

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS
ELECTING A MAYOR PRO TEMPORE AND A DEPUTY MAYOR PRO TEMPORE
PURSUANT TO SECTION 2.05 OF THE CITY CHARTER.**

WHEREAS, the City of Carrollton, Texas (“City”) is a Home Rule municipality possessing the full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution, Section 51.072 of Texas Local Government Code and its Home Rule Charter; and

WHEREAS, Section 2.05 of the Carrollton City Charter provides that the City Council of the City of Carrollton, Texas (“City Council”), shall elect from among the City Council members, a Mayor Pro Tempore who shall act as mayor during the absence or disability of the Mayor, and;

WHEREAS, the Council Governance Policy And Rules of Procedure, Section IV also provides that the City Council shall elect from among the City Council members a Deputy Mayor Pro Tempore who shall represent the City at ceremonial functions in the event the Mayor and Mayor Pro Tempore are absent, unavailable, or disabled from performing their duties; and

WHEREAS, in the event both the Mayor and Mayor Pro Tempore are physically prevented from performing their official duties in a disaster or other event that necessitates an elected official perform duties required by law, the City Council shall convene at the earliest possible time and appoint a Deputy Mayor Pro Tempore to serve temporarily as Mayor Pro Tempore until such time as the Mayor or Mayor Pro Tempore are available and capable of resuming the duties of office.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF CARROLLTON, STATE OF TEXAS, THAT:**

SECTION 1

The above and foregoing premises are found to be true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2

_____ is hereby elected Mayor Pro Tempore until July 2026, and shall act as Mayor during the disability or absence of the Mayor, or when directed by the Council if the Mayor refuses to act, and in this capacity shall have all the rights conferred upon the Mayor.

SECTION 3

_____ is hereby elected Deputy Mayor Pro Tempore until July 2026, and shall represent the city at ceremonial functions in the event the Mayor and Mayor Pro Tempore are absent, unavailable, or disabled from performing their duties.

SECTION 4

This Resolution shall take effect July 1, 2025.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 17th day of June, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

APPROVED AS TO FORM:

Chloe Sawatzky, City Secretary

Meredith A. Ladd, City Attorney