

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING A THIRD EXTENSION OF INJURY LEAVE FOR A CIVIL SERVICE EMPLOYEE, POLICE OFFICER JENNIFER MONROE, PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 143.073; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Police Officer Jennifer Monroe sustained a line-of-duty injury on July 11, 2024; and

WHEREAS, pursuant to Texas Local Government Code Section 143.073, a fire fighter or police officer who suffers a line-of-duty illness or injury is entitled to a leave of absence at full pay for a period commensurate with the nature of the illness or injury, but for no less than one year; and

WHEREAS, Officer Monroe received the statutory one-year period of civil service injury leave and, upon its expiration, requested and was granted two administrative extensions of three months each in accordance with the City’s Line of Duty Injury or Illness Leave Policy adopted by the City Council on July 19, 2011 (“Leave Policy”); and

WHEREAS, the Leave Policy authorizes up to three extensions of three months each, with the third extension requiring City Council approval and being available only if the employee has not reached maximum medical improvement (“MMI”); and

WHEREAS, Officer Monroe was released to light duty on December 17, 2024, served in a light-duty assignment for the ninety-day period authorized by City directive and Police Department standard operating procedures, and subsequently returned to full-time civil service injury leave; and

WHEREAS, Officer Monroe continues to receive treatment for her injury, has not reached MMI, and has requested a third and final three-month extension of injury leave as allowed under the Leave Policy, which will begin on April 9, 2026, and end on July 7, 2026; and

WHEREAS, based on current medical information, Officer Monroe is anticipated to return to full duty on or before July 7, 2026; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

Section 1

The above and foregoing premises are found to be true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2

The City Council hereby authorizes a third extension of civil service injury leave for Police Officer Jennifer Monroe for a period of three months pursuant to Texas Local Government Code Section 143.073 and the City's Leave Policy.

Section 3

This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED ON ____ day of _____, 2026.

City of Carrollton, Texas

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

Approved as to form:

Approved as to content:

Meredith Ladd
City Attorney

Samantha Dean
Director of Workforce Services