



## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The One-Year Action Plan represents the fourth year of Carrollton's 2014-2018 Consolidated Plan (ConPlan). It identifies activities for Program Year 2017 to address community needs. The Plan outlines and describes resources, projects and activities to be funded and the proposed goals for the 2017 program year.

The City of Carrollton established the following housing and community development goals, objectives and outcomes for 2014-2018 program years.

Objectives and outcomes for 2014-2018 program years established the following housing and community development goals:

- The three *Goals* guide how the City allocates its block grant funding for the next two program years.
- The *Objectives* and *Outcomes* refer to the 2017 One-Year Action Plan and fall under one of the three five-year goals. The *Objectives* detail what Carrollton intends to accomplish with funding resources to meet housing and community needs. *Outcomes* detail how the City will monitor the accomplishments (e.g. households assisted, facilities rehabilitated, etc.).

The City is planning on receiving \$722,379 in CDBG funding from the Department of Housing and Urban Development. Funding will be used to address five-year goals and annual objectives.

The analysis for the ConPlan identified infrastructure needing major repair or replacement in low-moderate income areas and housing rehabilitation as priorities. These types of repairs are not affordable to low income households and failing to address the needs would lead to lower property values and blight in the community. Therefore, along with infrastructure repair, the City will provide funding for homeowners' rehab needs through CDBG and General Fund allocations. It will also assist social service agencies with operating costs with General Funds.

Carrollton is committed to serving residents with the greatest needs. The City anticipates an estimated \$350,000 in General Funds to assist partners providing social services to Carrollton residents in need.

## **2. Summarize the objectives and outcomes identified in the Plan.**

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

### **One Year 2017 Action Plan: Objectives and Outcomes**

The One Year Objectives and Outcomes demonstrate how the City's activities support and achieve the three goals listed below.

#### **Goal No. 1: Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.**

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed in the City. The City has elected to systematically implement needed street, alley, sidewalk, water and sewer line repairs/replacement one neighborhood at a time until the entire public infrastructure in an area has been addressed. Once infrastructure repairs/replacement are completed the City ensures the neighborhoods are preserved through code enforcement activities.

**Objective 1.1 (SL-3.1, DH-3.1)** Continue to fund the City's Neighborhood Oriented Targeted Infrastructure and Code Enforcement (NOTICE) program with CDBG dollars. Update and revise existing ranking system as needed to prioritize neighborhoods for the program. Complete necessary infrastructure repairs or replacement to streets, alleys, sidewalks, water lines and sewer lines until the entire neighborhood is addressed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct public infrastructure in two to three low and moderate income neighborhoods over the next four years.

**Objective 1.2 (SL-3.2, DH-3.2)** Continue enhanced code enforcement with CDBG funds in low-to-moderate income areas.

- *Outcome 1.2.* Utilization of enhanced code enforcement to address health and safety concerns in areas designated low-to-moderate income and to ensure lasting improved quality to structures in those neighborhoods.

**Objective 1.3. (SL-3.3)** Continue providing matching grants with general funds to neighborhood groups to upgrade and restore public property in the City with the City's Neighborhood Enhancement Matching Grant Program (NEMGP).

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate up to \$60,000 per year in NEMGP funds. This will be matched by the neighborhood groups in sweat equity (volunteer work hours), donated materials, cash, and labor.

**Goal No. 2: Preserve and strengthen existing housing stock through various housing rehabilitation programs.**

**Objective 2.1. (DH-3.4)** Continue to fund the City's Housing Rehabilitation program with CDBG funds to assist low to moderate income homeowners with minor home repairs that they would otherwise be unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately eighteen households each year through its Housing Rehabilitation program.

**Goal No. 3: Assist local social service providers targeting low to moderate income residents.**

**Objective 3.1. (SL-2.1)** Continue to allocate a portion of the City's General Fund toward grants and donations for Carrollton service providers that target low to moderate income residents.

| Outcome/Objective Codes     | Availability/Accessibility | Affordability | Sustainability |
|-----------------------------|----------------------------|---------------|----------------|
| Decent Housing              | DH-1                       | DH-2          | DH-3           |
| Suitable Living Environment | SL-1                       | SL-2          | SL-3           |
| Economic Opportunity        | EO-1                       | EO-2          | EO-3           |

**Table 1 - - Outcome and Objectives**

### **3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

Program Year 2016's accomplishments include: reconstruction of streets and sidewalks in the Santa Rosa neighborhood, successful completion of 18 housing repair projects and a total of 1,257 code enforcement actions in the CDBG target area. The City expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

**Current Year's PY 2017 Activities Include:**

|                                       |                         |
|---------------------------------------|-------------------------|
| NOTICE Woodcrest Estates Neighborhood | \$566,278               |
| Housing Rehabilitation                | \$79,000                |
| Crosby Recreational Center            | \$15,000                |
| Enhanced Code Enforcement             | <u>\$62,101</u>         |
| <b>Total Funds</b>                    | <b><u>\$722,379</u></b> |

To address these needs, the City proposes a strategy which focuses on preserving residential infrastructure, neighborhood stability and affordable housing. This will be supplemented by annual general fund contributions from the City to support the emergency assistance, homeless prevention and supportive services provided by nonprofit partners.

The City of Carrollton's CDBG investments have been used to make long lasting improvements to many low and moderate income neighborhoods.

| <b>Activities</b>                       | <b>Funding Amount</b> |
|-----------------------------------------|-----------------------|
| NOTICE - Woodcrest Estates Neighborhood | \$566,278             |
| Housing Rehabilitation                  | \$79,000              |
| Enhanced Code Enforcement               | \$62,101              |
| Crosby Rec. Playground Redevelopment    | \$15,000              |
| Total                                   | \$722,379             |

**Table 2 - - Current Year's PY2017 Activities**

#### **4. Summary of Citizen Participation Process and consultation process**

*Summary from citizen participation section of plan.*

Leadership responsibility for the success of this program ultimately rests with the City of Carrollton and more specifically with the Community Services Division. The Community Services staff assists in coordinating the efforts of the entities involved, making periodic progress reports to federal, state and local governmental bodies, providing technical assistance to local not-for-profit organizations, and encouraging involvement from the business community. The 2017 Action Plan Draft was submitted to the City's Neighborhood Advisory Committee (NAC) at the June 8, 2017 meeting in conjunction with the first public meeting for the PY2017 Action Plan.

#### **5. Summary of public comments**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

**First Public Hearing - June 8, 2017** The first public hearing was conducted as part of the Neighborhood Advisory Committee meeting on June 8, 2017. Attendees included the nine commissioners of the Neighborhood Advisory Committee, one City Councilmember, and four staff members from the Environmental Services Department. No citizens appeared for the public hearing and therefore no comments were submitted from the public. Staff presented the Action Plan and addressed corrections needing to be made to the Plan. No further comments were received by staff from the committee members, council member, or other City staff.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

**First Public Hearing - June 8, 2017** At the first public hearing all comments and views were accepted. No comments or views were declined.

## **7. Summary**

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

*Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

| Agency Role        |  | Name       | Department/Agency                         |
|--------------------|--|------------|-------------------------------------------|
| CDBG Administrator |  | CARROLLTON | Environmental Services/Community Services |

Table 3 – Responsible Agencies

### Narrative (optional)

### Consolidated Plan Public Contact Information

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Carrollton consulted with residents and stakeholders (e.g., social service providers, local churches, city departments and other community partners). Consultation included two public meetings to obtain citizen participation in the PY 2017 Annual Action Plan process; dialogue on Carrollton's Nextdoor social media channel; and other written communications.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

As needed, the Community Services Division provides technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

During the PY 2017 Annual Action Plan period, the City will continue to promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure needs are being properly addressed and resources are being maximized

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Homelessness is a relatively recent challenge in the Carrollton community. The City is not formally a member of the Continuum of Care and through this planning process continues to consider how to coordinate in the future with the continuum to address this emerging issue.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.**

The City has expressed an interest and willingness to assist and participate in the Dallas Area Consortium on Homelessness, as well as the Denton County Consortium on Homelessness. This would be a supporting role, offering assistance to agencies that are working to mitigate homelessness in the region.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.**

**Table 4 – Agencies, groups, organizations who participated**

|   |                                                                                                                                                                    |                                                                                                                                                                                                                              |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Agency/Group/Organization</b>                                                                                                                                   | Metrocrest Services                                                                                                                                                                                                          |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Housing<br>Services - Children<br>Services - Elderly Persons<br>Services - Persons with Disabilities<br>Services - Homeless<br>Services - Education<br>Services - Employment                                      |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Housing Need Assessment<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Anti-poverty Strategy |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Metrocrest Services is the primary provider of non-profit social services in the City of Carrollton. Metrocrest Services was sent a draft of the PY2017 Action Plan via email for comment.                                   |
| 2 | <b>Agency/Group/Organization</b>                                                                                                                                   | Bea's Kids                                                                                                                                                                                                                   |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Children<br>Services - Education<br>Child Welfare Agency                                                                                                                                                          |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                          |

|   |                                                                                                                                                                    |                                                                                                                                                                                                                                                                 |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Bea's Kids is a non-profit organization serving underprivileged children. Bea's Kids was sent a draft of the PY2017 Action Plan by email for comment.                                                                                                           |
| 3 | <b>Agency/Group/Organization</b>                                                                                                                                   | Carrollton Community Gardens                                                                                                                                                                                                                                    |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Children<br>Services - Elderly Persons<br>Services - Persons with Disabilities<br>Services - Education                                                                                                                                               |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                      |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Carrollton Community Gardens is a non-profit organization serving Carrollton with beautification, environmental responsibility and three community Gardens. Carrollton Community Gardens was sent a draft copy of the PY2017 Action Plan via email for comment. |
| 4 | <b>Agency/Group/Organization</b>                                                                                                                                   | Neighborhood Advisory Commission                                                                                                                                                                                                                                |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Other government - Local                                                                                                                                                                                                                                        |

|   |                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Housing Need Assessment<br>Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Market Analysis<br>Economic Development<br>Anti-poverty Strategy<br>Neighborhood Revitalization                                                                                                                                                              |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The Neighborhood Advisory Commission is comprised of a group of Carrollton citizens appointed by the Carrollton City Council to assist and identify areas of the City for use of CDBG projects and grants which assist in removing blight from the community and enhance low-to-moderate income neighborhoods within Carrollton. Each member was emailed a draft of the PY2017 Action Plan which was discussed at the June 8, 2017 NAC meeting. The meeting also served to conduct the first public hearing for the PY2017 Action Plan. |
| 5 | <b>Agency/Group/Organization</b>                                                                                                                                   | CASA of Denton County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Housing<br>Services - Children<br>Services - Victims of Domestic Violence<br>Services - Homeless<br>Services - Victims                                                                                                                                                                                                                                                                                                                                                                                                       |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|   |                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                              |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | CASA of Denton was sent a draft of the PY2017 Annual Action Plan via email for comment.                                                                                                                                                                                                                      |
| 6 | <b>Agency/Group/Organization</b>                                                                                                                                   | Children's Advocacy Center Of Denton County                                                                                                                                                                                                                                                                  |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Housing<br>Services - Children<br>Services - Victims of Domestic Violence<br>Services - Homeless—Services - Victims                                                                                                                                                                               |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                   |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Children's Advocacy Center was sent a draft of the PY2017 Action Plan via email for comment.                                                                                                                                                                                                                 |
| 7 | <b>Agency/Group/Organization</b>                                                                                                                                   | CHRISTIAN COMMUNITY ACTION (CCA)                                                                                                                                                                                                                                                                             |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Housing<br>Services - Children<br>Services - Elderly Persons<br>Services - Persons with Disabilities<br>Services - Persons with HIV/AIDS<br>Services - Victims of Domestic Violence<br>Services - Homeless<br>Services - Health<br>Services - Education<br>Services - Employment<br>Health Agency |

|   |                                                                                                                                                                    |                                                                                                                                                                                                                                               |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Anti-poverty Strategy |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Christian Community Action was sent a draft of PY2017 Action Plan via email for comment.                                                                                                                                                      |
| 8 | <b>Agency/Group/Organization</b>                                                                                                                                   | THE FAMILY PLACE                                                                                                                                                                                                                              |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services - Housing<br>Services - Children<br>Services - Victims of Domestic Violence<br>Services - Victims                                                                                                                                    |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                    |
|   | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The Family Place was sent a draft of the PY2017 Action Plan via email for comment.                                                                                                                                                            |
| 9 | <b>Agency/Group/Organization</b>                                                                                                                                   | Metrocrest Community Clinic                                                                                                                                                                                                                   |
|   | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-Health<br>Health Agency                                                                                                                                                                                                              |
|   | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                           |

|    |                                                                                                                                                                    |                                                                                                    |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Metrocrest Community Clinic was sent a draft copy of the PY2017 Action Plan via email for comment. |
| 10 | <b>Agency/Group/Organization</b>                                                                                                                                   | MOSAIC                                                                                             |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Housing<br>Services - Housing<br>Services-Persons with Disabilities                                |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Housing Need Assessment<br>Public Housing Needs<br>Non-Homeless Special Needs                      |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | MOSAIC was sent a draft copy of the PY2017 Action Plan via email for comment.                      |

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A; all relevant agencies and organizations were invited to participate in the PY2017 Action Plan process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| <b>Name of Plan</b> | <b>Lead Organization</b> | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b> |
|---------------------|--------------------------|-------------------------------------------------------------------------------------|
| Continuum of Care   |                          |                                                                                     |

**Table 5 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Carrollton participates in joint funding of the non-profit organizations providing services to low income residents in many municipalities in the region. This cooperative funding promotes efficient delivery of services to residents in need and recognizes needs do not end at jurisdictional boundaries, but require regional solutions.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Carrollton and its community partners hosted two public meetings to obtain citizen participation in the PY 2017 Action Plan process.

The City of Carrollton promoted the public meetings through local print media; social media including Carrollton's Nextdoor channel; and through direct invitations to local stakeholders. The first public hearing was held on June 8th, 2017 as part of the Neighborhood Advisory Commission Meeting at Carrollton City Hall; a second public hearing occurred on July 11th, 2017 as part of the City Council Meeting at Carrollton City Hall.

Each public meeting included:

- A brief overview of the Action Plan purpose and process;
- A presentation of the allowed uses of CDBG funds;
- A presentation of the location of low and moderate income (LMI) areas in the City of Carrollton;
- A presentation of how the City has invested CDBG funds in LMI neighborhoods in the past; and
- A discussion with attendees about housing and community development needs in Carrollton and the activities they would prioritize.

Citizens and stakeholders were also invited to comment on the draft PY 2017 Action Plan during the 30-day public comment period that began on June 1st, 2017.

The first public hearing held on June 8, 2017 with the Neighborhood Advisory Commission resulted in the PY2017 Action Plan being presented to the nine commissioners, City councilmember liaison, and staff. No citizen comments were forthcoming from the public hearing held at this time. No amendments to the proposed projects or funding of the projects was proposed by the public or the commission members. The Neighborhood Advisory Commission voted unanimously 9-0 to accept the PY2017 Action Plan and have it forwarded for the second public hearing with the City Council on July 11, 2017 as part of the normally scheduled council meeting.

### Citizen Participation Outreach

| Sort Order | Mode of Outreach  | Target of Outreach           | Summary of response/attendance                                   | Summary of comments received                        | Summary of comments not accepted and reasons     | URL (If applicable)                                                              |
|------------|-------------------|------------------------------|------------------------------------------------------------------|-----------------------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------|
| 1          | Newspaper Ad      | Non-targeted/broad community | Insert comments on response/attendance for newspaper ad posting. | Insert comments on items from newspaper ad posting. | Insert comments if public comments not accepted. |                                                                                  |
| 2          | Internet Outreach | Non-targeted/broad community | Insert comments on response/attendance for web page posting.     | Insert comments on items from web page posting.     | Insert comments if public comments not accepted. | <a href="http://www.cityofcarrollton.com/cdbg">www.cityofcarrollton.com/cdbg</a> |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance                                                                                                                                                                                                   | Summary of comments received                                                                                                                                              | Summary of comments not accepted and reasons   | URL (If applicable) |
|------------|------------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------|
| 3          | Public Hearing   | Non-targeted/broad community | First public hearing was conducted on June 8, 2017 with the Neighborhood Advisory Commission (NAC). The meeting had a total of 14 attendees. Present were 9 members of the NAC, 1 city council member, and 4 city staff members. | Comments made were typographical in nature calling for correction. No other comments were submitted by attendees for changes in the projects or allocations as submitted. | There were no comments that were not accepted. |                     |

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance                                                                                                                                                                                                                                                                   | Summary of comments received                      | Summary of comments not accepted and reasons     | URL (If applicable) |
|------------|------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------|---------------------|
| 4          | Public Hearing   | Non-targeted/broad community | Second public hearing was conducted on July 11, 2017 in conjunction with the City Council meeting at Carrollton City Hall. _____ persons at the City Council meeting made a response or addressed items in the PY2017 Action Plan. City Council _____ the PY2017 Action Plan by a vote of _____. | Insert comments on items from 2nd public hearing. | Insert comments if public comments not accepted. |                     |

**Table 6 – Citizen Participation Outreach**

## **Expected Resources**

### **AP-15 Expected Resources – 91.220(c) (1, 2)**

#### **Introduction**

This section discusses the resources that will be used to meet the goals of the 2014-2018 Five-year Consolidated Plan. These resources are

financial, involve partnership opportunities, and include ability to leverage additional funds.

### Priority Table

| Program | Source of Funds  | Uses of Funds                                                                                                  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Reminder of ConPlan \$ | Narrative Description                                                                                                                                                                                                                                                |
|---------|------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------|--------------------------|-----------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |                  |                                                                                                                | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |                                                  |                                                                                                                                                                                                                                                                      |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 722,379                          | 0                  | 0                        | 722,379   | 0                                                | Reflects final allocation. Allocation amount initially based on a 2% reduction through sequestration as Federal Budget had not been determined at time PY2017 Action Plan was developed. Reduction in the allocation has been allotted to the City's NOTICE project. |

**Table 7 - Expected Resources – Priority Table**

### **Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In exchange for the funding, the agencies and organizations work closely with the City in the provision of social services to all citizens in need. The close partnership the City has with the various agencies grows with each year of collaboration. Staff that is employed as part of CDBG grant administration and planning activity provide technical, referral and capacity building assistance for the agencies on an ongoing basis.

The list below identifies some of the principal partners for the City's priority funding and service development:

- Bea's Kids
- CASA of Denton County
- Children's Advocacy Center for Denton County
- Christian Community Action
- The Family Place
- Habitat for Humanity
- Keep Carrollton Beautiful/Carrollton Community Gardens
- LaunchAbility
- Metrocrest Community Clinic
- Metrocrest Services
- MOSAIC
- PediPlace

The City meets with all of its partners on an as-needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.

Based on previous budgets and at the City Council's discretion the City anticipates allocating general funds in the following areas:

- \$60,000 for Neighborhood Enhancement Matching Grants
- \$350,000 for Social Service Agency funding (estimated value)
- \$30,000 for Neighborhood Empowerment Zone funding
- \$8,000 for Single Family Rehab Incentives in NOTICE neighborhoods
- \$2,200,000 for Capital Improvement work in NOTICE - Woodcrest Estates
- \$187,354 for salary and benefits for three Community Development staff who oversee the NEMGP grants, MHRP grants, PHP grants, Single-Family Rehab Incentives, Emergency Repair Grants, and NOTICE infrastructure improvements.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

Improvements to public infrastructure, this year in Woodcrest Estates, and upgrades to public parks, this year at the Crosby Recreation Center, are on publicly owned land. Using general funds, neighborhood beautification grants are carried out along public rights-of-way. Otherwise the City does not intend to use publicly owned land or property to fulfill the goals of the 2014-2018 five-year Consolidated Plan.

#### **Discussion**

Please see above.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

| Sort Order | Goal Name                                    | Start Year | End Year | Category                          | Geographic Area                         | Needs Addressed                          | Funding         | Goal Outcome Indicator                                                                                                                                                                                                               |
|------------|----------------------------------------------|------------|----------|-----------------------------------|-----------------------------------------|------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b>   | Goal 1. Improve Neighborhood Infrastructure  | 2014       | 2018     | Non-Housing Community Development | 2014-2018 NOTICE Priority Neighborhoods | Neighborhood Infrastructure Improvements | CDBG: \$581,278 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,585 Persons Assisted<br>Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 73 Households Assisted |
| <b>2</b>   | Goal 2. Enhance Code Enforcement             | 2014       | 2018     | Non-Housing Community Development | 2014-2018 NOTICE Priority Neighborhoods | Housing and Neighborhood Improvements    | CDBG: \$62,101  | Rental units rehabilitated: 200 Household Housing Units<br>Housing Code Enforcement/Foreclosed Property Care: 4,013 Household Housing Units                                                                                          |
| <b>3</b>   | Goal 3. Provide Neighborhood Matching Grants | 2014       | 2018     | Non-Housing Community Development | 2014-2018 NOTICE Priority Neighborhoods | Housing and Neighborhood Improvements    | CDBG: \$0       | Other: 5 Other                                                                                                                                                                                                                       |

| Sort Order | Goal Name                               | Start Year | End Year | Category                                                                          | Geographic Area                            | Needs Addressed                          | Funding        | Goal Outcome Indicator                                        |
|------------|-----------------------------------------|------------|----------|-----------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------|----------------|---------------------------------------------------------------|
| 4          | Goal 4. Preserve Existing Housing Stock | 2014       | 2018     | Affordable Housing<br>Non-Housing<br>Community Development                        | 2014-2018<br>NOTICE Priority Neighborhoods | Housing and Neighborhood Improvements    | CDBG: \$79,000 | Homeowner Housing Rehabilitated: 18 Household Housing Units   |
| 5          | Goal 5. Assist Service Providers        | 2014       | 2018     | Homeless<br>Non-Homeless<br>Special Needs<br>Non-Housing<br>Community Development | 2014-2018<br>NOTICE Priority Neighborhoods | Public Services/Social Supports          | CDBG: \$0      | Homelessness Prevention: 15,000 Persons Assisted              |
| 6          | Promote Economic Development            | 2014       | 2018     | Non-Housing<br>Community Development                                              |                                            | Neighborhood Infrastructure Improvements | CDBG: \$0      | Facade treatment/business building rehabilitation: 1 Business |

**Table 8 – Goals Summary**

## Goal Descriptions

|          |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Goal Name</b>        | Goal 1. Improve Neighborhood Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|          | <b>Goal Description</b> | <p>As captured in the analysis conducted for the Consolidated Plan, the City's housing needs are relatively modest. The City's community development needs, however, are much greater. As noted above, the City's infrastructure needs replacing to prevent substantial repair bills for owners. Low-income households in particular would have much difficulty affording the \$10,000 to \$15,000 it would take to pay for infrastructure improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, many of which are minority-concentrated, the City has made public infrastructure improvements a top priority. In addition, the City will provide capital funding for materials and specialized labor for neighborhood revitalization in LMI target neighborhoods.</p> <p>To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This system takes into account property/housing values, crime, age of housing stock, code violations and other relevant characteristics to determine which neighborhoods have the greatest needs and would benefit the most from community investment.</p> |
| <b>2</b> | <b>Goal Name</b>        | Goal 2. Enhance Code Enforcement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|          | <b>Goal Description</b> | Utilization of enhanced code enforcement preserves structure repairs and maintenance requirements of residential property which ensures the improved aesthetic and structural quality of structures while providing protection for the health and safety of residents in the LMI areas.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>3</b> | <b>Goal Name</b>        | Goal 3. Provide Neighborhood Matching Grants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|          | <b>Goal Description</b> | Continue to provide matching grants to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program. Goal is to have 5 projects with 1 in a Low-Mod area.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

|   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4 | <b>Goal Name</b>        | Goal 4. Preserve Existing Housing Stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|   | <b>Goal Description</b> | Low-income households in particular would have difficulty affording the \$3,000 to \$10,000 it would take to pay for housing improvements themselves. If these repairs were not made, structures would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, many of which are minority-concentrated, the City has made it a priority to continue to fund the City's Housing Rehabilitation program which includes People Helping People, Minor Home Repair and Emergency Repair projects to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford with additional general funds. Goal is to address 18 structures each year. |
| 5 | <b>Goal Name</b>        | Goal 5. Assist Service Providers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | <b>Goal Description</b> | Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 6 | <b>Goal Name</b>        | Promote Economic Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|   | <b>Goal Description</b> | Continue to allocate a portion of the City's General Fund toward grants to maintain and enhance aging retail spaces through the Retail Redevelopment program.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

**Table 9 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

Carrollton does not have HOME funds and therefore is N/A.

## AP-35 Projects – 91.220(d)

### Introduction

This section details the projects proposed for the PY2017 Action Plan to be funded through CDBG appropriations.

| # | Project Name                                          |
|---|-------------------------------------------------------|
| 1 | NOTICE - Woodcrest Estates                            |
| 2 | Minor Home Repair                                     |
| 3 | Enhanced Code Enforcement                             |
| 4 | Emergency Repair Grant                                |
| 5 | People Helping People                                 |
| 6 | Crosby Recreation Center Tot Playground Redevelopment |

**Table 10 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities for PY2017 Action Plan are based on identification of the greatest needs in Carrollton, as described in the MA and NA sections of the Consolidated Plan. These include aging infrastructure and aging housing stock. In the PY2017 Action Plan, the City of Carrollton will allocate a total of \$722,379 in CDBG funds along with \$60,000 in prior year PY2015 & PY2016 funding to meet these objectives. The specific allocation of those funds is as follows:

- 78% or \$566,278 dedicated to physical improvements to the infrastructure within Woodcrest Estates Neighborhood
- 11% or \$79,000 dedicated to the development of the City's Housing Rehabilitation Program which includes Minor Home Repair, Emergency Repair and People Helping People activities.
- 9% or \$62,101 for Enhanced Code Enforcement in the CDBG Targeted area.
- 2% or \$15,000 funding for redevelopment of toddler playground at Crosby Recreational Center (Also using \$60,000 in funding from PY2015 & PY2016 available from prior years).

The City of Carrollton will also be working to Assist Service Providers who have projects in the 2014-2018 NOTICE Neighborhoods. By assisting the Social Service agencies the City will be addressing needs for housing and neighborhood improvements. Funding by the City to these agencies is anticipated to be approximately \$350,000 for the fiscal year. The activities covered by these agencies include housing services, children services, elderly services, person with disabilities, homelessness, education services, neighborhood revitalization and health services.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 11 – Project Summary

|   |                                                                                                |                                                                                                                                                |
|---|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | <b>Project Name</b>                                                                            | NOTICE - Woodcrest Estates                                                                                                                     |
|   | <b>Target Area</b>                                                                             | 2014-2018 NOTICE Priority Neighborhoods                                                                                                        |
|   | <b>Goals Supported</b>                                                                         | Goal 1. Improve Neighborhood Infrastructure                                                                                                    |
|   | <b>Needs Addressed</b>                                                                         | Neighborhood Infrastructure Improvements                                                                                                       |
|   | <b>Funding</b>                                                                                 | CDBG: \$566,278                                                                                                                                |
|   | <b>Description</b>                                                                             | NOTICE project in the Woodcrest Estates subdivision which is located in the low-to-moderate income area for infrastructure repair/replacement. |
|   | <b>Target Date</b>                                                                             | 8/31/2018                                                                                                                                      |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 71 single-family residential homes will benefit from the proposed infrastructure repairs within the Woodcrest Estates neighborhood.            |

|          |                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>Location Description</b>                                                                    | <p><b><u>Cecil Drive</u></b> - 1500, 1501, 1503, 1504, 1506, 1508, 1510,1512,1514,1516,1518,1600, 1601, 1602,1603, 1604,1605,1607,1608,1609,1611,1612,1614,1616,1618</p> <p><b><u>Cecil Court</u></b> -1505, 1507, 1509,1511,1513, 1515, 1517</p> <p><b><u>Camero Drive</u></b> - 1601, 1602, 1603, 1604, 1605, 1606, 1607, 1608, 1609, 1610, 1611, 1612, 1613, 1614, 1615, 1616, 1617, 1619, 1621, 1623, 1625, 1627, 1629, 1631, 1633, 1635, 1637</p> <p><b><u>Malibu Drive</u></b> - 1601, 1602, 1603, 1604, 1605, 1606, 1607, 1608, 1610, 1612</p> |
|          | <b>Planned Activities</b>                                                                      | Water line and sewer line replacement. Street and sidewalk repair/replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>2</b> | <b>Project Name</b>                                                                            | Minor Home Repair                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|          | <b>Target Area</b>                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|          | <b>Goals Supported</b>                                                                         | Goal 4. Preserve Existing Housing Stock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | <b>Needs Addressed</b>                                                                         | Housing and Neighborhood Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|          | <b>Funding</b>                                                                                 | CDBG: \$60,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|          | <b>Description</b>                                                                             | Minor Home Repair grants to individuals in low-to-moderate income areas to address repair of structural issues on single-family residential owned homes.                                                                                                                                                                                                                                                                                                                                                                                              |
|          | <b>Target Date</b>                                                                             | 8/31/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Expected to work with 15 single-family residential homes for grants in the Minor Home Repair Program                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|          | <b>Location Description</b>                                                                    | Applicants must income qualify for the grant and the locations are unknown at this time until said grant is awarded.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|          | <b>Planned Activities</b>                                                                      | Home owner in conjunction with City staff work on addressing structurally deficient items on the single-family residential home and repairing them in order to bring them up to code.                                                                                                                                                                                                                                                                                                                                                                 |
|          | <b>Project Name</b>                                                                            | Enhanced Code Enforcement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

|          |                                                                                                |                                                                                                                                                                                                                                                                                                                                              |
|----------|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3</b> | <b>Target Area</b>                                                                             | 2014-2018 NOTICE Priority Neighborhoods                                                                                                                                                                                                                                                                                                      |
|          | <b>Goals Supported</b>                                                                         | Goal 2. Enhance Code Enforcement                                                                                                                                                                                                                                                                                                             |
|          | <b>Needs Addressed</b>                                                                         | Housing and Neighborhood Improvements                                                                                                                                                                                                                                                                                                        |
|          | <b>Funding</b>                                                                                 | CDBG: \$62,101                                                                                                                                                                                                                                                                                                                               |
|          | <b>Description</b>                                                                             | Enhanced code enforcement performed in low-to-moderate income areas to address issues relating to structural disrepair in the designated area.                                                                                                                                                                                               |
|          | <b>Target Date</b>                                                                             | 8/31/2018                                                                                                                                                                                                                                                                                                                                    |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Approximately 4,000 residential rental units in the CDBG designated area for Enhanced Code Enforcement Officer.                                                                                                                                                                                                                              |
|          | <b>Location Description</b>                                                                    | Actions under enhanced code enforcement will address multi-family and single-family rental properties in the CDBG designated area of the City.                                                                                                                                                                                               |
|          | <b>Planned Activities</b>                                                                      | Perform annual inspections of multi-family residential property, address code enforcement violations at those locations and have the property owners repair the violations and bring them into compliance with City codes. Inspection of single-family rentals may also occur in the area, addressing housing code violations as they arise. |
| <b>4</b> | <b>Project Name</b>                                                                            | Emergency Repair Grant                                                                                                                                                                                                                                                                                                                       |
|          | <b>Target Area</b>                                                                             |                                                                                                                                                                                                                                                                                                                                              |
|          | <b>Goals Supported</b>                                                                         | Goal 4. Preserve Existing Housing Stock                                                                                                                                                                                                                                                                                                      |
|          | <b>Needs Addressed</b>                                                                         | Housing and Neighborhood Improvements                                                                                                                                                                                                                                                                                                        |
|          | <b>Funding</b>                                                                                 | CDBG: \$10,000                                                                                                                                                                                                                                                                                                                               |
|          | <b>Description</b>                                                                             | Provide grants for repair projects designated as emergency situations requiring prompt attention.                                                                                                                                                                                                                                            |
|          | <b>Target Date</b>                                                                             | 8/31/2018                                                                                                                                                                                                                                                                                                                                    |

|          |                                                                                                |                                                                                                                                             |
|----------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | It is estimated the Emergency Repair grant will benefit 3 low-to-moderate income families who financially qualify for the grant.            |
|          | <b>Location Description</b>                                                                    | Locations are determined at time of submittal and qualification review by staff of the applicant.                                           |
|          | <b>Planned Activities</b>                                                                      | Repairs on a structure of an immediate nature.                                                                                              |
| <b>5</b> | <b>Project Name</b>                                                                            | People Helping People                                                                                                                       |
|          | <b>Target Area</b>                                                                             |                                                                                                                                             |
|          | <b>Goals Supported</b>                                                                         | Goal 4. Preserve Existing Housing Stock                                                                                                     |
|          | <b>Needs Addressed</b>                                                                         | Housing and Neighborhood Improvements                                                                                                       |
|          | <b>Funding</b>                                                                                 | CDBG: \$9,000                                                                                                                               |
|          | <b>Description</b>                                                                             | Projects in low-to-moderate income areas which involve public participation in repairs to a single-family owned residential property.       |
|          | <b>Target Date</b>                                                                             | 8/31/2018                                                                                                                                   |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | It is estimated 5 low-to-moderate income families who income qualified will be assisted with the People Helping People program.             |
|          | <b>Location Description</b>                                                                    | Locations are determined by review by staff and availability of citizen participants to work at the homeowners' property.                   |
|          | <b>Planned Activities</b>                                                                      | Minor home repairs of single-family, owner occupied residential homes in the city performed by citizens and community groups from the city. |
| <b>6</b> | <b>Project Name</b>                                                                            | Crosby Rec. Center Tot Playground Redevelopment                                                                                             |
|          | <b>Target Area</b>                                                                             | 2014-2018 NOTICE Priority Neighborhoods                                                                                                     |

|                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goals Supported</b>                                                                         | Goal 1. Improve Neighborhood Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Needs Addressed</b>                                                                         | Public Services/Social Supports                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Funding</b>                                                                                 | CDBG: \$15,000                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Description</b>                                                                             | CDBG funding to be used for redevelopment of toddler playground at the Crosby Recreation Center which is located in and serves an area of the City of Carrollton which is low-to-moderate income. Project area: County 113, Tracts 137.13(1), 137.14(1), 137.14(2), 137.14(3), 137.14(4), 137.17(1), 137.17(2), 137.18(2) and 137.18(3). Area population served is 22,274 of which 12,585 are LMI which is a .5650 percentage of the total population. |
| <b>Target Date</b>                                                                             | 8/31/2018                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Area population served is 22,274 of which 12,585 are LMI which is a .5650 percentage of the total population. Area population is largely Hispanic.                                                                                                                                                                                                                                                                                                     |
| <b>Location Description</b>                                                                    | Location of project is 1610 E. Crosby Road, Carrollton Texas 75006. Area population affected is in the following project area: County 113, Tracts 137.13(1), 137.14(1), 137.14(2), 137.14(3), 137.14(4), 137.17(1), 137.17(2), 137.18(2) and 137.18(3).                                                                                                                                                                                                |
| <b>Planned Activities</b>                                                                      | Redevelopment of toddler playground at the Crosby Recreational Center to better serve as a community center for the low-to-moderate income minority groups living in the surrounding neighborhoods. Will allocate \$15,000 in PY2017 funding, and \$60,000 from available prior year funding from PY2015 & PY2016.                                                                                                                                     |



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.**

During the 2017 Action Plan year, CDBG funding for the NOTICE program will be allocated to CDBG-eligible priority neighborhoods. Neighborhoods receiving improvements are ranked according to infrastructure needs.

For the 2014-2018 Consolidated Plan, low and moderate income (LMI) areas were identified based on the 2012 American Community Survey (ACS) and the 2014 HUD LMI categories.

The calculation used to identify LMI areas was: 1) Determine average household size by Census tract using 2012 ACS; 2) Determine the LMI ceiling by tract, which is 80% of the median family income limit closest to the tract-level average family size; 3) Using household income distribution data from the ACS, determine the number of households in the tract that earn less than the LMI ceiling; 4) Calculate the proportion of the tract's households that the LMI households represent. If 42.59% or more, the tract is an LMI tract. The LMI tracts are shown in the Grantee Unique Appendices. The first map identifies the LMI tracts in Carrollton. The second map shows the location of planned construction activities.

- 79% or \$566,278 dedicated to physical improvements to the infrastructure within the Woodcrest Estates neighborhood in the CDBG Target area.
- 11% or \$79,000 dedicated to development of the City's Housing Rehabilitation Program which includes Minor Home Repair, Emergency Repair and People Helping People activities.
- 8% or \$62,101 for Enhanced Code Enforcement in the CDBG Target area.
- 2% or \$15,000 for redevelopment of toddler playground at Crosby Recreational Center in the CDBG Target Area
- \$60,000 in PY 2015 & 2016 funding for redevelopment of toddler playground at Crosby Recreational Center in the CDBG Target Area.

During the 2017 Action Plan year, the City of Carrollton will allocate funding geographically toward the Woodcrest Estates neighborhood, in Dallas County (137.17), census tract 137.17, block group 1. This neighborhood is an Hispanic concentrated area.

The appendix also shows where minority-concentrated tracts are located. These are based on the following definition: A minority-concentrated area is any neighborhood or census tract in which: 1) the percentage of households in a particular racial or ethnic minority group is at least 20 percentage points higher than the percentage of that minority group for the housing market areas; 2) the total percentage of minority persons is at least 20 percentage points higher than the total percentage of all minorities in the housing market areas as a whole; or 3) if a metropolitan area, the total percentage of minority persons exceeds 50 percent of its population. The housing market area is the region where it is

likely that renters and purchasers would be drawn for a particular housing project. Generally the housing market area is the county.

### **Geographic Distribution**

| <b>Target Area</b>                      | <b>Percentage of Funds</b> |
|-----------------------------------------|----------------------------|
| 2014-2018 NOTICE Priority Neighborhoods | 91                         |

**Table 12 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Neighborhoods receiving improvements are ranked according to infrastructure needs and LMI status. Many of these neighborhoods are also minority concentrated areas.

### **Discussion**

CDBG funds will be used to meet priority community needs for those areas and individuals who are low to moderate income.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

This section summarizes the affordable housing goals for the PY2017 Action Plan.

| One Year Goals for the Number of Households to be Supported |   |
|-------------------------------------------------------------|---|
| Homeless                                                    | 0 |
| Non-Homeless                                                | 0 |
| Special Needs                                               | 0 |
| Total                                                       | 0 |

**Table 13 - One Year Goals for Affordable Housing by Support Requirement**

| One Year Goals for the Number of Households Supported Through |    |
|---------------------------------------------------------------|----|
| Rental Assistance                                             | 0  |
| The Production of New Units                                   | 0  |
| Rehab of Existing Units                                       | 18 |
| Acquisition of Existing Units                                 | 0  |
| Total                                                         | 18 |

**Table 14 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Please see above.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

This section is not applicable, as the City of Carrollton does not have a public housing authority.

### **Actions planned during the next year to address the needs to public housing**

N/A

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

This section describes the activities planned during the PY2017 program year to address the needs of persons who are homeless and other non-homeless special needs.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to persons experiencing homelessness is through the City's partner agencies, primarily Metrocrest Services and Christian Community Action. Carrollton allocates a portion of general funds each year to supporting these organizations and their efforts to prevent homelessness and provide needed services to the homeless population.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will continue to partner with Metrocrest Services, who will provide the following services:

- Case Management
- Thorough assessment and evaluation of individual needs. Monitoring individuals as they move

from homelessness to transitional housing to permanent housing

- Prevention
- Rent/Mortgage assistance
- Utility assistance
- Education and training on budgeting and financial management
- Supportive Services
- Emergency financial assistance
- Rent/Mortgage assistance
- Counseling and/or advocacy
- Medical/Dental/Vision assistance
- Emergency food assistance
- Emergency clothing assistance
- Emergency shelter assistance
- Employment assistance
- Transportation assistance
- Programs: holiday food and gifts
- Education
- Job counseling
- Employment skills training
- Tax preparation assistance
- Money management classes
- Summer camp
- Information and referral to various programs
- Seasonal programs: school supplies and school shoes

The above-mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

Please see above

**Helping low-income individuals and families avoid becoming homeless, especially extremely**

low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Please see above

## Discussion

Please see above

|                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>One year goals for the number of households to be provided housing through the use of Housing Opportunities for Persons with AIDS (HOPWA) for:</b> |
| Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family                                                 |
| Tenant-based rental assistance                                                                                                                        |
| Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated                                        |
| Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds                                          |
| Total                                                                                                                                                 |

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

This section describes the City's plan to address barriers in affordable housing identified in the 2015 Analysis of Impediments to Fair Housing Choice (AI).

**Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.**

### **2015 Recommended Fair Housing Action Plan**

The Analysis (AI) recommended that the City of Carrollton consider the following Fair Housing Action Plan (FHAP) and activities for reducing fair housing impediments.

**Item 1.** Improve the personal credit and financial literacy of certain Carrollton residents.

**Item 2.** Continue City funding of home improvement and modification programs. Carrollton should continue to help low income residents with home improvements and accessibility modifications that they cannot afford and/or for which they cannot access residential credit from the private sector.

**Item 3.** Increase the inventory of deeply affordable rentals in Carrollton. The City should continue to support the development of subsidized rental units that are affordable to residents earning less than \$20,000 per year, and accommodate a range of unit sizes to ensure that the families living in poverty with children have access to stable and affordable housing.

**Item 4.** Modify some aspects of the City's land use code to mitigate discriminatory treatment of persons with disabilities.

**Item 5.** Improve access to fair housing information.

### **Discussion**

The fair housing impediments found in the 2015 AI update are discussed below.

**Impediment 1. Residential credit—particularly home improvement loans—can be difficult for minority households in Carrollton to access. This may adversely affect conditions of Carrollton's neighborhoods**

**with high proportions of minority residents.**

- Residential loans are denied between 20 and 30 percent of the time for most minority applicants, compared to between 13 and 14 percent for non-Hispanic, white and Asian applicants.
- Middle-income African American loan applicants are denied residential loans at almost twice the rate of white applicants.
- For the majority of borrower groups (whites excepted), home improvement loans are denied more than 70 percent of the time. The high rates of denials have implications for the condition of homes—and spillover effects in neighborhoods—of the City’s minority residents.
- Although not perfectly correlated, many areas of high denials and high subprime lending have historically been found in the neighborhoods where minority residents are concentrated.

**Impediment 2. Lack of affordable rental housing in Carrollton may disproportionately impact Hispanic residents and children.**

Carrollton’s Hispanic residents have a poverty rate that is twice as high as other racial groups. Children have the highest poverty rate of any age cohort. As such, these two groups of residents are disproportionately affected by limited affordable housing in the City.

The limited number of affordable rentals in Carrollton relative to low income household growth, coupled with rising housing costs, has increased the need for affordable rentals during the past decade. The shortage of affordable rentals may disproportionately impact residents of Hispanic descent and children, who have the highest rates of poverty in Carrollton.

**Impediment 3. Fair housing information may be difficult for residents to find.**

Although City staff has a standard process for referring residents with questions about their fair housing rights to appropriate organizations in the greater Dallas area, City websites do not contain information about fair housing. When faced with fair housing questions, residents would need to contact City staff directly, then be referred to the appropriate department or organization outside of Carrollton.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

*This section reports additional efforts the City will undertake during the program year to address residents' housing and community development needs.*

### **Actions planned to address obstacles to meeting underserved needs**

Limited funding and resources to address the most complicated situations (e.g., chronically homeless) are the primary obstacles to meeting underserved needs in Carrollton. The City is anticipated to allocate approximately \$350,000 in general fund dollars to its social service partners to help address the basic un-met needs of residents, including food, medical care, clothing and emergency housing assistance.

### **Actions planned to foster and maintain affordable housing**

Housing actions will be accomplished through existing efforts to preserve affordable housing through neighborhood and housing unit improvement programs (NOTICE, Housing Rehabilitation).

### **Actions planned to reduce lead-based paint hazards**

Mitigating lead-based paint hazards will mostly be accomplished through lead paint testing and, if lead is found, abatement through the Minor Home Repair program.

The City will also provide information to all program applicants regarding the hazards of lead-based paint and display and distribute materials (in English and Spanish) on lead-based paint hazards during community events.

### **Actions planned to reduce the number of poverty-level families**

In addition, the Community Services Division will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

### **Actions planned to develop institutional structure**

The City will promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the state and federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are

being maximized.

**Actions planned to enhance coordination between public and private housing and social service agencies.**

Please see above.

**Discussion**

Please see above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

*Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.*

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|                                                                                                                                                                                                |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed                                            | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements                                                                                                                                  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan                                                   | 0        |
| 5. The amount of income from float-funded activities                                                                                                                                           | 0        |
| <b>Total Program Income:</b>                                                                                                                                                                   | <b>0</b> |

#### Other CDBG Requirements

|                                                                                                                                                                                                                                                                                                                                                                                                   |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1. The amount of urgent need activities                                                                                                                                                                                                                                                                                                                                                           | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

## Discussion

## Attachments

## Grantee Unique Appendices



