

**CARROLLTON CITY COUNCIL
TELEPHONIC MEETING AND WORKSESSION
APRIL 7, 2020**

The City Council of the City of Carrollton, Texas convened in a Telephonic Meeting and Worksession on Tuesday, April 7, 2020 at 5:45 pm with the following members present; Mayor Kevin Falconer, Mayor Pro Tem Young Sung, Deputy Mayor Pro Tem Frances Cruz, Councilmembers John Sutter, Glen Blanscet, Mike Hennefer, Pat Cochran and Steve Babick. Also present were City Manager Erin Rinehart, Assistant City Managers Marc Guy, Bob Scott and Chrystal Davis, City Attorney Meredith Ladd and City Secretary/Admin Services Director Laurie Wilson.

5:45 P.M. – TELEPHONIC MEETING

***** PRE-MEETING / EXECUTIVE SESSION *****

Mayor Falconer convened the meeting at 5:51 pm.

1. Receive information and discuss Agenda.

Mayor Falconer advised that Mayor Pro Tem Sung excused himself from the discussion regarding Item 12 due to a conflict of interest.

*****EXECUTIVE SESSION *****

- 2. Council will convene in **Executive Session** pursuant to Texas Government Code:**
- **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
- 3. Council will reconvene in **Open Session** to consider action, if any, on matters discussed in the Executive Session. Council did not convene in Executive Session - No action taken.**

Mayor Falconer recessed the Worksession at 7:53 pm to convene the Regular Meeting.

*****REGULAR MEETING 7:00 PM*****

Mayor Falconer convened the virtual Council Meeting at 7:57 pm.

INVOCATION – Councilmember John Sutter

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Young Sung

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

Mayor Falconer advised that Item 12 was pulled from the Consent Agenda for Individual Consideration because Mayor Pro Tem Sung expressed a Conflict of Interest.

Councilmember Babick moved approval of Consent Agenda Items 7-11 and Items 13-16; second by Councilmember Blanscet.

Deputy Mayor Pro Tem Cruz stated there was a lot of debate regarding Item 11 highlighting the difficulties of being located in three counties, the efforts of staff, and underscored the desire for compliance.

Councilmember Babick asked for clarification on how the ordinance impacts family members who gather outside. Mayor Falconer replied that the Orders do not require social distancing if you live under one roof meaning that family members who reside under one roof may be together in the parks or trails. He stressed that it does not mean extended family members.

Mayor Pro Tem Sung asked how it applies to someone caring for elderly parents who do not live under the same roof. Mayor Falconer clarified that the discussion was about social distancing outside and added that caring for a relative is considered an essential service.

The motion was approved with a unanimous 7-0 vote,

MINUTES

***7. Consider Approval Of The March 26, 2020 Special Meeting Minutes.**

BIDS & PURCHASES

***8. Consider Approval Of RFP #20-001 For San Chester Pond Dredging In An Amount Not To Exceed \$148,500.00.**

CONTRACTS & AGREEMENTS

***9. Consider Authorizing The City Manager To Approve A Contract For Professional Website Design and Maintenance Services From Carahsoft Technology Corporation In An Amount Not To Exceed \$214,045.19.**

ORDINANCE

***10. Consider An Ordinance Of The City Council Of The City Of Carrollton, Texas, Amending Chapter 39 Of The City Of Carrollton Code Of Ordinances By Adopting A New Section 39.02 Authorizing The Usage Of Electronic Signatures For City Documents.**

***11. Consider An Ordinance Relating to Continuation of A Local State Of Disaster, Including Providing For Additional Authority, Rules, And Procedures Related To Containment Measures And A Penalty For Non-Compliance.**

RESOLUTIONS

~~***12. Consider A Resolution Authorizing the City Manager To Negotiate And Execute A Development Agreement With KOA Partners Regarding The Development Of A Class 'A' Office Building At Trinity Mills Station.**~~

***13. Consider A Resolution Amending Resolution No. 3948 Related To The Disposition And Development Agreement With TCC High Street Olympus Carrollton Phase III, LLC For A Mixed-Use Development In Downtown Carrollton.**

***14. Consider A Resolution Authorizing The City Manager To Enter Into Single-Family Rehabilitation Grant Incentive Agreements On Two Eligible Properties Located Within A Neighborhood Empowerment Zone, In A Total Grant Amount Not To Exceed \$1,807.75.**

***15. Consider A Resolution Acknowledging Receipt Of The Comprehensive Annual Financial Report For The Fiscal Year Ending September 30, 2019.**

***16. Consider A Resolution Amending Resolution No. 4175: Authorizing The City Manager To Enter Into A Contract With CareATC To Provide Clinic Services At The Employee Health & Wellness Center In An Amount Not To Exceed \$850,000 Annually.**

ITEMS REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL CONSIDERATION

***12. Consider A Resolution Authorizing the City Manager To Negotiate And Execute A Development Agreement With KOA Partners Regarding The Development Of A Class ‘A’ Office Building At Trinity Mills Station.**

Mayor Pro Tem Sung recused himself from the meeting due to a Conflict of Interest.

Mayor Falconer stated this is a very exciting project to include a Class A office building at the Trinity Mills Station.

Councilmember Blanscet moved approval of Item 12; second by Councilmember Sutter and the motion was approved with a unanimous 6-0 vote; Mayor Pro Tem Sung recused.

PUBLIC HEARING - INDIVIDUAL CONSIDERATION

Mayor Falconer advised that Mayor Pro Tem Sung returned to the meeting.

17. Hold A Public Hearing And Consider An Ordinance Amending The Zoning On An Approximately 22-Acre Tract Zoned PD-5 For The (LR-2) Local Retail District And Located At 1213 East Trinity Mills Road To Amend Planned Development 5 To Allow For A Drive-Up Automated Teller Machine (ATM) With Development Standards, Amending The Official Zoning Map Accordingly. Case No. PLZ 2020-1X1 Flite ATM.

Mayor Falconer advised that the applicant withdrew its application. No action taken.

18. Hold A Public Hearing And Consider An Ordinance To Amend SUP-453 To Modify An Approved Site Plan And Increase The Number Of Fuel Stations Allowed For A Gasoline Station On An Approximately 7.25-Acre Tract Zoned (FWY) Freeway District And Located At The Northwest Corner Of Sandy Lake Road And IH-35E; Amending The Official Zoning Map Accordingly. Case No. PLSUP 2020-3X1 QuikTrip No. 1934

Planning Manager Loren Shapiro advised that SUP 453 was approved on December 11, 2018 and stated that the request is to amend the SUP to allow modifications to an approved site plan, including additional fuel pumps. The modification would increase the convenient store to 7,300 sq ft located approximately in the middle of the property with 20 double-loaded fuel pumps on the south side of the building and an additional 8 diesel fuel pumps that would accommodate six semi-trucks and two automobiles on the north side of the property. He reviewed the elevations of the convenience store and the pump stations.

Deputy Mayor Pro Tem Cruz voiced concern about traffic with the addition of the semi-trucks particularly with egress and ingress once I-35 has been expanded. Shapiro stated that in speaking with the Transportation Department, the design of the driveway would be able to accommodate the semis and support the traffic. He explained that the truck traffic would only have the ability of entering Sandy Lake as they are coming off of north bound I-35 to enter the property but all egress of trucks would be at I-35.

Jake Petras, 1120 N Industrial Blvd, Euless, TX, QuikTrip Inc., explained that they intend all south bound trucks to exit onto Sandy Lake and enter the site off of the frontage road; trucks would enter from the west and exit to the east so that their only option to exit the site is off of the frontage road. He stated they have worked with TxDOT and the City extensively regarding the access now and after the widening of the roadways. He stated that the design of the site is to have the truck traffic go north, out of the way of regular auto traffic.

Mayor Falconer stated that the Council has been working to make sure the City's frontages and major corridors are aesthetically pleasing and asked what would be visible on the backside of the building. Mr. Petras referred to the elevation exhibit stating that the façade is very non-standard in order to address the aesthetics of the building. He referred to the addition of awnings, windows, signage and building articulation to dress up the back of the building.

Councilmember Blanscet asked staff to explain what was approved with the initial SUP and the change with the request. Shapiro replied that the site plan for the initial SUP took up only half of the property that the applicant brought forward. Mayor Falconer stated it is the same applicant and this request was to add the semi-truck bays. Councilmember Blanscet asked the applicant to explain what changed since the initial SUP was approved to cause the need for the change. Mr. Petras replied that they have changed their focus corporately to address the change in ecommerce. He felt there were many industrial uses nearby that could benefit from having the diesel fueling stations at that location. He added that they do not classify their site as a truck stop underscoring that their intent is fast, friendly customer service with a clean facility to move people in and out quickly. He added that the intent is to not have trucks lingering and they would not offer amenities that encourage lingering such as showers or lounges.

Councilmember Babick asked staff to address the aspects of warehouse districting along I-35. Shapiro stated the Freeway District goes back quite a way on Sandy Lake and basically straddles all of the I-35 ROW. Councilmember Babick stated that the City has a desire to make the I-35 corridor as appealing as possible and he asked if the Council requires warehouses to have a SUP if developed in the I-35 corridor; Shapiro replied yes. Councilmember Babick questioned the SUP for a gas station versus the SUP for a truck stop. Shapiro stated that from a staff perspective, there is no difference in a gas station and a truck stop. Councilmember Babick stated he was very concerned about the entry and the egress of the semi-trucks entering the station. Mr. Petras replied that he probably miss-spoke in his earlier comments and explained that the orientation of the diesel fuel canopy is that trucks will enter it from the west and exit to the east. He stated they will have very deliberate signage and likely some paint striping near the driveway to make it crystal clear that trucks cannot and will not be allowed to exit the site off of Sandy Lake; semis will only be able to exit the site off of the I-35 frontage road which will make them go south bound. Councilmember Babick acknowledged that it is not QT's corporate policy to allow overnight parking and asked what the enforcement would be. Mr. Petras stated there would be a manager dedicated to the fuel side of the business stating that they will keep records of how long trucks are there. If a truck has been there an inappropriate amount of time, the manager will make contact with the driver and suggest they need to move. If a conflict occurs and the truck driver doesn't leave, the manager would contact the Police Department. He stated that is something that rarely happens and stated not only is it important to enforce the policy, the trucker

community is aware of the policy. Councilmember Babick voiced various concerns including safety and questioned if this was an appropriate place for a truck stop. He stated that he was inclined to recommend that the Council not approve the change. Mr. Petras spoke with assurance that there is a vast difference between a truck stop and the proposed facility; he underscored the reputation of QuikTrip and he provided examples of various successful locations. He stated they were very deliberate about the layout to ensure that Council could be pleased with making a decision in the affirmative. Councilmember Babick emphasized his respect for QuikTrip and reiterated that he was not sure this was the right location.

Mayor Falconer noted that once the SUP is approved, there is nothing to prevent the facility from changing owners and is one of the things the Council should consider. He underscored that while the owner/operator is pertinent, the land use is paramount. Mr. Petras stated that QuikTrip was open to offering a voluntary deed restriction on the property that the site would be operated only as a travel center only by QuikTrip or its subsidiaries. City Attorney Meredith Ladd stated if the Council puts a term in the SUP, the City can enforce anything that the City has a deed restriction right in so basically they would be deeding the City a covenant in the property because otherwise the City would not have authority to enforce the deed restriction. She stated it wouldn't be a part of the SUP; it would be a condition of the SUP that they grant the right. Mr. Petras stated QuikTrip considers themselves as partners with the City in this type of situation and in no way, shape or form do they want to tarnish that relationship. Mayor Falconer noted that from a staff perspective, there is no difference in zoning between a gas station and a truck stop and asked if the applicant could decide later to remodel their facility to offer showers and such other amenities. Shapiro replied that it could be possible if it was an accessory use.

Mayor Pro Tem Sung asked if the City could mandate signage to prohibit trucks from exiting to Sandy Lake Road and Shapiro replied affirmatively. Mayor Pro Tem Sung voiced various traffic safety concerns and asked for staff's recommendation. Shapiro replied that staff recommended approval. Mayor Pro Tem Sung asked the applicant if there was anything other than signage that could be used to discourage truck traffic exiting the site on Sandy Lake Road. Mr. Petras described how truck traffic would flow from the fueling bay and stressed that they would provide very deliberate signage that would direct trucker drivers to exit only at the I-35 frontage road driveway. He added that the layout of the facility makes it very inconvenient and difficult for a semi-truck to attempt to exit on the Sandy Lake Road driveway. He explained that because of fire lanes, emergency vehicle responses and internal circulation, they could not construct a true physical barrier and stressed that he felt the vast majority, if not all trucks will exit at the I-35 driveway although he could not promise it. He explained where he expected the signage would be located and added that Council could direct it as part of the motion. Mayor Pro Tem Sung asked if there was potential to add more diesel pumps. Mr. Petras replied that they could possibly expand in the future by one more if the demand supported it, but current demand doesn't require more than six.

Deputy Mayor Pro Tem Cruz asked for clarification; with egress they have to exit to the frontage road, but ingress can access through both. Mr. Petras replied affirmatively. Deputy Mayor Pro Tem Cruz asked staff what use is allowed by right around the property. Shapiro replied that on the west and north sides, the property is zoned Freeway and on the other side of I-35, the east side, is also zoned Freeway; and to the south, it is zoned PD for Western Extrusions. He explained that the Freeway District allows uses such as retail, office, and restaurants. Deputy Mayor Pro Tem Cruz stated she was struggling with whether the proposed use was appropriate for the site. Mr. Petras stated that the land outside of their boundaries is in the floodplain.

Councilmember Blanscet noted that the far north part of the parking lot included eight parking spaces; he asked if those spaces were required by Code and asked what the spaces would be used for if not for

long term or overnight parking. Shapiro replied that there are no parking requirements for the semi-trucks; the parking requirements are based on automobile traffic for the convenience store and gas station. Mr. Petras replied that not every truck needs fuel; the driver may need to stop for a quick rest so they want to have a spot for them, so they don't park in an inappropriate location. He stressed that their staff is really good at monitoring that situation because Carrollton is not the first city to be concerned and they are aware that managing and policing that area is a key element to having good long term relationships with municipalities. He added that QT is focused on providing fuel and snacks to get the drivers back on the road.

Councilmember Cochran stressed the congestion at the intersection and asked questions concerning ingress, egress, landscaping, the presentation of the facility and whether or not there would be a deceleration lane. Shapiro replied that drivers going north bound would have to take the Sandy Lake exit to enter the property. Councilmember Cochran stated her concern that a semi going under the bridge into the merge would be a tight fit. Shapiro replied that he did not know when the improvements would be made to Sandy Lake Road. With regard to a deceleration lane, the applicant would have to get a TxDOT permit and stated it was an engineering question. Mr. Petras replied that they have met with City engineering staff and have agreed to build a deceleration lane on the Sandy Lake driveway; however, they have not formalized the TxDOT permit but he felt they would be required to construct one on the I-35 frontage road although there are variables to the timing. He felt that there would be deceleration lanes on both. Councilmember Cochran underscored a concern with the visibility of the facility and what drivers would see.

Councilmember Babick noted previous interest by a Global 3 company in the general vicinity of the site and reiterated that while a gas station might be appropriate, he questioned the truck stop as an appropriate land use. Mayor Falconer acknowledged such interest nearby and agreed that from a land use perspective, the gas station on the corner makes sense and the adjacent nursery is a nice buffer.

Councilmember Sutter asked if the proposed SUP is not approved, would the use revert to the SUP that was approved previously with the layout that was previously presented and Shapiro responded affirmatively.

Deputy Mayor Pro Tem Cruz asked if there were any material changes to the gas station/convenience store portion in the requested SUP that would be different from the previous SUP. Shapiro referred to the Applicant's Exhibit of the requested SUP. He explained that the proposed elevation is similar, but the proposed building would be much larger; the orientation of the store would be different and the fuel stations of the current SUP would be located between the freeway and the retail.

Mayor Falconer opened the public hearing.

_____, DHI Sandy Lake, landowner, 3819 Maple Avenue, Dallas, referred to surrounding uses. He stated that to the north of the site, there is a floodplain being created to mitigate the development of this site; north of that floodplain is a massive DWU water line easement that bisects the entire area from east to west; a water treatment plant is to the east on the east side of I-35; Western Extrusions is to the south east; to the south is the newly enlarged DWU flood mitigation storage area and west of that is the Sandy Lake RV park; and directly to the west of the site is the Southwest Wholesale Nursery. He stated that none of those properties are going to be something different from the current use way into the future. He felt that the property was on an island all by itself.

There being no other speakers, Mayor Falconer closed the public hearing.

Councilmember Babick moved denial of Item 18; he reminded the Council about the time spent focusing on zoning on the City's entryways and asked the Council to also keep the long term vision in mind. The motion died for lack of a second.

Councilmember Hennefer moved approval of Item 18; second by Councilmember Sutter.

Councilmember Hennefer noted that if the requested amendment was not approved, the use would remain a gas station. He stated that while he values all of the points made by the Council members, he felt that having six diesel fuel pumps would not mean there would be a large number of trucks there.

Councilmember Cochran stated she was concerned with safety which may be resolved with the widening of I-35 and she was concerned the presentation of the site. She agreed with comments made by Councilmember Hennefer and stated she would vote in favor because she trusts that QuikTrip will do it right and that staff will insure it is done right.

Councilmember Babick echoed his previous concerns of safety, Freeway appeal, and felt a truck stop was not the right use for the corner. He felt that the citizens of Carrollton would not want a truck stop approved particularly at that corner.

Mayor Falconer noted that McInnish Park was nearby and felt the gas station would get a lot of use from sports teams. He asked if a stipulation should be included regarding the offered deed restriction.

Mayor Pro Tem Sung asked when the deceleration lane on Sandy Lake would be constructed. Mr. Petras stated the deceleration lane into the Sandy Lake drive approach was required and was included as part of their drawing. Shapiro confirmed it was included on the proposed site plan.

Councilmember Hennefer stated he would welcome a deed restriction as discussed. City Attorney Ladd stated she was working on language to be included such that it would not be transferrable, and the applicant would take all action necessary so that it is not transferrable. Councilmember Hennefer also suggested prohibiting uses such as showers or lounges and Ladd suggested language such as non-convenience store uses would be prohibited. Councilmember Sutter stated he would support both suggested amendments.

Deputy Mayor Pro Tem Cruz stated she wanted to support the QT relationship, but because of all of the things mentioned by Councilmember Babick, she was inclined to vote against the request. She felt that adding the diesel fuel pumps detracts from the Council's vision for the area.

Councilmember Babick asked the Council to understand that by denying the request, they are saying yes to QTs gas station and saying no to a truck stop.

Councilmember Cochran explained that she may change her vote because she is still having trouble with the safety of the proposed site and the Council's vision; and would probably vote against the site becoming a truck stop.

Councilmember Blanscet agreed that it was a difficult decision; stated he likes the new configuration of the store and the automobile gas pumps but was not excited about the addition of the semis because of the vision the Council is trying to accomplish along I-35. He did not feel it would create safety issues.

Mayor Pro Tem Sung stated he was still struggling with the safety and asked if the applicant could angle the diesel fuel station parallel to the I-35 entrance. Mr. Petras felt turning the bays would cause

a more convenient turn movement for trucks to exit on Sandy Lake Road which they are trying to prevent. He stressed that the traffic safety aspect was exhausted when they submitted the proposal stating they worked tirelessly with their traffic engineers, internal and external civil engineers, City traffic and engineering as well as the Planning & Zoning Commission. He stated they were very confident that ingress, egress and circulation within the site is probably on par with any other convenience store or travel center. Mayor Pro Tem Sung stated he was very comfortable with their experience and with the applicant stating there are no issues, and he intends to vote in favor.

Shapiro reminded Council that the current SUP would remain in place should the Council decide to deny the request; that the proposed design would accommodate the circulation and truck traffic should Council decide to approve the request; and asked the Council to keep in mind that it's hard for staff to enforce whether a truck is staying overnight or not.

Ladd stated she was struggling to find a way to truly limit transference. She suggested limitations that it cannot have accessories that would be like a truck stop and cannot have a truck stop; and also that the SUP must remain in conformance with the conceptual plan that was submitted. She stated that any change would be required to get approval from Council which most likely would include transfer of ownership that would change anything on the property. Mayor Falconer asked if the sign changed from QT to Joe's truck stop, they could do that and Ladd replied yes. Mayor Falconer asked if she was stating that it would be difficult for the Council to have any sort of requirement that forces the deed structure the Council was discussing and Ladd replied affirmatively adding that they could do it voluntarily but Council could not require them to do it.

Mayor Falconer restated the motion to approve with stipulations and with additional stipulation that no non-convenience store uses or amenities are allowed on the property. Councilmember Hennefer and Councilmember Sutter stated agreement with the restated motion. Mayor Falconer called for the vote. The motion failed with a 1-6 vote; Babick, Sutter, Cochran, Blanscet, Cruz and Sung opposed.

Mayor Falconer clarified that the request to amend the SUP was not approved and the original SUP is still in place.

OTHER BUSINESS

19. Consider An Ordinance Ordering Cancellation Of The Joint Election On May 2, 2020 For The Election Of Councilmembers Place 4 And 6 And Declaring The Election Of Those Unopposed Candidates For Councilmembers Places 4 And 6.

Mayor Falconer referred to the discussion in the Worksession stating that the May election is moved to November 3 due to the Stay at Home order. He stated that approval of the item officially cancels the election and declares unopposed candidates for Places 4 and 6 elected.

Councilmember Babick moved approval of Item 19 congratulating Councilmember Young Sung and acknowledging Councilmember Cruz; second by Councilmember Cochran and the motion was approved with a unanimous 7-0 vote.

20. Consider A Resolution Rescinding Resolution No. 4373 Regarding Approval And Consent To The Continuation Of A Declaration Of Local State Of Disaster In Response To Concerns Related To The Coronavirus Disease 2019 (COVID-19).

Mayor Falconer stated the item is pulled – no action taken.

PUBLIC FORUM

21. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.

Citizens/visitors wanting to speak may join this meeting through Zoom by visiting <https://zoom.us/j/125484317?pwd=R3gyVG8zMjFvRkJoakiHUHN3YVovUT09>, by calling 1 346 248 7799 using the following information: Meeting ID 125 484 317, Password: 025054, or by submitting comments by 7pm March 26 to the City Secretary via email at citysecr@cityofcarrollton.com. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Speak clearly into their device and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 4 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

There were no comments.

Mayor Falconer adjourned the Telephonic meeting at 9:48 pm. and stated Council would reconvene in Worksession after a short break.

*****WORKSESSION*****

Mayor Falconer reconvened the Worksession at 10:01 pm.

4. Receive Recycling Market Updates And Discuss Solid Waste Contract.

Administrative Services Director/City Secretary Laurie Wilson advised that the current Solid Waste contract would expire September 30, 2020 and noted that the contract includes recycling services. She provided the following information regard recycling.

China Sword Drives Costs and Changes

- China was largest importer of the world's recycled commodity; US 40% of inbound stream
- 2017: China changed acceptance criteria of imported materials
 - Reduced contamination levels (from -3% to 0.5%) in recovered paper & plastic
 - Banned all mixed paper, regardless of contamination levels (20% stream)

Impacts

- Excessive material oversupplies market
- Oversupplied markets further drives down commodity prices
- Cardboard, mixed paper and aluminum at all-time lows
- 76% of material sold declined in value 78-105%

Wilson stated that in response, cities across the nation began making drastic changes to their recycling programs with many cities cancelling their programs. She reviewed the evaluated service and pricing changes for cities whose solid waste contracts expired since the recycling market shifted noting the average rate of increase being \$0.89 per household per month. She reviewed the City services offered under the current contract with Republic and addressed Republic's recycling program which includes a recycling processing center and recycling education facility. Wilson advised that Republic has

expressed interest in renewing the contract and has made a competitive offer to the City that rivals what has been seen across the Metroplex. She stated that one of the biggest benefits to the offer is that there would be no reduction in service meaning no limitations or decrease in services of the current recycling program; no limitation on bulk or brush collection; continuation of the household hazardous waste collection program; continued access to the landfill at the current rate; and keep commercial services in the open market. She added that Republic would replace the fleet in phases within the next 24-30 months. She stated that Republic has offered a minimal annual increase lower than what has been seen throughout the Metroplex without reducing services and the annual increase would be a fixed rate rather than a market rate which typically is a higher rate. She asked for direction from Council with regard to renewal or going through the RFP process.

Mayor Falconer advised that he has heard conversations at various conferences about the increased costs for sanitation services. He felt there was a real benefit to maintaining and renewing the current contract. To be transparent, he stated that Carrollton is on the higher end when considering costs compared to other cities and stated it is largely because Carrollton offers one of the most generous contracts for the residents; especially considering bulk waste.

Deputy Mayor Pro Tem Cruz asked about replacement of bins due to damage. Wilson replied that if a resident contacts the City about a damaged bin, they will schedule repair or delivery of a replacement before the next collection at no cost to the resident. She added that Republic also has a proactive review of bins by neighborhood. Deputy Mayor Pro Tem Cruz asked Wilson to elaborate about the DFW and Camelot landfills. Wilson stated that the DFW landfill is nearing the end of its use (2-3 years) and Camelot has about 25 years of use remaining. Mayor Falconer explained that the DFW Landfill went through a change in height limitation with TCEQ about 5 years ago and although it was approved, they decided not to pursue the increase and is why they will reach their limitation in 2-3 years. Camelot also filed for the same expansion, received approval and is why its lifespan is around 25 years. Mayor Falconer stated that the DFW landfill is the one most visible from Hebron Road and felt that in about 10 years, Camelot would also be more visible. He stated that he felt it would not be in Carrollton's best interest to boycott Camelot. Wilson advised that the two landfills are about 4 miles apart.

Councilmember Blanscet asked if the recycling issues mentioned impacts the contract by causing the rates to increase. Wilson replied that it is getting more and more expensive to process recyclables and there are fewer countries willing to take it. She also noted the contamination rate changes have also made it more costly to the point that recycling companies are resorting to paying people to take it. Mayor Falconer stated that a few years ago, there was a cost benefit to recycling and now it is a net cost to the City. He suggested that recycling is still the right thing to do but it is one of the pressures on contracts; why the costs are escalating. Councilmember Blanscet asked how Republic is able to handle the pressures. Wilson responded that it is a fairly new contract for Republic and it is a large contract so they are doing what they can to keep the contract and she stated there would be an increase but minimal in comparison to what other cities are experiencing. Councilmember Blanscet mentioned that the City takes the customer calls rather than the contractor and asked if that is considered in the contract. Wilson explained that when the contract was reviewed in 2015, the City was not satisfied with the level of customer service and taking on the calls in-house allowed the City to meet that expectation. She stated it allows the City to actively monitor any issues that the residents are having with the vendor and allows the City to appropriately penalize the vendor if necessary. Because there were other changes as well, Wilson stated it was not clear if there was a savings or cost due to the City handling the customer calls.

Councilmember Sutter confirmed that the citizens like the bulk waste collection services. He asked if the penalties mentioned by Wilson would continue in the contract. Wilson replied that there has been

conversation with Republic and there would be some penalty adjustments as well as clarity of language. She stated there is also an opportunity to add some penalties for hot button issues. Councilmember Sutter spoke in favor of renewing the contract.

Councilmember Babick felt the last RFP process provided good perspective. He stated that the feedback he gets from Dallas residents is that Carrollton's service is far better. He added that the one recurring theme is about the age of the garbage trucks and he felt the approach that Republic is making allows them a runway to capitalize investment over a long period of time. He felt renewal gives the City price protection and known quantity of unique requirements for a minimal increase in price.

Councilmember Cochran asked if the City gets a benefit for taking care of the billing. Wilson replied that it was more of a benefit for the residents because it allows them to get one bill rather than multiple bills.

A consensus was reached to move forward with renewal of the contract.

5. Receive COVID-19 Response Updates.

Mayor Falconer expressed appreciation to the Council for adopting the proposed ordinance and underscored that it was decisions they didn't want to make but must make. He felt that the overall compliance in Carrollton has been tremendous and the residents understand the gravity of the situation. He felt that the curve was beginning to flatten and understood the impact especially to the businesses. He felt that there would be some loosening of restrictions probably followed by retightening of restrictions in the future and it probably would not be over by April 30.

Emergency Management Coordinator Elliott Reep stated there are three things they have been learning from all of the numbers in news reports: 1) the total number of cases is likely too low; 2) the number of people lost due to the virus is also probably low; and 3) there are probably far more people who have recovered from the virus than are reported in the numbers. He provided a report about the number of cases in Texas and as of today, Carrollton reported 54 total cases. He stated that the initial expected peak for hospital use was this week and it is now expected to be late April which means the policies are working. With regard to City operations, he stated that they are currently in Stage 4 of the six stage original COVID-19 plan which means critical employees are working from home when possible and for those employees that can't work from home, the Strategic Services Director is matching needs with people to make the workforce as efficient as possible and adding value to the City. With regard to PPE, he advised that they have a sufficient supply for the immediate needs for the first responders and continually work on obtaining more. For the nonpublic safety City staff, a document was developed that provides guidance about what type of equipment each person needs based on their interaction with the public. He advised that testing is available in the City in partnership with CareATC for first responders and other critical staff can get tested as needed and per guidance from physicians. He stated that they are tracking costs related to COVID-19 to be submitted for reimbursement. Reep stated that the Marketing staff has done a phenomenal job of getting information out to the public. He added that the City Manager has asked staff to begin assessing what a long-term closure would look like and to prepare for it even though the hope is that it will not be long term. City Manager Erin Rinehart stated that they are focused on providing the key services that citizens pay for, rely on and expect.

Mayor Pro Tem Sung stated that knowing the shortages of PPEs, he asked what staff was doing to go about obtaining more. Reep replied they are following the State process and stated they have had some success with engaging with direct vendors such as Buzz Balls that were able to retool to make hand sanitizer and FastSigns that was able to make face shields. Donated homemade masks also help and are accepted.

Deputy Mayor Pro Tem Cruz asked about the best way to make homemade masks. Reep replied that staff is and will be reviewing preferred methods and would get that information out to the public. He stated he did not think that wearing of a mask would become mandatory unless the pandemic threat level takes a turn, but he would be watching that closely. Mayor Falconer stated that in communities in California, they are requiring cloth face coverings rather than masks. He added that in the orders, they are generally talking about not utilizing medical grade masks in order to protect that supply for the first responders and medical community. He felt it was possible to see something like that in the future noting that the CDC has now recommended that people who are out wear one because one may be an unknowing carrier. Reep stated he was first thinking about the M95 masks when he replied and stated he agreed with Mayor Falconer. Deputy Mayor Pro Tem Cruz stated that one of her concerns was the mental health component of first responders and citizens. Reep replied there are avenues set up for first responders and felt there is more focus on the issue such as free hot lines for the average person.

Councilmember Babick asked the City put information together to point people and businesses in the right direction. Rinehart stated the Economic Development Director is dedicating his time right now to compiling that type of information and providing it to the businesses. She stated there are also links on the City's webpage to assist people and businesses.

In response to mental health resources, Reep stated that the Marketing team has already posted information on the City's webpage. Director of Human Resources Samantha Dean added that CareATC has an on-sight behavioral health counselor that is available for anyone on the City's health plan and the City also offers the Employer Assistance Program through Deer Oak.

Councilmember Cochran voiced concern about seniors who are now isolated and asked what the City is doing for them. Reep stated they are working with Metrocrest Social Services to reach out to them from that aspect but would do more review for opportunities. Deputy Mayor Pro Tem Cruz noted she was also concerned about more risks for children.

Councilmember Blanscet reminded everyone that the Metrocrest Chamber has also done a lot of work to help businesses and are available by phone. He suggested churches could help to connect to seniors.

Councilmember Hennefer asked where the information is located on the website and Marketing Director Kelli Lewis stated the information is located at cityofcarrollton.com/coronavirus. She added that there are several links on the top of the page that can take you to business resources and pretty much everything that has been covered during the meeting. She further advised that the City is partnering with the School District in getting information disseminated.

Councilmember Babick stated that there are people who are alone that aren't necessarily seniors and encouraged people to contact their neighbors.

6. Mayor and Council reports and information sharing.

ADJOURNMENT - Mayor Falconer adjourned the meeting at 11:13 pm.

ATTEST:

Laurie Wilson, City Secretary

Kevin W. Falconer, Mayor