

SUBDIVISION TEXT AMENDMENT

Case Coordinator: Emily Offer

SUMMARY OF PROPOSED CHANGES

The proposed updates modernize the City’s platting procedures by removing outdated utility-signature requirements, aligning Carrollton with regional practices, and clarifying processes for conveyance-related plats.

City staff coordinated with each utility provider ensuring that proposed revisions meet their operational needs. The proposed revisions aim to amend the CSO to remove the requirement that all utility providers—Atmos, Oncor, and CoServ—must sign plats prior to recordation with the county. The City has received numerous comments from these utility companies indicating that Carrollton is the only city in the metroplex that requires utility signatures on plats. Additionally, Oncor’s legal team has instructed their staff to discontinue signing plats altogether.

In response, the proposed amendments would require applicants to submit letters from Atmos Energy, Oncor Electric Delivery Company LLC, CoServ Electric, and/or CoServ Gas, as applicable, confirming the provider has no objection to the plat and that no existing facilities or interests conflict with its recordation. Utility signatures would no longer be a requirement on plats.

The CSO amendments will also clarify procedures for plats that combine both a Conveyance Plat and a Final Plat on the same instrument, and conveyance of land on a replat, to subdivide a lot with the intent of conveying one or more lots. The conveyance-only portion may be recorded for the purpose of land transfer without initiating development, provided that any future development will require a subsequent plat to ensure compliance with applicable requirements.