

# City of Carrollton

1945 E. Jackson Road  
Carrollton, TX 75006



## REGULAR WORKSESSION & MEETING

Tuesday, September 17, 2019

5:45 PM

CITY HALL, 2nd Floor

### City Council

*Mayor Kevin Falconer*  
*Mayor Pro Tem Young Sung*  
*Deputy Mayor Pro Tem Frances Cruz*  
*Councilmember Steve Babick*  
*Councilmember Mike Hennefer*  
*Councilmember Pat Cochran*  
*Councilmember John Sutter*  
*Councilmember Glen Blanscet*

---

**\*\*\*PRE-MEETING / EXECUTIVE SESSION\*\*\*****5:45 P.M. – COUNCIL BRIEFING ROOM**

1. Receive **information and discuss Agenda.**
2. Council will convene in Executive Session pursuant to Texas Government Code:
  - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
  - **Section 551.074** to discuss personnel matters.
    - Annual Performance Review of City Manager
3. Council will reconvene in open session to consider action, if any, on matters discussed in the Executive Session.

**\*\*\*WORKSESSION\*\*\***

4. Receive **A Briefing On The Downtown Carrollton Plan.**
5. Discuss **Selecting Applicants For An Interview For Planning And Zoning Commission And Property Standards Board.**
6. Mayor and Council reports and information sharing.

**\*\*\*REGULAR MEETING 7:00 PM\*\*\*****INVOCATION****PLEDGE OF ALLEGIANCE****AGENDA PUBLIC COMMENT**

7. **Hearing of any citizen/visitor on items listed on the regular meeting agenda, which do not include a public hearing. Citizens wishing to address the Council regarding items not on posted agenda will be called to speak during the Public Comment period.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting.

---

**PRESENTATIONS**

8. Present A Proclamation Declaring October 6-12, 2019 As Fire Prevention Week.
9. Present A Proclamation Honoring Newman Smith High School Class Of 1979 And 1980 Alumni Weekend.
10. Present A Proclamation Recognizing September 2019 Live United Month.

**CONSENT AGENDA**

*(\*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

**BIDS & PURCHASES**

- \*11. Consider Approval Of RFP# 19-033 For Plumbing Services From Various Vendors In An Amount Not To Exceed \$90,000.00.
- \*12. Consider Approval Of RFP# 19-038 For Heating, Ventilation And Air Conditioning (HVAC) Services From Various Vendors In An Amount Not To Exceed \$90,000.00.
- \*13. Consider Approval Of RFP# 19-039 For Electrical Services From Various Vendors In An Amount Not To Exceed \$90,000.00.
- \*14. Consider Authorizing An Increase of \$326,000 For A Total Not To Exceed \$2,335,677.20 Per Year For Fleet Services With Vector Fleet Management, LLC Annually.
- \*15. Consider Approval Of The Purchase Of Two Mass Casualty Trauma Training Manikins, Associated Equipment, And Training From RPT Consulting, LLC. In An Amount Not To Exceed \$87,977.76.

**CONTRACTS & AGREEMENTS**

- \*16. Consider Authorizing The City Manager To Approve Change Order #1 With Rumsey Construction, LLC For Additional Excavation Of Silt Material For The Country Place Pond Improvements Project In An Amount Of \$106,000.00, And Increasing The Total Project Amount To \$576,265.00.

**RESOLUTIONS**

- \*17. Consider A Resolution Authorizing The City Manager To Submit An Attestation On Behalf Of The City Whereby The City Council Approves The Continued Receipt Of Bingo Prize Fee Funds In Compliance With H.B. 914, 86TH Texas Legislature.

- 
- \*18. Consider A Resolution To Amend A Professional Service Agreement With CE Golf Design For The Design Of Golf Cart Paths And Turf Areas At Indian Creek Golf Club In An Amount Not To Exceed \$11,000.00 For A Total Contract Amount Not To Exceed \$153,275.00.

**ORDINANCE**

- \*19. Consider An Ordinance Amending The Code Of Ordinances By Repealing Chapter 74 “Red Light Traffic Enforcement System”, Chapter 75 “Photographic Traffic Signal Enforcement System”, And Chapter 76 “Photographic School Bus Arm Enforcement System”.
- \*20. Consider An Ordinance Amending Chapter 31, The Comprehensive Fee Schedule, Effective October 1, 2019.

**OTHER BUSINESS**

21. Consider An Ordinance Adopting And Approving An Operating And Capital Budget For The City Of Carrollton, Making Appropriations Therefore For The Fiscal Year October 1, 2019 Through September 30, 2020.
22. Consider An Ordinance Establishing The Tax Rate And Tax Levy For The City Of Carrollton For The Tax Year 2019 Upon The Taxable Property In The City Of Carrollton In Conformity With The Laws Of The State Of Texas And The City.
23. Consider A Resolution Ratifying The Property Tax Increase Reflected In The Fiscal Year 2019-2020 Operating Budget.
24. Consider An Ordinance Creating Shift Differential Pay For All Sworn Personnel Of The Police Department Working Specific Hours.

---

**OPEN PUBLIC COMMENT**

25. **Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

**ADJOURNMENT**

*CERTIFICATE - I certify that the above agenda giving notice of meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 13th day of September 2019 at 12:00pm.*

*Jacqueline Williams*

*Jacqueline Williams, Deputy City Secretary*

*This building is wheelchair accessible. For accommodations or sign interpretive services, please contact City Secretary's Office at least 72 hours in advance at 972-466-3005. Opportunities and services are offered by the City of Carrollton without regard to race, color, age, national origin, religion, sex or disability.*

*Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda. Further, the Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a regional, state or national convention or workshop, social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may occasionally post agendas for social functions, conventions, workshops, ceremonial events or press conference; however, there is no legal requirement to do so and in the event a social function, convention, workshop, ceremonial event or press conference is not posted by the City Secretary's Office, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.*

*FIREARMS PROHIBITED at City Council meetings pursuant to Texas Penal Code Sections 46.035(c) and 30.05.*





# City of Carrollton

## Agenda Memo

File Number: 4505

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Work Session

**In Control:** City Council

**File Type:** Work Session Item

**Agenda Number:** 4.

**CC MEETING:** September 17, 2019

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Marc Guy, Assistant City Manager

Receive **A Briefing On The Downtown Carrollton Plan.**

**BACKGROUND:**

This worksession item is intended to provide City Council with a history and overview of the Downtown Carrollton Plan, its implementation and accomplishments, and future initiatives.







# City of Carrollton

## Agenda Memo

File Number: 4514

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Work Session

**In Control:** City Council

**File Type:** Work Session Item

**Agenda Number:** 5.

**CC MEETING:** September 17, 2019

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Laurie Garber, City Secretary/Admin. Services Director

Discuss Selecting Applicants For An Interview For Planning And Zoning Commission And Property Standards Board.

### **BACKGROUND:**

Each year the Council reviews applications from residents who are interested in serving on City Board or Commission. Council can choose to interview applicants for the Planning and Zoning Commission, and the Property Standards Board. If Council decides to interview one or more candidates, the interview will take place during the Executive Session of the October 15, 2019 City Council Meeting.

Staff is requesting Council determine which applicants, if any, should appear for an interview.





# City of Carrollton

## Agenda Memo

File Number: 4520

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Presentations

**In Control:** City Council

**File Type:** Presentation

**Agenda Number:** 8.

**CC MEETING:** September 17, 2019

**DATE:** September 13, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Gregg Salmi, Fire Chief

Present A Proclamation Declaring October 6-12, 2019 As Fire Prevention Week.

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

**WHEREAS**, home fires killed 2,630 people in the United States in 2017, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 357,000 home fires; and

**WHEREAS**, the fire death rate per 1000 home fires reported to US fire departments was 4 percent higher in 2017 than in 1980; and

**WHEREAS**, when the smoke alarm sounds Carrollton residents may have less than two minutes to escape to safety; and

**WHEREAS**, Carrollton's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

**WHEREAS**, Carrollton's residents should make a home escape plan and practice it twice annually with everyone in the household; and

**WHEREAS**, the 2019 Fire Prevention Week™ theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!™" effectively serves to remind us that we need to take personal steps to increase our safety from fire.

**NOW THEREFORE**, I, Kevin Falconer, Mayor of Carrollton, do hereby proclaim October 6–12, 2019, as Fire Prevention Week throughout this City, and urge all residents to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Carrollton Fire Rescue during Fire Prevention Week 2019.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Carrollton, Texas to be affixed this 17<sup>th</sup> day of September 2019



---

Kevin W. Falconer, Mayor



# City of Carrollton

## Agenda Memo

File Number: 4487

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Presentations

**In Control:** City Council

**File Type:** Presentation

**Agenda Number:** 9.

**CC MEETING:** September 17, 2019

**DATE:** August 28, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Laurie Garber, City Secretary/Admin Services Director

Present A Proclamation Honoring Newman Smith High School Class Of 1979 And 1980 Alumni Weekend.

**WHEREAS**, the Newman Smith High School classes of 1979 and 1980 were the first two classes marking the beginning of the new school when it opened in 1975; and

**WHEREAS**, the first graduating class was in 1979, with students attending four years, and the graduating class of 1980 had attended 5 years; and

**WHEREAS**, students from class of 1979 and 1980 graduated from their Alma Mater, sough paths beyond their high school years, many departed from the community, while many remain today in Carrollton; and

**WHEREAS**, for the past 40 years, the members of this class have been outstanding examples of community minded citizens who have served as important role models in their communities; and

**WHEREAS**, the City of Carrollton hopes that this 40-year reunion of the Newman Smith High School Class of 1979 and 1980 will be memorable and enjoyable for all who attend, to celebrate friendship, school pride, and their bond to the Carrollton Community for which they have called “home”.

**NOW, THEREFORE**, I, Kevin W. Falconer, Mayor of the City of Carrollton, hereby proclaim October 11 and 12, 2019 to be **Newman Smith High School Class of 1979 and 1980 Alumni Weekend**, and urge residents to congratulate the class of 1979 and 1980 for all the contributions they have made over the last 40 years.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Carrollton, Texas to be affixed this 17th day of September, 2019.



---

Kevin W. Falconer, Mayor



# City of Carrollton

## Agenda Memo

File Number: 4500

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Presentations

**In Control:** City Council

**File Type:** Presentation

**Agenda Number:** 10.

**CC MEETING:** September 17, 2019

**DATE:** August 28, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Laurie Garber, City Secretary/Admin Services Director

Present A Proclamation Recognizing September 2019 Live United Month.

**WHEREAS**, since 1953, United Way of Denton County has empowered donors, volunteers, businesses, governments, nonprofits, and community groups to invest in neighbors for a better Denton County community; and

**WHEREAS**, United Way of Denton County lives “UNITED 4 Denton County” to help children and families succeed, to guide and serve Veterans and their families, to advocate for overall mental health, and to make homelessness rare, brief and nonrecurring; and

**WHEREAS**, United Way of Denton County works with a network of nonprofits across Denton County to improve the quality of life for the most vulnerable among us; and

**WHEREAS**, United Way of Denton County seeks to increase efficiencies and eliminate redundancies to better meet people’s needs through collaborative programs to solve complex socioeconomic problems; and

**WHEREAS**, United Way of Denton County continues to improve and transform lives across Denton County; and

**NOW, THEREFORE**, I, Kevin W. Falconer, Mayor of the City of Carrollton, Texas declare **September 2019 LIVE UNITED Month** and recognize United Way of Denton County as they celebrate 65 years of service. We are grateful for the many ways you continue to contribute to the Denton County area and the Carrollton Community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Carrollton, Texas to be affixed this 17<sup>th</sup> day of September, 2019.



---

Kevin W. Falconer, Mayor





# City of Carrollton

## Agenda Memo File Number: 4491

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*11.

**CC MEETING: September 17, 2019**

**DATE:** September 9, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager and Chief Financial Officer

Consider Approval Of RFP# 19-033 For Plumbing Services From Various Vendors In An Amount Not To Exceed \$90,000.00.

**BACKGROUND:**

The plumbing services to be purchased from this bid award will be for miscellaneous plumbing services as needed at all city properties. This agreement is for two (2) years, with two (2) additional one-year renewal options, provided both parties are in agreement.

The RFP was advertised and we received three proposals. Proposals were evaluated for best value to the City of Carrollton with reliability (30%), responsiveness (30%) and cost (40%) being the criteria.

**FINANCIAL IMPLICATIONS:**

The services will be purchased from budgeted funds for the cost center and amounts as listed below:

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
FACILITY SERVICES	61190 - OTHER PROF. SERVICES	\$90,000.00

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends TDIndustries, as the primary vendor and Concord Commercial as the secondary vendor for plumbing services in an amount not to exceed \$90,000 per year.





# City of Carrollton

## Agenda Memo File Number: 4493

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*12.

**CC MEETING: September 11, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager and Chief Financial Officer

Consider Approval Of RFP# 19-038 For Heating, Ventilation And Air Conditioning (HVAC) Services From Various Vendors In An Amount Not To Exceed \$90,000.00.

**BACKGROUND:**

The HVAC services to be purchased from this bid award will be for miscellaneous heating and cooling services as needed at all city properties. This agreement is for one (1) year; with two (2) additional 2-year renewal options, provided both parties mutually agree.

The RFP was advertised and we received six proposals. Proposals were evaluated for best value to the City of Carrollton with reliability (30%), responsiveness (30%) and cost (40%) being the criteria.

**FINANCIAL IMPLICATIONS:**

The services will be purchased from budgeted funds for the cost center and amounts as listed below:

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
FACILITY SERVICES	61190 - OTHER PROF. SERVICES	\$90,000.00

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends EEC Enviro Service, as the primary vendor and Assured Mechanical Solutions as the secondary vendor for HVAC services in an amount not to exceed \$90,000 per year.





# City of Carrollton

## Agenda Memo File Number: 4494

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*13.

**CC MEETING: September 17, 2019**

**DATE:** September 12, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager and Chief Financial Officer

**Consider Approval Of RFP# 19-039 For Electrical Services From Various Vendors** In An Amount Not To Exceed \$90,000.00.

**BACKGROUND:**

The services to be purchased from this bid award will be for miscellaneous electrical services as needed at all city properties. This agreement is for one (1) year; with two (2) additional 2-year renewal options, provided both parties mutually agree.

The RFP was advertised and we received three proposals. Proposals were evaluated for best value to the City of Carrollton with reliability (30%), responsiveness (30%) and cost (40%) being the criteria.

**FINANCIAL IMPLICATIONS:**

The services will be purchased from budgeted funds for the cost center and amounts as listed below:

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
FACILITY SERVICES	61190 - OTHER PROF. SERVICES	\$ 90,000.00

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends Richardson Ready Electrical as the primary vendor and Environmental Lighting Service as the secondary vendor for electrical services in an amount not to exceed \$90,000 per year.





# City of Carrollton

## Agenda Memo File Number: 4509

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*14.

**CC MEETING: September 17, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Dwayne Bianco, Director of Fleet and Facilities

Consider Authorizing An Increase of \$326,000 For A Total Not To Exceed \$2,335,677.20 Per Year For Fleet Services With Vector Fleet Management, LLC Annually.

**BACKGROUND:**

In 2010 as part of the City of Carrollton’s Managed Competition initiative, Fleet Services was outsourced. In 2018, Fleet Services transitioned to a new outsourced vendor, Vector Fleet Management. While Vector assists with vehicle specifications, fleet ordering, fleet mechanical repairs and fleet maintenance, they have not provided upfit services for our fleet. Historically IT has provided upfit services but it was communicated that IT was looking to move away from offering this service. In preparation for the transition upfit language and pricing was solicited as part of the Fleet Services RFP process. Vector Fleet Management knew we would eventually add upfit services and amend the contract amount.

Up fit services vary from year to year and are budgeted in the Fleet Replacement and Utility Replacement funds. Money for upfit is not spent unless services are performed. We currently project \$326,000.00 in upfit expenditures in each of the next few years.

**FINANCIAL IMPLICATIONS:**

The Service Contract will be paid for from budgeted funds from the accounts and amounts listed below.

<u>ACCOUNT UNIT</u>	<u>ACCOUNT</u>	<u>BUDGET AMOUNT</u>
Fleet Services	61601-61606	\$2,009,677.20
Fleet/Utility Replacement	576190/575190	\$326,000.00
Total Annual Spend		\$2,335,677.20

**IMPACT ON COMMUNITY SUSTAINABILITY:**

Upfitting vehicles ensures City employees have the mobile resources necessary to do their job, which is one of the Council strategic goals.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends increasing the annual spend for fleet services with Vector Fleet Management by \$326,000 to accommodate for the addition of upfit services for a new total not to exceed \$2,335,677.20.





# City of Carrollton

## Agenda Memo File Number: 4513

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*15.

**CC MEETING: September 17, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Elliott Reep, Emergency Management Coordinator and Gregg Salmi, Fire Chief

Consider Approval Of The Purchase Of Two Mass Casualty Trauma Training Manikins, Associated Equipment, And Training From RPT Consulting, LLC. In An Amount Not To Exceed \$87,977.76.

**BACKGROUND:**

This agenda item is to purchase two trauma training manikins for Fire and Police personnel to incorporate into mass casualty drills and exercises. The manikins are specifically designed to replicate traumatic injuries (gunshots, explosions, shrapnel impacts) that are not routinely simulated in training. This purchase will be made with grant funds from the 2018 Homeland Security Urban Area Security Initiative Grant Program (UASI). In compliance with Federal, State, and local procurement policies, this purchase utilizes a Government Services Administration contract to procure the equipment and training at a competitive price. There will be no financial or service impacts on the IT Department with this purchase.

**FINANCIAL IMPLICATIONS:**

The trauma manikins, associated equipment and training will be purchased with funds from the 2018 UASI Grant Program.

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
Cap Account 854101	Activity #119930199	\$87,977.76

This is a one-time expenditure. Grant compliance and administration will be completed in consultation with Finance personnel and the City Auditor.

**IMPACT ON COMMUNITY SUSTAINABILITY:**

The addition of trauma training manikins to the City’s emergency medical training program will enhance

the EMTs' and paramedics' ability to assess and treat severe trauma patients in the pre-hospital environment. This increase in service is in line with City Council's strategic goal of delivering the highest quality of services to our citizens.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approval of the purchase of two mass casualty trauma training manikins, associated equipment and training from RPT Consulting, LLC. through a General Services Administration contract, in an amount not to exceed \$87,977.76.



# City of Carrollton

## Agenda Memo File Number: 4499

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:**  
Contracts/Agreements

**Agenda Number:** \*16.

**CC MEETING: September 17, 2019**

**DATE:** September 6, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Cesar J. Molina, Jr., P.E., Director of Engineering

Consider Authorizing The City Manager To Approve Change Order #1 With Rumsey Construction, LLC For Additional Excavation Of Silt Material For The Country Place Pond Improvements Project In An Amount Of \$106,000.00, And Increasing The Total Project Amount To \$576,265.00.

### **BACKGROUND:**

The City Council awarded a contract on July 2, 2019 to Rumsey Construction, LLC in the amount of \$470,265.00 to fill a small cove adjacent to the main channel of the Hutton Branch to improve the long-term maintenance and aesthetic features of the area. The general scope of the project is to de-water the pond and remove silt, install a concrete bag retaining wall, backfill the area with suitable soils, place sod, address minor drainage modifications and related concrete removal and replacement.

Change Order No. 1 reflects a change in quantity to the "Pond Demo/Silt Removal" line item to accommodate additional excavation of silt material that has been identified while construction efforts have been underway. The removal of this material is necessary to allow for suitable soils to be unearthed for stability of the concrete bag retaining wall and the backfill soil material.

### **FINANCIAL IMPLICATIONS:**

This change order consists of an additional \$106,000.00, which increases the current contract from \$470,265.00 to \$576,265.00, a 22.5% increase. Funding for the additional silt removal is available in the Drainage Consolidated account.

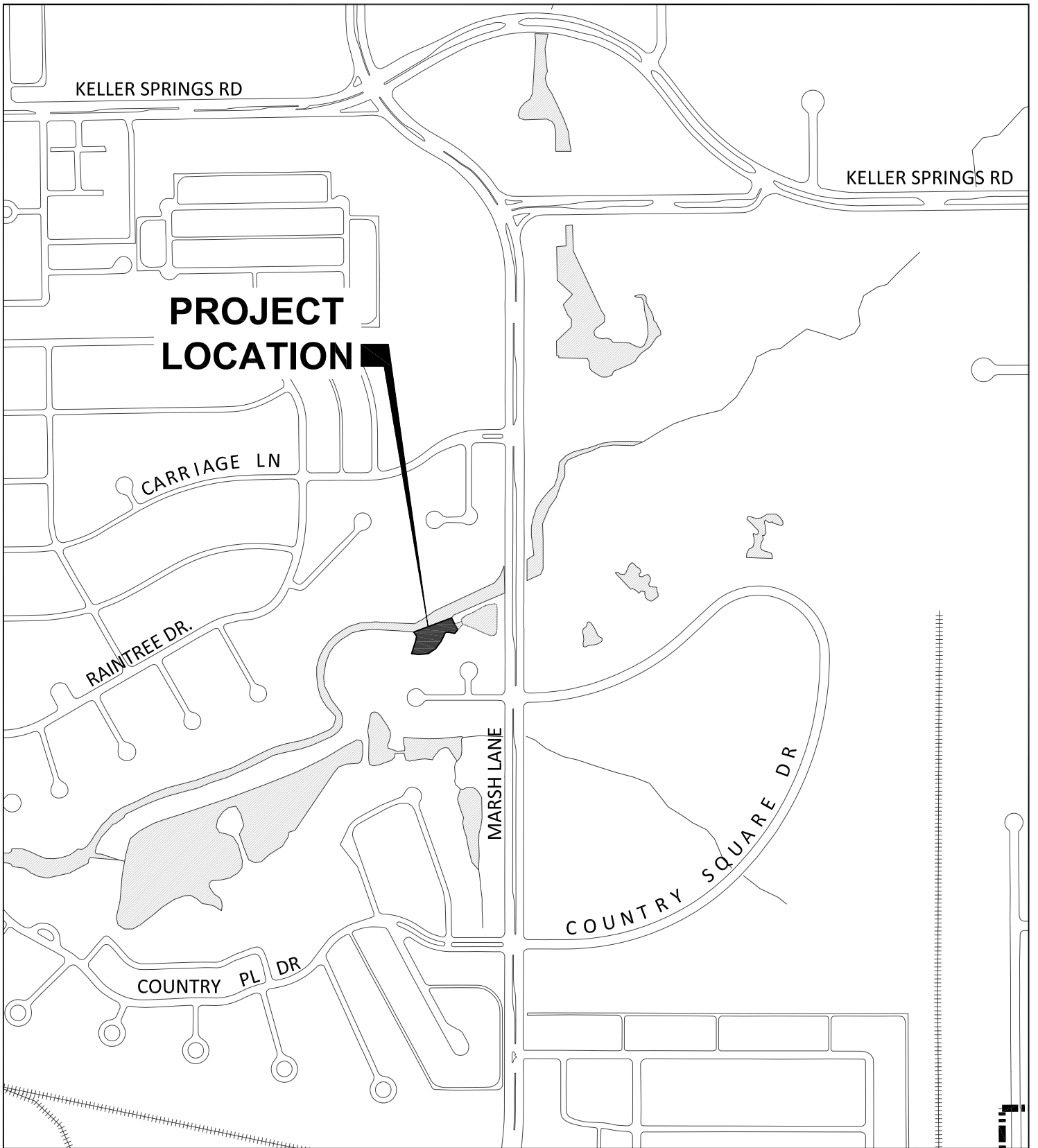
### **IMPACT ON COMMUNITY SUSTAINABILITY:**

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

- Sustaining quality of life -Filling in the pond should make for a more aesthetic and pleasant experience in the subdivision and eliminate ongoing maintenance of the silt collection basin.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council authorize the City Manager to execute Change Order No. 1 to Rumsey Construction, LLC in the amount of \$106,000, thereby increasing the construction contract amount to \$576,265.00.



5/29/18:\WORKSPACE\COUNCIL DRAWINGS\2019 COUNTRY PLACE POND.DWG



**CARROLLTON**  
TEXAS

*Where Connections Happen*

**COUNTRY PLACE POND  
RENOVATION**

**ENGINEERING DEPARTMENT**



SCALE: N.T.S.  
DATE: 06/19





# City of Carrollton

## Agenda Memo

File Number: 4504

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*17.

**CC MEETING:** September 17, 2019

**DATE:** September 10, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Meredith A. Ladd, City Attorney

Consider A Resolution Authorizing The City Manager To Submit An Attestation On Behalf Of The City Whereby The City Council Approves The Continued Receipt Of Bingo Prize Fee Funds In Compliance With H.B. 914, 86TH Texas Legislature.

**BACKGROUND:**

The 86th Texas Legislature adopted H.B. 914 which requires that a municipality approve the continued receipt of its share of bingo prize fees by a majority vote and notify the Texas Lottery Commission no later than November 1, 2019 of that decision. Further, the City is required to notify each licensed authorized organization within the City of the continued imposition of the fee.

The City was eligible on January 1, 2019 to receive these fees, which is another requirement of H.B. 914. City staff has not received confirmation that this fee has ever been received; however, failure to comply with the requirements of H.B. 914 is a permanent forfeiture of future funds. Therefore, City staff has prepared a resolution for the City to ensure that it maintains eligibility for such funds.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Approve the Resolution authorizing the City Manager to submit the attestation in accordance with H.B. 914.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT AN ATTESTATION ON BEHALF OF THE CITY WHEREBY THE CITY COUNCIL APPROVES THE CONTINUED RECEIPT OF BINGO PRIZE FEE FUNDS IN COMPLIANCE WITH H.B. 914, 86<sup>TH</sup> TEXAS LEGISLATURE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Carrollton, Texas (the “City”) is a Home Rule municipality possessing the full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution, Section 51.072 of Texas Local Government Code and its Home Rule Charter; and

**WHEREAS**, City was entitled to receive a portion of a bingo prize fee funds as of January 1, 2019; and

**WHEREAS**, the Texas Legislature adopted H.B. 914 which requires a municipality to notify the Texas Lottery Commission by November 1, 2019 of its decision to continue to receive bingo prize fee funds by attestation; and

**WHEREAS**, the City Council of the City of Carrollton, Texas, desires to continue to receive bingo prize fees funds; and

**WHEREAS**, the City will notify each licensed authorized organization within the City of the continued imposition of the fee, as applicable; and

**WHEREAS**, upon full review and consideration of the terms and conditions set forth herein, and all matters attendant and related thereto, the City Council is of the opinion that City Manager shall be authorized to file the attestation required under H.B. 914 on behalf of the City of Carrollton;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

**SECTION 2**

The City Manager is hereby authorized to take all action necessary to comply with the requirements of H.B. 914 on behalf of the City of Carrollton, substantially according to the terms and conditions set forth in this Resolution.



**SECTION 3**

This Resolution shall take effect upon passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Carrollton, Texas this 17<sup>th</sup> day of September, 2019.

CITY OF CARROLLTON, TEXAS

---

Kevin W. Falconer, Mayor

ATTEST:

---

Laurie Garber, City Secretary

APPROVED AS TO FORM:

---

Meredith A. Ladd  
City Attorney





# City of Carrollton

## Agenda Memo

File Number: 4512

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*18.

**CC MEETING: September 17, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Scott Whitaker, Director of Parks and Recreation

Consider A **Resolution To Amend A Professional Service Agreement With CE Golf Design For The Design Of Golf Cart Paths And Turf Areas At Indian Creek Golf Club** In An Amount Not To Exceed \$11,000.00 For A Total Contract Amount Not To Exceed \$153,275.00.

**BACKGROUND:**

Staff hired CE Golf Design to design the improvements on the Lakes Course. That amended contract was for an amount not to exceed \$142,275.00. This included design of the cart path, tee boxes, the fairways and construction management. CE Golf Design has completed all the design, the construction documents and site visits per the contract. We anticipate 4-5 more trips to finish this project.

**FINANCIAL IMPLICATIONS:**

The professional services contract for the additional site visits would increase the contract by \$11,000.00. This includes a 10% contingency. This would be funded from general fund contingency.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends amending the professional services contract with CE Golf Design for additional services in the amount of \$11,000.00, for a total contract amount not to exceed \$153,275.00.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CLARK ENTERPROSES DKC LLC RELATING TO DESIGN SERVICES FOR THE INDIAN CREEK GOLF CLUB; AND PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1:**

The City Manager is hereby authorized to enter into a Professional Services with Clark Enterprises DKC LLC d/b/a CE Golf Design for design services relative to the removal and replacement of the concrete cart paths and golf course features for The Lakes course at Indian Creek Golf Club in an amount not to exceed One Hundred Ten Thousand and No/100 Dollars (\$153,275.00).

**SECTION 2:**

The City Manager is authorized to take those steps reasonable and necessary to comply with the intent of this resolution.

**SECTION 3:**

This Resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED this 17th day of September, 2019.**

By: \_\_\_\_\_  
Kevin W. Falconer, Mayor

**ATTEST:**

\_\_\_\_\_  
Laurie Garber, City Secretary

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Meredith A. Ladd, City Attorney

\_\_\_\_\_  
Scott Whitaker, Director Parks and Recreation



# City of Carrollton

## Agenda Memo

File Number: 4501

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Ordinance

**Agenda Number:** \*19.

**CC MEETING: September 17, 2019**

**DATE:** September 9, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Derick Miller, Chief of Police

Consider An **Ordinance Amending The Code Of Ordinances By Repealing Chapter 74 “Red Light Traffic Enforcement System”, Chapter 75 “Photographic Traffic Signal Enforcement System”, And Chapter 76 “Photographic School Bus Arm Enforcement System”.**

### **BACKGROUND:**

On June 1, 2019 Governor Abbott signed House Bill 1631, which prohibits cities from operating photographic or camera traffic enforcement systems to cite citizens for speeding or running red lights. This ordinance repeals Chapters 74 and 75 of the Carrollton Code of Ordinances to comply with state law, and repeals Chapter 76 since the school bus arm enforcement program is no longer active.

The City of Carrollton has never implemented nor operated a photographic red light or camera traffic enforcement system.

### **FINANCIAL IMPLICATIONS:**

There are no financial implications due to the repeal of these chapters.

### **IMPACT ON COMMUNITY SUSTAINABILITY:**

There will be no impact on the community as the school bus arm enforcement program has already been discontinued, and the City has never implemented photographic or camera traffic enforcement systems.

### **STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council adoption of an ordinance to repeal Chapters 74, 75, and 76 of the Code of Ordinances.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF CARROLLTON BY REPEALING CHAPTERS 74, “RED LIGHT TRAFFIC ENFORCEMENT SYSTEM,” 75, “PHOTOGRAPHIC TRAFFIC SIGNAL ENFORCEMENT SYSTEM,” AND 76, “PHOTOGRAPHIC SCHOOL BUS ARM ENFORCEMENT PROGRAM,” PROVIDING FOR SAVINGS, SEVERABILITY, REPEAL; AND PROVIDING FOR AN EFFECTIVE DATE ON AND AFTER ITS ADOPTION.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1.**

Chapters 74, “Red Light Traffic Enforcement System,” and 75, “Photographic Traffic Signal Enforcement System,” of Title VII, Traffic Code, of the Carrollton Code of Ordinances are hereby repealed in conformance with state law prohibiting such systems.

**SECTION 2.**

Chapter 76, “Photographic School Bus Arm Enforcement Program,” of Title VII, Traffic Code, of the Carrollton Code of Ordinances is hereby repealed, as the program is no longer in use.

**SECTION 3.**

If any section, subsection, sentence, paragraph, clause, phrase or provision in this Ordinance, or application thereof to any person or circumstance, shall be adjudged invalid or held unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 4.**

Except as herein amended, the Code of the Carrollton Code of Ordinances shall remain in full force and effect. This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of said ordinances except in those instances where provisions of those ordinances are in direct conflict with the provisions of this Ordinance and such ordinances shall remain intact and are hereby ratified, verified, and affirmed.

**SECTION 5.**

This Ordinance shall become and be effective on and after its adoption and publication.

**DULY PASSED AND APPROVED** by the City Council of the City of Carrollton, Texas, this 17<sup>th</sup> day of September, 2019.

CITY OF CARROLLTON, TEXAS

\_\_\_\_\_  
Kevin W. Falconer, Mayor

ATTEST:

\_\_\_\_\_  
Laurie Garber, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Meredith A. Ladd, City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Derick Miller, Chief of Police







# City of Carrollton

## Agenda Memo

File Number: 4517

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Ordinance

**Agenda Number:** \*20.

**CC MEETING: September 17, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager

Consider An **Ordinance Amending Chapter 31, The Comprehensive Fee Schedule, Effective October 1, 2019.**

### **BACKGROUND:**

The Fiscal Year 2019 Budget includes adjustments to fees for various services. Changes include:

Section B.2 - Added Billboard Conversion/Relocation Fee

Section D.2 - Updated Light Food Prep Definition and added IPP Temporary Permit Fee

Section E.2 - Updated Ambulance Transport Fees

Section E.3 - Updated Fire Disposable Fees

Section G.4. - Updated day rental rate for the Texas Room at Carrollton Senior Center

Changes to water and sewer fees will be presented to Council in the fall after the final Fiscal Year 2019 financial results are available. The current schedule is to adopt those fees to be effective January 1, 2020.

Attached is a red-line version of Chapter 31, Comprehensive Fee Schedule, which includes all changes effective October 1, 2019.

### **STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends Council approve the ordinance amending Chapter 31, the Comprehensive Fee Schedule, effective October 1, 2019

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING CHAPTER 31, THE COMPREHENSIVE FEE SCHEDULE OF THE CARROLLTON CITY CODE; CONTAINING A SAVINGS CLAUSE AND A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE OF OCTOBER 1, 2019.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

Chapter 31, Comprehensive Fee Schedule, of Title III, Administration, of the Carrollton Code of Ordinances is amended to read as follows:

**Sec. 31.01. - Establishment of fees for city services.**

The following fee schedule is hereby established and the following fees shall be charged for various services rendered by the city.

(A) *General fees.*

- (1) *General returned check, credit card and debit card fees: ..... \$35.00*
- (2) *Fidelity Express returned check fees: ..... \$38.50*

Checks, drafts or instruments tendered to the city for amounts owed to the city which are returned unpaid through the city depository as uncollected funds (excluding any occurrence resulting from any documentable depository error or omission).

- (3) *Collection agency fees: ..... \$10.00*

Receivables owed to the city by individuals and businesses for over 60 days and for which two notices of amounts owed have been sent may be assigned to an outside agency for collection.

- (4) *Credit/debit card convenience fees, per transaction: ..... 2% of transaction*

Convenience fee and a \$5.00 transaction minimum to be assessed on all transactions except for those for Library and Parks and Recreation.

- (5) *Charges for providing copies of public information:*

Not to exceed charges as set by the State of Texas.

- (6) *After-hours services (per hour) ..... \$40.00*

Services performed outside normal business hours are billed per employee per hour with a two-hour minimum charge. Equipment and materials are billed at normal hourly rates.

(7) *After-hours administration fee:* ..... \$25.00

Administrative fee assessed for processing charges for after-hours services.

(B) *Building inspection.*

(1) *Project permits (includes plumbing, electrical and mechanical permits and certificate of occupancy fees):*

Application fee, nonrefundable ..... \$125.00

New dwellings up to four units, per unit ..... \$1,100.00

Pool or spa ..... \$200.00

Temporary buildings and trailers ..... \$75.00

New commercial, apartments, accessory, additions, remodels and finish-outs, per \$1,000.00 valuation (minimum \$125.00) ..... \$6.00

Residential remodel, per \$1,000.00 valuation (minimum \$100.00) ..... \$5.00

(2) *Specific permits:*

Annual permits, per year ..... \$200.00

Banner ..... \$25.00

Billboard Conversion/Relocation ..... \$500.00

Building (storage shed) ..... \$50.00

Certificate of occupancy ..... \$100.00

Demolition ..... \$125.00

Electrical, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Fence ..... \$50.00

Fire sprinkler, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Fire alarm, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Irrigation, per \$1000.00 valuation (minimum \$75.00) ..... \$4.00

Mechanical, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Moving (structures in right-of-way) ..... \$75.00

Plumbing, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Real estate sign annual renewal ..... \$50.00

Retaining wall ..... \$50.00

Satellite dish ..... \$50.00  
Sign ..... \$125.00  
Rainwater harvesting ..... \$25.00  
Wind turbine ..... \$75.00  
Solar panel ..... \$125.00  
Special event—no food sales ..... \$50.00  
Special event—food sales with 1—2 vendors ..... \$90.00  
Special event—food sales with 3—5 vendors ..... \$130.00  
Special event—food sales with 6—10 vendors ..... \$210.00  
Special event—food sales with 11—15 vendors ..... \$290.00  
Special event—food sales with over 15 vendors ..... \$370.00  
Tent ..... \$50.00  
Curb cut ..... \$100.00  
Above/below grade storage tank installation or removal ..... \$100.00  
per tank  
Mobile refueling, per address, per year ..... \$250.00

(3) *Service fees:*

Inspection/engineering fees:

Percent of the total water, sanitary sewer, drainage, paving, grading and screening wall construction for work performed in the right-of-way or dedicated easements ..... 4%

Commercial permit storm water pollution protection plan inspection fee ..... \$50.00

Commercial permit utility release processing fee ..... \$50.00

Re-inspection ..... \$50.00

Special inspection ..... \$50.00

Temporary service/construction heat ..... \$100.00

Snow cone stand removal deposit ..... \$350.00

(Will be refunded in full provided the structure is removed at certificate of occupancy expiration. Un-refunded deposit will be used to defer cost of removal by city if necessary.)

Administrative process fee for special event, film, block party and parade permits ..... \$25.00

(4) *Registration:*

Homebuilder directional signs, per year ..... \$100.00

(5) *Appeal boards:*

Construction Advisory and Appeals Board ..... \$200.00

Board of Adjustment, solar panel special exception ..... \$25.00

Board of Adjustment, all others ..... \$200.00

(6) *Exceptions:*

(a) Building permit and board filing fees are not required for facilities on property both owned and used by the following:

1. Federal government.
2. State government.
3. County government.
4. City government.
5. Public school districts.

(b) Building permit fees are not required for home construction projects built by the Carrollton-Farmers Branch Independent School District Trade School.

(c) Fees are not required for permits issued to contractors hired by the city to clear visibility obstructions constructed legally prior to adoption of the Ordinance No. 1325, passed November 11, 1986 and referred to as the Visibility Ordinance.

(d) Fees are exempted for work conducted in Neighborhood Empowerment Zones, as enumerated and established by Council Resolution #3608.

(C) *Engineering:*

(1) *Inspection fees:*

Percent of total water, sanitary sewer, storm sewer, drainage, paving, sidewalk and screening wall/fence inspection (exception: public independent school districts will not be assessed this fee): construction cost within rights-of-way and easements and the contract price for all site grading for construction .....  
4%

Inspector overtime ..... \$65.00  
per hour,  
two hours minimum

(2) *Plan review:*

- (a) Review of construction plans for infrastructure (streets, water, wastewater, storm drainage), per acre of development ..... \$150.00
- (b) Review of re-submittals of construction plans for infrastructure (streets, water, wastewater, storm drainage) for the fourth and each subsequent submittal ..... \$250.00

(3) *Street signs and markings:*

Intersection signs and markings, per intersection ..... \$435.00

Fire hydrant markers, per hydrant ..... \$5.00

Street light assessment, per linear foot ..... \$12.00

(D) *Environmental Services Department.*

(1) *Animal Services Division:*

City registration fees:

Dogs and cats, unaltered ..... \$20.00/year

Dogs and cats neutered or spayed ..... \$5.00/year

Dangerous dogs ..... \$50.00/year

Potbellied pigs ..... \$10.00/year

Duplicate (replacement) license tags ..... \$2.00/each

Adoption fee ..... \$5.00/animal (previously vetted)

Adoption fee ..... \$10.00/animal (non-vetted)

Adoption fee ..... \$60.00/pre-vetted animal

Overnight boarding fee ..... \$10.00/day

Quarantine fee ..... \$10.00/day

1st impoundment within a 12-month period ..... \$20.00

2nd impoundment within a 12-month period ..... \$50.00

3rd or more impoundment within a 12-month period ..... \$100.00

Livestock impoundment fee ..... \$50.00/head

Feed and care for livestock ..... \$15.00/day  
Owner's release to city ..... \$20.00  
Home quarantine checks for two visits ..... \$30.00  
Euthanasia of animals ..... \$20.00  
Rabies testing ..... \$40.00  
Vet clinic dead animal removal service ..... \$50.00/month  
Permit to keep chickens ..... \$20.00/year

(2) *Environmental Quality and Community Services Divisions:*

Administrative fee for mowing and cleaning property and abating any property maintenance violation, per violation ..... \$150.00

Annual group home inspection ..... \$50.00

Apartment license fee, per year, for each unit on premises (occupied or unoccupied); minimum of \$250.00 per year ..... \$13.00

Single-family rental inspection fee ..... \$50.00

Pool and spa permit fee for semi-public facilities, per year per pool or spa ..... \$100.00

Day care center inspection, per authorized child (with a minimum fee of \$50.00 per facility) ..... \$2.00

Temporary food permit, per 14 days ..... \$75.00

Food permits:

Heavy food prep establishment permit for heavy food prep establishments and mobile hot trucks, as defined under the Carrollton Food Establishment Policy, per year ..... \$400.00

Light food prep establishment permit for light food prep establishments, snow cone stands, snow cone trucks, mobile lunch trucks and food service carts, as defined under the Carrollton Food Establishment Policy, per year ..... \$320.00

No food prep establishment permit and pre-packaged food mobile permit, as defined under the Carrollton Food Establishment Policy, per year ..... \$200.00

Additional food establishment permit for each additional food service, food store, or food vending operation contained within a structure holding a heavy or light food prep establishment permit, per year ..... \$300.00

Food manager certification (renewable every three years) ..... \$15.00

Replacement food manager certificate ..... \$5.00

Re-inspection fee for food establishments failing to meet code standards at first inspection, per hour, two-hour minimum ..... \$40.00

On-site food service worker class, per class ..... \$80.00

Variance application fee for dogs in restaurant outside patio, non-refundable ..... \$150.00

Industrial pretreatment program (IPP):

    IPP permit, per year ..... \$400.00

IPP

permit, temporary \$400.00

    IPP sampling and analysis ..... Actual cost + 15%

    Administrative fee for IPP sampling and analysis, per event ..... \$50.00

Spill response and cleanups:

    Administrative fee for any spill response ..... \$50.00

    City conducted spill mitigation or cleanup ..... Actual cost + admin. fee

    Sampling and analysis for complaints, spill and enforcement activities .....  
    Actual cost + 15%

Liquid waste hauler program (LWH):

    LWH vehicle permit, per year ..... \$150.00

    LWH additional vehicle permit per owner, per year ..... \$100.00

    LWH trip ticket books ..... \$25.00

    On-site LWH inspection ..... \$80.00

Late payment fee for any permit, spill response, inspection, sampling or IPP fee, per month ..... \$50.00

Follow-up re-inspection for noncompliance after initial inspection and re-inspection (non-food establishments), per hour, two-hour minimum ..... \$40.00

Follow-up re-inspection fee for noncompliance after initial inspection and re-inspection (single-family and duplex residential property), per hour ..... \$40.00

Sign removal fee (as established in section 151.98), per sign ..... \$30.00



Filing of compliance order at county court of record:

Standard filing by first class mail ..... filing fee established by county plus \$40.00

Expedited filing by next day personal delivery ..... filing fee established by county plus \$100.00

Municipal setting designation:

- (1) An application will not be accepted until the initial filing fee has been paid. An application will not be placed on a city council agenda until the additional processing fee has been paid.
- (2) The applicant shall pay the fees to the designated city official. The designated city official shall deposit fees received in the official city depository not later than the next business day following receipt of the funds.
- (3) No refund of the fees may be made.
- (4) The initial filing fee for a municipal setting designation ordinance is \$2,500.00. The applicant is further required to pay all fees associated with mailed and published notices of the application. The designated city official shall not mail notices or advertise the public meeting until the estimated cost of mailing notices and advertising the public meeting is paid by the applicant. The designated city official shall not place a municipal setting designation ordinance on a City Council agenda until an additional technical processing fee of \$5,000.00 is paid.

(3) *Hotel code:*

Lodging license fee, per year, for each unit on premises, minimum of \$250.00 per year ..... \$13.00

Re-inspection fee during license period, per hour, two hour minimum ..... \$45.00

Appeals to Construction Advisory and Appeals Board ..... \$200.00

(4) *Pool code:*

Health permit fee for first pool at a location/facility ..... \$100.00 per year

Health permit fee for each additional pool at a location/facility ..... \$50.00 per year

Health permit fee for each spa at a location/facility ..... \$50.00 per year

Health permit fee for first interactive water feature and fountain (IWFF) at a location/facility ..... \$150.00 per year

Health permit fee for each additional IWFF at a location/facility ..... \$150.00  
per year

(E) *Fire.*

(1) *Definitions.* For purposes of this division only, the following definitions shall apply:

*Nonresident:* A nonresident is a person who does not reside within the city limits.

*Resident:* A resident is a person who resides within the city limits.

(2) *Ambulance transport:*

Residents:

Basic life support \$750.00

Advanced life support, level 1 \$850.00

Advanced life support, level 2 ..... \$950.00

Nonresidents:

Basic life support \$850.00

Advanced life support, level 1 \$950.00

Advanced life support, level 2 ..... \$1050.00

These levels of transport are as defined in the Medicare Index.

(3) *Disposable supplies fees:*

Basic life support ..... \$200.00

Advanced life support ..... \$400.00

Oxygen supplies ..... \$150.00

(4) *EMS mileage charge:*

Transporting persons by ambulance, per mile ..... \$15.00

(5) *Recovery from hazardous materials responses—natural gas line cuts by contractors:*

Engine:

First hour (or portion thereof) ..... \$300.00

Per ¼ hour thereafter ..... \$75.00

Truck:

First hour (or portion thereof) ..... \$400.00

Per ¼ hour thereafter ..... \$100.00

Medic:

First hour (or portion thereof) ..... \$200.00

Per ¼ hour thereafter ..... \$50.00

(6) *Inspection fees:*

After hours inspections ..... \$50.00  
per hour,  
two hour minimum

Re-inspection:

2nd reinspection ..... \$50.00

3rd reinspection ..... \$100.00

All after 3rd reinspection ..... \$250.00  
each

(7) *Facility fees:*

Hazardous materials facility ..... \$250.00  
per year

Materials recycling facility ..... \$250.00  
per year

Factory/industrial facility ..... \$250.00  
per year

Flammable/combustible storage facility ..... \$250.00  
per year

(F) *Library.*

(1) *Library overdue fees:*

Item	Overdue Fee Per Day	Maximum Overdue Fee
Book	\$0.50	\$10.00
Audio books on CD	\$0.25	\$7.50

Music CD	\$0.25	\$7.50
Multimedia kit	\$0.25	\$7.50
Play Away	\$0.25	\$7.50
Engravers	\$0.25	\$7.50
DVD	\$1.00	\$10.00
Story time kits	\$1.00	\$10.00
Binoculars	\$1.00	\$10.00
Launchpad	\$1.00	\$10.00

(2) *Lost/damaged library material fees:*

Interlibrary loan materials ..... Cost as assessed by lending library

Media case ..... \$5.00

Binoculars ..... Actual cost

All other materials ..... Actual price plus \$5.00 processing fee

(3) *Library service fees:*

Interlibrary loan postage reimbursement, per item ..... \$2.25

Overdue library item notice fee, per notice, when mailed ..... \$1.00

Headphones ..... \$4.00

Replacement library card fee ..... \$1.00

Computer printing, per page ..... \$0.15

Copier printing, per page ..... \$0.15

Flash drives, each ..... cost plus \$0.05 rounded up to the next quarter dollar

(4) *Room rental fees:*

Josey Ranch Lake Library Meeting Room, per hour ..... \$25.00

Josey Ranch Lake Library Environmental Classroom, per hour ..... \$15.00

Josey Ranch Lake Library Conference Room ..... No charge

Hebron & Josey Library Meeting Room 1, per hour ..... \$15.00

Hebron & Josey Library Meeting Room 2, per hour ..... \$25.00

Hebron & Josey Library Meeting Room 1 & 2, per hour ..... \$25.00

Hebron & Josey Library Conference Room ..... No charge

(G) *Parks and recreation.*

(1) *General fees:*

Replacement cards ..... \$5.00

Enrollment fee for class and programs (nonresident) ..... 10% of program fee rounded to the nearest \$0.25

Excludes Senior Center programs for Farmers Branch residents.

Commercial use of parkland, annual fee ..... \$25.00

(2) *Recreation centers (Crosby and Rosemeade):*

Annual memberships:

Senior citizens (age 65+), resident ..... \$35.00

Senior citizens (age 65+), nonresident ..... \$60.00

Youth (age 9—15), resident ..... \$32.00

Youth (age 9—15), nonresident ..... \$56.00

Adults (age 16—64), resident ..... \$95.00

Adults (age 16—64), nonresident ..... \$143.00

Family, up to four family members, resident ..... \$163.00

Family, up to four family members, nonresident ..... \$245.00

Additional member on family membership ..... \$20.00

City employee pass ..... Subject to federal taxation on value

City employee family, up to four family members ..... \$63.00 and subject to federal taxation on value of employee pass

Corporate membership, nonresident ..... \$95.00

Three month memberships:

- Senior citizens (age 65+), resident ..... \$18.00
- Senior citizens (age 65+), nonresident ..... \$28.00
- Youth (age 9—15), resident ..... \$15.00
- Youth (age 9—15), nonresident ..... \$24.00
- Adults (age 16—64), resident ..... \$40.00
- Adults (age 16—64), nonresident ..... \$56.00
- Family, up to four family members, resident ..... \$62.00
- Family, up to four family members, nonresident ..... \$92.00
- Additional member on family membership ..... \$10.00
- City employee family up to four family members ..... \$24.00  
and subject to federal taxation on  
value of employee annual pass
- Corporate membership, nonresident ..... \$40.00

*Daily passes:*

- Senior citizens (age 65+) and youth (age 9—15), resident ..... \$4.00
- Senior citizens (age 65+) and youth (age 9—15), nonresident ..... \$7.00
- Adults (age 16—64), resident ..... \$7.00
- Adults (age 16—64), nonresident ..... \$10.00

Active military on leave ..... \$5.00  
for the duration of leave

Promotions:

Discounts may be allowed at the parks and recreation department director's discretion up to \$10.00 off or 13 months for the price of 12 months.

(3) *Senior Center facility use identification cards:*

*Residents—Includes Farmers Branch residents:*

- Age 50—59 ..... \$25.00  
annually
- Age 50—59 ..... \$9.00  
for three months

Age 60—69 ..... \$15.00  
annually

Age 60—69 ..... \$6.00  
for three months

Age 70+ ..... \$10.00  
lifetime

Day pass ..... \$2.00

*Nonresidents:*

Age 50—59 ..... \$40.00

Age 50—59 ..... \$15.00  
for three months

Age 60—69 ..... \$30.00  
annually

Age 60—69 ..... \$11.00  
for three months

Age 70+ ..... \$25.00  
lifetime

Day pass ..... \$5.00

(4) *Rental facilities fees:*

After-hours rentals will be assessed staffing fees at a rate of \$25.00 per hour, per staff member, and management will determine staffing needs based on times and event type. Some rentals, at managements discretion, may require an off-duty police officer to be present at the rate of \$40.00 per hour inside and \$45.00 per hour outside, in addition to the staff rate.

Crosby (\$100.00 deposit, per reservation unless otherwise noted):

*Resident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$250.00/hour plus  
\$250.00 deposit

Meeting room setup, per hour/per person ..... \$25.00

Classroom and community room, per hour ..... \$25.00

Trinity Room, per hour ..... \$85.00

Elm Fork Room, per hour ..... \$60.00

Kitchen added to any room, per hour ..... \$25.00

Gym A, per half court, per hour ..... \$35.00

Gym A, per full court, per hour ..... \$60.00

Stage rental, flat rate ..... \$25.00

Audio visual rental, per hour ..... \$15.00

*Nonresident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$300.00/hour plus  
\$250.00 deposit

Meeting room setup, per hour/per person ..... \$25.00

Classroom and community room, per hour ..... \$35.00

Trinity Room, per hour ..... \$115.00

Elm Fork Room, per hour ..... \$80.00

Kitchen added to any room, per hour ..... \$25.00

Gym A, per half court, per hour ..... \$50.00

Gym A, per full court, per hour ..... \$75.00

Stage rental, flat rate ..... \$25.00

Audio visual rental, per hour ..... \$15.00

Rosemeade (\$100.00 deposit per reservation unless otherwise noted):

*Resident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$250.00/hour plus  
\$250.00 deposit

Meeting room setup, per hour/per person ..... \$25.00

Rooms A, B/C, D, & spin room, per hour ..... \$25.00

Dance room, per hour ..... \$85.00

Gym A, per half court, per hour ..... \$35.00

Gym A, per full court, per hour ..... \$60.00

Gym B, per half court, per hour ..... \$35.00



Gym B, per full court, per hour ..... \$60.00

*Nonresident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$300.00/hour plus  
\$250.00 deposit

Meeting room setup, per hour/per person ..... \$25.00

Rooms A, B/C, D, & spin room, per hour ..... \$35.00

Dance room, per hour ..... \$115.00

Gym A, per half court, per hour ..... \$50.00

Gym A, per full court, per hour ..... \$75.00

Gym B, per half court, per hour ..... \$50.00

Gym B, per full court, per half hour ..... \$75.00

*Carrollton Amphitheater:*

Deposit (facility, restroom and lights) ..... \$100.00

Resident facility rental fee, per hour ..... \$30.00

Nonresident facility rental fee, per hour ..... \$40.00

*Mary Heads Carter Park Pavilion:*

Deposit, entire facility ..... \$100.00

Resident facility rental fee (entire facility), per hour ..... \$50.00

Nonresident facility rental fee (entire facility), per hour ..... \$60.00

*McInnish Park:*

5K rentals ..... \$250.00 for the first four hours,  
plus \$75.00 each additional hour

*Gazebo (downtown Carrollton):*

Deposit ..... \$100.00

Resident facility rental fee ..... \$35.00

Group over 50 ..... Police permission and  
requires special event permit

Public access ..... No fee

Nonresident facility rental fee ..... \$45.00

Group over 50 ..... Police permission and requires  
special event permit

Public access ..... No fee

*Josey Ranch Lake Senior Center:*

*Resident:*

Texas Room—three-hour minimum, per hour (+\$250.00 deposit) ..... \$200.00

Texas Room A, per hour (+\$100.00 deposit) ..... \$70.00

Texas Room B, per hour (+\$150.00 deposit) ..... \$150.00

Texas Room Rental Fee (+\$250 Deposit) \$1,800 for 12 hours.

Round-Up Room, per hour (+\$100.00 deposit) ..... \$60.00

Tumbleweed Room, per hour (+\$100.00 deposit) ..... \$15.00

Blue Bonnet Room, per hour (+\$100.00 deposit) ..... \$25.00

Lone Star Room, per hour (+\$100.00 deposit) ..... \$25.00

Kitchen added to any room, per hour ..... \$25.00

Audio visual rental (Texas Room), per hour ..... \$15.00

*Nonresident:*

Texas Room—three-hour minimum, per hour (+\$250.00 deposit) ..... \$280.00

Texas Room A, per hour (+\$100.00 deposit) ..... \$90.00

Texas Room B, per hour (+\$150.00 deposit) ..... \$180.00

Texas Room Rental Fee (+\$250 Deposit) \$1,980 for 12 hours.

Round-Up Room, per hour (+\$100.00 deposit) ..... \$80.00

Tumbleweed Room, per hour (+\$100.00 deposit) ..... \$25.00

Blue Bonnet Room, per hour (+\$100.00 deposit) ..... \$35.00

Lone Star Room, per hour (+\$100.00 deposit) ..... \$35.00

Kitchen added to any room, per hour ..... \$35.00

Audio visual rental (Texas Room), per hour ..... \$15.00

(5) *Museum fees:*

Birthday party (up to 15 children) ..... \$125.00

Each additional child ..... \$5.00

Grounds rental and commercial photography (up to three hours) ..... \$200.00

Each additional hour ..... \$75.00

Ten-hour day rate (commercial photography) ..... \$500.00

(6) *Pool fees:*

Pool use fees:

Rosemeade Swimming Complex:

Admission resident, per person, weekdays ..... \$5.00

Admission resident, per person, weekends ..... \$6.00

Admission nonresident, per person, weekdays ..... \$9.00

Admission nonresident, per person, weekends ..... \$10.00

Age 2 and under ..... Free

Passes:

Rosemeade Swimming Complex:

Book of 20 passes (individual, resident) ..... \$80.00

Book of 20 passes (individual, nonresident) ..... \$112.00

Individual season pass (resident) ..... \$50.00

Individual season pass (nonresident) ..... \$60.00

Family season pass up to four family members, resident (photo ID required) ..... \$120.00

Family season pass up to four family members, nonresident (photo ID required) ..... \$150.00

Family season pass add-on, per additional member, resident (photo ID required) ..... \$10.00

Family season pass add-on, per additional member, nonresident (photo ID required) ..... \$15.00

Pool rental fees:

Rosemeade Rainforest or Rosemeade Main Pool:

Nonresident Guests	2 Hours	4 Hours
1—200	\$400.00	\$ 800.00
Over 200	\$550.00	\$1,100.00
1—200	\$550.00	\$1,100.00
Over 200	\$700.00	\$1,400.00

Additional lifeguard, per hour ..... \$25.00

Party table (8' or 10') rentals per hour (resident) weekdays ..... \$7.00

Party table (8' or 10') rentals per hour (resident) weekends ..... \$10.00

Party table (8' or 10') rentals per hour (nonresident) weekdays ..... \$12.00

Party table (8' or 10') rentals per hour (nonresident) weekends ..... \$15.00

Pool exercise equipment, each ..... \$1.00

Timing system for meets, per system ..... Agreement through contract

Promotions:

The Rosemeade Rainforest Aquatic Complex is being renovated, and construction has been delayed due to weather. A discount is available, not to exceed 60 percent for family and individual season passes for the 2019 season.

(7) *Athletic programs fees:*

General fees:

Sports field, per field (resident) ..... \$30.00/hr.

Sports field, per field (nonresident) ..... \$35.00/hr.

Sports field, per complex (resident), per day ..... \$800.00

Sports field, per complex (nonresident), per day ..... \$1,000.00

Sports field lighting, per field, per hour ..... \$20.00

Sand beach volleyball rental (no deposit required), per day/per court (resident) ..... \$15.00

Sand beach volleyball rental (no deposit required), per day/per court (nonresident) ..... \$20.00

Field/event preparation, per hour, per worker ..... \$25.00

Youth Association field rental no-show, per occurrence, per field ..... \$25.00

Tournament deposit ..... \$500.00

Gate fee ..... Agreement through contract

Concession, promotional sales, and gate fee ..... Agreed percent by contract

Baseball/softball practice field rental program member rates:

Annual membership (team) ..... \$300.00

Annual membership (league/organization) ..... \$750.00

Member sports field rental, per field, per hour ..... \$20.00

Member sports field lighting, per field, per hour ..... \$15.00

Scoreboard/equipment agreement:

Replacement cost (if damaged or lost) ..... Actual cost to repair or replace

Scoreboard controller deposit ..... \$50.00

Keys:

Deposit, per key, per person ..... \$25.00

Repair or replacement ..... Actual cost

Adult individual sports, per member ..... \$8.00

Special events, for profit:

Deposit (depending on size of event) ..... \$2,500.00 to \$5,000.00

Rental fee, per complex ..... \$2,500.00

Field preparation, per hour/per complex ..... \$25.00

Concession, promotional sales, and gate fee ..... Agreement through contract

Program fees:

Adult league fees, not including late fees ..... \$200.00—\$420.00

Youth league fees (not to exceed price per person, not including late fees):

Residents:

Youth basketball ..... \$80.00

Youth flag football ..... \$80.00

Youth volleyball ..... \$80.00

Track and field ..... \$80.00

Nonresidents:

Youth basketball ..... \$100.00

Youth flag football ..... \$100.00

Youth volleyball ..... \$100.00

Track and field ..... \$100.00

Late fees:

Per team ..... \$25.00

Per person ..... \$15.00

(8) *Oak Creek Tennis Center fees:*

Court reservation fees:

Resident, per 1.5 hours, per person, up to four players ..... \$2.50

Nonresident, per 1.5 hours, per person, up to four players ..... \$4.00

Ball machine rentals (includes facility fees):

*Resident:*

One hour ..... \$12.00

*Nonresident:*

One hour ..... \$15.00

Ball machine packages (includes facility fees):

*Resident:*

Monthly pass ..... \$45.00

*Nonresident:*

Monthly pass ..... \$50.00

Off-site tennis court fees, per one hour, per court (resident) ..... \$2.00

Off-site tennis court fees, per one hour, per court (nonresident) ..... \$3.50

(9) *Tree ordinance fee:*

Mitigation, per caliper inch ..... \$185.00

(H) *Planning.*

(1) Preliminary plat or final plat ..... \$500.00

(2) Administrative or amending plat, or re-plat ..... \$300.00

(3) Technical site plan ..... \$500.00

As-built prints:

11" x 17" ..... \$1.50

18" x 24" ..... \$2.00

36" x 24" ..... \$3.00

(4) Zoning change:

Special use permit for a restaurant with a private club ..... \$650.00

Planned developments ..... \$1,000.00

All other special use permits and zoning changes ..... \$500.00

(5) Zoning verification letters:

Within one week, as time available ..... \$50.00

One-day turnaround requested ..... \$50.00

Needed immediately ..... \$50.00

(6) Comprehensive plan amendment:

Comprehensive and transportation plan amendment\ \$500.00

(7) Miscellaneous planning applications:

Median variance\ \$500.00

Alternate facade\ \$500.00

Alternate landscape plan\ \$500.00

Sidewalk waiver\\$500.00

Tree preservation\\$130.00

All other requests\\$130.00

(8) Documents and maps:

Maps, up to 36" x 48" \\$10.00

Copies of enlarged plans from applications:

11" x 17" \\$1.50

18" x 24" \\$2.00

36" x 24" \\$3.00

(I) *Police.*

(1) *Definitions:*

*Initial permit.* An initial permit is an alarm permit issued for a period of one year.

*Renewal permit.* A renewal permit is an alarm permit issued by the city before the expiration of an initial or renewal permit. The renewal permit effective date is the anniversary date of the prior permit. After expiration of a permit, it may not be renewed and a new initial permit must be obtained.

(2) *Permits:*

Commercial alarm permits, per year:

Initial permit\\$75.00

Renewal permit\\$50.00

Residential alarm permits, per year:

Initial permit\\$50.00

Renewal permit\\$25.00

Alarm permit revocation appeal fee\\$25.00

Handbills, per six-month period\\$50.00

Solicitors, per six-month period\\$50.00

Individual solicitor certificate, per six month period\\$10.00

Individual handbill distributor certificate, per six month period\\$10.00

(3) *Alarm system false alarm fees:*



False burglar alarm response charge based on number of false alarm responses in the previous 12-month period:

1st to 3rd\No charge

4th and 5th\\$50.00

6th and 7th\\$75.00

8th and more\\$100.00

False alarm (other than burglar) response charge based on number of false alarm responses in the previous 12-month period:

1st and 2nd\No charge

3rd and more\\$100.00

(4) *Other fees:*

Fingerprinting fee, per fingerprint card\\$10.00

Clearance letter\\$4.00

Clearance letter—notarized\\$5.00

(J) *Public Works Department.*

(1) *Water connection (tap) fees:*

(a) *Single-family residential:*

New services:

When the developer provides 1" copper service, meter box and connection:

¾" meter\\$65.00

1" meter\\$125.00

Existing services:

Where there is an existing 1" copper service to the property with a¾" meter and the customer wishes to have a 1" meter installed \\$520.00

(includes the 1" meter,  
1" loop and new meter can)

In the absence of a 1" water service to the property\City's total cost of materials, labor and equipment costs (includes the 1" meter, the 1" loop and new meter can)

For any service larger than 1", the cost shall be the city's total cost of materials, labor and equipment.

Section 52.075, relating to impact fees, is not applicable where existing service to an existing structure is increased to a 1" or 1 1/2" meter.

(b) *Multi-family, commercial, industrial, retail, office or any other nonresidential use:*

New service:

All new commercial service shall be provided by owner.

Existing services:

- 1) All new commercial services shall be provided by owner.
- 2) Any modifications to the meter for the existing water services may be provided by the city and the cost shall be the city's total cost of materials, labor and equipment.

(2) *Sewer connection (tap) fees:*

Single-family residential:

When the developer provides the service:

4" service \ \$65.00

6" service \ \$125.00

Complete service provided by city \ Total cost of materials, labor and equipment

Multi-family, commercial, industrial or retail establishments \ Total cost of materials, labor and equipment

(3) *Public Works general repair services:*

Sewer service call (normal business hours) \ \$75.00

Sewer service call (after hours) \ \$150.00

Public Works services during normal and after hours (excluding (J)(1), (2), and (3) above) \ \$50.00 per employee, per hour, two hour minimum charge, equipment at the standard hourly rate, any applicable material costs

(4) *Use of public rights-of-way:*

For the purposes of this subsection only, the following definitions shall apply:

*Facilities:* The term "facilities" includes any and all structures and equipment installed in or on the public rights-of-way and includes property owned, operated, leased, licensed, used, controlled, or supplied by, for, or in connection with any person.

*Person:* The term "person" includes any corporation, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, and any other legal entity.

*Rights-of-way:* The term "rights-of-way" means the surface of, and the space above and below a public street, road, highway, freeway, land, path, public way or place, alley, court, boulevard, parkway, drive, or other easement now or hereafter held by or under the control of the city, in which the city holds the property rights.

Each person, other than a certificated telecommunications provider, as that term is defined in § 283.002 of the Texas Local Government Code, or a wireless service provider, as the term is defined in § 284.002 of the Texas Local Government Code, or a governmental entity providing just compensation pursuant to an interlocal agreement, shall pay to the city, on an annual basis, \$1.00 per linear foot of city's rights-of-way occupied by said person's facilities, plus an annual fee of \$1,000.00 per public street crossing, such amounts to be payable in advance of the construction, installation, purchase, use, lease, operation, or control of any facilities in the right-of-way.

No public utility holding a franchise agreement with the city providing for different terms of compensation shall be required to pay the fee designated herein.

Pursuant to Chapter 284 of the Texas Local Government Code, the follow fees shall apply:

Application fee:

Network nodes (first five nodes)\\$500.00

For each additional node from six up to 30 in the same application\\$250.00/node

Node support pole\\$1,000.00/pole

Annual rental fee:

Network nodes\\$250.00/node

Pole attachment rent\\$20.00/pole

Fees may be increased by ½ annual CPI for All Urban Consumers for Texas. Based line rate is February 2017(CPI-U = 243.603).

(5) *Line locate excavation fee:*

During normal business hours\Total cost of  
labor, materials  
and equipment

(6) *General fees:*

Fire hydrant rehabilitation/sales\\$800.00

Application for right-of-way/easement abandonment\\$130.00

Bacteriological water sampling\\$75.00

Water meter testing:

5/8" meter\\$30.00

1" meter\\$45.00

1.5" meter\\$100.00

2" meter\\$125.00

(K) *Solid waste.*

(1) *Residential collection service:*

Base services including trash, bulk, recycling, and hazardous waste, per  
month\\$20.92

Extra trash container, per month, per cart\\$7.80

Special bulk pick-up, non-trash day\\$30.00 each

Landfill drop off, paid at gate\\$15.00 each

(2) *Apartments serviced by commercial dumpster collection, per month, per unit .....*  
\$10.22

(3) *Commercial/apartment mixed use sharing a solid waste container:* Each 150 square  
feet of commercial space sharing a solid waste container with apartment space will  
be treated as an additional apartment unit for solid waste fees.

(4) *Commercial and retail service (for locations that cannot be serviced with typical  
commercial methods):*

Automated cart, per month, per cart\\$20.40

(L) *Tax.*

Mobile homes, per lot, per year\\$1.00

Tax certificates\\$10.00

(M) *Traffic and transportation.*

Parade permit:

0—20 units\ \$15.00

21—100 units\ \$50.00

101—200 units\ \$100.00

201—300 units\ \$150.00

301 plus units\ \$200.00

Block party permit\ \$25.00

Film permit:

Application fee\ \$25.00

Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area, per calendar day\ \$500.00

Partial non-disruptive use of a public building, park, right-of-way, or public area, per calendar day\ \$250.00

Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\ \$50.00

Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\ \$25.00

Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles), per block or lot, per calendar day\ \$50.00

(N) *Utility billing.*

(1) *Water service:*

(a) Minimum monthly charges, including the first 2,000 gallons of use:

Single-family residential domestic and irrigation use\ \$12.98

Commercial (including apartments and portable meters), industrial and commercial irrigation use:

5/8" meter\ \$13.25

1" meter\ \$20.40

1.5" meter\ \$32.38

2" meter\ \$46.73

3" meter\ \$84.98

4" meter\\$128.01

6" meter\\$247.60

8" meter\\$391.11

10" meter\\$558.50

Fire line—regardless of size\\$72.14

- (b) Single-family residential domestic use, over the 2,000 gallons included in the minimum charge:

For meter readings taken in the months of October through April:

All use over 2,000 gallons, per 1,000 gallons\\$3.25

For meter readings taken in the months of May through September:

Next 8,000 gallons, per 1,000 gallons\\$3.25

Next 15,000 gallons, per 1,000 gallons\\$4.38

All use over 25,000 gallons, per 1,000 gallons\\$5.48

- (c) Irrigation use, over the 2,000 gallons included in the minimum charge:

Next 23,000 gallons, per 1,000 gallons\\$3.34

Next 25,000 gallons, per 1,000 gallons\\$3.99

Next 50,000 gallons per 1,000 gallons\\$4.52

Next 100,000 gallons per 1,000 gallons\\$5.10

All use over 200,000 gallons, per 1,000 gallons\\$5.69

- (d) Commercial use (including apartments and portable meters), over the 2,000 gallons included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\\$2.25

- (e) Industrial use, over the 2,000 gallon included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\\$1.97

Industrial use rates for water service will apply to customers in the business of assembly or manufacturing of goods and for which water usage equals or exceeds 750,000 gallons per month for nine out of 12 months in a year.

- (2) *Sewer service:*

- (a) Residential use:

First 2,000 gallons, minimum\\$13.82

All use over 2,000 gallons, per 1,000 gallons\\$2.88

- (b) Commercial (including apartments), industrial and irrigation minimum monthly charges, including the first 2,000 gallons of use:

5/8" meter\\$13.82

1" meter\\$20.00

1.5" meter\\$30.26

2" meter\\$42.56

3" meter\\$75.41

4" meter\\$112.31

6" meter\\$214.86

8" meter\\$337.94

10" meter\\$481.52

- (c) Commercial and industrial use:

All use over 2,000 gallons, per 1,000 gallons\\$2.88

- (d) Sewer billing provisions:

1. As it is generally not practical to meter sewage flows from individual service locations, the following provisions apply for billing sewage volume:
  - a. Dedicated fire line, irrigation service and portable meters customers do not have sewer use and accordingly will not be charged for sewer treatment.
  - b. Residential sewer use is calculated using the average water consumption for meter readings taken in the months of January, February and March as the estimated sewer volume per month (winter average approach).
  - c. New residential service will be assumed to use 8,000 gallons per month until a winter average can be established. If water use for new service is below 8,000 gallons per month for the first three months of service, the customer may request that the average for the first three months of service be used to estimate sewer volume until a winter average is established.
  - d. Commercial and industrial customers sewer use will be deemed the same as water consumption unless customer can demonstrate that a significant portion of water consumption is not flowing into the sanitary sewer system and agrees to install a deduct meter.

- (3) *Service deposits:*

Residential service accounts\\$75.00

Apartments, per unit\\$75.00

Commercial accounts\The larger  
of \$100.00 or  
one-sixth of the annual average  
bill at the service location

Portable meters\\$1,500.00

An increased security deposit, in an amount of three times the average monthly bill at the location to be served, for any class of service, shall be required when there is a substantial risk of financial loss to the city. This condition shall be deemed to exist when twice in the past 12 months the customer's service has been assessed an interruption day fee and/or a return payment item.

(4) *Utility service fees:*

Release of mowing/maintenance lien fee\Included in lien payoff

Interruption day service fee on past due accounts\\$25.00

Repair/replacement of portable meter and related fixtures\Materials plus labor

Notice of pending disconnect for any nonpayment\\$25.00

Service connection fee\\$15.00

Service connection expedited service, same day service\\$75.00

Service connection expedited service, after hours connection\\$75.00

Service connection expedited service, next day service\\$55.00

Portable fire hydrant meter billings when no monthly read submitted\\$250.00  
monthly fee plus water usage  
to be billed when read received

Pull and test meter at customer's request

Residential\\$100.00, prepaid

Commercial\\$200.00, prepaid

If testing proves a defect with the meter, the prepaid fee will be credited to the customer's bill with the next billing cycle

Multiple attempts for restoration of services, after the 2nd attempt, customer must be present at the service location\\$40.00  
per attempt



After hours restoration of service. Fee to restore service when past due payment is collected\\$60.00

Availability of after hour services limited to:

Prior to 9:00 p.m. weekdays

12:00 p.m. to 5:00 p.m. weekends and holidays

(O) *Municipal court.*

(1) *Municipal court security fee:*

A defendant convicted of a misdemeanor offense in the Carrollton Municipal Court of Record shall be required to pay a security fee as a cost of court\\$3.00

(2) *Municipal court technology fee:*

A defendant convicted of a misdemeanor offense in the Carrollton Municipal Court of Record shall be required to pay a technology fee as a cost of court\\$4.00

(3) *Juvenile case manager fee:*

A defendant convicted of a misdemeanor offense in the Carrollton municipal court of record shall pay a juvenile case manager fee, which a municipal judge is authorized to waive in a case of financial hardship, not to exceed\\$5.00

(4) *Clerk's record preparation fee:*

In an appeal initiated by a defendant, the defendant shall pay a fee for the preparation of the clerk's record. If the case is reversed on appeal, the fee shall be refunded to the defendant.\\$25.00

(5) *Truancy prevention and diversion fee:*

A defendant convicted of a misdemeanor offense in the Carrollton Municipal Court of Record other than an offense relating to a pedestrian or the parking of a motor vehicle shall pay a truancy prevention and diversion fee as a cost of court\\$2.00

(P) *Cross-connection control and prevention fees:*

(1) *Backflow prevention assembly registration fees:*

There is an annual nonrefundable registration fee for each nonresidential backflow prevention assembly device, per each separate device (not applicable to organizations zoned single family related to the beautification of entrances)\\$35.00

(2) *Regulatory authority testing fee:*

(a) Fee for a backflow prevention assembly test, for each separate test ..... \$100.00

(b) Fee for a backflow prevention assembly retest, for each retest performed ..... \$50.00

(3) *Certified backflow prevention assembly tester registration fee:*

Annual registration fee for approved testers shall be a nonrefundable fee of \$75.00

(4) *Testing form booklet fees:*

Fee for a testing form booklet of 30 test forms, each \$25.00

(5) *Private contractors testing fees:*

There shall be no additional charges by the city for testing conducted by "private" contractors.

(6) *Backflow prevention test report late fee: ..... \$50.00*

(Q) *Indian Creek Golf Club.*

Holidays: Memorial Day, July 4th and Labor Day

Reservation Policy: Carrollton residents may reserve tee times ten days in advance; general public may book tee times seven days in advance.

(1) *Green fees:*

	Creek Course	Lakes Course
Weekday (Monday—Thursday, not holidays)		
Open—1:00	\$10.00—\$45.00	\$10.00—\$35.00
1:00—4:00	\$10.00—\$45.00	\$10.00—\$35.00
After 4:00	\$5.00—\$35.00	\$5.00—\$25.00
9 Hole Rate	\$5.00—\$40.00	\$5.00—\$30.00
Junior/Senior/Veteran (Monday-Friday), Junior=age 21 and under, Senior=age 60 and over	\$5.00—\$40.00	\$5.00—\$30.00
Weekend (Friday—Sunday and Holidays)		
Open—1:00	\$10.00—\$55.00	\$10.00—\$45.00
1:00—4:00	\$10.00—\$55.00	\$10.00—\$45.00
After 4:00	\$5.00—\$35.00	\$5.00—\$25.00

9 hole rate	\$5.00—\$40.00	\$5.00—\$30.00
-------------	----------------	----------------

Resident Discount ..... \$5.00 off

Anytime, excluding leagues

Discount is provided to Carrollton residents with proof of residence

(2) *Cart fees:*

Weekday and weekend ..... \$5.00—\$20.00

(3) *Range fees:*

Practice bag ..... \$3.00—\$15.00

(4) *Player improvement program* ..... \$30.00—\$125.00 per month

(5) *Tournament and special events:*

	Creek Course	Lakes Course
Weekday	\$10.00—\$75.00	\$10.00—\$75.00
Weekend	\$10.00—\$75.00	\$10.00—\$75.00

(6) *Clubhouse/pavilion rental:* ..... \$50.00—\$200.00/hour

(7) *Annual pass programs:* ..... \$600.00 to \$3,600.00

(R) Failure to pay any fee provided for herein shall be a misdemeanor punishable by a fine as provided in section 10.99.

(S) Allegation and evidence of a culpable mental state is not required for proof of an offense as defined by this subsection.

(T) The city shall not be required to pay any fee herein.

(U) All construction fees, including building permit fees, impact fees, platting fees and project permit fees (fences, electrical, plumbing, etc.) shall be waived for any property which is located within a Neighborhood Empowerment Zone. Such waiver is applicable to new development or construction, and renovation, repair or rehabilitation of an existing structure.

Such waiver shall not apply to:

- Any fees related to the use of a city facility; or
- Any fees associated with the Apartment Crime Reduction Program; or
- Any fees associated with the Single-Family Rental Inspection Program; or
- Any fines or penalties related to any enforcement action of the City of Carrollton; or
- Any parade or special event permit fees.

(V) *City Secretary.*

- (1) Charges for issuance of the TABC permit: Not to exceed charges as set by the State of Texas.

(Ord. 1325, passed 11-4-86; Ord. 1733, passed 9-17-91; Am. Ord. 1745, passed 10-15-91; Am. Ord. 1783, passed 3-3-92; Am. Ord. 1829, passed 9-1-92; Am. Ord. 1855, passed 11-17-92; Am. Ord. 1876, passed 1-19-93; Am. Ord. 1924, passed 8-3-93; Am. Ord. 1966, passed 3-1-94; Am. Ord. 2019, passed 9-6-94; Am. Ord. 2034, passed 11-15-94; Am. Ord. 2094, passed 9-5-95; Am. Ord. 2095, passed 9-5-95; Am. Ord. 2096, passed 9-5-95; Am. Ord. 2103, passed 9-19-95; Am. Ord. 2106, passed 10-3-95; Am. Ord. 2108, passed 10-3-95; Am. Ord. 2131, passed 1-23-96; Am. Ord. 2151, passed 4-16-96; Am. Ord. 2225, passed 12-3-96; Am. Ord. 2283, passed 11-18-97; Am. Ord. 2381, passed 10-20-98; Am. Ord. 2336, passed 6-16-98; Am. Ord. 2454, passed 8-24-99; Am. Ord. 2459, passed 9-14-99; Am. Ord. 2460, passed 9-14-99; Am. Ord. 2499, passed 4-20-2000; Am. Ord. 2556, passed 9-12-2000; Am. Ord. 2557, passed 9-12-2000; Am. Ord. 2577, passed 12-5-2000; Am. Ord. 2609, passed 5-1-2001; Am. Ord. 2634, passed 9-11-2001; Am. Ord. 2635, passed 9-11-2001; Am. Ord. 2636, passed 9-11-2001; Am. Ord. 2637, passed 9-11-2001; Am. Ord. 2641, passed 10-2-2001; Am. Ord. 2715, passed 8-20-2002; Am. Ord. 2722, passed 9-17-2002; Am. Ord. 2723, passed 9-17-2002; Am. Ord. 2724, passed 9-17-2002; Am. Ord. 2725, passed 9-17-2002; Am. Ord. 2726, passed 9-17-2002; Am. Ord. 2727, passed 9-17-2002; Am. Ord. 2731, passed 10-1-2002; Am. Ord. 2741, passed 11-19-2003; Am. Ord. 2744, passed 11-19-2002; Am. Ord. 2749, passed 12-17-2002; Am. Ord. 2756, passed 1-7-2003; Am. Ord. 2783, passed 4-1-2003; Am. Ord. 2785, passed 4-1-2003; Am. Ord. 2806, passed 6-3-2003; Am. Ord. 2847, passed 8-19-2003; Am. Ord. 2849, passed 9-2-2003; Am. Ord. 2856, passed 9-16-2003; Am. Ord. 2863, passed 12-2-2003; Am. Ord. 2864, passed 12-16-2003; Am. Ord. 2865, passed 12-16-2003; Am. Ord. 2871, passed 2-3-2004; Am. Ord. 2891, passed 5-18-2004; Am. Ord. 2916, passed 9-7-2004; Am. Ord. 2927, passed 9-21-2004; Am. Ord. 2928, passed 9-21-2004; Am. Ord. 2929, passed 9-21-2004; Am. Ord. 2930, passed 9-21-2004; Am. Ord. 2950, passed 2-1-2005; Am. Ord. 2966, passed 4-19-2005; Am. Ord. 2997, passed 9-20-2005; Am. Ord. 2999, passed 9-20-2005; Am. Ord. 3000, passed 9-20-2005; Am. Ord. 3001, passed 9-20-2005; Am. Ord. 3002, passed 9-20-2005; Am. Ord. 3003, passed 9-20-2005; Am. Ord. 3004, passed 9-20-2005; Am. Ord. 3005, passed 9-20-2005; Am. Ord. 3006, passed 9-20-2005; Am. Ord. 3007, passed 9-20-2005; Am. Ord. 3008, passed 9-20-2005; Am. Ord. 3009, passed 9-20-2005; Am. Ord. 3010, passed 9-20-2005; Am. Ord. 3020, passed 10-18-2005; Am. Ord. 3027, passed 11-15-2005; Am. Ord. 3038, passed 2-7-2006; Am. Ord. 3084, passed 9-19-2006; Am. Ord. 3085, passed 9-19-2006; Am. Ord. 3086, passed 9-19-2006; Am. Ord. 3087, passed 9-19-2006; Am. Ord. 3088, passed 9-19-2006; Am. Ord. 3089, passed 9-19-2006; Am. Ord. 3090, passed 9-19-2006; Am. Ord. 3101, passed 11-7-2006; Am. Ord. 3119, passed 2-6-2007; Am. Ord. 3121, passed 2-6-2007; Am. Ord. 3123, passed 2-20-2007; Am. Ord. 3130, passed 3-20-2007; Am. Ord. 3168, passed 9-18-2007; Am. Ord. 3169, passed 9-18-2007; Am. Ord. 3173,

passed 10-2-2007; Am. Ord. 3174, passed 10-2-2007; Am. Ord. 3199, passed 1-15-2008; Am. Ord. 3242, passed 8-5-2008; Am. Ord. 3253, passed 9-16-2008; Am. Ord. 3258, passed 9-21-2008; Am. Ord. 3295, passed 4-21-2009; Am. Ord. 3324, passed 9-15-2009; Am. Ord. 3328, passed 10-6-2009; Am. Ord. 3330, passed 10-6-2009; Am. Ord. 3347, passed 12-8-2009; Am. Ord. 3351, passed 1-19-2010; Am. Ord. 3356, passed 2-2-2010; Am. Ord. 3361, passed 2-16-2010; Am. Ord. 3365, passed 3-2-2010; Am. Ord. 3375, passed 4-6-2010; Am. Ord. 3383, passed 6-15-2010; Am. Ord. 3403, passed 9-14-2010; Am. Ord. 3404, passed 9-14-2010; Am. Ord. 3411, passed 10-19-2010; Am. Ord. 3424, passed 2-8-2011; Am. Ord. 3441, passed 6-7-2011; Am. Ord. 3452, passed 9-20-2011; Am. Ord. 3453, passed 9-20-2011; Ord. 3468, passed 1-17-2012; Ord. 3476, passed 2-21-2012; Ord. 3490, passed 5-1-2012; Ord. 3491, passed 6-5-2012; Ord. 3494, passed 6-5-2012; Ord. No. 3508, passed 7-24-2012; Ord. 3512, passed 8-21-2012; Ord. 3516, passed 9-18-2012; Ord. 3517, passed 9-18-2012; Am. Ord. 3569, passed 9-17-2013; Am. Ord. 3577, passed 10-8-2013; Am. Ord. 3599, passed 2-18-2014; Am. Ord. 3608, passed 4-15-2014; Am. Ord. 3642, passed 9-16-2014; Am. Ord. 3643, passed 9-16-2014; Am. Ord. 3658, passed 1-6-2015; Am. Ord. 3670, passed 3-17-2015; Am. Ord. 3675, passed 4-7-2015; Am. Ord. 3702, passed 9-15-2015; Am. Ord. 3711, § 4, passed 11-3-2015; Am. Ord. 3767, § 1, passed 9-20-2016; Ord. 3787, § 1, passed 1-10-2017; Ord. 3792, § 1, passed 2-7-2017; Ord. 3800, § 1, passed 4-4-2017; Ord. 3828, § 1, passed 9-19-2017; Ord. 3850, § 1, passed 2-6-2018; Ord. 3876, § 1(Exh. A), passed 9-18-2018; Ord. No. 3906, § 1, passed 4-16-2019)

**Editor's note**— Ord. 3711, § 4, passed Nov. 3, 2015, set out provisions adding subsection 31.01(O)(4). For purposes of classification, and at the editor's discretion, said provisions have been included herein as subsection 31.01(D)(5).

## **SECTION 2**

All Ordinances or parts of Ordinances inconsistent or in conflict with this Ordinance shall be and are hereby repealed.

## **SECTION 3**

Save and except as amended by this Ordinance, all other Ordinances of the City of Carrollton, Texas shall remain in full force and effect.

## **SECTION 4**

The provisions of this Ordinance are severable in accordance with Section 10.07 of the Code of Ordinance, City of Carrollton, Texas.

**SECTION 5**

This ordinance shall take effect from and after October 1, 2019.

**PASSED AND APPROVED THIS 17<sup>TH</sup> DAY OF SEPTEMBER 2019.**

City Of Carrollton, Texas

\_\_\_\_\_  
Kevin W. Falconer, Mayor

**ATTEST:**

\_\_\_\_\_  
Laurie Garber, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Meredith A. Ladd, City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Robert B. Scott, Assistant City Manager

Sec. 31.01. - Establishment of fees for city services.

The following fee schedule is hereby established and the following fees shall be charged for various services rendered by the city.

(A) *General fees.*

(1) *General returned check, credit card and debit card fees: ..... \$35.00*

(2) *Fidelity Express returned check fees: ..... \$38.50*

Checks, drafts or instruments tendered to the city for amounts owed to the city which are returned unpaid through the city depository as uncollected funds (excluding any occurrence resulting from any documentable depository error or omission).

(3) *Collection agency fees: ..... \$10.00*

Receivables owed to the city by individuals and businesses for over 60 days and for which two notices of amounts owed have been sent may be assigned to an outside agency for collection.

(4) *Credit/debit card convenience fees, per transaction: ..... 2% of transaction*

Convenience fee and a \$5.00 transaction minimum to be assessed on all transactions except for those for Library and Parks and Recreation.

(5) *Charges for providing copies of public information:*

Not to exceed charges as set by the State of Texas.

(6) *After-hours services (per hour) ..... \$40.00*

Services performed outside normal business hours are billed per employee per hour with a two-hour minimum charge. Equipment and materials are billed at normal hourly rates.

(7) *After-hours administration fee: ..... \$25.00*

Administrative fee assessed for processing charges for after-hours services.

(B) *Building inspection.*

(1) *Project permits (includes plumbing, electrical and mechanical permits and certificate of occupancy fees):*

Application fee, nonrefundable ..... \$125.00

New dwellings up to four units, per unit ..... \$1,100.00

Pool or spa ..... \$200.00

Temporary buildings and trailers ..... \$75.00

New commercial, apartments, accessory, additions, remodels and finish-outs, per \$1,000.00 valuation (minimum \$125.00) ..... \$6.00

Residential remodel, per \$1,000.00 valuation (minimum \$100.00) ..... \$5.00

(2) *Specific permits:*

Annual permits, per year ..... \$200.00

Banner ..... \$25.00

**Billboard Conversion/Relocation ..... \$500.00**

Building (storage shed) ..... \$50.00

Certificate of occupancy ..... \$100.00

Demolition ..... \$125.00

Electrical, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Fence ..... \$50.00

Fire sprinkler, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Fire alarm, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Irrigation, per \$1000.00 valuation (minimum \$75.00) ..... \$4.00

Mechanical, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Moving (structures in right-of-way) ..... \$75.00

Plumbing, per \$1,000.00 valuation (minimum \$75.00) ..... \$4.00

Real estate sign annual renewal ..... \$50.00

Retaining wall ..... \$50.00

Satellite dish ..... \$50.00

Sign ..... \$125.00

Rainwater harvesting ..... \$25.00

Wind turbine ..... \$75.00

Solar panel ..... \$125.00

Special event—no food sales ..... \$50.00

Special event—food sales with 1—2 vendors ..... \$90.00

Special event—food sales with 3—5 vendors ..... \$130.00

Special event—food sales with 6—10 vendors ..... \$210.00

Special event—food sales with 11—15 vendors ..... \$290.00

Special event—food sales with over 15 vendors ..... \$370.00

Tent ..... \$50.00



Curb cut ..... \$100.00

Above/below grade storage tank installation or removal ..... \$100.00  
per tank

Mobile refueling, per address, per year ..... \$250.00

(3) *Service fees:*

Inspection/engineering fees:

Percent of the total water, sanitary sewer, drainage, paving, grading and screening  
wall construction for work performed in the right-of-way or dedicated easements  
..... 4%

Commercial permit storm water pollution protection plan inspection fee ..... \$50.00

Commercial permit utility release processing fee ..... \$50.00

Re-inspection ..... \$50.00

Special inspection ..... \$50.00

Temporary service/construction heat ..... \$100.00

Snow cone stand removal deposit ..... \$350.00

(Will be refunded in full provided the structure is removed at certificate of  
occupancy expiration. Un-refunded deposit will be used to defer cost of removal by  
city if necessary.)

Administrative process fee for special event, film, block party and parade permits  
..... \$25.00

(4) *Registration:*

Homebuilder directional signs, per year ..... \$100.00

(5) *Appeal boards:*

Construction Advisory and Appeals Board ..... \$200.00

Board of Adjustment, solar panel special exception ..... \$25.00

Board of Adjustment, all others ..... \$200.00

(6) *Exceptions:*

(a) Building permit and board filing fees are not required for facilities on property  
both owned and used by the following:

1. Federal government.
2. State government.
3. County government.
4. City government.

5. Public school districts.

- (b) Building permit fees are not required for home construction projects built by the Carrollton-Farmers Branch Independent School District Trade School.
- (c) Fees are not required for permits issued to contractors hired by the city to clear visibility obstructions constructed legally prior to adoption of the Ordinance No. 1325, passed November 11, 1986 and referred to as the Visibility Ordinance.
- (d) Fees are exempted for work conducted in Neighborhood Empowerment Zones, as enumerated and established by Council Resolution #3608.

(C) *Engineering:*

(1) *Inspection fees:*

Percent of total water, sanitary sewer, storm sewer, drainage, paving, sidewalk and screening wall/fence inspection (exception: public independent school districts will not be assessed this fee): construction cost within rights-of-way and easements and the contract price for all site grading for construction ..... 4%

Inspector overtime ..... \$65.00  
per hour,  
two hours minimum

(2) *Plan review:*

- (a) Review of construction plans for infrastructure (streets, water, wastewater, storm drainage), per acre of development ..... \$150.00
- (b) Review of re-submittals of construction plans for infrastructure (streets, water, wastewater, storm drainage) for the fourth and each subsequent submittal ..... \$250.00

(3) *Street signs and markings:*

Intersection signs and markings, per intersection ..... \$435.00

Fire hydrant markers, per hydrant ..... \$5.00

Street light assessment, per linear foot ..... \$12.00

(D) *Environmental Services Department.*

(1) *Animal Services Division:*

City registration fees:

Dogs and cats, unaltered ..... \$20.00/year

Dogs and cats neutered or spayed ..... \$5.00/year

Dangerous dogs ..... \$50.00/year

Potbellied pigs ..... \$10.00/year

Duplicate (replacement) license tags ..... \$2.00/each

Adoption fee ..... \$5.00/animal (previously vetted)  
Adoption fee ..... \$10.00/animal (non-vetted)  
Adoption fee ..... \$60.00/pre-vetted animal  
Overnight boarding fee ..... \$10.00/day  
Quarantine fee ..... \$10.00/day  
1st impoundment within a 12-month period ..... \$20.00  
2nd impoundment within a 12-month period ..... \$50.00  
3rd or more impoundment within a 12-month period ..... \$100.00  
Livestock impoundment fee ..... \$50.00/head  
Feed and care for livestock ..... \$15.00/day  
Owner's release to city ..... \$20.00  
Home quarantine checks for two visits ..... \$30.00  
Euthanasia of animals ..... \$20.00  
Rabies testing ..... \$40.00  
Vet clinic dead animal removal service ..... \$50.00/month  
Permit to keep chickens ..... \$20.00/year

(2) *Environmental Quality and Community Services Divisions:*

Administrative fee for mowing and cleaning property and abating any property maintenance violation, per violation ..... \$150.00

Annual group home inspection ..... \$50.00

Apartment license fee, per year, for each unit on premises (occupied or unoccupied); minimum of \$250.00 per year ..... \$13.00

Single-family rental inspection fee ..... \$50.00

Pool and spa permit fee for semi-public facilities, per year per pool or spa ..... \$100.00

Day care center inspection, per authorized child (with a minimum fee of \$50.00 per facility) ..... \$2.00

Temporary food permit, per 14 days ..... \$75.00

Food permits:

Heavy food prep establishment permit for heavy food prep establishments and mobile hot trucks, as defined under the Carrollton Food Establishment Policy, per year ..... \$400.00

Light food prep establishment permit for light food prep establishments, snow cone stands, snow code trucks, mobile lunch trucks and food service carts, as defined under the Carrollton Food Establishment Policy, per year ..... \$320.00

No food prep establishment permit and pre-packaged food mobile permit, as defined under the Carrollton Food Establishment Policy, per year ..... \$200.00

Additional food establishment permit for each additional food service, food store, or food vending operation contained within a structure holding a heavy or light food prep establishment permit, per year ..... \$300.00

Food manager certification (renewable every three years) ..... \$15.00

Replacement food manager certificate ..... \$5.00

Re-inspection fee for food establishments failing to meet code standards at first inspection, per hour, two-hour minimum ..... \$40.00

On-site food service worker class, per class ..... \$80.00

Variance application fee for dogs in restaurant outside patio, non-refundable ..... \$150.00

Industrial pretreatment program (IPP):

IPP permit, per year ..... \$400.00

IPP permit, temporary \$400.00

IPP sampling and analysis ..... Actual cost + 15%

Administrative fee for IPP sampling and analysis, per event ..... \$50.00

Spill response and cleanups:

Administrative fee for any spill response ..... \$50.00

City conducted spill mitigation or cleanup ..... Actual cost + admin. fee

Sampling and analysis for complaints, spill and enforcement activities ..... Actual cost + 15%

Liquid waste hauler program (LWH):

LWH vehicle permit, per year ..... \$150.00

LWH additional vehicle permit per owner, per year ..... \$100.00

LWH trip ticket books ..... \$25.00

On-site LWH inspection ..... \$80.00

Late payment fee for any permit, spill response, inspection, sampling or IPP fee, per month ..... \$50.00

Follow-up re-inspection for noncompliance after initial inspection and re-inspection (non-food establishments), per hour, two-hour minimum ..... \$40.00

Follow-up re-inspection fee for noncompliance after initial inspection and re-inspection (single-family and duplex residential property), per hour ..... \$40.00

Sign removal fee (as established in section 151.98), per sign ..... \$30.00

Filing of compliance order at county court of record:

Standard filing by first class mail ..... filing fee established by county plus \$40.00

Expedited filing by next day personal delivery ..... filing fee established by county plus \$100.00

Municipal setting designation:

- (1) An application will not be accepted until the initial filing fee has been paid. An application will not be placed on a city council agenda until the additional processing fee has been paid.
- (2) The applicant shall pay the fees to the designated city official. The designated city official shall deposit fees received in the official city depository not later than the next business day following receipt of the funds.
- (3) No refund of the fees may be made.
- (4) The initial filing fee for a municipal setting designation ordinance is \$2,500.00. The applicant is further required to pay all fees associated with mailed and published notices of the application. The designated city official shall not mail notices or advertise the public meeting until the estimated cost of mailing notices and advertising the public meeting is paid by the applicant. The designated city official shall not place a municipal setting designation ordinance on a City Council agenda until an additional technical processing fee of \$5,000.00 is paid.

(3) *Hotel code:*

Lodging license fee, per year, for each unit on premises, minimum of \$250.00 per year ..... \$13.00

Re-inspection fee during license period, per hour, two hour minimum ..... \$45.00

Appeals to Construction Advisory and Appeals Board ..... \$200.00

(4) *Pool code:*

Health permit fee for first pool at a location/facility ..... \$100.00 per year

Health permit fee for each additional pool at a location/facility ..... \$50.00 per year

Health permit fee for each spa at a location/facility ..... \$50.00  
per year

Health permit fee for first interactive water feature and fountain (IWFF) at a  
location/facility ..... \$150.00  
per year

Health permit fee for each additional IWFF at a location/facility ..... \$150.00  
per year

(E) *Fire.*

(1) *Definitions.* For purposes of this division only, the following definitions shall apply:

*Nonresident:* A nonresident is a person who does not reside within the city limits.

*Resident:* A resident is a person who resides within the city limits.

(2) *Ambulance transport:*

Residents:

Basic life support ~~and advanced life support, level 1~~ ..... ~~\$650.00~~ \$750.00

Advanced life support, level 1 ..... \$850.00

Advanced life support, level 2 ..... ~~\$800.00~~ \$950.00

Nonresidents:

Basic life support ~~and advanced life support, level 1~~ ..... ~~\$725.00~~ \$850.00

Advanced life support, level 1 ..... \$950.00

Advanced life support, level 2 ..... ~~\$950.00~~ \$1050.00

These levels of transport are as defined in the Medicare Index.

(3) *Disposable supplies fees:*

Basic life support ..... ~~\$150.00~~ \$200.00

Advanced life support ..... ~~\$200.00~~ \$400.00

Oxygen supplies ..... ~~\$95.00~~ \$150.00

(4) *EMS mileage charge:*

Transporting persons by ambulance, per mile ..... \$15.00

(5) *Recovery from hazardous materials responses—natural gas line cuts by  
contractors:*

Engine:

First hour (or portion thereof) ..... \$300.00

Per ¼ hour thereafter ..... \$75.00

Truck:

First hour (or portion thereof) ..... \$400.00

Per ¼ hour thereafter ..... \$100.00

Medic:

First hour (or portion thereof) ..... \$200.00

Per ¼ hour thereafter ..... \$50.00

(6) *Inspection fees:*

After hours inspections ..... \$50.00  
per hour,  
two hour minimum

Re-inspection:

2nd reinspection ..... \$50.00

3rd reinspection ..... \$100.00

All after 3rd reinspection ..... \$250.00  
each

(7) *Facility fees:*

Hazardous materials facility ..... \$250.00  
per year

Materials recycling facility ..... \$250.00  
per year

Factory/industrial facility ..... \$250.00  
per year

Flammable/combustible storage facility ..... \$250.00  
per year

(F) *Library.*

(1) *Library overdue fees:*

Item	Overdue Fee Per Day	Maximum Overdue Fee
Book	\$0.50	\$10.00
Audio books on CD	\$0.25	\$7.50
Music CD	\$0.25	\$7.50

Multimedia kit	\$0.25	\$7.50
Play Away	\$0.25	\$7.50
Engravers	\$0.25	\$7.50
DVD	\$1.00	\$10.00
Story time kits	\$1.00	\$10.00
Binoculars	\$1.00	\$10.00
Launchpad	\$1.00	\$10.00

(2) *Lost/damaged library material fees:*

Interlibrary loan materials ..... Cost as assessed by lending library

Media case ..... \$5.00

Binoculars ..... Actual cost

All other materials ..... Actual price plus \$5.00 processing fee

(3) *Library service fees:*

Interlibrary loan postage reimbursement, per item ..... \$2.25

Overdue library item notice fee, per notice, when mailed ..... \$1.00

Headphones ..... \$4.00

Replacement library card fee ..... \$1.00

Computer printing, per page ..... \$0.15

Copier printing, per page ..... \$0.15

Flash drives, each ..... cost plus \$0.05 rounded up to the next quarter dollar

(4) *Room rental fees:*

Josey Ranch Lake Library Meeting Room, per hour ..... \$25.00

Josey Ranch Lake Library Environmental Classroom, per hour ..... \$15.00

Josey Ranch Lake Library Conference Room ..... No charge

Hebron & Josey Library Meeting Room 1, per hour ..... \$15.00



Hebron & Josey Library Meeting Room 2, per hour ..... \$25.00

Hebron & Josey Library Meeting Room 1 & 2, per hour ..... \$25.00

Hebron & Josey Library Conference Room ..... No charge

(G) *Parks and recreation.*

(1) *General fees:*

Replacement cards ..... \$5.00

Enrollment fee for class and programs (nonresident) ..... 10% of program fee rounded to the nearest \$0.25

Excludes Senior Center programs for Farmers Branch residents.

Commercial use of parkland, annual fee ..... \$25.00

(2) *Recreation centers (Crosby and Rosemeade):*

Annual memberships:

Senior citizens (age 65+), resident ..... \$35.00

Senior citizens (age 65+), nonresident ..... \$60.00

Youth (age 9—15), resident ..... \$32.00

Youth (age 9—15), nonresident ..... \$56.00

Adults (age 16—64), resident ..... \$95.00

Adults (age 16—64), nonresident ..... \$143.00

Family, up to four family members, resident ..... \$163.00

Family, up to four family members, nonresident ..... \$245.00

Additional member on family membership ..... \$20.00

City employee pass ..... Subject to federal taxation on value

City employee family, up to four family members ..... \$63.00 and subject to federal taxation on value of employee pass

Corporate membership, nonresident ..... \$95.00

Three month memberships:

Senior citizens (age 65+), resident ..... \$18.00

Senior citizens (age 65+), nonresident ..... \$28.00

Youth (age 9—15), resident ..... \$15.00

Youth (age 9—15), nonresident ..... \$24.00

Adults (age 16—64), resident ..... \$40.00  
Adults (age 16—64), nonresident ..... \$56.00  
Family, up to four family members, resident ..... \$62.00  
Family, up to four family members, nonresident ..... \$92.00  
Additional member on family membership ..... \$10.00  
City employee family up to four family members ..... \$24.00  
and subject to federal taxation on  
value of employee annual pass  
Corporate membership, nonresident ..... \$40.00

*Daily passes:*

Senior citizens (age 65+) and youth (age 9—15), resident ..... \$4.00  
Senior citizens (age 65+) and youth (age 9—15), nonresident ..... \$7.00  
Adults (age 16—64), resident ..... \$7.00  
Adults (age 16—64), nonresident ..... \$10.00

Active military on leave ..... \$5.00  
for the duration of leave

Promotions:

Discounts may be allowed at the parks and recreation department director's  
discretion up to \$10.00 off or 13 months for the price of 12 months.

(3) *Senior Center facility use identification cards:*

*Residents—Includes Farmers Branch residents:*

Age 50—59 ..... \$25.00  
annually  
Age 50—59 ..... \$9.00  
for three months  
Age 60—69 ..... \$15.00  
annually  
Age 60—69 ..... \$6.00  
for three months  
Age 70+ ..... \$10.00  
lifetime  
Day pass ..... \$2.00

*Nonresidents:*

Age 50—59 ..... \$40.00

Age 50—59 ..... \$15.00  
for three months

Age 60—69 ..... \$30.00  
annually

Age 60—69 ..... \$11.00  
for three months

Age 70+ ..... \$25.00  
lifetime

Day pass ..... \$5.00

(4) *Rental facilities fees:*

After-hours rentals will be assessed staffing fees at a rate of \$25.00 per hour, per staff member, and management will determine staffing needs based on times and event type. Some rentals, at managements discretion, may require an off-duty police officer to be present at the rate of \$40.00 per hour inside and \$45.00 per hour outside, in addition to the staff rate.

Crosby (\$100.00 deposit, per reservation unless otherwise noted):

*Resident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$250.00/hour plus  
\$250.00 deposit

Meeting room setup, per hour/per person ..... \$25.00

Classroom and community room, per hour ..... \$25.00

Trinity Room, per hour ..... \$85.00

Elm Fork Room, per hour ..... \$60.00

Kitchen added to any room, per hour ..... \$25.00

Gym A, per half court, per hour ..... \$35.00

Gym A, per full court, per hour ..... \$60.00

Stage rental, flat rate ..... \$25.00

Audio visual rental, per hour ..... \$15.00

*Nonresident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$300.00/hour plus  
\$250.00 deposit

Meeting room setup, per hour/per person ..... \$25.00  
Classroom and community room, per hour ..... \$35.00  
Trinity Room, per hour ..... \$115.00  
Elm Fork Room, per hour ..... \$80.00  
Kitchen added to any room, per hour ..... \$25.00  
Gym A, per half court, per hour ..... \$50.00  
Gym A, per full court, per hour ..... \$75.00  
Stage rental, flat rate ..... \$25.00  
Audio visual rental, per hour ..... \$15.00

Rosemeade (\$100.00 deposit per reservation unless otherwise noted):

*Resident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$250.00/hour plus  
\$250.00 deposit  
Meeting room setup, per hour/per person ..... \$25.00  
Rooms A, B/C, D, & spin room, per hour ..... \$25.00  
Dance room, per hour ..... \$85.00  
Gym A, per half court, per hour ..... \$35.00  
Gym A, per full court, per hour ..... \$60.00  
Gym B, per half court, per hour ..... \$35.00  
Gym B, per full court, per hour ..... \$60.00

*Nonresident:*

Entire facility, after hours only, includes a minimum of two staff .....  
\$300.00/hour plus  
\$250.00 deposit  
Meeting room setup, per hour/per person ..... \$25.00  
Rooms A, B/C, D, & spin room, per hour ..... \$35.00  
Dance room, per hour ..... \$115.00  
Gym A, per half court, per hour ..... \$50.00  
Gym A, per full court, per hour ..... \$75.00

Gym B, per half court, per hour ..... \$50.00

Gym B, per full court, per half hour ..... \$75.00

*Carrollton Amphitheater:*

Deposit (facility, restroom and lights) ..... \$100.00

Resident facility rental fee, per hour ..... \$30.00

Nonresident facility rental fee, per hour ..... \$40.00

*Mary Heads Carter Park Pavilion:*

Deposit, entire facility ..... \$100.00

Resident facility rental fee (entire facility), per hour ..... \$50.00

Nonresident facility rental fee (entire facility), per hour ..... \$60.00

*McInnish Park:*

5K rentals ..... \$250.00 for the first four hours,  
plus \$75.00 each additional hour

*Gazebo (downtown Carrollton):*

Deposit ..... \$100.00

Resident facility rental fee ..... \$35.00

Group over 50 ..... Police permission and  
requires special event permit

Public access ..... No fee

Nonresident facility rental fee ..... \$45.00

Group over 50 ..... Police permission and requires  
special event permit

Public access ..... No fee

*Josey Ranch Lake Senior Center:*

*Resident:*

Texas Room—three-hour minimum, per hour (+\$250.00 deposit) ..... \$200.00

Texas Room A, per hour (+\$100.00 deposit) ..... \$70.00

Texas Room B, per hour (+\$150.00 deposit) ..... \$150.00

**Texas Room Rental Fee (+\$ Deposit) \$1,800 for 12 hours.**

Round-Up Room, per hour (+\$100.00 deposit) ..... \$60.00  
Tumbleweed Room, per hour (+\$100.00 deposit) ..... \$15.00  
Blue Bonnet Room, per hour (+\$100.00 deposit) ..... \$25.00  
Lone Star Room, per hour (+\$100.00 deposit) ..... \$25.00  
Kitchen added to any room, per hour ..... \$25.00  
Audio visual rental (Texas Room), per hour ..... \$15.00

*Nonresident:*

Texas Room—three-hour minimum, per hour (+\$250.00 deposit) ..... \$280.00  
Texas Room A, per hour (+\$100.00 deposit) ..... \$90.00  
Texas Room B, per hour (+\$150.00 deposit) ..... \$180.00  
**Texas Room Rental Fee (+\$ Deposit)     \$1,980 for 12 hours.**

Round-Up Room, per hour (+\$100.00 deposit) ..... \$80.00  
Tumbleweed Room, per hour (+\$100.00 deposit) ..... \$25.00  
Blue Bonnet Room, per hour (+\$100.00 deposit) ..... \$35.00  
Lone Star Room, per hour (+\$100.00 deposit) ..... \$35.00  
Kitchen added to any room, per hour ..... \$35.00  
Audio visual rental (Texas Room), per hour ..... \$15.00

(5) *Museum fees:*

Birthday party (up to 15 children) ..... \$125.00  
    Each additional child ..... \$5.00  
Grounds rental and commercial photography (up to three hours) ..... \$200.00  
    Each additional hour ..... \$75.00  
Ten-hour day rate (commercial photography) ..... \$500.00

(6) *Pool fees:*

Pool use fees:

Rosemeade Swimming Complex:

Admission resident, per person, weekdays ..... \$5.00  
Admission resident, per person, weekends ..... \$6.00  
Admission nonresident, per person, weekdays ..... \$9.00

Admission nonresident, per person, weekends ..... \$10.00

Age 2 and under ..... Free

Passes:

Rosemeade Swimming Complex:

Book of 20 passes (individual, resident) ..... \$80.00

Book of 20 passes (individual, nonresident) ..... \$112.00

Individual season pass (resident) ..... \$50.00

Individual season pass (nonresident) ..... \$60.00

Family season pass up to four family members, resident (photo ID required) ..... \$120.00

Family season pass up to four family members, nonresident (photo ID required) ..... \$150.00

Family season pass add-on, per additional member, resident (photo ID required) ..... \$10.00

Family season pass add-on, per additional member, nonresident (photo ID required) ..... \$15.00

Pool rental fees:

Rosemeade Rainforest or Rosemeade Main Pool:

Nonresident Guests	2 Hours	4 Hours
1—200	\$400.00	\$ 800.00
Over 200	\$550.00	\$1,100.00
1—200	\$550.00	\$1,100.00
Over 200	\$700.00	\$1,400.00

Additional lifeguard, per hour ..... \$25.00

Party table (8' or 10') rentals per hour (resident) weekdays ..... \$7.00

Party table (8' or 10') rentals per hour (resident) weekends ..... \$10.00

Party table (8' or 10') rentals per hour (nonresident) weekdays ..... \$12.00

Party table (8' or 10') rentals per hour (nonresident) weekends ..... \$15.00

Pool exercise equipment, each ..... \$1.00

Timing system for meets, per system ..... Agreement through contract

Promotions:

The Rosemeade Rainforest Aquatic Complex is being renovated, and construction has been delayed due to weather. A discount is available, not to exceed 60 percent for family and individual season passes for the 2019 season.

(7) *Athletic programs fees:*

General fees:

Sports field, per field (resident) ..... \$30.00/hr.

Sports field, per field (nonresident) ..... \$35.00/hr.

Sports field, per complex (resident), per day ..... \$800.00

Sports field, per complex (nonresident), per day ..... \$1,000.00

Sports field lighting, per field, per hour ..... \$20.00

Sand beach volleyball rental (no deposit required), per day/per court (resident) ..... \$15.00

Sand beach volleyball rental (no deposit required), per day/per court (nonresident) ..... \$20.00

Field/event preparation, per hour, per worker ..... \$25.00

Youth Association field rental no-show, per occurrence, per field ..... \$25.00

Tournament deposit ..... \$500.00

Gate fee ..... Agreement through contract

Concession, promotional sales, and gate fee ..... Agreed percent by contract

Baseball/softball practice field rental program member rates:

Annual membership (team) ..... \$300.00

Annual membership (league/organization) ..... \$750.00

Member sports field rental, per field, per hour ..... \$20.00

Member sports field lighting, per field, per hour ..... \$15.00

Scoreboard/equipment agreement:

Replacement cost (if damaged or lost) ..... Actual cost to repair or replace



Scoreboard controller deposit ..... \$50.00

Keys:

Deposit, per key, per person ..... \$25.00

Repair or replacement ..... Actual cost

Adult individual sports, per member ..... \$8.00

Special events, for profit:

Deposit (depending on size of event) ..... \$2,500.00 to \$5,000.00

Rental fee, per complex ..... \$2,500.00

Field preparation, per hour/per complex ..... \$25.00

Concession, promotional sales, and gate fee ..... Agreement through contract

Program fees:

Adult league fees, not including late fees ..... \$200.00—\$420.00

Youth league fees (not to exceed price per person, not including late fees):

Residents:

Youth basketball ..... \$80.00

Youth flag football ..... \$80.00

Youth volleyball ..... \$80.00

Track and field ..... \$80.00

Nonresidents:

Youth basketball ..... \$100.00

Youth flag football ..... \$100.00

Youth volleyball ..... \$100.00

Track and field ..... \$100.00

Late fees:

Per team ..... \$25.00

Per person ..... \$15.00

(8) *Oak Creek Tennis Center fees:*

Court reservation fees:

Resident, per 1.5 hours, per person, up to four players ..... \$2.50

Nonresident, per 1.5 hours, per person, up to four players ..... \$4.00

Ball machine rentals (includes facility fees):

*Resident:*

One hour ..... \$12.00

*Nonresident:*

One hour ..... \$15.00

Ball machine packages (includes facility fees):

*Resident:*

Monthly pass ..... \$45.00

*Nonresident:*

Monthly pass ..... \$50.00

Off-site tennis court fees, per one hour, per court (resident) ..... \$2.00

Off-site tennis court fees, per one hour, per court (nonresident) ..... \$3.50

(9) *Tree ordinance fee:*

Mitigation, per caliper inch ..... \$185.00

(H) *Planning.*

(1) Preliminary plat or final plat ..... \$500.00

(2) Administrative or amending plat, or re-plat ..... \$300.00

(3) Technical site plan ..... \$500.00

As-built prints:

11" x 17" ..... \$1.50

18" x 24" ..... \$2.00

36" x 24" ..... \$3.00

(4) Zoning change:

Special use permit for a restaurant with a private club ..... \$650.00

Planned developments ..... \$1,000.00

All other special use permits and zoning changes ..... \$500.00

(5) Zoning verification letters:

Within one week, as time available ..... \$50.00

One-day turnaround requested ..... \$50.00

Needed immediately ..... \$50.00

(6) Comprehensive plan amendment:

Comprehensive and transportation plan amendment\ \$500.00

(7) Miscellaneous planning applications:

Median variance\ \$500.00

Alternate facade\ \$500.00

Alternate landscape plan\ \$500.00

Sidewalk waiver\ \$500.00

Tree preservation\ \$130.00

All other requests\ \$130.00

(8) Documents and maps:

Maps, up to 36" x 48" \ \$10.00

Copies of enlarged plans from applications:

11" x 17" \ \$1.50

18" x 24" \ \$2.00

36" x 24" \ \$3.00

(I) *Police.*

(1) *Definitions:*

*Initial permit.* An initial permit is an alarm permit issued for a period of one year.

*Renewal permit.* A renewal permit is an alarm permit issued by the city before the expiration of an initial or renewal permit. The renewal permit effective date is the anniversary date of the prior permit. After expiration of a permit, it may not be renewed and a new initial permit must be obtained.

(2) *Permits:*

Commercial alarm permits, per year:

Initial permit\ \$75.00

Renewal permit\ \$50.00

Residential alarm permits, per year:

Initial permit\ \$50.00

Renewal permit\ \$25.00

Alarm permit revocation appeal fee\ \$25.00

Handbills, per six-month period\50.00

Solicitors, per six-month period\50.00

Individual solicitor certificate, per six month period\10.00

Individual handbill distributor certificate, per six month period\10.00

(3) *Alarm system false alarm fees:*

False burglar alarm response charge based on number of false alarm responses in the previous 12-month period:

1st to 3rd\No charge

4th and 5th\50.00

6th and 7th\75.00

8th and more\100.00

False alarm (other than burglar) response charge based on number of false alarm responses in the previous 12-month period:

1st and 2nd\No charge

3rd and more\100.00

(4) *Other fees:*

Fingerprinting fee, per fingerprint card\10.00

Clearance letter\4.00

Clearance letter—notarized\5.00

(J) *Public Works Department.*

(1) *Water connection (tap) fees:*

(a) *Single-family residential:*

New services:

When the developer provides 1" copper service, meter box and connection:

¾" meter\65.00

1" meter\125.00

Existing services:

Where there is an existing 1" copper service to the property with a¾" meter and the customer wishes to have a 1" meter installed \520.00 (includes the 1" meter, 1" loop and new meter can)

In the absence of a 1" water service to the property\City's total cost of materials, labor and equipment costs (includes the 1" meter, the 1" loop and new meter can)

For any service larger than 1", the cost shall be the city's total cost of materials, labor and equipment.

Section 52.075, relating to impact fees, is not applicable where existing service to an existing structure is increased to a 1" or 1 ½" meter.

- (b) *Multi-family, commercial, industrial, retail, office or any other nonresidential use:*

New service:

All new commercial service shall be provided by owner.

Existing services:

- 1) All new commercial services shall be provided by owner.
- 2) Any modifications to the meter for the existing water services may be provided by the city and the cost shall be the city's total cost of materials, labor and equipment.

- (2) *Sewer connection (tap) fees:*

Single-family residential:

When the developer provides the service:

4" service\\$65.00

6" service\\$125.00

Complete service provided by city\Total cost of materials, labor and equipment

Multi-family, commercial, industrial or retail establishments\Total cost of materials, labor and equipment

- (3) *Public Works general repair services:*

Sewer service call (normal business hours)\\$75.00

Sewer service call (after hours)\\$150.00

Public Works services during normal and after hours (excluding (J)(1), (2), and (3) above)\\$50.00

per employee, per hour,  
two hour minimum charge,

equipment at the standard hourly rate,  
any applicable material costs

(4) *Use of public rights-of-way:*

For the purposes of this subsection only, the following definitions shall apply:

*Facilities:* The term "facilities" includes any and all structures and equipment installed in or on the public rights-of-way and includes property owned, operated, leased, licensed, used, controlled, or supplied by, for, or in connection with any person.

*Person:* The term "person" includes any corporation, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, and any other legal entity.

*Rights-of-way:* The term "rights-of-way" means the surface of, and the space above and below a public street, road, highway, freeway, land, path, public way or place, alley, court, boulevard, parkway, drive, or other easement now or hereafter held by or under the control of the city, in which the city holds the property rights.

Each person, other than a certificated telecommunications provider, as that term is defined in § 283.002 of the Texas Local Government Code, or a wireless service provider, as the term is defined in § 284.002 of the Texas Local Government Code, or a governmental entity providing just compensation pursuant to an interlocal agreement, shall pay to the city, on an annual basis, \$1.00 per linear foot of city's rights-of-way occupied by said person's facilities, plus an annual fee of \$1,000.00 per public street crossing, such amounts to be payable in advance of the construction, installation, purchase, use, lease, operation, or control of any facilities in the right-of-way.

No public utility holding a franchise agreement with the city providing for different terms of compensation shall be required to pay the fee designated herein.

Pursuant to Chapter 284 of the Texas Local Government Code, the follow fees shall apply:

Application fee:

Network nodes (first five nodes)\\$500.00

For each additional node from six up to 30 in the same application\\$250.00/node

Node support pole\\$1,000.00/pole

Annual rental fee:

Network nodes\\$250.00/node

Pole attachment rent\\$20.00/pole

Fees may be increased by ½ annual CPI for All Urban Consumers for Texas. Based line rate is February 2017(CPI-U = 243.603).

(5) *Line locate excavation fee:*

During normal business hours\Total cost of labor, materials and equipment

(6) *General fees:*

Fire hydrant rehabilitation/sales\\$800.00

Application for right-of-way/easement abandonment\\$130.00

Bacteriological water sampling\\$75.00

Water meter testing:

5/8" meter\\$30.00

1" meter\\$45.00

1.5" meter\\$100.00

2" meter\\$125.00

(K) *Solid waste.*

(1) *Residential collection service:*

Base services including trash, bulk, recycling, and hazardous waste, per month\\$20.92

Extra trash container, per month, per cart\\$7.80

Special bulk pick-up, non-trash day\\$30.00 each

Landfill drop off, paid at gate\\$15.00 each

(2) *Apartments serviced by commercial dumpster collection, per month, per unit ..... \$10.22*

(3) *Commercial/apartment mixed use sharing a solid waste container: Each 150 square feet of commercial space sharing a solid waste container with apartment space will be treated as an additional apartment unit for solid waste fees.*

(4) *Commercial and retail service (for locations that cannot be serviced with typical commercial methods):*

Automated cart, per month, per cart\\$20.40

(L) *Tax.*

Mobile homes, per lot, per year\\$1.00

Tax certificates\\$10.00

(M) *Traffic and transportation.*

Parade permit:

0—20 units\\$15.00  
21—100 units\\$50.00  
101—200 units\\$100.00  
201—300 units\\$150.00  
301 plus units\\$200.00  
Block party permit\\$25.00

Film permit:

Application fee\\$25.00

Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area, per calendar day\\$500.00

Partial non-disruptive use of a public building, park, right-of-way, or public area, per calendar day\\$250.00

Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\\$50.00

Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\\$25.00

Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles), per block or lot, per calendar day\\$50.00

(N) *Utility billing.*

(1) *Water service:*

(a) Minimum monthly charges, including the first 2,000 gallons of use:

Single-family residential domestic and irrigation use\\$12.98

Commercial (including apartments and portable meters), industrial and commercial irrigation use:

5/8" meter\\$13.25

1" meter\\$20.40

1.5" meter\\$32.38

2" meter\\$46.73

3" meter\\$84.98

4" meter\\$128.01

6" meter\\$247.60



8" meter\ \$391.11

10" meter\ \$558.50

Fire line—regardless of size\ \$72.14

- (b) Single-family residential domestic use, over the 2,000 gallons included in the minimum charge:

For meter readings taken in the months of October through April:

All use over 2,000 gallons, per 1,000 gallons\ \$3.25

For meter readings taken in the months of May through September:

Next 8,000 gallons, per 1,000 gallons\ \$3.25

Next 15,000 gallons, per 1,000 gallons\ \$4.38

All use over 25,000 gallons, per 1,000 gallons\ \$5.48

- (c) Irrigation use, over the 2,000 gallons included in the minimum charge:

Next 23,000 gallons, per 1,000 gallons\ \$3.34

Next 25,000 gallons, per 1,000 gallons\ \$3.99

Next 50,000 gallons per 1,000 gallons\ \$4.52

Next 100,000 gallons per 1,000 gallons\ \$5.10

All use over 200,000 gallons, per 1,000 gallons\ \$5.69

- (d) Commercial use (including apartments and portable meters), over the 2,000 gallons included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\ \$2.25

- (e) Industrial use, over the 2,000 gallon included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\ \$1.97

Industrial use rates for water service will apply to customers in the business of assembly or manufacturing of goods and for which water usage equals or exceeds 750,000 gallons per month for nine out of 12 months in a year.

- (2) *Sewer service:*

- (a) Residential use:

First 2,000 gallons, minimum\ \$13.82

All use over 2,000 gallons, per 1,000 gallons\ \$2.88

- (b) Commercial (including apartments), industrial and irrigation minimum monthly charges, including the first 2,000 gallons of use:

5/8" meter\ \$13.82

1" meter\\$20.00  
1.5" meter\\$30.26  
2" meter\\$42.56  
3" meter\\$75.41  
4" meter\\$112.31  
6" meter\\$214.86  
8" meter\\$337.94  
10" meter\\$481.52

(c) Commercial and industrial use:

All use over 2,000 gallons, per 1,000 gallons\\$2.88

(d) Sewer billing provisions:

1. As it is generally not practical to meter sewage flows from individual service locations, the following provisions apply for billing sewage volume:
  - a. Dedicated fire line, irrigation service and portable meters customers do not have sewer use and accordingly will not be charged for sewer treatment.
  - b. Residential sewer use is calculated using the average water consumption for meter readings taken in the months of January, February and March as the estimated sewer volume per month (winter average approach).
  - c. New residential service will be assumed to use 8,000 gallons per month until a winter average can be established. If water use for new service is below 8,000 gallons per month for the first three months of service, the customer may request that the average for the first three months of service be used to estimate sewer volume until a winter average is established.
  - d. Commercial and industrial customers sewer use will be deemed the same as water consumption unless customer can demonstrate that a significant portion of water consumption is not flowing into the sanitary sewer system and agrees to install a deduct meter.

(3) *Service deposits:*

Residential service accounts\\$75.00

Apartments, per unit\\$75.00

Commercial accounts\The larger of \$100.00 or one-sixth of the annual average bill at the service location

Portable meters\ \$1,500.00

An increased security deposit, in an amount of three times the average monthly bill at the location to be served, for any class of service, shall be required when there is a substantial risk of financial loss to the city. This condition shall be deemed to exist when twice in the past 12 months the customer's service has been assessed an interruption day fee and/or a return payment item.

(4) *Utility service fees:*

Release of mowing/maintenance lien fee\Included in lien payoff

Interruption day service fee on past due accounts\ \$25.00

Repair/replacement of portable meter and related fixtures\Materials plus labor

Notice of pending disconnect for any nonpayment\ \$25.00

Service connection fee\ \$15.00

Service connection expedited service, same day service\ \$75.00

Service connection expedited service, after hours connection\ \$75.00

Service connection expedited service, next day service\ \$55.00

Portable fire hydrant meter billings when no monthly read submitted\ \$250.00  
monthly fee plus water usage  
to be billed when read received

Pull and test meter at customer's request

Residential\ \$100.00, prepaid

Commercial\ \$200.00, prepaid

If testing proves a defect with the meter, the prepaid fee will be credited to the customer's bill with the next billing cycle

Multiple attempts for restoration of services, after the 2nd attempt, customer must be present at the service location\ \$40.00  
per attempt

After hours restoration of service. Fee to restore service when past due payment is collected\ \$60.00

Availability of after hour services limited to:

Prior to 9:00 p.m. weekdays

12:00 p.m. to 5:00 p.m. weekends and holidays

(O) *Municipal court.*

(1) *Municipal court security fee:*

A defendant convicted of a misdemeanor offense in the Carrollton Municipal Court of Record shall be required to pay a security fee as a cost of court\ \$3.00

(2) *Municipal court technology fee:*

A defendant convicted of a misdemeanor offense in the Carrollton Municipal Court of Record shall be required to pay a technology fee as a cost of court\ \$4.00

(3) *Juvenile case manager fee:*

A defendant convicted of a misdemeanor offense in the Carrollton municipal court of record shall pay a juvenile case manager fee, which a municipal judge is authorized to waive in a case of financial hardship, not to exceed\ \$5.00

(4) *Clerk's record preparation fee:*

In an appeal initiated by a defendant, the defendant shall pay a fee for the preparation of the clerk's record. If the case is reversed on appeal, the fee shall be refunded to the defendant.\ \$25.00

(5) *Truancy prevention and diversion fee:*

A defendant convicted of a misdemeanor offense in the Carrollton Municipal Court of Record other than an offense relating to a pedestrian or the parking of a motor vehicle shall pay a truancy prevention and diversion fee as a cost of court\ \$2.00

(P) *Cross-connection control and prevention fees:*

(1) *Backflow prevention assembly registration fees:*

There is an annual nonrefundable registration fee for each nonresidential backflow prevention assembly device, per each separate device (not applicable to organizations zoned single family related to the beautification of entrances)\ \$35.00

(2) *Regulatory authority testing fee:*

(a) Fee for a backflow prevention assembly test, for each separate test ..... \$100.00

(b) Fee for a backflow prevention assembly retest, for each retest performed ..... \$50.00

(3) *Certified backflow prevention assembly tester registration fee:*

Annual registration fee for approved testers shall be a nonrefundable fee of\ \$75.00

(4) *Testing form booklet fees:*

Fee for a testing form booklet of 30 test forms, each\ \$25.00

(5) *Private contractors testing fees:*

There shall be no additional charges by the city for testing conducted by "private" contractors.

(6) *Backflow prevention test report late fee: ..... \$50.00*

(Q) *Indian Creek Golf Club.*

Holidays: Memorial Day, July 4th and Labor Day

Reservation Policy: Carrollton residents may reserve tee times ten days in advance; general public may book tee times seven days in advance.

(1) *Green fees:*

	Creek Course	Lakes Course
Weekday (Monday—Thursday, not holidays)		
Open—1:00	\$10.00—\$45.00	\$10.00—\$35.00
1:00—4:00	\$10.00—\$45.00	\$10.00—\$35.00
After 4:00	\$5.00—\$35.00	\$5.00—\$25.00
9 Hole Rate	\$5.00—\$40.00	\$5.00—\$30.00
Junior/Senior/Veteran (Monday-Friday), Junior=age 21 and under, Senior=age 60 and over	\$5.00—\$40.00	\$5.00—\$30.00
Weekend (Friday—Sunday and Holidays)		
Open—1:00	\$10.00—\$55.00	\$10.00—\$45.00
1:00—4:00	\$10.00—\$55.00	\$10.00—\$45.00
After 4:00	\$5.00—\$35.00	\$5.00—\$25.00
9 hole rate	\$5.00—\$40.00	\$5.00—\$30.00

Resident Discount ..... \$5.00 off

Anytime, excluding leagues

Discount is provided to Carrollton residents with proof of residence

(2) *Cart fees:*

Weekday and weekend ..... \$5.00—\$20.00

(3) *Range fees:*

Practice bag ..... \$3.00—\$15.00

(4) *Player improvement program* ..... \$30.00—\$125.00 per month

(5) *Tournament and special events:*

	Creek Course	Lakes Course
Weekday	\$10.00—\$75.00	\$10.00—\$75.00
Weekend	\$10.00—\$75.00	\$10.00—\$75.00

(6) *Clubhouse/pavilion rental:* ..... \$50.00—\$200.00/hour

(7) *Annual pass programs:* ..... \$600.00 to \$3,600.00

(R) Failure to pay any fee provided for herein shall be a misdemeanor punishable by a fine as provided in section 10.99.

(S) Allegation and evidence of a culpable mental state is not required for proof of an offense as defined by this subsection.

(T) The city shall not be required to pay any fee herein.

(U) All construction fees, including building permit fees, impact fees, platting fees and project permit fees (fences, electrical, plumbing, etc.) shall be waived for any property which is located within a Neighborhood Empowerment Zone. Such waiver is applicable to new development or construction, and renovation, repair or rehabilitation of an existing structure.

Such waiver shall not apply to:

- Any fees related to the use of a city facility; or
- Any fees associated with the Apartment Crime Reduction Program; or
- Any fees associated with the Single-Family Rental Inspection Program; or
- Any fines or penalties related to any enforcement action of the City of Carrollton; or
- Any parade or special event permit fees.

(V) *City Secretary.*

(1) Charges for issuance of the TABC permit: Not to exceed charges as set by the State of Texas.

(Ord. 1325, passed 11-4-86; Ord. 1733, passed 9-17-91; Am. Ord. 1745, passed 10-15-91; Am. Ord. 1783, passed 3-3-92; Am. Ord. 1829, passed 9-1-92; Am. Ord. 1855, passed 11-17-92; Am. Ord. 1876, passed 1-19-93; Am. Ord. 1924, passed 8-3-93; Am. Ord. 1966, passed 3-1-94; Am. Ord. 2019, passed 9-6-94; Am. Ord. 2034, passed 11-15-94; Am. Ord. 2094, passed 9-5-95; Am. Ord. 2095, passed 9-5-95; Am. Ord. 2096, passed 9-5-95; Am. Ord. 2103, passed 9-19-95; Am. Ord. 2106, passed 10-3-95; Am. Ord. 2108, passed 10-3-95; Am. Ord. 2131, passed 1-23-96; Am. Ord. 2151, passed 4-16-96; Am. Ord. 2225, passed 12-3-96; Am. Ord. 2283, passed 11-18-97; Am. Ord. 2381, passed 10-20-98; Am. Ord. 2336, passed 6-16-98; Am. Ord. 2454, passed 8-24-99; Am. Ord. 2459, passed 9-14-99; Am. Ord. 2460, passed 9-14-99; Am.

Ord. 2499, passed 4-20-2000; Am. Ord. 2556, passed 9-12-2000; Am. Ord. 2557, passed 9-12-2000; Am. Ord. 2577, passed 12-5-2000; Am. Ord. 2609, passed 5-1-2001; Am. Ord. 2634, passed 9-11-2001; Am. Ord. 2635, passed 9-11-2001; Am. Ord. 2636, passed 9-11-2001; Am. Ord. 2637, passed 9-11-2001; Am. Ord. 2641, passed 10-2-2001; Am. Ord. 2715, passed 8-20-2002; Am. Ord. 2722, passed 9-17-2002; Am. Ord. 2723, passed 9-17-2002; Am. Ord. 2724, passed 9-17-2002; Am. Ord. 2725, passed 9-17-2002; Am. Ord. 2726, passed 9-17-2002; Am. Ord. 2727, passed 9-17-2002; Am. Ord. 2731, passed 10-1-2002; Am. Ord. 2741, passed 11-19-2003; Am. Ord. 2744, passed 11-19-2002; Am. Ord. 2749, passed 12-17-2002; Am. Ord. 2756, passed 1-7-2003; Am. Ord. 2783, passed 4-1-2003; Am. Ord. 2785, passed 4-1-2003; Am. Ord. 2806, passed 6-3-2003; Am. Ord. 2847, passed 8-19-2003; Am. Ord. 2849, passed 9-2-2003; Am. Ord. 2856, passed 9-16-2003; Am. Ord. 2863, passed 12-2-2003; Am. Ord. 2864, passed 12-16-2003; Am. Ord. 2865, passed 12-16-2003; Am. Ord. 2871, passed 2-3-2004; Am. Ord. 2891, passed 5-18-2004; Am. Ord. 2916, passed 9-7-2004; Am. Ord. 2927, passed 9-21-2004; Am. Ord. 2928, passed 9-21-2004; Am. Ord. 2929, passed 9-21-2004; Am. Ord. 2930, passed 9-21-2004; Am. Ord. passed 2950, passed 2-1-2005; Am. Ord. 2966, passed 4-19-2005; Am. Ord. 2997, passed 9-20-2005; Am. Ord. 2999, passed 9-20-2005; Am. Ord. 3000, passed 9-20-2005; Am. Ord. 3001, passed 9-20-2005; Am. Ord. 3002, passed 9-20-2005; Am. Ord. 3003, passed 9-20-2005; Am. Ord. 3004, passed 9-20-2005; Am. Ord. 3005, passed 9-20-2005; Am. Ord. 3006, passed 9-20-2005; Am. Ord. 3007, passed 9-20-2005; Am. Ord. 3008, passed 9-20-2005; Am. Ord. 3009, passed 9-20-2005; Am. Ord. 3010, passed 9-20-2005; Am. Ord. 3020, passed 10-18-2005; Am. Ord. 3027, passed 11-15-2005; Am. Ord. 3038, passed 2-7-2006; Am. Ord. 3084, passed 9-19-2006; Am. Ord. 3085, passed 9-19-2006; Am. Ord. 3086, passed 9-19-2006; Am. Ord. 3087, passed 9-19-2006; Am. Ord. 3088, passed 9-19-2006; Am. Ord. 3089, passed 9-19-2006; Am. Ord. 3090, passed 9-19-2006; Am. Ord. 3101, passed 11-7-2006; Am. Ord. 3119, passed 2-6-2007; Am. Ord. 3121, passed 2-6-2007; Am. Ord. 3123, passed 2-20-2007; Am. Ord. 3130, passed 3-20-2007; Am. Ord. 3168, passed 9-18-2007; Am. Ord. 3169, passed 9-18-2007; Am. Ord. 3173, passed 10-2-2007; Am. Ord. 3174, passed 10-2-2007; Am. Ord. 3199, passed 1-15-2008; Am. Ord. 3242, passed 8-5-2008; Am. Ord. 3253, passed 9-16-2008; Am. Ord. 3258, passed 9-21-2008; Am. Ord. 3295, passed 4-21-2009; Am. Ord. 3324, passed 9-15-2009; Am. Ord. 3328, passed 10-6-2009; Am. Ord. 3330, passed 10-6-2009; Am. Ord. 3347, passed 12-8-2009; Am. Ord. 3351, passed 1-19-2010; Am. Ord. 3356, passed 2-2-2010; Am. Ord. 3361, passed 2-16-2010; Am. Ord. 3365, passed 3-2-2010; Am. Ord. 3375, passed 4-6-2010; Am. Ord. 3383, passed 6-15-2010; Am. Ord. 3403, passed 9-14-2010; Am. Ord. 3404, passed 9-14-2010; Am. Ord. 3411, passed 10-19-2010; Am. Ord. 3424, passed 2-8-2011; Am. Ord. 3441, passed 6-7-2011; Am. Ord. 3452, passed 9-20-2011; Am. Ord. 3453, passed 9-20-2011; Ord. 3468, passed 1-17-2012; Ord. 3476, passed 2-21-2012; Ord. 3490, passed 5-1-2012; Ord. 3491, passed 6-5-2012; Ord. 3494, passed 6-5-2012; Ord. No. 3508, passed 7-24-2012; Ord. 3512, passed 8-21-2012; Ord. 3516, passed 9-18-2012; Ord. 3517, passed 9-18-2012; Am. Ord. 3569, passed 9-17-2013; Am. Ord. 3577, passed 10-8-2013; Am. Ord. 3599, passed 2-18-2014; Am. Ord. 3608, passed 4-15-2014; Am. Ord. 3642, passed 9-16-2014; Am. Ord. 3643, passed 9-16-2014; Am. Ord. 3658, passed 1-6-2015; Am. Ord. 3670, passed 3-17-2015; Am. Ord. 3675, passed 4-7-2015; Am. Ord. 3702, passed 9-15-2015; Am. Ord. 3711, § 4, passed 11-3-2015; Am. Ord. 3767, § 1, passed 9-20-2016; Ord. 3787, § 1, passed 1-10-2017; Ord. 3792, § 1, passed 2-7-2017; Ord. 3800, § 1, passed 4-4-2017; Ord. 3828, § 1, passed 9-19-2017; Ord. 3850, § 1, passed 2-6-2018; Ord. 3876, § 1(Exh. A), passed 9-18-2018; Ord. No. 3906, § 1, passed 4-16-2019)

**Editor's note**— Ord. 3711, § 4, passed Nov. 3, 2015, set out provisions adding subsection 31.01(O)(4). For purposes of classification, and at the editor's discretion, said provisions have been included herein as subsection 31.01(D)(5).







# City of Carrollton

## Agenda Memo

File Number: 4503

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Other Business

**In Control:** City Council

**File Type:** Ordinance

**Agenda Number:** 21.

**CC MEETING:** September 17, 2019

**DATE:** September 10, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager

Consider An **Ordinance Adopting And Approving An Operating And Capital Budget For The City Of Carrollton, Making Appropriations Therefore For The Fiscal Year October 1, 2019 Through September 30, 2020.**

**BACKGROUND:**

The Preliminary Budget was distributed to Council on July 31, 2019 and a Council work session was held August 6, 2019 at which staff presented the Preliminary Budget. Based on changes directed by Council, the Proposed Budget document was prepared and distributed on August 12, 2019. The required public hearings on the Proposed Budget and Proposed Tax Rate were held August 20th, 2019 and on September 10th, 2019. The Preliminary and Proposed Budgets were filed with the City Secretary and posted to the City website in accordance with the requirements of the Local Government Code.

Required publications of Notices of the Proposed Tax Rate and the Budget Public Hearings were in the *Dallas Morning News* on August 11th, 2019.

**STAFF RECOMMENDATION/ACTION DESIRED:**

City Council is requested to pass the attached ordinance adopting and approving an operating and capital budget for Fiscal Year 2020.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ADOPTING AND APPROVING AN OPERATING AND CAPITAL BUDGET FOR THE CITY OF CARROLLTON, TEXAS; MAKING APPROPRIATIONS THEREFORE FOR THE FISCAL YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, heretofore a budget for the Fiscal Year October 1, 2019 through September 30, 2020, has been prepared by the City Manager of the City of Carrollton, Texas; and

**WHEREAS**, said budget has been presented by the City Manager, along with her budget message, in accordance with Article IV of the City Charter; and

**WHEREAS**, the City Council finds that all legal requirements of notice and hearings have been met; and

**WHEREAS**, the City Council finds the budget, as filed and amended, safeguards the financial condition of the City and the comparative expenditures expressed therein provide for the health, safety and welfare of the community.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

The City Council hereby adopts and approves the budget as filed and amended for the Fiscal Year beginning October 1, 2019, through September 30, 2020, and hereby appropriates the amounts as specified therein at the fund level.

**SECTION 2**

The City Council does hereby designate that \$0.041150 of the \$0.438870 tax rate levy for operating purposes for Fiscal Year 2019-2020 be segregated into a capital fund for the specific and expressed purposes of street rehabilitation and transit oriented development.

**SECTION 3**

The City Council does hereby designate that \$0.035250 of the \$0.438870 tax rate levy for operating purposes for Fiscal Year 2019-2020 be segregated into a capital fund for the specific and expressed purposes of a Neighborhood Partnership/CIP Program.

**SECTION 4**

The City Council does hereby designate that \$0.019454 of the \$0.438870 tax rate levy for operating purposes for Fiscal Year 2019-2020 be segregated into a special revenue fund for the specific and expressed purposes of economic development grants.

**SECTION 5**

The City Manager is authorized to take all steps reasonable and necessary to implement the budget; and in this regard may expend up to \$50,000 per project without further City Council action.

**SECTION 6**

This ordinance shall become and be effective on and after its adoption.

**PASSED AND APPROVED THIS 17<sup>TH</sup> DAY OF SEPTEMBER, 2019.**

City of Carrollton, Texas

By: \_\_\_\_\_  
Kevin W. Falconer, Mayor

**ATTEST:**

\_\_\_\_\_  
Laurie Garber, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Meredith A. Ladd , City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Robert B. Scott, Assistant City Manager





# City of Carrollton

## Agenda Memo

File Number: 4506

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Other Business

**In Control:** City Council

**File Type:** Ordinance

**Agenda Number:** 22.

**CC MEETING: September 17, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager

Consider An **Ordinance Establishing The Tax Rate And Tax Levy For The City Of Carrollton For The Tax Year 2019 Upon The Taxable Property In The City Of Carrollton In Conformity With The Laws Of The State Of Texas And The City.**

### **BACKGROUND:**

Section 26.05 of the Texas Property Tax Code requires a governing body to adopt a tax rate for the current tax year. The tax rate must be adopted as two separate components: (1) maintenance and operation and (2) debt service.

The vote on the ordinance setting a tax rate that exceeds the effective tax rate must be a record vote. The motion to adopt an ordinance setting a tax rate that exceeds the effective tax rate must be made in a specific form. The effective tax rate for Tax Year 2019 (Fiscal Year 2020) is \$0.563016 and the proposed tax rate is \$0.589970. Based on this proposed tax rate, the motion needs to be made as follows:

“I move that the property tax rate be increased by the adoption of a tax rate of 58.997 cents per \$100 of valuation, which is effectively a 4.78 percent increase in the tax rate.”

If the ordinance sets a tax rate that will impose an amount of taxes to fund maintenance and operation (M&O) expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include specific wording in the tax rate ordinance and on the website of the taxing unit.

The effective M&O rate for Fiscal Year 2020 is \$0.406362 and the proposed M&O tax rate is \$0.438870. Based on the proposed tax rate, the following statements must be included in the ordinance adopting the tax rate.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.78 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$33.

Additionally, the following must be included on the home page of the City's website.

THE CITY OF CARROLLTON ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.78 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$33.

**FINANCIAL IMPLICATIONS:**

The ad valorem tax revenue is part of the funding for the Fiscal Year 2020 Budget.

**STAFF RECOMMENDATION/ACTION DESIRED:**

City Council is requested to approve the Ordinance setting the tax rate for the 2019 tax year at \$0.58997 on each \$100 valuation of property. This ordinance includes the above wording required by section 26.05 of the Texas Property Tax Code.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ESTABLISHING THE TAX RATE AND TAX LEVY FOR THE CITY OF CARROLLTON, TEXAS, FOR THE TAX YEAR 2019 UPON THE TAXABLE PROPERTY IN THE CITY OF CARROLLTON, IN CONFORMITY WITH THE LAWS OF THE STATE OF TEXAS AND THE CITY; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

There shall be and the same is hereby levied and shall be assessed and collected for the tax year 2019, an ad valorem tax rate of FIFTY EIGHT POINT NINE NINE SEVEN CENTS (\$0.58997) ON EACH ONE HUNDRED DOLLARS (\$100) valuation of property located within the present City limits, made taxable by law, with taxes when collected shall be appropriated among the funds and departments of the City for the following purposes:

For Maintenance and Operation Purposes	\$0.438870
For General Obligation Debt Service	<u>\$0.151100</u>
Total Ad Valorem Tax Rate	\$0.589970

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.78 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$33.

**SECTION 2**

An exemption amounting to twenty percent (20%) of the assessed valuation, or a minimum of five-thousand dollars (\$5,000) is hereby granted to owner-occupied single-family residential units within the City.

Additional exemptions hereby granted for homestead property are sixty-thousand dollars (\$60,000) to all persons sixty-five (65) years of age or older and sixty-thousand dollars (\$60,000) to the handicapped. A handicapped person is one who is totally disabled as determined by the Social Security Administration.

**SECTION 3**

The Tax Assessors for the City of Carrollton are hereby directed to assess, extend and enter upon the tax rolls of the City, for current taxable year, the amounts and rates herein levied, and to keep a current amount of same and when same is collected.

**SECTION 4**

This ordinance shall become and be effective on and after its adoption.

**PASSED AND APPROVED THIS 17<sup>TH</sup> DAY OF SEPTEMBER, 2019.**

City of Carrollton, Texas

By: \_\_\_\_\_  
Kevin W. Falconer, Mayor

**ATTEST:**

\_\_\_\_\_  
Laurie Garber, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Meredith A. Ladd , City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Robert B. Scott, Assistant City Manager





# City of Carrollton

## Agenda Memo

File Number: 4507

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Other Business

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** 23.

**CC MEETING: September 17, 2019**

**DATE:** September 11, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Bob Scott, Assistant City Manager

Consider A **Resolution Ratifying The Property Tax Increase Reflected In The Fiscal Year 2019-2020 Operating Budget.**

**BACKGROUND:**

Section 102.007 of the Local Government Code requires a governing body that adopts a budget which raises more revenue from property taxes than in the previous year to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

**FINANCIAL IMPLICATIONS:**

The Fiscal Year 2019-2020 Budget will raise more total property taxes than last year's budget by \$5,837,615, a 6.82% increase, and of that amount \$1,686,870 is tax revenue to be raised from new property added to the tax roll this year.

**STAFF RECOMMENDATION/ACTION DESIRED:**

City Council is requested to pass a Resolution ratifying the property tax increase.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2019-2020 OPERATING BUDGET; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Section 102.007 of the Texas Local Government Code requires that when a governing body intends to adopt a budget that requires raising more revenue from property taxes than in the previous year, that governing body is to ratify the property tax increase reflected in the budget; and

**WHEREAS**, Section 102.007 of the Texas Local Government Code requires that this ratification be conducted as a vote separate from the vote to adopt the budget; and

**WHEREAS**, Section 102.007 of the Texas Local Government Code requires that this ratification be conducted as a vote separate from the vote to set the tax rate, as required by Chapter 26, Tax Code or other law ; and

**WHEREAS**, the Fiscal Year 2019-2020 Proposed Annual Budget for Municipal Services, as presented to City Council and in the form for which it is considered for the public hearing requires raising more revenue from property taxes than in the previous year; and

**WHEREAS**, the Carrollton City Council, as the governing body, intends to adopt the Proposed Fiscal Year 2019-2020 Proposed Annual Budget for Municipal Services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

**SECTION 2**

The Carrollton City Council, as the governing body of the City of Carrollton, hereby ratifies the property tax revenue increase reflected in the Fiscal Year 2019-2020 Proposed Annual Budget for Municipal Services.

**SECTION 3**

This Resolution shall take effect immediately from and after its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Carrollton, Texas, this 17<sup>th</sup> day of September 2019.

**CITY OF CARROLLTON, TEXAS**

\_\_\_\_\_  
Kevin W. Falconer, Mayor

**ATTEST:**

\_\_\_\_\_  
Laurie Garber, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Meredith A. Ladd, City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Bob Scott, Assistant City Manager





# City of Carrollton

## Agenda Memo

File Number: 4502

---

**Agenda Date:** 9/17/2019

**Version:** 1

**Status:** Other Business

**In Control:** City Council

**File Type:** Ordinance

**Agenda Number:** 24.

**CC MEETING:** September 17, 2019

**DATE:** September 10, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Derick Miller, Chief of Police

Consider An **Ordinance Creating Shift Differential Pay For All Sworn Personnel Of The Police Department Working Specific Hours.**

### **BACKGROUND:**

The Strategic Business Plan for the Police Department includes benchmarking other agencies to offer competitive benefits and increase the retention of experienced officers and to positively affect the recruiting of new employees. A Night Shift Differential is offered by multiple surrounding agencies. As shifts bid by seniority, less tenured officers spend a majority of their early years on the night shifts. This competitive benefit would encourage more tenured officers to bid for nights, allowing for a more diverse group on both day and night shifts.

### **FINANCIAL IMPLICATIONS:**

An addition to base (ATB) in the Police personnel budget is expected to be approved in the FY19-20 budget for \$147,591 per year. This breaks down to 48 sworn personnel receiving \$200 per month in incentive pay. Officers eligible for this pay must be assigned to a shift in which more than 50% of their time worked is after 6 p.m. and before 6 a.m., for at least thirty (30) full days.

### **IMPACT ON COMMUNITY SUSTAINABILITY:**

Allowing the Police Department to remain competitive with surrounding agencies who offer this incentive will help in recruiting qualified and dedicated applicants. In turn, encouraging more tenured officers to work at night will diversify the shifts creating a desirable learning environment for newer officers, benefiting the community in the long run.

### **STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approval of an ordinance creating shift differential pay in the Police Department. If approved, the ordinance will become effective on October 1, 2019.

<b>ADDITION-TO-BASE (PERSONNEL)</b>						
Acctg Unit:	Unit Name:	Police Operations	Effective Date:			
	203001		October 1, 2019			
ACCOUNT	LINE ITEM EXPENSES	PARTIAL YEAR RECURRING \$ AMT.	FULL YEAR RECURRING \$ AMT.	NON-RECURRING \$ AMT.	IT Involvement	Y/N
	DESCRIPTION (All Line Items)	(+/-) 0 Months	(+/-) 12 Months	(+/-)		
50220	48 Sworn Personnel x \$200.00 per Month x 12 Months = 115,200 + 11,500 Overtime		126,720		IT Infrastructure:	N
55100	Deferred Comp - City Match		2,978		Hardware:	N
56000	FICA-Medicare		1,837		Software:	N
57000	Medical Insurance (\$12,350 per person)		0		Software Maint:	N
57500	Life Insurance Premium		0		IT Resources:	N
58000	TMRS		16,055		IT Allocation (Refresh):	N
57600	Long Term Disability		0		Vendor Mgmt:	N
50100	Overtime - \$11,500.00 in Overtime increase (10% of 115,200) included in above Assignment Pay total for purposes of calculating fringe benefits				Fleet:	N
					Facilities:	N
		\$0	\$147,591	\$0		
<b>Is this request for a new or existing program / service?</b>						
New Program - Night Shift Differential Assignment Pay for Police						
<b>Justification for this Request:</b>						
The Department strategic business plan includes benchmarking other agencies in order to offer competitive benefits currently not offered by the Department. Night Shift Differential Assignment Pay is a benefit offered by some other agencies in the Metroplex. Since shifts are bid by seniority, less tenured officers spend the early years of their career on night shift. Offering this competitive benefit can assist the agency in recruiting and retention efforts. An added benefit is that more senior officers may bid to work the night shift, adding in creating more diversity of tenure on the day and night shifts.						
<b>Acctg Unit:</b>	<b>203001</b>	<b>Unit Name:</b>	<b>Police Operations</b>	<b>SBP Reference (Goal, Objective, Deliverable):</b>		

\*IT Infrastructure includes all back-office infrastructure required for the use of hardware and software in the environment. IT includes, but is not limited to, network bandwidth (microwave, wifi, internet, etc.), file servers (virtual and physical) and system storage.

ORDINANCE NUMBER \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS CREATING SHIFT DIFFERENTIAL PAY OF \$200 PER MONTH FOR ALL SWORN PERSONNEL OF THE POLICE DEPARTMENT IN THE CLASSIFICATION OF POLICE OFFICER, SERGEANT, AND COMMANDER; ESTABLISHING ELIGIBILITY AND CONDITIONS APPLICABLE TO THE ESTABLISHED DIFFERENTIAL PAY; PROVIDING SEVERABILITY AND REPEALER CLAUSES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Carrollton, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code;

**WHEREAS**, the applicable law codified in Chapter 143 of the Texas Local Government Code has been adopted by the City;

**WHEREAS**, in compliance with Section 143.047 of the Texas Local Government Code, as amended, the City Council desires to establish shift differential pay for officers working the late shift; and

**WHEREAS**, the City Council determines the following ordinance is in the best interest of the health, safety, morals and general welfare.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

Section 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Ordinance as if copied in their entirety.

Section 2.

The City of Carrollton hereby establishes shift differential pay for sworn police department employees in the classification of police officer, sergeant, and commander in the amount of \$200 per month (“Differential Pay”) in addition to the regular pay received by the applicable members of the police department, and under the conditions set forth in this ordinance.

Section 3.

The Differential Pay is to be paid to sworn police department employees in the classification of police officer, sergeant, and commander who are assigned to and regularly work a shift in which more than fifty percent (50%) of the time worked is after 6 p.m. and before 6 a.m. ("Late Shift"). An officer will be eligible for the Differential Pay on the first day of the month after the officer has been assigned to and worked at least thirty (30) full shifts on the Late Shift.

Section 4.

The Differential Pay shall be paid on the same schedule as the officer's regular pay. Differential Pay is subject to any payroll deductions applicable to the officer's regular pay.

Section 5.

Should any provision, section, paragraph, sentence, clause, or phrase of this ordinance be adjudged or held to unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or in any part of provision thereof, other than the part so declared to be invalid, the same shall not affect the validity of this ordinance as a whole or in any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional, and shall not affect the validity of the ordinance as a whole.

Section 6.

To the extent of any prior ordinance of the City of Carrollton (or any provision, clause, phrase, sentence or paragraph contained therein) directly conflicts with this ordinance, said conflicting ordinance, provision, clause, phrase, sentence or paragraph is hereby repealed.

Section 7.

This Ordinance shall become and be effective on October 1, 2019.

PASSED AND APPROVED this the Seventeenth day of September, 2019.

CITY OF CARROLLTON

By: \_\_\_\_\_  
Kevin W. Falconer, Mayor

ATTEST:

\_\_\_\_\_  
Laurie Garber  
City Secretary



APPROVED AS TO FORM:

---

Susan Keller  
Assistant City Attorney

APPROVED AS TO CONTENT:

---

Derick Miller  
Chief of Police