 25-019 For A Remodel At Hebron & Josey Library, In A Total Amount Not To Exceed \$102,916.00.**
- *16. Consider Authorizing The City Manager To Enter Into Agreements With Southwest Wholesale Nursery And SiteOne Landscape Supply Pursuant To Bid #25-040 For Nursery Stock In An Amount Not To Exceed \$105,000.00 Annually, For A Three-Year Total Amount Not To Exceed \$315,000.00.**
- *17. Consider Authorizing The City Manager To Enter Into Agreements With Multiple Vendors Pursuant To Bid #25-041 For Tree Trimming Services In An Amount Not To Exceed \$95,000.00 Annually, For A Three-Year Total Amount Not To Exceed \$285,000.00.**
- *18. Consider Authorizing The City Manager To Execute Change Order No. 3 With Apple Pavement Services LLC. For Additional Work As Part Of The City-Wide Sidewalk Improvements, Phase 4 In An Amount Not To Exceed \$50,844.87 Increasing The Total Project Contract To An Amount Not To Exceed \$1,686,202.65.**
- *19. Consider Authorizing The City Manager To Approve A Contract With A&D Paving, LLC For Paving Improvements At Sandy Lake Service Center (SLCS) & McInnish Sports Complex (MSC) In An Amount Not To Exceed \$2,068,513.58.**
- *20. Consider Authorizing The City Manager To Enter Into An Agreement With Freese & Nichols For Consultant Services Through An Interlocal Agreement With The City Of Celina Related To A Stormwater Utility Implementation Study In A Total Amount Not To Exceed \$251,300.00.**

ORDINANCES

- *21. Consider An Ordinance Amending Chapter 73 “Traffic Schedules” Of The Code Of Ordinances Of The City Of Carrollton, Modifying Multiple School Zone Boundaries, Times, And Classifications Throughout The City Of Carrollton, Due To Anticipated School Closures And Changes In School Operating Times.**

RESOLUTIONS

- *22. Consider A Resolution Adopting The 2025 Parks, Recreation, And Open Space Master Plan.**
- *23. Consider A Resolution Authorizing The City Manager To Negotiate And Execute A Professional Services Contract With CSRS, LLC For Engineering Services Related To Storm Damage Assessment and Evaluation In An Amount Not To Exceed \$100,000.00.**
- *24. Consider A Resolution Appointing A Member To The Dallas Area Rapid Transit (DART) Board Of Directors.**
- *25. Consider A Resolution Appointing A Mayor Pro Tempore And A Deputy Mayor Pro Tempore.**

Mayor Babick advised that Deputy Mayor Pro Tem Axberg is being considered for Mayor Pro Tem and Councilmember Palomo is being considered for Deputy Mayor Pro Tem.

Councilmember Cline moved to appoint Councilmember Christopher Axberg as Mayor Pro Tem and Councilmember Daisy Palomo as Deputy Mayor Pro Tem; second by Councilmember Carpenter. The motion was approved with a 6-0 vote. Councilmember Axberg was absent.

Mayor Babick expressed his appreciation to Mayor Pro Tem Richard Fleming for his service this past year. He added that the new terms begin July 1st.

PUBLIC FORUM

- 26. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

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Mayor Babick opened the public forum.

William Culpepper spoke on behalf of his neighbor at 1815 Rock Springs Court, regarding bamboo vegetation in his yard that the city wants him to remove or trim.

Sal Trippy, 1208 Sycamore Drive, spoke with concerns about the utility payment time period and the on-line payment system.

There being no other speakers, Mayor Babick closed the public forum.

ADJOURNMENT - Mayor Babick adjourned the meeting at 7:37 p.m.

ATTEST:

Chloe Sawatzky, City Secretary

Steve Babick, Mayor