

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
APRIL 7, 2026**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, April 7, 2026 at 5:45 p.m. with the following members present: Mayor Steve Babick, Mayor Pro Tem Christopher Axberg, Deputy Mayor Pro Tem Daisy Palomo, Councilmembers Nancy Cline, Jason Carpenter, Andrew Palacios, Richard Fleming, and Rowena Watters. Also present were City Manager Erin Rinehart, Assistant City Manager Chrystal Davis, Assistant City Manager Shannon Hicks, City Attorney Meredith Ladd and City Secretary Chloe Sawatzky.

*****PRE-MEETING / EXECUTIVE SESSION *****

5:45 P.M. – COUNCIL BRIEFING ROOM

Mayor Babick called the meeting to order at 5:45 p.m.

1. Receive information and discuss Agenda.

Agenda items were reviewed. Staff responded to Council's questions.

Item 18 was discussed and Mayor Babick stated it could be pulled from the consent agenda.

- 2.** Council will convene in Executive Session pursuant to Texas Government Code:
- **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
- 3.** Council will reconvene in Open Session to consider action, if any, on matters discussed in the Executive Session.

Executive Session was not convened.

*****WORKSESSION*****

4. Receive Public Safety Update.

NTECC

Terry Goswick, CEO of NTECC (North Texas Emergency Communication Center), stated that NTECC is the 9-1-1 call center for the cities of Carrollton, Addison, Coppell and Farmers Branch. He provided information on the technological advances and services that have resulted in NTECC being recognized in Texas and nationally. He specifically spoke of the success of the cardiac care program and the artificial intelligence (AI) implemented for non-emergency calls. Details of how AI is being used at NTECC were provided. Statistics on the number and types of calls and the efficiency with which calls are being answered were provided.

Mr. Goswick provided photographs of the new Communications Center that is currently under construction and described some of the security features included in the building plans. He noted that the project is ahead of schedule and operations there are expected to go live at the new location in 2028.

In response to a question from Council, Mr. Goswick stated that the use of AI does not reduce the need staff on duty in the Communication Center. What it does is make response times to 9-1-1 non-emergency calls more efficient.

EMERGENCY MANAGEMENT

Elliott Reep, Emergency Management Coordinator, provided an overview of the emergency management program and conditions that would warrant activating emergency management protocols. He stated that there are five (5) phases of emergency management that include Prevention, Mitigation, Preparedness, Response, and Recovery. He noted that the most common conditions that result in emergency management services are natural hazards such as weather. He stated that the City of Carrollton has a web page specifically for Hazard Analysis. This time of year, preparedness includes monitoring storms and the emergency alert systems such as sirens, mass notifications, and social media. Mr. Reep noted the collaboration that occurs with other entities during storm events and power outages. The emergency shelter plan was reviewed along with the coordination that occurs with the Red Cross. Debris management coordination is another facet of the program.

5. Consider August Through December 2026 Council Meeting Dates.

City Secretary Chloe Sawatzky confirmed the following Council meeting dates:

- August: 11th, 18th, and possibly the 25th [3 meetings scheduled due to budget cycle]
- September: 1st, 15th
- October: 13th, 20th
- November: 3rd, 17th
- December: 1st, 15th

6. Mayor And Council Reports And Information Sharing.

Council reviewed their recent activities and upcoming events.

Worksession concluded at 7:10 p.m.

*****REGULAR MEETING 7:00 P.M.*****

Mayor Babick called the Regular meeting to order at 7:20 p.m.

INVOCATION – Mayor Pro Tem Christopher Axberg

PLEDGE OF ALLEGIANCE – Councilmember Jason Carpenter

PRESENTATIONS

7. Present A Proclamation To The North Texas Emergency Communications Center Recognizing National Public Safety Telecommunicators Week.

Mayor Babick read a proclamation declaring **April 12 – 18, 2026 as National Public Safety Telecommunicators Week** in Carrollton. The proclamation was presented to Terry Goswick, CEO of NTECC. Several telecommunicators were present for this recognition.

8. Present A Proclamation to CASA Of Denton County Recognizing Child Abuse Prevention Month.

Mayor Babick read a proclamation recognizing **April as Child Abuse Prevention Month**. He presented the proclamation to Bethany Hartung of CASA Of Denton County and Advocate Robin Napier. Ms. Napier spoke in support of preventing child abuse.

CITIZEN COMMENT

9. Citizen Comment is the opportunity for citizens/visitors to speak on items listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items not on the posted meeting agenda will have the opportunity to speak during the Public Forum.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Mayor Babick opened and closed the citizen comment period with no one wishing to speak. He advised that Item 18 is being pulled for separate consideration.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

Deputy Mayor Pro Tem Palomo moved to approve Consent Agenda Items 10-17; second by Councilmember Palacios. The motion was approved with a unanimous 7-0 vote.

CONTRACTS & AGREEMENTS

- *10. Consider Authorizing The City Manager To Enter Into Agreements For Maintenance, Operations, And Repair (MRO) Supplies With Lowe's Home Centers, LLC And Home Depot Pro Through The Omnia Purchasing Cooperative In An Annual Amount Not To Exceed \$180,000.00.**

- *11. Consider **Authorizing The City Manager To Enter Into An Agreement With Tartan Oil, LLC To Purchase Motor Vehicle Fuel Through An Interlocal Agreement With Tarrant County In An Amount Not To Exceed \$1,500,000.00, Annually.**
- *12. Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One (1) Ford F-150 Truck and Four (4) Ford F-250 Trucks From Caldwell Country Ford Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$326,342.32.**
- *13. Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One (1) Ford F-350 and Two (2) Ford F-450 Trucks From Five Star Ford Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$310,872.10.**
- *14. Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One (1) International CV515 Dump Truck and Two (2) International HV-607 Dump Trucks From Southwest International Trucks Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$503,054.79.**
- *15. Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of One (1) Kenworth T480 Concrete Mixer From MHC Kenworth Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$215,887.74.**

RESOLUTIONS

- *16. Consider A **Resolution Authorizing The City Manager To Execute An Easement Agreement With DMost Properties, LLC, For Mural And Exterior Improvements At 1011 S. Broadway Street.**
- *17. Consider A **Resolution Adopting the Amended Program Year 2025 Community Development Block Grant One-Year Plan of Action and Budget.**

Item 18 was pulled for separate discussion.

- *18. Consider A **Resolution Authorizing Execution Of Easement Agreements For Parking Lot And Pedestrian Access Improvements For The Community Development Block Grant Funded Carrollton Black Cemetery Phase 1 Project.**

Councilmember Fleming stated that this item was discussed previously in the Worksession. He advised that after the Worksession he discussed the placement of the parking spaces in relation to the burial sites with the Deputy City Manager and now has a better understanding that they will not infringe on the burial sites.

Councilmember Fleming moved to approve Item 18; second by Mayor Pro Tem Axberg.

Deputy Mayor Pro Tem Palomo offered positive comments regarding this item.

The motion was approved with a unanimous 7-0 vote.

PUBLIC HEARING – INDIVIDUAL CONSIDERATION

- 19. Hold A Public Hearing To Consider An Ordinance Amending The Text Of The Comprehensive Zoning Ordinance (CZO) To Amend, Add, Or Delete Content Related To Providing Orderly Organization And Renumbering Of Chapter Articles Including All Titles And Modifications To Cross References Contained Within The Table Of Contents; Article II., Zoning Districts; Article XIII., Neighborhood Services District (Repealed); Article XVI.I., Interstate Overlay District; Article XVII., Reserved For Future Use; Article XX., Transit Center Districts; Article XX.1., Corporate Commercial District; Article XX.2., Gateway Overlay District; Article XX.3., Historic Preservation Overlay District; Article XX.4., Josey-Belt Line Redevelopment Overlay District; Article XXV., Landscape And Screening; And Adding A New Article XXVI., Reserved For Future Use. Case No. PLZT 2026-006 CZO Text Amendment - Articles Restructure.**

Loren Shapiro, Planning Manager, presented this item. He advised that this is a city-initiated request to amend the Comprehensive Zoning Ordinance (CZO) pertaining to the restructuring of all articles within the CZO. No regulatory content would be added, removed or modified under this amendment.

This amendment includes the renumbering and relocation of specified articles, modifying article titles to improve consistency with nomenclature, and the utilization of reserved articles. The amendments are proposed to improve organization of the document, to the benefit of staff, developers, residents and all other users of the CZO.

Mr. Shapiro summarized the proposed changes as follows:

1. Replace Roman Numerals with Arabic Numerals
2. Relocate the contents of Article XX.1. Corporate Commercial District to Article XIII. “Reserved For Future Use” and rename to Article 13. Corporate Commercial District.
3. Relocate and consolidate the contents of Articles XVI.1. Interstate Overlay District, XX.2. Gateway Overlay District, XX.3. Historic Preservation Overlay District and XX.4. Josey Belt Line Redevelopment Overlay District to Article 17. “Reserved For Future Use” and rename to Article 17. Overlay Districts.
4. Reestablish Article XXVI. Reserved For Future Use, moving Outside Storage and Outside Display regulations to Article 27. All remaining article and chapter topics and regulations will shift forward in order through Article 41.
5. Renumber all articles accordingly and remove unused articles, including Articles XVI.1., XX.1, XX.2., XX.3. and XX.4.
6. No regulatory content would be added, removed or modified.

Deputy Mayor Pro Tem Palomo, Councilmember Carpenter and Mayor Babick spoke in favor of these changes.

Mayor Babick opened the public hearing.

Cissy Silo: Spoke in favor of this item.

Mayor Babick closed the public hearing.

Councilmember Palacios moved to approve Item 19; second by Mayor Pro Tem Axberg. The motion was approved with a unanimous vote of 7-0

- 20. Hold A Public Hearing To Consider An Ordinance Amending The Text Of The Comprehensive Subdivision Ordinance (CSO) To Amend, Add Or Delete Content, Including Amendments To Article III. Procedures For Plat Approval, Section A. Procedure.; Article VI. Final Plat, Section B. General Provisions, 2. Procedure And 4. Content; Article VII. Replat, Section B. General Provisions, 4. Content.; And Article VIII. Miscellaneous Plats And Abandonments, Section E. Conveyance Plats. Related To Modifying Platting Procedures And Permitting Conveyance Of Lots On Both Final Plats And Replats. Case No. PLST 2025-207 CSO Text Amendment - Utility Signatures.**

Loren Shapiro, Planning Manager, presented this item. He stated this is a city-initiated request to amend the text of the Comprehensive Subdivision Ordinance (CSO) to revise procedures associated with utility company coordination and authorization of plat recordation, to permit conveyance plats in combination with a final plat on the same instrument, and to require a note on replats where a subdivision occurs with the intent of conveying a lot.

Mr. Shapiro stated that the proposed updates modernize the City's platting procedures by removing outdated utility-signature requirements, aligning Carrollton with regional practices, and clarifying processes for conveyance-related plats. City staff coordinated with each utility provider ensuring that proposed revisions meet their operational needs. The proposed revisions aim to amend the CSO to remove the requirement that all utility providers—Atmos, Oncor, and CoServ—must sign plats prior to recordation with the county. The City has received numerous comments from these utility companies indicating that Carrollton is the only city in the metroplex that requires utility signatures on plats. Additionally, Oncor's legal team has instructed their staff to discontinue signing plats altogether.

In response, the proposed amendments would require applicants to submit letters from Atmos Energy, Oncor Electric Delivery Company LLC, CoServ Electric, and/or CoServ Gas, as applicable, confirming the provider has no objection to the plat and that no existing facilities or interests conflict with its recordation. Utility signatures would no longer be a requirement on plats.

The CSO amendments will also clarify procedures for plats that combine both a conveyance plat and a final plat on the same instrument, and conveyance of land on a replat, to subdivide a lot with the intent of conveying one or more lots. The conveyance-only portion may be recorded for the purpose of land transfer without initiating development, provided that any future development will require a subsequent plat to ensure compliance with applicable requirements.

Mr. Shapiro summarized the proposed changes as follows:

1. Revise procedures and content associated with utility company coordination and authorization of plat recordation.
2. Allow conveyance plats in combination with a final plat or Replat application.

3. Require a note on final plats and replats where a subdivision occurs with the intent of conveying one or more lots.
4. Minor modifications to homeowner agreement notes.

Councilmember Watters confirmed with Mr. Shapiro that the letters provide the same legal protection as the signature blocks.

Councilmember Carpenter inquired how will the city know it has been done and whether the letter is recorded with the plat. Mr. Shapiro advised that the developer emails information to the city and the city then sends it to the utility companies. The city sends the right version of the plat; the developer then has to acquire the letter from each utility. Once the city receives the letters from the developer, the city will sign off on the plat.

Deputy Mayor Pro Tem Palomo asked for an explanation of #4. Mr. Shapiro stated that in Article 6, there is a verbiage change from “must” to “shall” on the homeowner’s agreement.

Mayor Babick opened the public hearing. There being no speakers he closed the public hearing.

Councilmember Carpenter moved to approve Item 20; Mayor Pro Tem Axberg seconded the motion. Motion was approved with a unanimous vote of 7-0.

PUBLIC FORUM

21. **Public Forum is the opportunity for citizens/visitors to speak on items not listed on the posted meeting agenda. Citizens/visitors wishing to address the Council regarding items on the posted meeting agenda will have the opportunity to speak during the Citizen Comment.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and city of residence prior to beginning your remarks; Speakers will be allowed up to 3 minutes for testimony; Speakers making loud, abusive, personal, defamatory, impertinent, profane, threatening, or impertinent remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, booing, and similar demonstrations will not be permitted; No placards, banners, or signs will be permitted in the Chambers or in any other room in which the Council is meeting. Any person who does not comply with these provisions is subject to removal or forfeiting their right to attend a future meeting. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Mayor Babick opened the public forum.

Pat Malone: Spoke regarding the contractor staging area located behind her fence. She stated it has been there for three years and would like them to move to a different location.

Cissy Silo: Spoke with concerns about roadway redesign plans in the area of Frankdford and Hebron Parkway- specifically trees being removed and the closing of a median.

There being no other speakers, Mayor Babick closed the public forum.

ADJOURNMENT - Mayor Babick adjourned the meeting at 8:00 p.m.

ATTEST:

Chloe Sawatzky, City Secretary

Steve Babick, Mayor