

**Budget Preparation and Strategic Business Plan Calendar
Fiscal Year 2022**

January 25 Monday	Strategic Business Plan Kickoff	All Departments
March 2 Tuesday	Multi-Year Budget Presentation	City Council Budget Team
March 26 Friday	Strategic Business Plans Due	Executive Team Department Directors
April 5	Budget Kick-Off	All Departments
April 30	Budget Requests Due All Recommended Fee Changes Due	All Departments
May 3 – June 4	Data Entry & Technical Review	Budget Team
May 14 Friday	Preliminary Tax Roll Due	Appraisal Districts
June 7 – June 18	Executive Team Budget Review	Executive Team Impacted Departments Budget Team
July 2 Friday	Pre-Tax Roll & Final Review	CM/Budget Team
July 25 Sunday	Certified Tax Roll Due	Appraisal Districts
July 31 Saturday	City Council Preliminary Budget Packet Distributed	Budget Team
August 3 Tuesday	City Council Work session – Preliminary Budget Presentation & Deliberation *Vote Setting Proposed Tax Rate, Public Hearing Dates and Date for Approval of Proposed Tax Rate and Budget	City Council Budget Team
August 8, Sunday	VOTER APPROVAL TAX RATE Publication of Proposed Tax Rate Note/Notice of Budget Public Hearing	Budget Team City Website/Local Newspaper
August 17, Tuesday	NO-NEW-REVENUE TAX RATE – City Council Work Session – Preliminary Budget Deliberation 1 st Public Hearing on Proposed Budget & Tax Increase	City Council Budget Team
August 17, Tuesday	VOTER APPROVAL TAX RATE- City Council Work Session – Preliminary Budget Deliberation 1 st Public Hearing on Proposed Budget and Tax Increase	City Council Budget Team
August 17, Tuesday	VOTER APPROVAL TAX RATE – Adopt Budget & Tax Rate – Exceeding the Voter Approval Rate	City Council
August 22, Sunday	NO-NEW-REVENUE TAX RATE – Publication of Proposed Tax Rate Notice/Notice of Budget Public Hearing	Budget Team City Website/Local Newspaper

August 31, Tuesday	NO-NEW-REVENUE TAX RATE – City Council Work Session – Preliminary Budget Deliberation NO-NEW-REVENUE TAX RATE – Adopt Budget & Tax Rate	City Council Budget Team
November, 2 Tuesday	Election to Approve the Tax Rate Exceeding the Voter Tax Approval Rate	City Secretary Budget

*Based on the assumption that certified rolls would be received on July 25, rather than certified estimates.

The Annual Budget Preparation and Strategic Business Plan Calendar made in accordance with requirements established by the *Texas Property Tax Code*, Chapter 26.