



## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The One-Year Action Plan represents the third year of the Carrollton's 2014-2018 Consolidated Plan. It identifies activities for Program Year 2016 to address community needs. The Plan outlines and describes resources, projects and activities to be funded and the proposed goals for the 2016 program year.

The City of Carrollton established the following housing and community development goals, objectives and outcomes for 2014-2018 program years.

- The three *Goals* guide how the City allocates its block grant funding for the next three program years.
- The *Objectives* and *Outcomes* refer to the 2016 One-Year Action Plan. These fall under one of the three five-year goals. The objectives detail what the City intends to accomplish with identified funding sources to meet housing and community needs. Outcomes detail how the City will monitor the accomplishments (e.g., households assisted, facilities rehabilitated, etc).

The City is to receive \$753,231 in CDBG funding for the 2016-2017 year. Funding will be used to partially fulfill the following five-year goals and meet annual objectives.

The analysis for the Consolidated Plan found the City's housing needs as relatively modest. Community development needs identified areas of city infrastructure needing major replacement or repair in low to moderate income areas that need to be addressed. As stated in the "Broken Window Theory," neighborhoods with blight and disrepair lead to a perception of a lack of social order in the community, further leading to deterioration in the community. These types of repairs would not be affordable to the low income households and failing to address them would lead to lower property values. Therefore, along with infrastructure repair, the city will provide funding for homeowners' rehabilitation needs through CDBG and General Fund allocations. It will also assist its social service organizations with needed operating dollars through General Funds.

The need assessments and housing market analyses conducted to support the 2014-2018 Consolidated Plan identified two primary needs in Carrollton:

- 1) Very low income renters, who have grown in numbers, have difficulty finding affordable rental units. In 2012, an estimated 2,950 renters earned less than \$20,000 a year. These renters need rental units priced at less than \$500/month, but less than 50 were available. This leaves a shortage of 2,900 rental units for very low income renters.
- 2) Challenges with aging infrastructure, which is imperative to maintain preservation of the City's housing stock. The total cost of replacing infrastructure for the City of Carrollton is estimated at over \$2 billion dollars. Currently, the City of Carrollton's infrastructure rating is C+.

The City of Carrollton has demonstrated commitment to serving residents with the greatest needs. To continue this commitment and effectively implement the Community Development Plan, the City will dedicate an estimated \$350,000 in general fund resources to fund partners providing social services to Carrollton residents in need.

To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This takes into account property/housing values, crime, age of housing stock, code violations and other relevant characteristics.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

### **One-Year (2016) Action Plan—Objectives and Outcomes**

The One-Year Objectives and Outcomes demonstrate how the City's activities support and achieve the three goals listed below.

#### **Goal No. 1: Revitalize and maintain public infrastructure in the City's low and moderate income neighborhoods.**

Due to the City's aging neighborhoods and unique circumstances involving soil quality in the Carrollton area, significant public infrastructure repairs are needed in the City. The City has elected to systematically implement needed street, alley, sidewalk, water and sewer line repairs or replacement one neighborhood at a time until the entire public infrastructure in that area has been addressed. Once

infrastructure repairs or replacement are completed the City ensures the neighborhoods are preserved through code enforcement activities.

**Objective 1.1. (SL-3.1, DH-3.1)** Continue to fund the City's Neighborhood Oriented Targeted Infrastructure and Code Enforcement (NOTICE) program with CDBG dollars. Update and revise existing ranking system as needed to prioritize neighborhoods for the program. Complete necessary infrastructure repairs or replacement to streets, alleys, sidewalks, water and sewer lines until the entire neighborhood is addressed.

- *Outcome 1.1.* Through the NOTICE program, the City will repair and reconstruct public infrastructure in two to three low and moderate income neighborhoods over the next four years.

**Objective 1.2. (SL-3.2, DH-3.2)** Continue enhanced code enforcement with CDBG funds in neighborhoods where NOTICE repairs are completed.

- *Outcome 1.2.* Utilization of enhanced code enforcement preserves neighborhoods from blight and along with infrastructure repairs ensures a lasting improved quality to the neighborhood.

**Objective 1.3. (SL-3.3)** Continue providing matching grants with general funds to neighborhood groups to upgrade and restore public property in the City by City's Neighborhood Enhancement Matching Grant Program (NEMGP).

- *Outcome 1.3.* At the discretion of City Council, the City will continue to allocate up to \$60,000 per year in NEMGP funds. This will be matched by the neighborhood groups in sweat equity (volunteer work hours), donated materials, cash and labor.

**Goal No. 2: Preserve and strengthen existing housing stock through various housing rehabilitation programs.**

**Objective 2.1. (DH-3.4)** Continue to fund the City's Housing Rehabilitation program with CDBG funds to assist low to moderate income homeowners with minor home repairs that they would otherwise be unable to afford.

- *Outcome 2.1.* The City will provide financial assistance to approximately fifteen households each year through its Housing Rehabilitation program.

**Goal No. 3: Assist local social service providers targeting low to moderate income residents.**

**Objective 3.1. (SL-2.1)** Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.

Outcome/Objective Codes	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**Table 1 - Outcome and Objectives**

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Last year's accomplishments include: reconstruction of streets and sidewalks in the Carrollton Downs Phase I neighborhood, successful completion of twenty-three Minor Home Repair projects and a total of 1,439 code enforcement actions in the CDBG target area. The City expended 100 percent of its CDBG funds for activities that principally benefit low and moderate income persons.

#### **Current Year's (PY 2016) Activities Include:**

NOTICE Santa Rosa Neighborhood	\$614,140
Housing Rehabilitation	\$79,000
Enhanced Code Enforcement	<u>\$60,091</u>
<b>Total Funds</b>	<b><u>\$753,231</u></b>

To address these needs, the City proposes a strategy that focuses on preserving residential infrastructure, neighborhood stability and affordable housing. This will be supplemented by annual general fund contributions from the City to support the emergency assistance, homeless prevention and supportive services provided by nonprofit partners.

The City of Carrollton's CDBG investments have been used to make long lasting improvements to many low and moderate income neighborhoods. Last year's accomplishments include: Replacement and reconstruction of streets and sidewalks in the Carrollton Downs, Phase I neighborhood, successful completion of twenty-three Housing Rehabilitation projects and over 1,400 code enforcement actions in the CDBG target area

<b>NOTICE - Santa Rosa Neighborhood</b>	<b>\$614,140</b>
Housing Rehabilitation	\$79,000
Enhanced Code Enforcement	\$60,091

Total	\$753,231
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**Table 2 - Current Year's (PY 2016) Activities**

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Summary from citizen participation section of plan.

Leadership responsibility for the success of this program ultimately rests with the City of Carrollton and more specifically with the Community Services Division. The Community Services staff assists in coordinating the efforts of the entities involved, making periodic progress reports to federal, state and local governmental bodies, providing technical assistance to local not-for-profit organizations, and encouraging involvement from the business community. The 2016 Action Plan Draft was submitted to the City's Neighborhood Advisory Committee (NAC) at the May 2016 meeting with review information and to inform them of the first scheduled public meeting at the June 2016 NAC meeting.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Neighborhood Advisory Commissioners provided two comments as part of the Citizen Participation of the Annual Plan:

1. Commissioner inquired about the possibility of including foundation repairs as part of the Minor Home Repair Program or one of the Housing Rehabilitation Projects.
2. Another Commissioner inquired if tree plantings could occur in the neighborhoods where CDBG funding was used to complete a NOTICE project.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A all comments and views were included in the plan.

#### **7. Summary**

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		CARROLLTON	Environmental Services and Community Development

Table 3 – Responsible Agencies

### Narrative (optional)

### Consolidated Plan Public Contact Information

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Carrollton consulted with residents and stakeholders (e.g., social service providers, local churches, City departments and other community partners). Consultation included two public meetings to obtain citizen participation in the PY 2016 Annual Action Plan process; dialogue on Carrollton's Nextdoor social media channel; and other written communications. The process and results are described in detail in the attached summary of Citizen Input.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

As needed, the Community Services Division provides technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

During the PY 2016 Annual Action Plan period, the City will continue to promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure needs are being properly addressed and resources are being maximized.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

As detailed in the Citizen Input document (attached), homelessness is a relatively new need in the Carrollton community. The City is not formally a member of the Continuum of Care and through this planning process has begun to consider how to coordinate in the future with the Continuum to address this emerging issue.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City has expressed an interest and willingness to assist and participate in the Dallas Area Consortium on Homelessness, as well as the Denton County Consortium on Homelessness. This would be a supporting role, offering assistance to agencies that are working to mitigate homelessness in the region.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 4 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Metrocrest Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Metrocrest Services is the primary provider of non-profit social services in the City of Carrollton. Metrocrest Services was sent a Draft of the PY 2016 Annual Action plan via e-mail for comment.
2	<b>Agency/Group/Organization</b>	Bea's Kids
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Bea's Kids is a non-profit organization that has been serving underprivileged children. Bea's Kids was sent the Draft of the PY 2016 Annual Action Plan via e-mail for comment.
3	<b>Agency/Group/Organization</b>	Carrollton Community Gardens
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Carrollton Community Gardens/Keep Carrollton Beautiful is a non-profit organization that has been serving Carrollton with beautification, environmental responsibility and three (3) community gardens. Carrollton Community Gardens/KCB was sent the Draft PY 2016 Annual Action Plan via e-mail for comment.
4	<b>Agency/Group/Organization</b>	Neighborhood Advisory Commission
	<b>Agency/Group/Organization Type</b>	Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Neighborhood Revitalization
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Neighborhood Advisory Commission is comprised of a group of Carrollton citizens appointed by the Carrollton City Council to assist and identify areas of the city for use of CDBG projects and grants which assist in removing blight from the community and enhancing low to moderate income neighborhoods within Carrollton. Each member was e-mailed a Draft PY 2016 Annual Action Plan and was first discussed at the May 2016 NAC meeting. Further review by the NAC members was conducted as part of the public hearing scheduled for June 9, 2016.
5	<b>Agency/Group/Organization</b>	CASA OF DENTON COUNTY
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CASA of Denton County was sent the Draft PY 2016 Annual Action Plan via e-mail for comment.
6	<b>Agency/Group/Organization</b>	CHILDRENS ADVOCACY CENTER OF DENTON CO
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Children's Advocacy Center was sent the Draft PY 2016 Annual Action Plan via e-mail for comment.
7	<b>Agency/Group/Organization</b>	CHRISTIAN COMMUNITY ACTION
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Health Agency

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Christian Community Action was sent the Draft PY 2016 Annual Action Plan via e-mail for comment.
8	<b>Agency/Group/Organization</b>	THE FAMILY PLACE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Family Place was sent the Draft PY 2016 Annual Action Plan via e-mail for comment
9	<b>Agency/Group/Organization</b>	Metrocrest Community Clinic
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Metrocrest Community Clinic was sent the Draft PY 2016 Annual Action Plan via e-mail for comment.
10	<b>Agency/Group/Organization</b>	MOSAIC
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	MOSAIC was sent the Draft PY 2016 Annual Action Plan via e-mail for comment.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A; all relevant agencies and organizations were invited to participate in the PY 2016 Annual Action Plan process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care		

**Table 5 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Carrollton participates in joint funding of the nonprofit organizations providing services to low income residents in many municipalities in the region. This cooperative funding promotes efficient delivery of services to residents in need and recognizes that needs do not end at jurisdictional boundaries, but require regional solutions.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Carrollton and its community partners hosted two public meetings to obtain citizen participation in the PY 2016 Action Plan process.

The City of Carrollton promoted the public meetings through local print media; social media including Carrollton's Nextdoor channel; and through direct invitations to local stakeholders. The first public hearing was held on June 9th, 2016 as part of the Neighborhood Advisory Committee Meeting at Carrollton City Hall, a second public hearing occurred on July 12th, 2016 as part of the City Council Meeting at Carrollton City Hall.

Each public meeting included:

A brief overview of the Action Plan purpose and process;

- A presentation of the allowed uses of CDBG funds;
- A presentation of the location of low and moderate income (LMI) areas in the City of Carrollton;
- A presentation of how the City has invested CDBG funds in LMI neighborhoods in the past; and
- A discussion with attendees about housing and community development needs in Carrollton and the activities they would prioritize.

(Brief description of attendees and results they brought or submitted)

Citizens and stakeholders were also invited to comment on the draft PY 2016 Action Plan during the 30-day public comment period that began on June 2nd, 2016. A public hearing was held on July 12th, 2016 with City Council where staff presented the proposed goals and objectives of the funding allocation for the 2016 Annual Action Plan.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	First public hearing conducted on June 9, 2016 in conjunction with the Neighborhood Advisory Committee(NAC) meeting had no attendance from the general public. Present were 8 members of the NAC committee, 1 city council member and 4 city staff members.Second public hearing conducted on July 12, 2016 in conjunction with the City Council meeting had .....	First public hearing on June 9, 2016 resulted in no comments being received relating to the 2016 Action Plan.	No comments or reasons were not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	Comments were made by commissioners of the city's Neighborhood Advisory Committee.	1. Commissioner inquired about the possibility of including foundation repairs as part of the Minor Home Repair Program or one of the Housing Rehabilitation Projects.2. Another Commissioner inquired if tree plantings could occur in the neighborhoods were CDBG funding was used to complete a NOTICE project.	All comments were accepted	
3	Newspaper Ad	Non-targeted/broad community				<a href="http://www.cityofcarrollton.com/cdbg">www.cityofcarrollton.com/cdbg</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community				<a href="http://www.nextdoor.com/carrollton">www.nextdoor.com/carrollton</a>

**Table 6 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

This section discusses the resources that will be used to meet the goals of the 2014-2018 Five-year Consolidated Plan. These resources are financial, involve partnership opportunities, and include ability to leverage additional funds.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	753,231	0	150,000	903,231	0	Yearly CDBG allocation to the city. Prior Year Resources for Rhoton Park
General Fund	public - local	Public Improvements	60,000	0	0	60,000	0	Neighborhood Enhancement Matching Grants
Other	public - local	Housing Public Services Other	350,000	0	0	350,000	0	Social Service Agency funding for various service groups serving Carrollton.

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Other	38,000	0	0	38,000	0	NEZ grant funding for Housing Rehabilitation
Other	public - local	Public Improvements	3,415,396	0	0	3,415,396	0	NOTICE - Santa Rosa Neighborhood Street Repair/Replacement General Funds allocated in conjunction with CDBG NOTICE project funding for repair/replacement of streets in the Santa Rosa Neighborhood.

**Table 7 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In exchange for the funding, the agencies and organizations work closely with the City in the provision of social services to all citizens in need. The close partnership the City has with the various agencies grows with each year of collaboration. Staff that is employed as part of CDBG grant administration and planning activity provide technical, referral and capacity building assistance for the agencies on an ongoing basis.

The list below identifies some of the principal partners for the City's priority funding and service development:

- Bea's Kids
- CASA of Denton County
- Children's Advocacy Center for Denton County
- Christian Community Action
- The Family Place
- Habitat for Humanity

- Keep Carrollton Beautiful/Carrollton Community Gardens
- Launchability
- Metrocrest Community Clinic
- Metrocrest Services
- MOSAIC
- PediPlace

The City meets with all of its partners on an as-needed basis to develop organization capacity and programming offerings. Staff also regularly provides technical assistance and professional expertise to further develop institutional structure for all agencies and organizations serving the low-to-moderate income citizens of Carrollton.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City does not intend to use publicly owned land or property to fulfill the goals of the 2014-2018 Five-year Consolidated Plan.

### **Discussion**

Please see above.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
<b>1</b>	Goal 1. Improve Neighborhood Infrastructure	2014	2018	Non-Housing Community Development	2014-2018 NOTICE Priority Neighborhoods	Neighborhood Infrastructure Improvements	CDBG: \$614,140	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 162 Persons Assisted
<b>2</b>	Goal 2. Enhance Code Enforcement	2014	2018	Non-Housing Community Development	2014-2018 NOTICE Priority Neighborhoods	Housing and Neighborhood Improvements	CDBG: \$60,091	Buildings Demolished: 2 Buildings Housing Code Enforcement/Foreclosed Property Care: 1500 Household Housing Unit
<b>3</b>	Goal 3. Provide Neighborhood Matching Grants	2014	2018	Non-Housing Community Development	2014-2018 NOTICE Priority Neighborhoods	Housing and Neighborhood Improvements	General Fund City: \$60,000	
<b>4</b>	Goal 4. Preserve Existing Housing Stock	2014	2018	Affordable Housing Non-Housing Community Development		Housing and Neighborhood Improvements	CDBG: \$79,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Goal 5. Assist Service Providers	2014	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development			CDBG: \$0	Homelessness Prevention: 15000 Persons Assisted
6	Promote Economic Development	2014	2018	Non-Housing Community Development	2014-2018 NOTICE Priority Neighborhoods		CDBG: \$0	

**Table 8 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Goal 1. Improve Neighborhood Infrastructure
	<b>Goal Description</b>	<p>As captured in the analysis conducted for this Consolidated Plan, the City's housing needs are relatively modest. The City's community development needs, however, are much greater. As noted above, the City's infrastructure needs replacing to prevent substantial repair bills for owners. Low-income households in particular would have much difficulty affording the \$10,000 to \$15,000 it would take to pay for infrastructure improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, many of which are minority-concentrated, the City has made public infrastructure improvements its top priority. In addition, the City will provide capital funding for materials and specialized labor for neighborhood revitalization in LMI target neighborhoods.</p> <p>To determine which low and moderate income neighborhoods have the greatest needs, the City has developed a needs identification and ranking system, which it reviews and updates on a regular basis. This system takes into account property/housing values, crime, age of housing stock, code violations and other relevant characteristics to determine which neighborhoods have the greatest needs and would benefit the most from community investment.</p>

2	<b>Goal Name</b>	Goal 2. Enhance Code Enforcement
	<b>Goal Description</b>	Utilization of enhanced code enforcement preserves infrastructure repairs and ensures that the improved aesthetic and structural quality of neighborhoods will last.
3	<b>Goal Name</b>	Goal 3. Provide Neighborhood Matching Grants
	<b>Goal Description</b>	Continue to provide matching grants to neighborhood groups to upgrade and restore public property in the City through the City's Neighborhood Enhancement Matching Grant Program.
4	<b>Goal Name</b>	Goal 4. Preserve Existing Housing Stock
	<b>Goal Description</b>	Low-income households in particular would have much difficulty affording the \$3,000 to \$10,000 it would take to pay for housing improvements themselves. If these repairs were not made, infrastructure would continue to decline, leading to lower property values and neighborhood decline. To preserve the housing stock of its low and moderate income neighborhoods, many of which are minority-concentrated, the City has made it their priority to continue to fund the City's Housing Rehabilitation program which includes People Helping People, Minor Home Repair and Emergency Repair projects to assist low to moderate income homeowners complete minor home repairs that they would otherwise been unable to afford with additional general funds.
5	<b>Goal Name</b>	Goal 5. Assist Service Providers
	<b>Goal Description</b>	Continue to allocate a portion of the City's General Fund towards grants and donations for Carrollton service providers that target low to moderate income residents.
6	<b>Goal Name</b>	Promote Economic Development
	<b>Goal Description</b>	Continue to allocate a portion of the City's General Fund toward grants to maintain and enhance aging retail spaces through the Retail Redevelopment program.

Table 9 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

## AP-35 Projects – 91.220(d)

### Introduction

This section details the projects proposed for the 2014-2015 program year.

#	Project Name
1	Enhanced Code Enforcement
2	HOUSING REHABILITATION
3	N.O.T.I.C.E. - Infrastructure
4	Assist Service Providers

**Table 10 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The priorities for Program Year 2016 are based on identification of the greatest needs in Carrollton, as described in the MA and NA sections of the Consolidated Plan. These include aging infrastructure and aging housing stock. In Program Year 2016, the City of Carrollton will allocate a total of \$753,231 in CDBG funds along with \$150,000 in prior year 2015 Funding to meet these objectives. The specific allocation of those funds is as follows:

- 82% or \$614,140 dedicated to physical improvements to the infrastructure within Santa Rosa Neighborhood
- 10% or \$79,000 dedicated to the development of the City's Housing Rehabilitation Program which includes Minor Home Repair, Emergency Repair and People Helping People activities.
- 8% or \$60,091 for Enhanced Code Enforcement in the CDBG Targeted area.
- \$150,000 in PY 2015 funding for redevelopment of Rhoton Park.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

**Table 11 – Project Summary**

<b>1</b>	<b>Project Name</b>	Enhanced Code Enforcement
	<b>Target Area</b>	2014-2018 NOTICE Priority Neighborhoods
	<b>Goals Supported</b>	Goal 2. Enhance Code Enforcement
	<b>Needs Addressed</b>	Housing and Neighborhood Improvements
	<b>Funding</b>	CDBG: \$60,091
	<b>Description</b>	To pay salary and benefits for code enforcement officer dedicated to designated CDBG target areas in Carrollton.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1,500 homes will benefit from CDBG Enhanced Code Enforcement activities
	<b>Location Description</b>	2014-2018 CDBG Target Area
	<b>Planned Activities</b>	Monitoring and enforcement of residential land use codes.
<b>2</b>	<b>Project Name</b>	HOUSING REHABILITATION
	<b>Target Area</b>	
	<b>Goals Supported</b>	Goal 4. Preserve Existing Housing Stock

	<b>Needs Addressed</b>	Housing and Neighborhood Improvements
	<b>Funding</b>	CDBG: \$79,000
	<b>Description</b>	Funding for owner occupied unit home repair for low to moderate income residents. Program includes emergency repair, minor exterior repair and people helping people volunteer projects for qualifying homeowners.
	<b>Target Date</b>	9/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Fifteen families are expected to benefit from home rehabilitation projects each year
	<b>Location Description</b>	2014-2018 CDBG Target Area
	<b>Planned Activities</b>	Emergency repair, minor exterior repair and people helping people volunteer projects for qualifying homeowners. Due to better identification and outreach of the Minor Home Repair Program a higher number of housing rehabilitation projects was completed by staff.
<b>3</b>	<b>Project Name</b>	N.O.T.I.C.E. - Infrastructure
	<b>Target Area</b>	
	<b>Goals Supported</b>	Goal 1. Improve Neighborhood Infrastructure
	<b>Needs Addressed</b>	Neighborhood Infrastructure Improvements
	<b>Funding</b>	CDBG: \$614,140
	<b>Description</b>	Physical improvements to the infrastructure within CDBG Eligible Neighborhood.
	<b>Target Date</b>	7/7/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	162 families

	<b>Location Description</b>	2014-2018 CDBG Target Area - Santa Rosa Subdivision, 1800 Block of Gravley Drive, 1800 Block of Hood Street, 1800 Block of Baxley Drive, 1800 Block of Spring Avenue, 1500, 1600 and 1700 Block of Santa Rosa Drive
	<b>Planned Activities</b>	Replace sidewalks and streets.
<b>4</b>	<b>Project Name</b>	Assist Service Providers
	<b>Target Area</b>	
	<b>Goals Supported</b>	Goal 5. Assist Service Providers
	<b>Needs Addressed</b>	Housing and Neighborhood Improvements Public Services/Social Supports
	<b>Funding</b>	General Fund: \$350,000
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

During the 2016 Action Plan year, CDBG funding for the NOTICE program will be allocated to CDBG-eligible priority neighborhoods. Neighborhoods receiving improvements are ranked according to infrastructure needs.

For the 2014-2018 Consolidated Plan, low and moderate income (LMI) areas were identified based on the 2008-2012 and 2012 American Community Survey (ACS) and the 2014 HUD LMI categories.

The calculation used to identify LMI areas was: 1) Determine average household size by Census tract using 2012 ACS; 2) Determine the LMI ceiling by tract, which is 80% of the median family income limit closest to the tract-level average family size; 3) Using household income distribution data from the ACS, determine the number of households in the tract that earn less than the LMI ceiling; 4) Calculate the proportion of the tract's households that the LMI households represent. If 42.59% or more, the tract is an LMI tract. The LMI tracts are shown in the Grantee Unique Appendices. The first map identifies the LMI tracts in Carrollton. The second map shows the proportion of LMI households for all tracts.

During the 2016 Action Plan year, the City of Carrollton will allocate funding geographically toward the Santa Rosa neighborhood, in Dallas County (113), census tract 137.18 , block group 2 and 3. This neighborhood is a hispanic minority-concentrated area.

The appendix also shows where minority-concentrated tracts are located. These are based on the following definition: A minority-concentrated area is any neighborhood or Census tract in which: 1) The percentage of households in a particular racial or ethnic minority group is at least 20 percentage points higher than the percentage of that minority group for the housing market areas; 2) The total percentage of minority persons is at least 20 percentage points higher than the total percentage of all minorities in the housing market areas as a whole; or 3) If a metropolitan area, the total percentage of minority persons exceeds 50 percent of its population. The housing market area is the region where it is likely that renters and purchasers would be drawn for a particular housing project. Generally the housing market area is the county.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
2014-2018 NOTICE Priority Neighborhoods	90

**Table 12 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Neighborhoods receiving improvements are ranked according to infrastructure needs and LMI status. Many of these neighborhoods are also minority concentrated areas.

### **Discussion**

Please see above

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

This section summarizes  
the affordable housing goals for the FY2014-2015  
Action Plan

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 13 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

**Table 14 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Please see above

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

This section is not applicable, as Carrollton does not have a public housing authority.

### **Actions planned during the next year to address the needs to public housing**

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

This section describes the activities planned during the PY2016 program year to address the needs of persons who are homeless and other non-homeless special needs.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to persons experiencing homelessness is done through the City's partner agencies, primarily Metrocrest Services and Christian Community Action. Carrollton allocates a portion of general funds each year to supporting these organizations and their efforts to prevent homelessness and provide needed services to the homeless population.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City will continue to partner with Metrocrest Services, who will provide the following services:

- Case Management
- Thorough assessment and evaluation of individual needs. Monitoring individuals as they move from homelessness to transitional housing to permanent housing
- Prevention
- Rent/Mortgage assistance
- Utility assistance
- Education and training on budgeting and financial management
- Supportive Services
- Emergency financial assistance
- Rent/Mortgage assistance
- Counseling and/or advocacy
- Medical/Dental/Vision assistance
- Emergency food assistance
- Emergency clothing assistance
- Emergency shelter assistance
- Employment assistance

- Transportation assistance
- Programs: holiday food and gifts
- Education
- Job counseling
- Employment skills training
- Tax preparation assistance
- Money management classes
- Summer camp
- Information and referral to various programs
- Seasonal programs: school supplies and school shoes

The above-mentioned services are provided to the homeless population, population at risk of becoming homeless and those transitioning from homelessness.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Please see above.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Please see above.

## **Discussion**

Please see above.

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
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Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

This section describes the City's plan to address barriers in affordable housing identified in the 2015 Analysis of Impediments to Fair Housing Choice (AI).

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### **2015 Recommended Fair Housing Action Plan**

It is recommended that the City of Carrollton consider the following Fair Housing Action Plan (FHAP) and activities for reducing fair housing impediments.

**Action Item 1. Improve the personal credit and financial literacy of certain Carrollton residents.**

**Action Item 2. Continue city funding of home improvement and modification programs. Carrollton should continue to help low income residents with home improvements and accessibility modifications that they cannot afford and/or for which they cannot access residential credit from the private sector.**

**Action Item 3. Increase the inventory of deeply affordable rentals in Carrollton. The city should continue to support the development of subsidized rental units that are affordable to residents earning less than \$20,000 per year, and accommodate a range of unit sizes to ensure that the families living in poverty with children have access to stable and affordable housing.**

**Action Item 4. Modify some aspects of the city's land use code to mitigate discriminatory treatment of persons with disabilities.**

**Action Item 5. Improve access to fair housing information**

### **Discussion**

The fair housing impediments found in the 2015 AI update are discussed below.

**Impediment 1. Residential credit—particularly home improvement loans—can be difficult for minority households in Carrollton to access. This may adversely affect conditions of Carrollton’s neighborhoods with high proportions of minority residents.**

- Residential loans are denied between 20 and 30 percent of the time for most minority applicants, compared to between 13 and 14 percent for non-Hispanic, white and Asian applicants.
- Middle-income African American loan applicants are denied residential loans at almost twice the rate of white applicants.
- For the majority of borrower groups (whites excepted), home improvement loans are denied more than 70 percent of the time. The high rates of denials have implications for the condition of homes—and spillover effects in neighborhoods—of the city’s minority residents.
- Although not perfectly correlated, many areas of high denials and high subprime lending are also found in the neighborhoods where minority residents are concentrated.

**Impediment 2. Lack of affordable rental housing in Carrollton may disproportionately impact Hispanic residents and children.**

Carrollton’s Hispanic residents have a poverty rate that is twice as high as other racial groups. Children have the highest poverty rate of any age cohort. As such, these two groups of residents are disproportionately affected by limited affordable housing in the city.

The limited number of affordable rentals in Carrollton relative to low income household growth, coupled with rising housing costs, has increased the need for affordable rentals during the past decade. The shortage of affordable rentals may disproportionately impact residents of Hispanic descent and children, who have the highest rates of poverty in Carrollton.

**Impediment 3. Fair housing information may be difficult for residents to find.**

Although city staff has a standard process for referring residents with questions about their fair housing rights to appropriate organizations in the greater Dallas area, city websites do not contain information about fair housing. When faced with fair housing questions, residents would need to contact city staff directly, then be referred to the appropriate department or organization outside of Carrollton.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

This section reports additional efforts the City will undertake during the 2016-2017 program year to address residents' housing and community development needs.

### **Actions planned to address obstacles to meeting underserved needs**

Limited funding and resources to address the most complicated situations (e.g., chronically homeless) are the primary obstacles to meeting underserved needs in Carrollton. The City will allocate approximately \$350,000 in general fund dollars to its social service partners to help meet the basic unmet needs of residents, including food, medical care, clothing and emergency housing assistance.

### **Actions planned to foster and maintain affordable housing**

Housing actions will be accomplished through existing efforts to preserve affordable housing through neighborhood and housing unit improvement programs (NOTICE, Housing Rehabilitation).

### **Actions planned to reduce lead-based paint hazards**

Mitigating lead-based paint hazards will mostly be accomplished through lead paint testing and, if lead is found, abatement through the Minor Home Repair program.

The City will also provide information to all program applicants regarding the hazards of lead-based paint and display and distribute materials (in English and Spanish) on lead-based paint hazards during community events.

### **Actions planned to reduce the number of poverty-level families**

In addition, the Community Services Division will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Carrollton.

**Actions planned to develop institutional structure**

The City will promote and emphasize the need for greater coordination between all agencies active in Carrollton so as to minimize the duplication of efforts. Cooperative efforts in applying for available funds will be initiated between public and private housing providers so as to maximize the potential for being awarded funds by the State and Federal Government. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

**Actions planned to enhance coordination between public and private housing and social service agencies**

Please see above.

**Discussion**

Please see above.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.	

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

100.00%