

City of Carrollton

1945 E. Jackson Road
Carrollton, TX 75006



REGULAR WORKSESSION & MEETING

Tuesday, October 28, 2025

5:30 PM

CITY HALL, 2nd Floor

City Council

Mayor Steve Babick
Mayor Pro Tem Christopher Axberg
Deputy Mayor Pro Tem Daisy Palomo
Councilmember Jason Carpenter
Councilmember Richard Fleming
Councilmember Andrew Palacios
Councilmember Nancy Cline
Councilmember Rowena Watters

*****PRE-MEETING / EXECUTIVE SESSION*******5:30 P.M. – COUNCIL BRIEFING ROOM**

1. Receive **information and discuss Agenda.**
2. Council will convene in Executive Session pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct regarding confidential communication with the City Council.
 - **Section 551.074** to discuss personnel matters.
 - Boards & Commissions Appointments
3. Council will **reconvene in open session** to consider action, if any, on matters discussed in the Executive Session.

*****WORKSESSION*****

4. Discuss **Administrative And Regulatory Findings Related To Short Term Rentals.**
5. Receive **Briefing On The District 35E For The City-Owned Property At The Southwest Corner Of President George Bush Turnpike And IH-35E (Former NTTA Site).**
6. **Mayor And Council Reports And Information Sharing.**

*****REGULAR MEETING 7:00 PM*****

INVOCATION - Councilmember Jason Carpenter

PLEDGE OF ALLEGIANCE - Mayor Pro Tem Christopher Axberg

CITIZEN COMMENT

7. **Citizen Comment** is the opportunity for citizens/visitors to speak on items listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items not on the posted meeting agenda will have the opportunity to speak during the Public Forum.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of the Consent Agenda and require no deliberation by the Council. Council may approve all items in this section with a single vote. Each Council member has the prerogative of removing an item from this section so that it may be considered separately. Contracts and agreements are available upon request.)*

CONTRACTS & AGREEMENTS

- *8. Consider **Authorizing The City Manager To Enter Into A Contract With Dayforce Through A Cooperative Purchasing Agreement With Equalis Group In An Amount Not To Exceed \$490,604 For The First Year And A Total Not To Exceed Amount Of \$1,109,886 For The Three Year Contract.**
- *9. Consider **Authorizing The City Manager To Enter Into An Agreement With HdL Companies Pursuant To RFP 25-055 For Sales Tax Compliance Review And Recovery Services In An Amount Not To Exceed \$110,000.00 Annually, For A Seven-Year Total Of \$770,000.00.**

RESOLUTIONS

- *10. Consider **A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With The Kogi House, LLC For The Renovation Of 3044 Old Denton Road, Suite 310 In An Amount Not To Exceed \$159,932.**

- *11.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With Hadrian Properties, LLC For The Renovation Of 1028 S. Elm Street In An Amount Not To Exceed \$9,640.
- *12.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With Kevin S. Jamison And Karen L. Stephens For The Renovation Of 1105 S. Broadway Street In An Amount Not To Exceed \$17,558.49.
- *13.** Consider A Resolution Appointing Members To Serve On The Capital Improvements Plan Advisory Committee And Naming A Chair.
- *14.** Consider A Resolution Ratifying Members To Serve On The Civil Service Commission And Naming A Chair.
- *15.** Consider A Resolution Appointing Members To Serve On The Library Board And Naming A Chair.
- *16.** Consider A Resolution Appointing Members To Serve On The Museum And Historic Advisory Committee And Naming A Chair.
- *17.** Consider A Resolution Appointing Members To Serve On The Neighborhood Advisory Commission And Naming Chair.
- *18.** Consider A Resolution Appointing Members To Serve On The Parks Board And Naming A Chair.
- *19.** Consider A Resolution Appointing Members To Serve On The Property Standards Board And Naming A Chair.
- *20.** Consider A Resolution Appointing Members To Serve On The Planning And Zoning Commission And Naming A Chair.
- *21.** Consider A Resolution Appointing Members To Serve On The Traffic Advisory Committee And Naming A Chair.
- *22.** Consider A Resolution Appointing Members To Serve On The Tax Increment Reinvestment Zone No. 1 Board And Naming A Chair.

PUBLIC FORUM

23. **Public Forum** is the opportunity for citizens/visitors to speak on items not listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items on the posted meeting agenda will have the opportunity to speak during the Citizen Comment.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

ADJOURNMENT

CERTIFICATE - I certify that the above agenda giving notice of meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 22nd day of October 2025 at 5:00pm.

Chloe Sawatzky

Chloe Sawatzky, City Secretary

This building is wheelchair accessible. To request accommodations or sign language interpretive services, please contact the City Secretary's Office at least 72 hours in advance by email at citysecr@cityofcarrollton.com or by phone at 972-466-3001. The City of Carrollton provides opportunities and services without regard to race, color, age, national origin, religion, sex, or disability.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda. Further the Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a regional, state or national convention or workshop, social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may post agendas for such events; however, there is no legal requirement to do so and in the event a notice is not posted for such functions, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.

FIREARMS PROHIBITED at City Council meetings pursuant to Texas Penal Code Sections 46.035(c) and 30.05.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 2a

Agenda Date:

Version: 1

Status: Pre-meeting

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: 1.

Receive **information and discuss Agenda.**



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5215

Agenda Date:

Version: 1

Status: Executive session

In Control: City Council

File Type: Procedural Item

Agenda Number: 2.

Council will convene in **Executive Session** pursuant to Texas Government Code:

- **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty to the governmental body under the Texas Disciplinary Rules of Professional Conduct regarding confidential communication with the City Council.
- **Section 551.074** to discuss personnel matters.
 - Boards & Commissions Appointments



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5218

Agenda Date:

Version: 1

Status: Executive session

In Control: City Council

File Type: Procedural Item

Agenda Number: 3.

Council will reconvene in open session to consider action, if any, on matters discussed in the Executive Session.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7414

Agenda Date: 10/28/2025

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 4.

CC MEETING: October 28, 2025

DATE: October 16, 2025

TO: Erin Rinehart, City Manager

FROM: Cory Heiple, Environmental Services Director
Shannon Hicks, Assistant City Manager

Discuss **Administrative And Regulatory Findings Related To Short Term Rentals.**

BACKGROUND:

Staff will present an overview of new and existing regulatory options pertaining to restrictions, notification, and approval processes for Council consideration of proposed amendments to short-term rental regulations.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7415

Agenda Date: 10/28/2025

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 5.

CC MEETING: October 28, 2025

DATE: October 3, 2025

TO: Erin Rinehart, City Manager

FROM: Ravi Shah, Executive Director of Development
Shannon Hicks, Assistant City Manager

Receive **Briefing On The District 35E For The City-Owned Property At The Southwest Corner Of President George Bush Turnpike And IH-35E (Former NTTA Site).**

BACKGROUND:

Staff will present an update on the District 35E for the city-owned property at the southwest corner of President George Bush Turnpike and IH-35E (Former NTTA site).



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5231

Agenda Date:

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 6.

Mayor And Council Reports And Information Sharing.



Agenda Memo

Agenda Date:

Version: 1

Status: Citizen Comment

In Control: City Council

File Type: Citizen Comment

Agenda Number: 7.

Citizen Comment is the opportunity for citizens/visitors to speak on items listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items not on the posted meeting agenda will have the opportunity to speak during the Public Forum.

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City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7404

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *8.

CC MEETING: October 28, 2025

DATE: October 17, 2025

TO: Erin Rinehart, City Manager

FROM: Samantha Dean, Director of Workforce Services
Chrystal Davis, Assistant City Manager

Consider **Authorizing The City Manager To Enter Into A Contract With Dayforce Through A Cooperative Purchasing Agreement With Equalis Group In An Amount Not To Exceed \$490,604 For The First Year And A Total Not To Exceed Amount Of \$1,109,886 For The Three Year Contract.**

BACKGROUND:

In June 2025, the City's payroll process, previously shared between the Finance information system (Infor) and the HRIS (Dayforce), underwent a Managed Competition review. As a result, it was determined that the payroll process and the budgeted personnel should transition fully to Workforce Services and be integrated into Dayforce. This change aims to streamline operations, leverage technology, and enhance the employee experience.

Through this transition, employees will gain 24/7 access to HR and payroll information, which will be especially beneficial for shift-based and public safety staff. Additionally, the City will explore implementing same-day pay as part of this effort.

To fully transition payroll, including time and attendance, into Dayforce, the City will need to purchase additional Dayforce modules. To further enhance the employee and manager experience, the City also plans to purchase the Learning Management module, with implementation targeted for 2026. This addition will support ongoing employee development and training efforts in a centralized, accessible platform.

FINANCIAL IMPLICATIONS:

In the first year of the Dayforce contract, the City will spend \$490,604 for the new timekeeping and payroll systems, which includes one-time implementation costs, and in the second year and third year the city will spend \$309,641 annually.

The additional costs will be absorbed through the discontinuation of various systems which are currently operating outside of Dayforce. Overall, with the additional modules, the total cost for Dayforce is 33% lower than the cost of the incumbent. The enhancement of the current HRIS ensures our employees will have the resources they need to do their job, which is a Council strategic goal.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends the City Council authorize the City Manager to enter into a contract with Dayforce for human resources information system (HRIS) improvements through an interlocal agreement with Equalis Group in an amount not to exceed \$1,109,886 for a three-year term, including one-time implementation costs.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7410

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *9.

CC MEETING: October 28, 2025

DATE: September 23, 2025

TO: Erin Rinehart, City Manager

FROM: Diana Vaughn, Chief Financial Officer
Chrystal Davis, Assistant City Manager

Consider **Authorizing The City Manager To Enter Into An Agreement With HdL Companies Pursuant To RFP 25-055 For Sales Tax Compliance Review And Recovery Services In An Amount Not To Exceed \$110,000.00 Annually, For A Seven-Year Total Of \$770,000.00.**

BACKGROUND:

The agreement with HdL Companies will assist the City with the detection, documentation, and correction of errors and omissions related to sales/use tax collections and remissions for goods and services sold and consumed within the City. These efforts have the potential to increase the City's tax revenue. Compensation to HdL Companies will be based on a percentage of the taxes successfully recovered.

On August 12, 2025, the City issued a request for proposal for these services. Notifications were posted online, previous and interested vendors were contacted, as well as advertisements placed in the Dallas Morning News. Submissions were due on September 4, 2025. Three (3) vendors submitted qualification packets.

The Finance Department reviewed and evaluated the submissions, ultimately selecting HdL Companies based on criteria related to methodology, expertise, cost and demonstrated specific experience on similar service, including a previously successful service for the City of Carrollton.

The award will be for a three-year initial term. The award also includes two additional two-year renewal options, if mutually agreed upon by the City and the vendor, for a potential seven-year total contract not to exceed \$770,000.00, which includes a contingency of 10 percent.

FINANCIAL IMPLICATIONS:

Recovery fees paid to HdL Companies will be paid from sales tax collections and are included as part of the sales tax revenue budgeted each fiscal year.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project supports and aligns with the City Council's goals and objectives to build and maintain a consistently thriving and diverse financial base while being outstanding stewards of City resources.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommend that City Council authorize the City Manager to enter into an agreement with HdL Companies pursuant to RFP 25-055 for sales tax compliance review and recovery services in an amount not to exceed \$110,000.00 annually, for a seven-year total of \$770,000.00.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7411

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *10.

CC MEETING: October 28, 2025

DATE: October 16, 2025

TO: Erin Rinehart, City Manager

FROM: Jenny Zeilfelder, Director of Economic Development

Ravi Shah, Executive Director of Development

Shannon Hicks, Assistant City Manager

Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With The Kogi House, LLC For The Renovation Of 3044 Old Denton Road, Suite 310 In An Amount Not To Exceed \$159,932.

BACKGROUND:

The tenant of 3044 Old Denton Road, Suite 310 has requested a grant through the Specialty Restaurant Rehabilitation Grant Program for the renovation of the suite.

The total construction cost has been estimated to be approximately \$4,932,142. The plans include an exterior façade remodel, upgrades to mechanical, electrical, plumbing and fire sprinkler system.

The City Council Re-Development Committee has reviewed the proposal and determined that it meets the eligibility requirements of the Specialty Restaurant Rehabilitation Grant Program. Grants under this program are performance-based. The Committee recommended a grant amount not to exceed \$159,932. This is eight percent (8%) of the estimated \$1,999,159 mechanical, electrical, plumbing and fire sprinkler system costs, as submitted by the applicant. The Re-Development Committee unanimously recommended approval of this grant at its September 9, 2025 meeting.

FINANCIAL IMPLICATIONS:

By recommendation of the City Council Re-Development Committee, the tenant is eligible for a grant not to exceed \$159,932. The grant is receipt reimbursable. Funding is available in the program account.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project will enhance the City's economic base by renovating a vacant suite located in a major shopping center. The renovation and upgrades to 3044 Old Denton Road, Suite 310 will generate additional tax revenue and enhance the economic viability of the retail district along Old Denton Road, Frankford Road and the surrounding area

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of a Resolution authorizing the City Manager to negotiate and execute an economic development incentive agreement with The Kogi House, LLC.



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY AND THE KOGI HOUSE, LLC, ESTABLISHING A PROGRAM OF GRANTS IN AMOUNTS NOT TO EXCEED \$159,932 FOR 3044 OLD DENTON ROAD, SUITE 310 TO PROMOTE LOCAL ECONOMIC DEVELOPMENT AND STIMULATE BUSINESS AND COMMERCIAL ACTIVITY WITHIN THE CITY; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Carrollton, Texas (the “City Council”), has authority to reduce blight in order to protect the health, safety, and welfare of the residents of the City of Carrollton, Texas (the “City”); and

WHEREAS, the City Council has taken steps towards to promote and encourage tourism and commerce in the City’s retail centers along major corridors; and

WHEREAS, 3044 Old Denton Road, Suite 310 (the “Real Property”) is located within a major retail corridor within the City; and

WHEREAS, the City Council has been presented a grant request by The Kogi House, LLC (the “Tenant”) to establish a program of grants in an amount not to exceed \$159,932 for the renovation of the Real Property, as further described in Exhibit “A”, in order to promote local economic development and stimulate business and commercial activity within the City in accordance with the City’s Retail Re-Development and Rehabilitation Grant Program (a Chapter 380 Economic Development Program); and

WHEREAS, the Tenant proposes to redevelop a vacant grocery store space by renovating the interior and upgrading the building façade; and

WHEREAS, the Real Property’s current estimated valuation is \$6,186,150, and the Tenant’s total rehabilitation budget is approximately \$4,932,142; and

WHEREAS, upon full review and consideration of the terms of the request, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager shall be authorized to negotiate and execute an agreement with Owner on behalf of the City of Carrollton; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2.

The requested terms and conditions of a proposed economic development agreement with The Kogi House, LLC, having been reviewed by the City Council, and found to be acceptable and in the best interests of the City and its citizens, are hereby in all things approved.

SECTION 3.

The City Manager is hereby authorized to negotiate and execute an economic development agreement, and all other documents in connection therewith, on behalf of the City of Carrollton, substantially according to the terms and conditions set forth in this Resolution for a total grant amount not to exceed \$159,932.

SECTION 4.

This Resolution shall take effect upon passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October 2025.

ATTEST:

CITY OF CARROLLTON, TEXAS

Chloe Sawatzky, City Secretary

Steve Babick, Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith A. Ladd
City Attorney

Jenny Zeilfelder
Director of Economic Development



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7412

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *11.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Jenny Zeilfelder, Director of Economic Development

Ravi Shah, Executive Director of Development

Shannon Hicks, Assistant City Manager

Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With Hadrian Properties, LLC For The Renovation Of 1028 S. Elm Street In An Amount Not To Exceed \$9,640.

BACKGROUND:

The property owner of 1028 S. Elm Street has requested a grant through the Retail Re-Development and Rehabilitation Grant Program for the renovation of the building.

The total construction cost has been estimated to be approximately \$85,734. The plans include upgrades to mechanical, electrical, plumbing and façade improvements including landscaping, exterior door, signage and fencing.

The City Council Transit-Oriented Development Committee has reviewed the proposal and determined that it meets the eligibility requirements of the Retail Re-Development and Rehabilitation Grant Program. Grants under this program are performance-based. The Committee recommended a grant amount not to exceed \$9,640. This is fifteen percent (15%) of the estimated \$7,200 mechanical, electrical and plumbing costs and twenty percent (20%) of the estimated \$42,800 façade improvement costs, as submitted by the applicant. The Transit-Oriented Development Committee unanimously recommended approval of this grant at its September 8, 2025 meeting.

FINANCIAL IMPLICATIONS:

By recommendation of the City Council Transit-Oriented Development Committee, the property owner is eligible for a grant not to exceed \$9,640. The grant is receipt reimbursable. Funding is available in the program account.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project will enhance the City's economic base by renovating a building located in Historic Downtown Carrollton. The renovation and upgrades to 1028 S. Elm Street will generate additional tax revenue and enhance the economic viability of Downtown Carrollton and the surrounding area.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of a Resolution authorizing the City Manager to negotiate and execute an economic development incentive agreement with Hadrian Properties, LLC.



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY AND HADRIAN PROPERTIES, LLC, ESTABLISHING A PROGRAM OF GRANTS IN AMOUNTS NOT TO EXCEED \$9,640 FOR 1028 SOUTH ELM STREET TO PROMOTE LOCAL ECONOMIC DEVELOPMENT AND STIMULATE BUSINESS AND COMMERCIAL ACTIVITY WITHIN THE CITY; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Carrollton, Texas (the “City Council”), has authority to reduce blight in order to protect the health, safety, and welfare of the residents of the City of Carrollton, Texas (the “City”); and

WHEREAS, the City Council has taken steps towards to promote and encourage tourism and commerce in the City’s Transit-Oriented District; and

WHEREAS, 1028 S. Elm Street (the “Real Property”) is located within a Transit-Oriented District within the City; and

WHEREAS, the City Council has been presented a grant request by Hadrian Properties, LLC (the “Owner”) to establish a program of grants in an amount not to exceed \$9,640 for improvements on the Real Property, as further described in Exhibit “A”, in order to promote local economic development and stimulate business and commercial activity within the City in accordance with the City’s Retail Re-Development and Rehabilitation Grant Program (a Chapter 380 Economic Development Program); and

WHEREAS, the Owner proposes to renovate the interior and make façade improvements; and

WHEREAS, the Real Property’s current estimated valuation is \$475,000, and the Owner’s total rehabilitation budget is approximately \$85,734; and

WHEREAS, upon full review and consideration of the terms of the request, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager shall be authorized to negotiate and execute an agreement with Owner on behalf of the City of Carrollton; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2.

The requested terms and conditions of a proposed economic development agreement with Hadrian Properties, LLC, having been reviewed by the City Council, and found to be acceptable and in the best interests of the City and its citizens, are hereby in all things approved.

SECTION 3.

The City Manager is hereby authorized to negotiate and execute an economic development agreement, and all other documents in connection therewith, on behalf of the City of Carrollton, substantially according to the terms and conditions set forth in this Resolution for a total grant amount not to exceed \$9,640.

SECTION 4.

This Resolution shall take effect upon passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October 2025.

ATTEST:

CITY OF CARROLLTON, TEXAS

Chloe Sawatzky, City Secretary

Steve Babick, Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith A. Ladd
City Attorney

Jenny Zeilfelder
Director of Economic Development



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7413

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *12.

CC MEETING: October 28, 2025

DATE: October 15, 2025

TO: Erin Rinehart, City Manager

FROM: Jenny Zeilfelder, Director of Economic Development

Ravi Shah, Executive Director of Development

Shannon Hicks, Assistant City Manager

Consider A Resolution Authorizing The City Manager To Negotiate And Execute An Economic Development Incentive Agreement With Kevin S. Jamison And Karen L. Stephens For The Renovation Of 1105 S. Broadway Street In An Amount Not To Exceed \$17,558.49.

BACKGROUND:

The property owner of 1105 S. Broadway Street has requested a grant through the Retail Re-Development and Rehabilitation Grant Program for the renovation of the building.

The total construction cost has been estimated to be approximately \$318,225.35. The plans include upgrades to mechanical, electrical, plumbing and new signage.

The City Council Transit-Oriented Development Committee has reviewed the proposal and determined that it meets the eligibility requirements of the Retail Re-Development and Rehabilitation Grant Program. Grants under this program are performance-based. The Committee recommended a grant amount not to exceed \$17,558.49. This is ten percent (10%) of the estimated \$145,584.78 mechanical, electrical and plumbing costs and one hundred percent (100%) of the estimated \$3,000 new exterior sign costs as submitted by the applicant. The Transit-Oriented Development Committee unanimously recommended approval of this grant at its September 8, 2025 meeting.

FINANCIAL IMPLICATIONS:

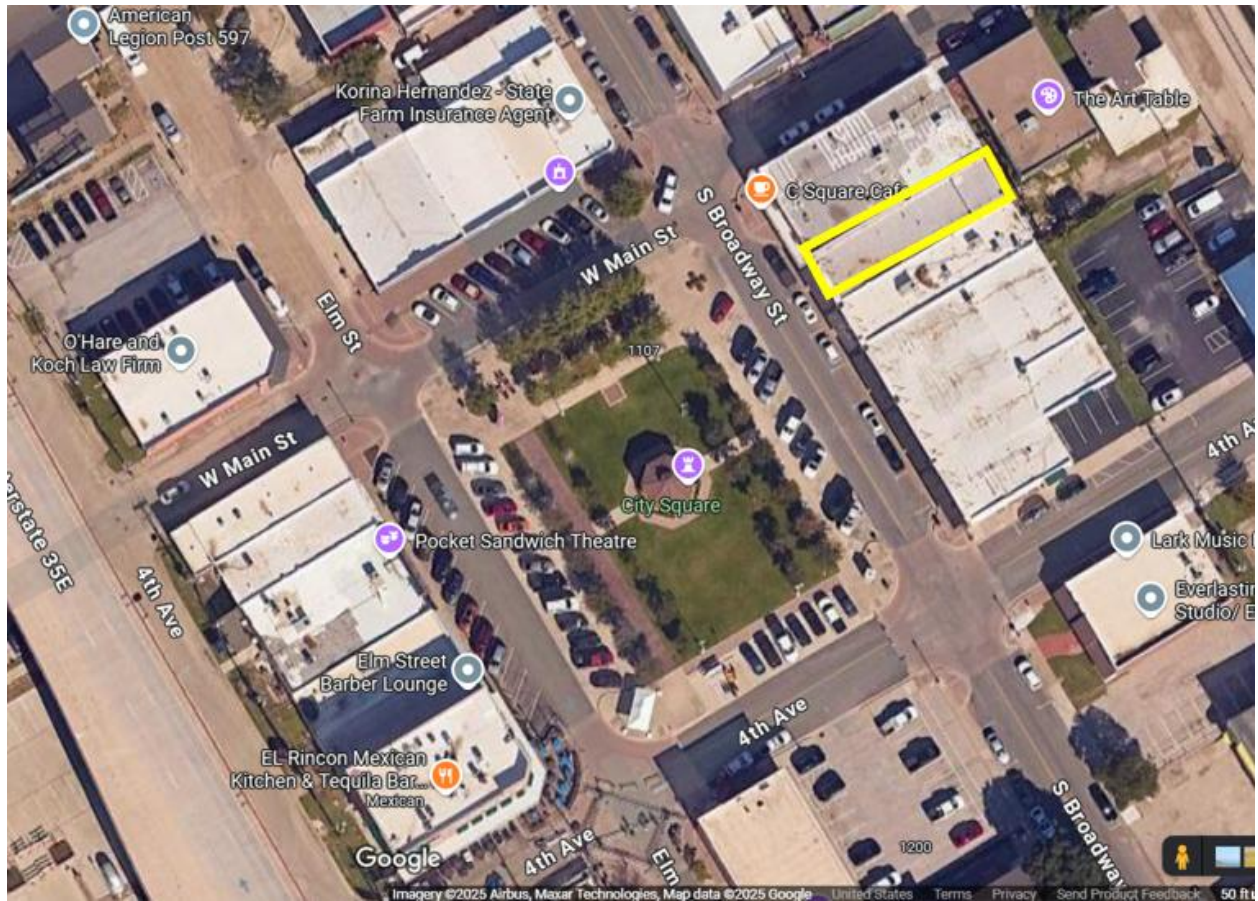
By recommendation of the City Council Transit-Oriented Development Committee, the property owner is eligible for a grant not to exceed \$17,558.49. The grant is receipt reimbursable. Funding is available in the program account.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project will enhance the City's economic base by renovating a building located in Historic Downtown Carrollton. The renovation and upgrades to 1105 S. Broadway Street will generate additional tax revenue and enhance the economic viability of Downtown Carrollton and the surrounding area.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of a Resolution authorizing the City Manager to negotiate and execute an economic development incentive agreement with Kevin S. Jamison and Karen L. Stephens.



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY AND KEVIN S. JAMISON AND KAREN L. STEPHENS, ESTABLISHING A PROGRAM OF GRANTS IN AMOUNTS NOT TO EXCEED \$17,558.49 FOR 1105 SOUTH BROADWAY STREET TO PROMOTE LOCAL ECONOMIC DEVELOPMENT AND STIMULATE BUSINESS AND COMMERCIAL ACTIVITY WITHIN THE CITY; AUTHORIZING ITS EXECUTION BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Carrollton, Texas (the “City Council”), has authority to reduce blight in order to protect the health, safety, and welfare of the residents of the City of Carrollton, Texas (the “City”); and

WHEREAS, the City Council has taken steps towards to promote and encourage tourism and commerce in the City’s Transit-Oriented District; and

WHEREAS, 1105 S. Broadway Street (the “Real Property”) is located within a Transit-Oriented District within the City; and

WHEREAS, the City Council has been presented a grant request by the Owners to establish a program of grants in an amount not to exceed \$17,558.49 for the improvements of the Real Property, as further described in Exhibit “A”, in order to promote local economic development and stimulate business and commercial activity within the City in accordance with the City’s Retail Re-Development and Rehabilitation Grant Program (a Chapter 380 Economic Development Program); and

WHEREAS, the Owners propose to renovate the interior and upgrade the signage; and

WHEREAS, the Real Property’s current estimated valuation is \$357,490, and the Owners’ total rehabilitation budget is approximately \$318,225.35; and

WHEREAS, upon full review and consideration of the terms of the request, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager shall be authorized to negotiate and execute an agreement with Owners on behalf of the City of Carrollton; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2.

The requested terms and conditions of a proposed economic development agreement with Kevin S. Jamison and Karen L. Stephens, having been reviewed by the City Council, and found to be acceptable and in the best interests of the City and its citizens, are hereby in all things approved.

SECTION 3.

The City Manager is hereby authorized to negotiate and execute an economic development agreement, and all other documents in connection therewith, on behalf of the City of Carrollton, substantially according to the terms and conditions set forth in this Resolution for a total grant amount not to exceed \$17,558.49.

SECTION 4.

This Resolution shall take effect upon passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October 2025.

ATTEST:

CITY OF CARROLLTON, TEXAS

Chloe Sawatzky, City Secretary

Steve Babick, Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith A. Ladd
City Attorney

Jenny Zeilfelder
Director of Economic Development



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7416

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *13.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A **Resolution** Appointing Members To Serve On The Capital Improvements Plan Advisory Committee And Naming A Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE CAPITAL IMPROVEMENTS PLAN
ADVISORY COMMITTEE; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Capital Improvements Plan Advisory Committee at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

October 2027

October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Capital Improvements Plan Advisory Committee at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

APPROVED AS TO FORM:

Chloe Sawatzky, City Secretary

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7417

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *14.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A **Resolution Ratifying Members To Serve On The Civil Service Commission And Naming A Chair.**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
RATIFYING MEMBERS TO SERVE ON THE CIVIL SERVICE COMMISSION; AND
PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Civil Service Commission by the City Manager for the term specified or from the date of their qualification to serve until their successor is appointed and qualified to serve.

Irma Smith

October 2027

Cindy Bowman Black

October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Civil Service Commission at the pleasure of the City Manager.

Kelly Pelkey

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

APPROVED AS TO FORM:

Chloe Sawatzky, City Secretary

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7418

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *15.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A Resolution Appointing Members To Serve On The Library Board And Naming A Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE LIBRARY BOARD; AND PROVIDING
AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Library Board at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Library Board at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7419

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *16.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A Resolution Appointing Members To Serve On The Museum And Historic Advisory Committee And Naming A Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE MUSEUM AND HISTORIC
ADVISORY COMMITTEE; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Museum and Historic Advisory Committee at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Museum and Historic Advisory Committee at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7420

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *17.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A Resolution Appointing Members To Serve On The Neighborhood Advisory Commission And Naming Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE NEIGHBORHOOD ADVISORY
COMMISSION; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Neighborhood Advisory Commission at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Neighborhood Advisory Commission at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this the 28th day of October 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 7421

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *18.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A **Resolution Appointing Members To Serve On The Parks Board And Naming A Chair.**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE PARKS BOARD; AND PROVIDING
AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Parks Board at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Parks Board at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7422

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *19.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A **Resolution Appointing Members To Serve On The Property Standards Board
And Naming A Chair.**

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE PROPERTY STANDARDS BOARD;
AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Property Standards Board at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Property Standards Board at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7423

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *20.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A Resolution Appointing Members To Serve On The Planning And Zoning Commission And Naming A Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE PLANNING AND ZONING
COMMISSION; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Planning and Zoning Commission at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Planning and Zoning Commission at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7424

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *21.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A Resolution Appointing Members To Serve On The Traffic Advisory Committee And Naming A Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE TRAFFIC ADVISORY COMMITTEE;
AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Traffic Advisory Committee at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____	October 2027
_____	October 2027
_____	October 2027
_____	October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Traffic Advisory Committee at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7425

Agenda Date: 10/28/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *22.

CC MEETING: October 28, 2025

DATE: October 20, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Consider A Resolution Appointing Members To Serve On The Tax Increment
Reinvestment Zone No. 1 Board And Naming A Chair.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,
APPOINTING MEMBERS TO SERVE ON THE TAX INCREMENT REINVESTMENT
ZONE NO. 1 BOARD; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,
THAT:**

SECTION 1.

The following are appointed to serve on the Tax Increment Reinvestment Zone No. 1 Board at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

_____ October 2027

_____ October 2027

SECTION 2.

The following is appointed to serve as the chairperson of the Tax Increment Reinvestment Zone No. 1 Board at the pleasure of the City Council.

SECTION 3.

This resolution shall take effect on the 1st day of November, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 28th day of October, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

APPROVED AS TO FORM:

Chloe Sawatzky, City Secretary

Meredith A. Ladd, City Attorney



Agenda Memo

Agenda Date:

Version: 1

Status: Public Forum

In Control: City Council

File Type: Public Forum

Agenda Number: 23.

Public Forum is the opportunity for citizens/visitors to speak on items not listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items on the posted meeting agenda will have the opportunity to speak during the Citizen Comment.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.