

City of Carrollton

1945 E. Jackson Road
Carrollton, TX 75006



REGULAR WORKSESSION & MEETING

Tuesday, September 9, 2025

5:45 PM

CITY HALL, 2nd Floor

City Council

Mayor Steve Babick
Mayor Pro Tem Christopher Axberg
Deputy Mayor Pro Tem Daisy Palomo
Councilmember Jason Carpenter
Councilmember Richard Fleming
Councilmember Andrew Palacios
Councilmember Nancy Cline
Councilmember Rowena Watters

*****PRE-MEETING / EXECUTIVE SESSION*******5:45 P.M. – COUNCIL BRIEFING ROOM**

1. Receive **information and discuss Agenda.**
2. Council will convene in Executive Session pursuant to Texas Government Code: **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
Section 551.087 to discuss Economic Development.
3. Council will reconvene in open session to consider action, if any, on matters discussed in the Executive Session.

*****WORKSESSION*****

4. Discuss **Fiscal Year 2026 Proposed Budget.**
5. Receive **Briefing On The Lower Dudley Branch Study Results.**
6. Receive **Briefing On The IH-35E Phase 2 Project.**
7. **Mayor And Council Reports And Information Sharing.**

*****REGULAR MEETING 7:00 PM*****

INVOCATION - Deputy Mayor Pro Tem Daisy Palomo

PLEDGE OF ALLEGIANCE - Councilmember Richard Fleming

PRESENTATIONS

8. Present A **Proclamation Recognizing September As National Service Dog Month.**
9. Present A **Proclamation Declaring September As Library Card Sign-Up Month.**
10. Present A **Proclamation Recognizing National Payroll Week.**

PUBLIC FORUM

11. **Hearing of any citizen/visitor on items listed on the regular meeting agenda. Citizens wishing to address the Council regarding items not on the posted agenda will be called to speak during the Public Forum.**
- Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

CONTRACTS & AGREEMENTS

- *12. **Consider Authorizing The City Manager To Approve A Contract For The Purchase Of Two HVAC Air Handling Unit From Trane Manufacturing Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$509,273.00.**
- *13. **Consider Authorizing The City Manager To Approve A Contract For The Energy Management System Upgrades For The City Hall HVAC System From Schneider Electric Through An Interlocal Agreement With The TIPS Purchasing Cooperative In An Amount Not To Exceed \$122,415.00.**

ORDINANCES

- *14. **Consider An Ordinance Of The City Council Of The City Of Carrollton, Texas, Amending Article III, Chapter 30, City Council, By Adding A New Section 30.02, To Be Entitled "Public Meeting Rules Of Decorum," A New Section 30.03, To Be Entitled "Citizen Participation During Council Meetings," And A New Section 30.04, To Be Entitled "Failure To Follow Rules Of Decorum Or Disruption Of Public Meeting," To The Code Of Ordinances Of The City Of Carrollton.**

- *15.** Consider An Ordinance Amending Chapter 31, The Comprehensive Fee Schedule, Effective October 1, 2025.

RESOLUTIONS

- *16.** Consider A Resolution Of The City Council Of The City Of Carrollton, Texas, Approving A Negotiated Settlement Between The Atmos Cities Steering Committee (“ACSC”) And Atmos Energy Corp., Mid-Tex Division (“Atmos”) Regarding Atmos’s 2025 Rate Review Mechanism Filing; Declaring Existing Rates To Be Unreasonable; Adopting Tariffs That Reflect Rate Adjustments Consistent With The Negotiated Settlement; Finding The Rates To Be Set By The Attached Settlement Tariffs To Be Just And Reasonable And In The Public Interest; Approving An Attachment Establishing A Benchmark For Pensions And Retiree Medical Benefits; Requiring Atmos To Reimburse ACSC’s Reasonable Ratemaking Expenses; Determining That This Resolution Was Passed In Accordance With The Requirements Of The Texas Open Meetings Act; Adopting A Savings Clause; Declaring An Effective Date; Requiring Delivery Of This Resolution To Atmos And The ACSC’s Legal Counsel; And Providing An Effective Date.
- *17.** Consider A Resolution Authorizing The Redemption Of A Portion Of The Outstanding City of Carrollton, Texas General Obligation Improvement Bonds, Series 2014, And Resolving Other Matters Incident And Related Thereto; and Providing An Effective Date.

OTHER BUSINESS

- *18.** Consider A Development Plan Proposing Major Modifications Deviating From The Downtown Transit District Standards, On A 0.658-Acre Lot And Located At 1430 South Broadway Street. PLDP 2025-045 1430 South Broadway And Elm Mixed Use.

PUBLIC HEARING - INDIVIDUAL CONSIDERATION

- 19.** Conduct A Public Hearing On The Proposed 2025 Property Tax Rate And Proposed Operating And Capital Budget For The Fiscal Year October 1, 2025 Through September 30, 2026.

20. Hold A Public Hearing To Consider An Ordinance Amending The Zoning On A 2.35-Acre Tract Zoned (LR-2) Local Retail District And Located At 2763 East Trinity Mills Road To Establish A Planned Development District To Allow A Development To Exceed The Maximum Forty Percent Building Coverage And To Utilize Alternate Screening Materials, To Create Development Standards, And To Provide Conceptual Plans; Amending The Official Zoning Map Accordingly. Case No. PLZ 2025-118 Carrollton Indoor Tennis Club.
21. Hold A Public Hearing To Consider An Ordinance Amending The Zoning To Establish A Special Use Permit To Allow An Event Center And Reception Hall In An Approximately 5,077 Square Foot Space Zoned (LR-2) Local Retail And Located At 2129 North Josey Lane; Amending The Official Zoning Map Accordingly. Case No. PLSUP 2025-101 Carrollton Event Center.

INDIVIDUAL CONSIDERATION

22. Consider An Ordinance Adopting And Approving An Operating And Capital Budget For The City Of Carrollton, Making Appropriations Therefore For The Fiscal Year October 1, 2025 Through September 30, 2026.
23. Consider An Ordinance Establishing The Tax Rate And Tax Levy For The City Of Carrollton For The Tax Year 2025 Upon The Taxable Property In The City Of Carrollton In Conformity With The Laws Of The State Of Texas And The City.
24. Consider A Resolution Ratifying The Property Tax Increase Reflected In The Fiscal Year 2025 - 2026 Operating Budget.

PUBLIC FORUM

- 25. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

ADJOURNMENT

CERTIFICATE - I certify that the above agenda giving notice of meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 3rd day of September 2025 at 5:00pm.

Chloe Sawatzky

Chloe Sawatzky, City Secretary

This building is wheelchair accessible. For accommodations or sign interpretive services, please contact City Secretary's Office at least 72 hours in advance at 972-466-3001. Opportunities and services are offered by the City of Carrollton without regard to race, color, age, national origin, religion, sex or disability.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda. Further, the Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a regional, state or national convention or workshop, social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may occasionally post agendas for social functions, conventions, workshops, ceremonial events or press conference; however, there is no legal requirement to do so and in the event a social function, convention, workshop, ceremonial event or press conference is not posted by the City Secretary's Office, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.

FIREARMS PROHIBITED at City Council meetings pursuant to Texas Penal Code Sections 46.035(c) and 30.05.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 2a

Agenda Date: 3/2/2021

Version: 1

Status: Pre-meeting

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: 1.

Receive **information and discuss Agenda.**



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5215

Agenda Date:

Version: 1

Status: Executive session

In Control: City Council

File Type: Procedural Item

Agenda Number: 2.

Council will convene in **Executive Session** pursuant to Texas Government Code:

Section 551.071 for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.

Section 551.087 to discuss Economic Development.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5218

Agenda Date:

Version: 1

Status: Executive session

In Control: City Council

File Type: Procedural Item

Agenda Number: 3.

Council will reconvene in open session to consider action, if any, on matters discussed in the Executive Session.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7346

Agenda Date: 9/9/2025

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 4.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa, Everett, Finance Director
Diana Vaughn, Chief Financial Officer
Chrystal Davis, Assistant City Manager

Discuss **Fiscal Year 2026 Proposed Budget.**

BACKGROUND:

The Fiscal Year 2026 Proposed Budget was distributed to Council on July 31, 2025. Work sessions were held on August 5 and August 19, 2025, to provide Council opportunities to discuss the Proposed Budget and the Proposed Tax Rate, and program available funding. Council provided direction throughout the previous work sessions and an updated, balanced budget that has been provided for adoption. A copy of the updated budget has been posted as required by state statute and online at: <https://www.cityofcarrollton.com/departments/departments-a-f/finance/budget>

This work session provides Council with an overview of the budget for adoption and a review of the proposed tax rate changes. Separate items are included on the regular meeting agenda for the vote to approve and ratify the tax rate and to host public hearings on the budget and the proposed tax rate. The City provided legal notices required by law with the proposed tax rate of 53.8750 cents per \$100 in valuation, however the budget includes a reduced tax rate of 53.750 cents per \$100 in valuation.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7364

Agenda Date: 9/9/2025

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 5.

CC MEETING: September 9, 2025

DATE: September 2, 2025

TO: Erin Rinehart, City Manager

FROM: Jonathan Wheat, P.E., Engineering Director
Shannon Hicks, P.E., Assistant City Manager

Receive **Briefing On The Lower Dudley Branch Study Results.**

BACKGROUND:

Receive a briefing from staff regarding results from the Lower Dudley Branch study.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7365

Agenda Date: 9/9/2025

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 6.

CC MEETING: September 9, 2025

DATE: September 2, 2025

TO: Erin Rinehart, City Manager

FROM: Jonathan Wheat, P.E., Engineering Director
Shannon Hicks, P.E., Assistant City Manager

Receive **Briefing On The IH-35E Phase 2 Project.**

BACKGROUND:

Receive a briefing from TxDOT on phase 2 of the IH-35E project.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 5231

Agenda Date:

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 7.

Mayor And Council Reports And Information Sharing.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7363

Agenda Date: 9/9/2025

Version: 1

Status: Presentations

In Control: City Council

File Type: Presentations

Agenda Number: 8.

CC MEETING: September 9, 2025

DATE: August 29, 2025

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary

Present A **Proclamation Recognizing September As National Service Dog Month.**



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7354

Agenda Date: 9/9/2025

Version: 1

Status: Presentations

In Control: City Council

File Type: Presentations

Agenda Number: 9.

CC MEETING: September 9, 2025

DATE: August 28, 2025

TO: Erin Rinehart, City Manager

FROM: Jonathan Scheu, Library Director
Chrystal Davis, Assistant City Manager

Present A **Proclamation Declaring September As Library Card Sign-Up Month.**



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7359

Agenda Date: 9/9/2025

Version: 1

Status: Presentations

In Control: City Council

File Type: Presentations

Agenda Number: 10.

CC MEETING: September 9, 2025

DATE: August 28, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa Everett, Finance Director

Present A **Proclamation Recognizing National Payroll Week.**



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

Agenda Date:

Version: 1

Status: Public Forum

In Control: City Council

File Type: Public Forum

Agenda Number: 11.

Hearing of any citizen/visitor on items listed on the regular meeting agenda. Citizens wishing to address the Council regarding items not on the posted agenda will be called to speak during the Public Forum.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7343

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *12.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Dwayne Bianco, Fleet and Facilities Director
Shannon Hicks, Assistant City Manager

Consider **Authorizing The City Manager To Approve A Contract For The Purchase Of Two HVAC Air Handling Unit From Trane Manufacturing Through An Interlocal Agreement With The BuyBoard Purchasing Cooperative In An Amount Not To Exceed \$509,273.00.**

BACKGROUND:

The existing City Hall chiller HVAC system was installed when the building was built in the mid-1980s and is approximately 37 years old. The chilled water-cooling compressor system was rebuilt in 2006 and is 19 years old. The system has 7 air handling units. Facilities Services replaced two air handling units in 2022, two air handling units in 2024 and the basement air handling unit in 2025. The remaining 2 air handling units on the first and second floor are all original equipment. This replacement is phase 4 of a 5-phase program. Facilities Services will replace the chiller water-cooling compressor system in phase five.

These two units perform a vital function at City Hall and serve Engineering, Building Services, Marketing and Emergency Services. Reliability is essential for this building and scheduled replacement maintenance will help maintain the air systems with minimum disruption to staff, citizens, and visitors to City Hall. These units will be replaced during the fall over two weekends while the building is unoccupied.

Trane Manufacturing will provide replacement air handlers. Trane Manufacturing is a Carrollton-based company that has been a reliable service provider and offers the best overall value. The replacement unit is available through the BuyBoard purchasing cooperative. Purchasing through cooperatives is allowed by state law.

FINANCIAL IMPLICATIONS:

The air handling systems will be purchased from budgeted capital funds in the amounts listed below.

Trane Manufacturing (BuyBoard)	\$462,976.00
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Contingency Funds (if needed)	<u>\$ 46,297.00</u>
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Total Cost	\$509,273.00
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IMPACT ON COMMUNITY SUSTAINABILITY:

Replacing these units allocates resources to ensure a reliable HVAC system for City Hall

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council authorize the City Manager to enter into a contract for the purchase of two HVAC air handlers with Trane Manufacturing in an amount not to exceed \$509,273.00 through an interlocal agreement with the BuyBoard purchasing cooperative. This amount includes a contingency of 10% added to the bidder's response for unforeseen expenses as work progresses, if needed.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7344

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *13.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Dwayne Bianco, Fleet and Facilities Director
Shannon Hicks, Assistant City Manager

Consider **Authorizing The City Manager To Approve A Contract For The Energy Management System Upgrades For The City Hall HVAC System From Schneider Electric Through An Interlocal Agreement With The TIPS Purchasing Cooperative In An Amount Not To Exceed \$122,415.00.**

BACKGROUND:

The existing City Hall HVAC energy management system hardware was installed in 2006 and the software last updated in 2017. This upgrade will be for hardware, servers, and wiring on the two new air handling units that service the first and second floors of City Hall. This replacement is part of phase 4 of a 5-phase program. Facilities Services will replace the chiller water-cooling compressor system in phase five.

These two units perform a vital function at City Hall and serve Engineering, Building Services, Marketing and Emergency Services. These energy management controls help staff to control air and adjust air temperatures remotely and support energy efficiency throughout the building. Reliability is essential for this building and scheduled replacement maintenance will help maintain the air systems with minimum disruption to staff, citizens, and visitors to City Hall. These controls will be replaced during the fall over two weekends while the building is unoccupied. This will occur in conjunction with the air handler replacement.

Schneider Electric will provide the new control hardware, servers, and wiring. Schneider Electric's regional offices are based in Carrollton and have been a reliable service provider that City uses in various buildings. This upgrade replacement is available through the TIPS purchasing cooperative. Purchasing through cooperatives is allowed by state law.

FINANCIAL IMPLICATIONS:

The air handling management system will be purchased from budgeted capital funds in the amounts listed below.

Schneider Electric (TIPS Purchasing)	\$111,287.00
Contingency Funds (if needed)	<u>\$ 11,128.00</u>
Total Cost	\$122,415.00

IMPACT ON COMMUNITY SUSTAINABILITY:

Replacing these energy management controls and servers allocates resources to ensure a reliable HVAC system for City Hall.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council authorize the City Manager to enter into a contract for the purchase energy management system upgrades for the HVAC air handlers in an amount not to exceed \$122,415.00 through an interlocal agreement with the TIPS purchasing cooperative. This amount includes a contingency of 10% added to the bidder's response for unforeseen expenses as work progresses, if needed.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7355

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinances

Agenda Number: *14.

CC MEETING: September 9, 2025

DATE: August 28, 2025

TO: City Council

FROM: Meredith A. Ladd, City Attorney

Consider An Ordinance Of The City Council Of The City Of Carrollton, Texas, Amending Article III, Chapter 30, City Council, By Adding A New Section 30.02, To Be Entitled "Public Meeting Rules Of Decorum," A New Section 30.03, To Be Entitled "Citizen Participation During Council Meetings," And A New Section 30.04, To Be Entitled "Failure To Follow Rules Of Decorum Or Disruption Of Public Meeting," To The Code Of Ordinances Of The City Of Carrollton.

BACKGROUND:

During the July 25, 2025, Strategic Retreat, Council received options regarding rules of decorum for public meetings and means of ensuring that the primary purpose of a council meeting, business of the City, and the rights of all attendees are respected. With the understanding that a Council meeting is a limited public forum, suggested revisions to the current policies were recommended. This ordinance codifies those selected revisions.

STAFF RECOMMENDATION/ACTION DESIRED:

Should Council wish to adopt the decisions made during the retreat, it is recommended that Council approve the adoption of the ordinance.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING ARTICLE III, CHAPTER 30, CITY COUNCIL, BY ADDING A NEW SECTION 30.02, TO BE ENTITLED “PUBLIC MEETING RULES OF DECORUM,” A NEW SECTION 30.03, TO BE ENTITLED “CITIZEN PARTICIPATION DURING COUNCIL MEETINGS,” AND A NEW SECTION 30.04, TO BE ENTITLED “FAILURE TO FOLLOW RULES OF DECORUM OR DISRUPTION OF PUBLIC MEETING,” TO THE CODE OF ORDINANCES OF THE CITY OF CARROLLTON; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY, SAVINGS, AND REPEALER CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE ON AND AFTER ITS ADOPTION.

WHEREAS, the City of Carrollton, Texas (“City”) is a Home Rule municipality possessing the full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution, Section 51.072 of Texas Local Government Code and its Home Rule Charter; and

WHEREAS, the City Council of the City (“City Council”) recognizes the need from time to time to amend the City of Carrollton Code of Ordinances to update language to reflect both changes in the law and also to clarify language in the interest of the general welfare of citizens and good government; and

WHEREAS, the City Council recognizes that a City Council meeting is a limited public forum to discuss the topic at hand as well as matters of public concern; and

WHEREAS, the City Council is desirous that citizens be allowed to address the Council on items of city business or affairs that are in the scope of the authority and legislative functions of the City Council, when posted on the agenda at regular Council meetings; and

WHEREAS, the City Council is desirous that citizens with business before the Council relative to items posted on the agenda be heard and the business of the City be carried out efficiently; and

WHEREAS, there is a significant government interest in conducting orderly and efficient meetings; and

WHEREAS, a City Council meeting is a public arena that carries with it an expectation of decorum and civility and language outside the scope of the limited public forum or that causes an immediate breach of the peace is inappropriate; and

WHEREAS, the City Council acknowledges the balance between the interests of citizens to comment upon matters of public concern and the City Council’s interest in promoting efficiency and decorum of meetings; and

WHEREAS, the amendments should be consistent with the Texas Open Meetings Act, the City Charter, and current City of Carrollton policies.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2.

Title III, "Administration," Chapter 30, "City Council," of the Code of Ordinances, City of Carrollton, Texas, is hereby amended by adding three new sections, to be numbered 30.02, to be entitled "Public Meeting Rules of Decorum," 30.03, to be entitled "Citizen Participation During Council Meetings," and 30.04, to be entitled "Failure to Follow Rules of Decorum or Disruption of Public Meeting," which said sections shall read as follows:

"§ 30.02 Public Meeting Rules of Decorum

Citizens attending and/or speaking at meetings will adhere to the following rules of decorum:

1. No person will engage in disorderly or boisterous conduct, including, but not limited to, stamping of feet, whistling, booing, or making any loud, threatening, profane, abusive, defamatory, personal, or impertinent utterance, that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting;
2. No person will speak for longer than their allocated time, in accordance with the process set forth in section 30.03;
3. No person will engage in behavior that may interfere with the rights of other participants; and
4. Display of signs, placards, banners, or the presence of similar items that impede or impair the rights of other would-be participants will not be permitted.

§ 30.03 Citizen Participation During Council Meetings.

- (A) Citizen Comment. In accordance with Texas Government Code § 551.007, as amended, citizens desiring to address the council on matters on the agenda shall fill out a speaker request form, provided by the city, prior to the beginning of the meeting. The form shall contain the citizen's name, address, phone number, and agenda item they wish to address. Citizens' comments will be limited to the amount of time allocated by the mayor for each citizen and must be limited to items on the posted agenda. In situations where a large number of citizens representing a group

speaking on the same topic have signed up to speak, the mayor may ask the group to consider designating a spokesperson to present the group's comments to the council. Citizens shall observe the rules of decorum and courtesy and speak only upon recognition by the mayor. Citizens not following rules of decorum set forth in section 30.02 and/or disrupting the meeting will lose their remaining time to speak, may be subject to removal, and may forfeit their right to attend a future meeting as set forth in section 30.04.

- (B) Public Forum. During posted public forum sessions, citizens may address the city council on city-related topics not posted on the agenda; provided, however, citizens topics are limited to items of city business or affairs that are in the scope of the authority and legislative functions of the city council. Citizens' comments will be limited to the amount of time allocated by the mayor for each citizen. The rules of decorum set forth in section 30.02 apply to citizens regarding non-agenda items. If a public forum is posted, this item shall appear on the regular meeting agenda upon conclusion of all other business before the city council.

Responses by the city council and staff to comments during the public forum shall be in accordance with the Texas Open Meetings Act requirements. If a citizen raises a subject, a response may only consist of a single statement of specific factual information or a single recitation of an existing policy. The city council will not discuss or take action relative to any item not on the posted agenda. The mayor and council members shall strictly comply with the requirements of the Texas Open Meetings Act and shall not enter into discussions with citizens speaking during public forum.

The agenda item for the public forum may be suspended by the mayor should citizens become disruptive, not follow rules of decorum and civility, or speak in such a manner that prevents the meeting from being conducted in an orderly and efficient manner.

Citizens who do not follow rules of decorum set forth in section 30.02 and/or disrupt the meeting will lose their remaining time to speak, are subject to removal, and may forfeit their right to attend a future meeting as set forth in section 30.04.

- (C) Public Hearings. Citizens wishing to speak during a posted public hearing shall complete a speaker request form. Comments during a public hearing must be germane to the matter being considered. Citizens' comments will be limited to the amount of time allocated by the mayor for each citizen. Public hearings may be required by other laws, and are therefore held in accordance with federal, state, or local laws or policies, as applicable. Citizens who do not follow the rules of decorum set forth in section 30.02 and/or disrupt the meeting will lose their remaining time to speak, are subject to removal, and may forfeit their right to attend a future meeting as set forth in section 30.04.

§ 30.04 Failure to Follow Rules of Decorum or Disruption of Public Meeting.

In the event a citizen disrupts the meeting or fails to comply with the rules of decorum set forth in section 30.02, the mayor has the right to remove a citizen or temporarily adjourn a meeting. In addition, the consequences below will apply to a citizen when the rules of decorum are not followed, or the citizen disrupts a meeting:

Citizen disruption / failure to follow rules	Council action	Authorized Actor
First time	Verbal Warning	Mayor
Second time, same meeting	Microphone is turned off. Speaking time is lost.	Mayor
Third time, does not have to be the same meeting	Microphone is turned off. Speaking time is lost. Warning notice of potential forfeiture of right to attend meeting for thirty (30) days for additional disruptions or failure to follow rules is mailed to the citizen.	Mayor and City Secretary
Fourth time, does not have to be the same meeting.	Microphone is turned off. Speaking time is lost. Notice of forfeiture of right to attend meeting for thirty (30) days is mailed to the citizen.	Mayor and City Secretary
Fifth time, does not have to be not the same meeting	Microphone is turned off. Speaking time is lost. Notice of forfeiture of right to attend meeting for ninety (90) days is mailed to the citizen.	Mayor and City Secretary
Sixth time, does not have to be not the same meeting	Microphone is turned off. Speaking time is lost. Notice of forfeiture of right to attend meeting for 180 days is mailed to the citizen.	Mayor and City Secretary
Seventh time, does not have to be not the same meeting	Microphone is turned off. Speaking time is lost. Notice of forfeiture of right to attend meeting for one (1) year is mailed to the citizen.	Mayor and City Secretary

The above consequences will be applied to a citizen who disrupts the meeting but is not speaking. The same incremental steps will be applied, except for the loss of speaking time and turning off the microphone. The notice of forfeiture will include language in accordance with Texas Penal Code § 30.05, as amended, notifying the recipient of the consequences for failure to comply with the forfeiture period.

The city council reserves the right to implement additional action after the seventh (7th) time a meeting is disrupted, or a citizen fails to follow rules of decorum, after a citizen returns from a one-year forfeiture period.”

SECTION 3.

This Ordinance shall be cumulative of all other ordinances of the City, and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance; provided, however, that any complaint, notice, action, cause of action, or claim which prior to the effective date of this Ordinance has been initiated or has arisen under or pursuant to such other ordinance(s) shall continue to be governed by the provisions of that ordinance or those ordinances, and for that purpose that ordinance or those ordinances shall be deemed to remain and shall continue in full force and effect.

SECTION 4.

If any section, subsection, sentence, paragraph, clause, phrase, or provision in this Ordinance, or application thereof to any person or circumstance, shall be adjudged invalid or held unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 5.

Any and all ordinances adopted by the City Council prior to this date, that conflict with the terms of this Ordinance, are hereby repealed to the extent that such ordinance conflicts with the terms set forth herein.

SECTION 6.

This Ordinance shall become and be effective on and after its adoption.

PASSED, ADOPTED AND APPROVED the 9th day of September, 2025, at a regular meeting of the City Council of the City of Carrollton, Texas.

ATTEST:

CITY OF CARROLLTON:

Chloe Sawatzky, City Secretary

Steve Babick, Mayor

APPROVED AS TO FORM:

Meredith Ladd, City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7348

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinances

Agenda Number: *15.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa Everett, Finance Director
Chrystal Davis, Assistant City Manager

Consider An **Ordinance Amending Chapter 31, The Comprehensive Fee Schedule, Effective October 1, 2025.**

BACKGROUND:

During the Annual Budget Process, city staff reviews Chapter 31, Comprehensive Fee Schedule to ensure changes which have occurred throughout the year are reflected in the adopted fee schedule, in addition to the adjustments approved by council during budget deliberations. An overview of the Fee Changes was provided at the August 19, 2025 meeting. The Fiscal Year 2026 Budget includes the following adjustments to fees for various services:

Section A - An update to the credit/debit card convenience fees.

Section D - Updates to the Animal Services Division registration fees.

Section D - Updates to the Environmental Quality Division food permit fees.

Section G - Updates to the Parks and Recreation general fees at Crosby Rec. Center, Josey Ranch Senior Center, and Oak Creek Tennis Center.

Section K - An overall update to the Solid Waste general fees

Section N - An update to the Utility Service fees

Changes to water and sewer fees will be presented to Council in the fall after the final Fiscal Year 2025 financial results are available. The current schedule to adopt those fees requires them to be effective January 1, 2026.

Attached is a red-line version of Chapter 31, Comprehensive Fee Schedule, which includes all changes effective October 1, 2025.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends Council approve the ordinance amending Chapter 31, the Comprehensive Fee Schedule, effective October 1, 2025.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING CHAPTER 31, THE COMPREHENSIVE FEE SCHEDULE OF THE CARROLLTON CITY CODE; CONTAINING A SAVINGS CLAUSE AND A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE OF OCTOBER 1, 2025.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

Chapter 31, Comprehensive Fee Schedule, of Title III, Administration, of the Carrollton Code of Ordinances is amended to read as follows:

CHAPTER 31. COMPREHENSIVE FEE SCHEDULE

Sec. 31.01. - Establishment of fees for city services.

The following fee schedule is hereby established and the following fees shall be charged for various services rendered by the city.

(A) *General fees.*

- (1) *General returned check, credit card and debit card fees:\$35.00*
- (2) *Fidelity Express returned check fees:\$38.50*

Checks, drafts or instruments tendered to the city for amounts owed to the city which are returned unpaid through the city depository as uncollected funds (excluding any occurrence resulting from any documentable depository error or omission).

- (3) *Collection agency fees:\$10.00*

Receivables owed to the city by individuals and businesses for over 60 days and for which two notices of amounts owed have been sent may be assigned to an outside agency for collection.

- (4) *Credit/debit card convenience fees, per transaction:~~23.5~~23.5% of transaction*

Convenience fee ~~and a \$5.00 transaction minimum~~ to be assessed on all transactions ~~except for those for Library and Parks and Recreation.~~

- (5) *Charges for providing copies of public information:*

Not to exceed charges as set by the State of Texas.

- (6) *After-hours services (per hour)\$40.00*

Services performed outside normal business hours are billed per employee per hour with a two-hour minimum charge. Equipment and materials are billed at normal hourly rates.

(7) *After-hours administration fee:*\$25.00

Administrative fee assessed for processing charges for after-hours services.

(B) *Building inspection.*

(1) *Project permits (includes plumbing, electrical and mechanical permits and certificate of occupancy fees):*

Application fee, nonrefundable\$125.00

New dwellings up to four units, per unit\$1,100.00

Pool or spa\$200.00

Temporary buildings and trailers\$75.00

New commercial, apartments, accessory, additions, remodels and finish-outs, per \$1,000.00 valuation (minimum \$125.00)\$6.00

Residential remodel\$125.00

(2) *Specific permits:*

Annual permits, per year\$200.00

Banner\$25.00

Building (storage shed)\$50.00

Certificate of occupancy\$100.00

Demolition\$125.00

Electrical, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Fence\$50.00

Fire sprinkler, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Fire alarm, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Irrigation, per \$1000.00 valuation (minimum \$75.00)\$4.00

Mechanical, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Moving (structures in right-of-way)\$75.00

Plumbing, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Real estate sign annual renewal\$50.00

Retaining wall\$50.00

Satellite dish\$50.00

Sign\$125.00

Rainwater harvesting\$25.00

Wind turbine\$75.00

Solar panel\$125.00

Special event—no food sales\$50.00

Special event—food sales50.00 per food vendor

Tent\$50.00

Curb cut\$100.00

Above/below grade storage tank installation or removal\$100.00 per tank

Mobile refueling, per address, per year\$250.00

(3) *Service fees:*

Inspection/engineering fees:

See Section 31.01 (C).1

Commercial permit storm water pollution protection plan inspection fee\$50.00

Commercial permit utility release processing fee\$50.00

Re-inspection\$50.00

Special inspection\$50.00

Temporary service/construction heat\$100.00

Snow cone stand removal deposit\$350.00

(Will be refunded in full provided the structure is removed at certificate of occupancy expiration. Un-refunded deposit will be used to defer cost of removal by city if necessary.)

Administrative process fee for special event, film, block party (except National Night Out) and parade permits\$25.00

(4) *Appeal boards:*

Construction Advisory and Appeals Board\$200.00

Board of Adjustment\$200.00

(5) *Exceptions:*

(a) Building permit and board filing fees are not required for facilities on property both owned and used by the following:

1. Federal government.
2. State government.
3. County government.
4. City government.
5. Public school districts.

(b) Building permit fees are not required for home construction projects built by the Carrollton-Farmers Branch Independent School District Trade School.

(c) Fees are not required for permits issued to contractors hired by the city to clear visibility obstructions constructed legally prior to adoption of the Ordinance No. 1325, passed November 11, 1986 and referred to as the Visibility Ordinance.

(d) Fees are exempted for work conducted in Neighborhood Empowerment Zones, as enumerated and established by Council Resolution #3608.

(C) *Engineering:*

(1) *Inspection fees:*

(a) \$45.00 per hour with a minimum fee of \$90.00

(b) Inspections occurring outside of normal business hours will incur a \$67.50 per hour fee with a minimum fee of \$135.00.

(c) Grading Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(d) Water and/or Wastewater Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(e) Drainage Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(f) Paving Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(g) Sidewalk Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(i) Screening Wall/Fence Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(2) *Plan review:*

(a) Review of construction plans for infrastructure (streets, water, wastewater, storm drainage), per acre of development\$150.00

(b) Review of re-submittals of construction plans for infrastructure (streets, water, wastewater, storm drainage) for the fourth and each subsequent submittal\$250.00

(3) *Street signs and markings:*

Intersection signs and markings, per intersection\$435.00

Fire hydrant markers, per hydrant\$5.00

Street light assessment, per linear foot\$12.00

(D) *Environmental Services Department.*

(1) *Animal Services Division:*

City registration fees:

Dogs and cats, unaltered~~\$50.00~~~~20.00~~/year

Dogs and cats neutered or spayed~~\$10.00~~~~5.00~~/year

Dangerous dogs~~\$100.00~~~~50.00~~/year

Potbellied pigs\$10.00/year

Duplicate (replacement) license tags\$2.00/each

Adoption fee\$5.00/animal (previously vetted)

Adoption fee\$10.00/animal (non-vetted)

Adoption fee\$60.00/pre-vetted animal

~~Overnight~~ ~~b~~Boarding fee per animal (daily for all or part of any other day)
.....\$10.00/day

Quarantine fee~~\$15.00~~~~10.00~~/day

1st impoundment within a 12-month period~~\$75.00~~~~20.00~~

2nd impoundment within a 12-month period~~\$100.00~~~~50.00~~

3rd or more impoundment within a 12-month period~~\$150.00~~~~100.00~~

Exception:

Fee for the first impound fee in any twelve consecutive month period may be reduced by the following amounts if the animal, at the time of impound is:

Sterilized\$40.00

Currently vaccinated against rabies\$10.00

Currently registered with the city\$10.00

Identified by traceable identification\$15.00

Microchipping per animal\$15.00

Livestock impoundment fee\$50.00/head

Feed and care for livestock\$15.00/day

Owner's release to city~~\$50.00~~~~20.00~~

Home quarantine checks for two visits\$30.00

Home isolation fee (45 days, includes two visits)\$30.00

Home isolation fee (90 days, includes four visits)\$60.00

Euthanasia of animals~~\$40.00~~~~20.00~~

Rabies testing\$40.00

Vet clinic dead animal removal service\$50.00/month

Permit to keep chickens\$20.00/year

Permit to keep bees\$20.00

Additional fee when permit applied for with an active ordinance enforcement case\$20.00

(2) *Environmental Quality Division*

~~Temporary food establishment permit for change of ownership, per 14 days~~
~~.....\$75.00~~

Food permits:

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Retail food stores, as defined under the Carrollton Food Establishment Policy, per year.....\$770.00

Heavy food prep establishment permit for heavy food prep establishments ~~and mobile hot trucks~~, as defined under the Carrollton Food Establishment Policy, per year\$~~50.00~~~~00.00~~

Light food prep establishment permit for light food prep establishments, ~~mobile lunch trucks and food service carts~~, as defined under the Carrollton Food Establishment Policy, per year\$~~370.00~~~~320.00~~

No food prep establishment permit ~~and pre packaged food mobile permit~~, as defined under the Carrollton Food Establishment Policy, per year\$~~250.00~~~~200.00~~

Additional food establishment permit for each additional food service, food store, or food vending operation contained within a structure holding a heavy or light food prep establishment permit, per year\$~~320.00~~~~300.00~~

Temporary food establishment permit for change of ownership, per 14 days.....\$75.00

Farmer's market permits:

Farmer's market operator permits, per year\$150.00

~~Farmer's market food vendor permit, per year\$50.00~~

Farmer's market concession vendor permit, per year\$100.00

State accredited food handlers certification\$10.00

Re-inspection fee for food establishments failing to meet code standards at first inspection, per hour, two-hour minimum\$45.00

On-site food service worker class, per class\$80.00

Industrial pretreatment program (IPP):

IPP permit, per year\$400.00

IPP sampling and analysisActual cost + 15%

Administrative fee for IPP sampling and analysis, per event\$50.00

Spill response and cleanups:

Administrative fee for any spill response\$50.00

City conducted spill mitigation or cleanupActual cost + admin. fee

Sampling and analysis for complaints, spill and enforcement activities
.....Actual cost + 15%

Liquid waste hauler program (LWH):

LWH vehicle permit, per year\$150.00

LWH additional vehicle permit per owner, per year\$100.00

LWH trip ticket books\$25.00

On-site LWH inspection\$80.00

Late payment fee for any permit, spill response, inspection, sampling or IPP fee,
per month\$50.00

Follow-up re-inspection for noncompliance after initial inspection and re-
inspection (non-food establishments), per hour, two-hour minimum\$45.00

Municipal setting designation:

- (1) An application will not be accepted until the initial filing fee has been paid. An application will not be placed on a city council agenda until the additional processing fee has been paid.
- (2) The applicant shall pay the fees to the designated city official. The designated city official shall deposit fees received in the official city depository not later than the next business day following receipt of the funds.
- (3) No refund of the fees may be made.
- (4) The initial filing fee for a municipal setting designation ordinance is \$2,500.00. The applicant is further required to pay all fees associated with mailed and published notices of the application. The designated city official shall not mail notices or advertise the public meeting until the estimated cost of mailing notices and advertising the public meeting is paid by the applicant. The designated city official shall not place a municipal setting designation ordinance on a City Council agenda until an additional technical processing fee of \$5,000.00 is paid.

Pool code:

Health permit fee for first pool at a location/facility\$100.00
per year

Health permit fee for each additional pool at a location/facility\$50.00
per year

Health permit fee for each spa at a location/facility\$50.00
per year

Health permit fee for first interactive water feature and fountain (IWFF) at a location/facility\$150.00
per year

Health permit fee for each additional IWFF at a location/facility\$150.00
per year

(3) *Community Services Division*

Administrative fee for mowing and cleaning property and abating any
property maintenance violation, per violation \$150.00

Apartment license fee, per year, for each unit on premises (occupied or
unoccupied); \$13.00 per unit, minimum of \$250.00 per year

Single-family rental registration fee \$75.00 per year

Follow-up re-inspection fee for noncompliance after initial inspection and re-
inspection (single-family and duplex residential property), per hour \$45.00

Sign removal fee (as established in section 151.98), per sign \$30.00

Filing of compliance order at county court of record:

Standard filing by first class mail filing fee established by county plus
\$40.00

Expedited filing by next day personal delivery filing fee established by county
plus \$100.00

Hotel code:

Lodging License Fee (Hotel) per year, for each unit on premises (occupied or
unoccupied) \$13.00; minimum of \$250.00 per year

Bed and Breakfast Lodging License Fee...\$250.00 per year

Short-term Rental Lodging License Fee...\$250.00 per year

Re-inspection fee during license period, per hour \$45.00, two-hour
minimum

Appeals to Property Standards Board \$200.00

(E) *Fire.*

(1) *Definitions.* For purposes of this division only, the following definitions shall apply:
.....

Nonresident: A nonresident is a person who does not reside within the city limits.

Resident: A resident is a person who resides within the city limits.

(2) *Ambulance transport:*

Residents:

Basic life support\$750.00

Advanced life support, level 1\$850.00

Advanced life support, level 2\$950.00

Nonresidents:

Basic life support\$850.00

Advanced life support, level 1\$950.00

Advanced life support, level 2\$1050.00

These levels of transport are as defined in the Medicare Index.

(3) *Disposable supplies fees:*

Basic life support\$200.00

Advanced life support\$400.00

Oxygen supplies\$150.00

(4) *EMS mileage charge:*

Transporting persons by ambulance, per mile\$15.00

(5) *Recovery from hazardous materials responses—natural gas line cuts by contractors:*

Engine:

First hour (or portion thereof)\$300.00

Per ¼ hour thereafter\$75.00

Truck:

First hour (or portion thereof)\$400.00

Per ¼ hour thereafter\$100.00

Medic:

First hour (or portion thereof)\$200.00

Per ¼ hour thereafter\$50.00

(6) *Inspection fees:*

After hours inspections\$50.00
per hour, two hour minimum

Re-inspection:

2nd reinspection\$50.00

3rd reinspection\$100.00

All after 3rd reinspection\$250.00
each

(7) *Facility fees:*

Hazardous materials facility\$250.00
per year

Materials recycling facility\$250.00
per year

Factory/industrial facility\$250.00
per year

Flammable/combustible storage facility\$250.00
per year

(F) *Library.*

(1) *Lost/damaged library material fees:*

Interlibrary loan materialsCost as assessed by lending library

Media case\$5.00

BinocularsActual cost

All other materialsActual price plus \$5.00 processing fee

(2) *Library service fees:*

Headphones\$4.00

Replacement library card fee\$1.00

Computer printing, per page\$0.15

Copier printing, per page\$0.15

Color Printing, per page.....\$0.50

Flash drives, eachcost plus \$0.05 rounded up to the next quarter dollar

(3) *Room rental fees:*

Josey Ranch Lake Library Meeting Room, per hour\$25.00

Josey Ranch Lake Library Environmental Classroom, per hour\$15.00

Josey Ranch Lake Library Conference RoomNo charge

Hebron & Josey Library Meeting Room 1, per hour\$15.00

Hebron & Josey Library Meeting Room 2, per hour\$25.00

Hebron & Josey Library Meeting Room 1 & 2, per hour\$25.00

Hebron & Josey Library Conference RoomNo charge

(4) *Full access library card:*

Annual memberships:

Residents of Carrollton and reciprocal partner citiesFree

City of Carrollton employeesFree

Nonresidents\$40.00

(G) *Parks and recreation.*

(1) *General fees:*

At the discretion of the Parks and Recreation Director or other City Manager designee, residents from other cities may qualify for Carrollton resident fees when a partnership is in place and is mutually beneficial to the City. Furthermore, fees for services may be adjusted or waived, with City approval, when reimbursed by a third party for fitness or health programs.

Programs:

Schedule of fees for classes and programs will be determined by the Director of Parks and Recreation or other City Manager designee and will be made available for review online and at the facilities.

Non-Residents of the City of Carrollton participating in recreation classes or programs will pay an additional 25% of Carrollton Resident fees rounded up to the nearest \$1.00. Leagues that require team registration may receive a 25% resident discount rounded to the nearest \$1.00 when the team manager provides proof that no less than 50% of the roster consists of Carrollton residents. ~~Leagues requiring team registration will not be subject to resident/non-resident fees.~~

Financial Assistance:

Financial assistance is provided to Residents of Carrollton based on their total household income. Qualifying residents are awarded \$50 per person within their household. Those funds can be used for up to 50% of program or membership fees only, reservations, permits or special events do not qualify for assistance.

Promotions:

Discounts may be allowed at the Parks and Recreations Director's discretion up to \$10.00 off or membership fees for 13 months for the price of 12 months.

- (2) Membership, Resident fees – Includes: weight and cardio rooms, fitness equipment for members, and classrooms, except when reserved for rentals, city programming, or otherwise posted at the facility.

Additional amenities included in memberships which are facility specific:

Rosemeade Recreation Center: gyms, elevated track, Fitness on Demand, multi-purpose room, dance room, racquetball courts, and open play sports such as badminton, volleyball, basketball, and pickleball (as posted at the facility). Additionally, annual membership includes 8 hours of use per person in the esports center.

Crosby Recreation Center: gym, functional fitness room, open play sports such as volleyball, basketball, and pickleball (as posted at the facility). Additionally, annual membership includes 8 hours of use per person in the esports center.

Senior Center: various self interest groups (as posted at the facility).

City employee: No fee, but subject to federal taxation on value of individual rate

City employee family, up to four family members: is equal to the resident rate less the individual rate, and is subject to federal taxation on value of employee pass

Carrollton Corporate Membership: When a Carrollton business provides memberships on behalf of their employees, or employees of partnering Independent School Districts - is equal to the individual resident rate.

Non-Residents of the City of Carrollton will pay an additional 50% of Carrollton Resident fees rounded up to the nearest \$1.00

Active military on leave (for the duration of leave) \$5.00

Replacement card \$5.00

(2.1) All Access Recreation Center (Crosby, Rosemeade, and Senior Centers) fees:

Annual:

Senior citizen (age 65+) and youth \$55.00

Adult (age 16—64) \$130.00

Family, up to four family members \$250.00

Additional member on family membership \$30.00

Three months:

Senior citizen (age 65+) and youth \$25.00

Adult (age 16—64) \$55.00

One month: \$25.00

Day pass:

Senior citizen (age 65+) and youth (age 9—15) \$5.00

Adult (age 16—64) ~~\$87.00~~

(2.2) Limited Use Recreation Center fees:

Crosby Recreation Center ONLY:

Annual:

Senior citizen (age 65+) & Youth (age 9-15) \$45.00

Adult (age 16—64) \$95.00

Family, up to four family members \$175.00

Additional member on family membership \$20.00

Three months:

Senior citizen (age 65+) and youth (age 9-15) \$20.00

Adult (age 16—64) ~~\$40.00~~~~75.00~~

Day pass:

Senior citizen (age 65+) and youth (age 9-15) \$5.00

Adult (age 16—64) ~~\$8.00~~~~7.00~~

Carrollton Senior Center ONLY:

Annual \$30.00

Day \$5.00

Esports Center ONLY:

1 Hour \$5.00

5 Hours \$12.00

20 Hours \$35.00

50 Hours \$75.00

(3) Rentals, Resident fees:

Parks and Recreation facility and property rentals for special events shall follow regulations outlined in Chapters 117, 130, and 133 of this Code of Ordinance.

Special Events may be subject to additional fees within this Chapter.

Non-Residents of the City of Carrollton will pay an additional 40% of Carrollton resident fees rounded up to the nearest \$1.00.

Damage Deposits for all rentals are \$100, per reservation unless otherwise noted. Deposits for multiple day reservations will be held until the final date on the reservation. Rentals in accordance with Chapter 130.26 of this Code of Ordinance are subject to an additional \$200.00 damage deposit.

(3.1) Recreation Facilities:

Entire facility rentals allow exclusive/private use of the facility; however, at the discretion of the Parks and Recreation Director, some rooms and spaces may not be available.

After-hours rentals will be assessed staffing fees at a rate of \$25.00/hour/staff, and management will determine staffing needs based on times and event type. Some rentals, by Carrollton Municipal Code or at management's discretion, may require an off-duty police officer at Police Department staffing rates.

Audio Visual Equipment is \$25.00 per rental unless otherwise noted.

Meeting Room Set-up and Clean-up is \$50.00/rental date unless otherwise noted. Set-up and Clean-up requests are at the discretion of the Parks and Recreation Director and are dependent upon size and staff availability.

Kitchen add-on in applicable facilities \$25.00/hour.

Crosby Recreation Center, resident hourly fees

Entire facility, after hours only (deposit \$250.00) ~~\$400.00~~\$250.00

Broadway and Pioneer Rooms \$30.00

Trinity Room \$90.00

Esports Room \$150.00

Esports Room, Tournament day rate \$1,000.00

Gym, per half court \$40.00

Gym, per full court \$65.00

Rosemeade Recreation Center, resident hourly fees

Entire facility, after hours only, (deposit \$250.00) \$250.00

Armadillo & Mustang Rooms \$30.00

Bobcat & Multi-purpose Rooms \$35.00

Dance Room \$90.00

Esports Room \$150.00

Esports Room, Tournament day rate \$1000.00

Gym, per half court \$40.00

Gym, per full court, per hour \$65.00

Josey Ranch Lake Senior Center, resident hourly fees

Texas Room, day rate, (10 hours) (\$250.00 deposit) ~~\$2,000.00~~ ~~\$1,800.00~~

Texas Room, 3 hour minimum (\$250.00 deposit) \$250.00

Texas Room A ~~\$80.00~~ ~~70.00~~

Texas Room B ~~\$170.00~~ ~~150.00~~

Round-Up Room \$60.00

Tumbleweed Room \$15.00

Blue Bonnet and Lone Star Rooms \$25.00

Elm Fork Nature Center, resident hourly fee (to include interior classroom, restroom, and outdoor patio ONLY, \$75.00)

(3.2) Parks:

Park Permit:

As outlined in Chapter 133 of this Code of Ordinance, Park Permits may be required for special park use. Park Permits are provided on an 'as is' term for property and amenities at the requested location. Alterations or enhancements

are at the discretion of the Parks and Recreation Director. Park Permits are not subject to a Damage Deposit; however, may be liable for damages during permit duration.

Resident fees:

Per Occurrence \$25.00

Annual per Individual \$500.00

Carrollton Amphitheater, resident hourly fee: (includes restrooms and lights) \$50.00

Mary Heads Carter Park Pavilion, resident hourly fee: (Pavilion Only) \$50.00

McInnish and Josey Ranch Sports Complex resident fees:

5K rentals/Events \$400.00 for the first four hours,
plus \$75.00 each additional hour

Gazebo in Historic Downtown Carrollton, resident hourly fee: (includes green space inside the public sidewalks around the Square) \$120.00

A.W. Perry Homestead Museum, resident hourly fee: (includes exterior of house and barn within the paved pathway outlining the buildings, gazebo and restrooms) \$120.00

(4) *Rosemeade Rainforest fees:*

Pool use fees:

Admission resident, per person, weekdays \$5.00

Admission resident, per person, weekends \$6.00

Admission nonresident, per person, weekdays \$9.00

Admission nonresident, per person, weekends \$10.00

Age 2 and under Free

Passes:

Book of 20 passes (individual, resident) \$90.00

Book of 20 passes (individual, nonresident) \$120.00

Individual season pass (resident) \$50.00

Individual season pass (nonresident) \$60.00

Family season pass up to four family members, resident (photo ID required) \$120.00

Family season pass up to four family members, nonresident (photo ID required) \$150.00

Family season pass add-on, per additional member, resident (photo ID required) \$10.00

Family season pass add-on, per additional member, nonresident (photo ID required) \$15.00

Pool rental fees for Rosemeade Rainforest or Rosemeade Main Pool:

Resident Guests	2 Hours	4 Hours
1—200	\$400.00	\$800.00
Over 200	\$550.00	\$1,100.00
Nonresident Guests	2 Hours	4 Hours
1—200	\$550.00	\$1,100.00
Over 200	\$700.00	\$1,400.00

Additional lifeguard, per hour \$25.00

Party table (8' or 10') rentals per hour (resident) weekends \$10.00

Party table (8' or 10') rentals per hour (nonresident) weekends \$15.00

(56) *Athletic Facility fees:*

General fees:

Sports field, per field (resident) \$30.00/hour

Sports field, per field (nonresident) \$35.00/hour

Sports field, per complex (resident), per day \$800.00

Sports field, per complex (nonresident), per day \$1,000.00

Sports field lighting, per field, per hour \$20.00

Sports field professional use fee, per hour.... \$100.00 with a minimum of \$350.00 per use.

Sand beach volleyball rental (no deposit required), per day/per court (resident) \$15.00

Sand beach volleyball rental (no deposit required), per day/per court (nonresident) \$20.00

Field/event preparation, per hour, per worker \$25.00

Youth Association field rental no-show, per occurrence, per field \$25.00

Tournament deposit \$500.00

Gate fee Agreement through contract

Concession, promotional sales, and gate fee Agreed percent by contract

Baseball/softball practice field rental program member rates:

Annual membership (team) \$300.00

Annual membership (league/organization) \$750.00

Member sports field rental, per field, per hour \$20.00

Member sports field lighting, per field, per hour \$15.00

Scoreboard/equipment agreement:

Replacement cost (if damaged or lost) Actual cost to repair or replace

Scoreboard controller deposit \$50.00

Keys:

Repair or replacement Actual cost

Special events, for profit:

Deposit (depending on size of event) \$2,500.00 to \$5,000.00

Rental fee, per complex \$2,500.00

Field preparation, per hour/staff \$25.00

Concession, promotional sales, and gate fee Agreement through contract

(67) *Oak Creek Tennis Center, resident fees:*

~~Patrons may receive a 25% resident discount, rounded to the nearest \$1.00, when proof of Carrollton residency is shown. Non-Residents of the City of Carrollton will pay an additional 25% (for programs) and 40% (for rentals) of Carrollton resident fees rounded up to the nearest \$1.00. Leagues requiring team registration will not be subject to non-resident fees.~~

Programs:

Schedule of fees for classes and programs will be determined by written agreement, Parks and Recreation Director or other City Manager designee and will be made available for review online and at the facility.

~~Day pass~~ Oak Creek Tennis Center Court Fees:

Per 1.5 hours, per person, up to four players ~~\$2.00 - \$5.00~~ \$3.00 - \$10.00

Satellite Park Court Fees

Hourly, per court \$2.00 - \$9.00

Rental:

Ball machine (includes facility entry):

Hourly ~~\$10.00 - \$25.00~~ \$15.00 - \$25.00

~~Monthly~~ 30-Day pass, 1 hour use \$40.00 - \$55.00 \$50.00 - \$80.00

~~Satellite courts, hourly/court, \$2.00 - \$5.00~~

(78) *Tree ordinance fee:*

Mitigation, per caliper inch \$225.00

(H) *Planning.*

- (1) Preliminary plat or final plat\$500.00
- (2) Administrative plat, amending plat, conveyance plat or re-plat\$300.00
- (3) Technical site plan\$500.00

As-built prints:

11" x 17"\$1.50

18" x 24"\$2.00

36" x 24"\$3.00

- (4) Zoning change:

Special use permit for a restaurant with a private club\$650.00

Planned developments\$1,000.00

All other special use permits and zoning changes\$500.00

- (5) Zoning verification letters: \$50.00

- (6) Comprehensive plan amendment\$500.00
- (7) Miscellaneous planning applications:
- Median variance\$500.00
 - Alternate facade\$500.00
 - Alternate landscape plan\$500.00
 - Sidewalk waiver\$500.00
 - Tree preservation\$130.00
 - All other requests\$130.00
- (8) Documents and maps:
- Maps, up to 36" x 48"\$10.00
 - Copies of enlarged plans from applications:
 - 11" x 17"\$1.50
 - 18" x 24"\$2.00
 - 36" x 24"\$3.00
- (I) Police.
- (1) Definitions:
- Initial permit.* An initial permit is an alarm permit issued for a period of one year.
- Renewal permit.* A renewal permit is an alarm permit issued by the city before the expiration of an initial or renewal permit. The renewal permit effective date is the anniversary date of the prior permit. After expiration of a permit, it may not be renewed and a new initial permit must be obtained.
- (2) Permits:
- Commercial alarm permits, per year:
- Initial permit\$75.00
 - Renewal permit\$50.00
- Residential alarm permits, per year:
- Initial permit\$50.00
 - Renewal permit\$25.00
- Alarm permit revocation appeal fee\$25.00

Handbills, per six-month period\$50.00

Solicitors, per six-month period\$50.00

Individual solicitor certificate, per six month period\$10.00

Individual handbill distributor certificate, per six month period\$10.00

(3) *Alarm system false alarm fees:*

False burglar alarm response charge based on number of false alarm responses in the previous 12-month period:

1st to 3rdNo charge

4th and 5th\$50.00

6th and 7th\$75.00

8th and more\$100.00

False alarm (other than burglar) response charge based on number of false alarm responses in the previous 12-month period:

1st and 2ndNo charge

3rd and more\$100.00

(4) *Other fees:*

Fingerprinting fee, per fingerprint card\$10.00

Clearance letter\$4.00

Clearance letter—notarized\$5.00

(J) *Public Works Department.*

(1) *Water connection (tap) fees:*

(a) *Single-family residential:*

New services:

When the developer provides 1" copper service, meter box and connection:

$\frac{3}{4}$ " meter\$65.00

1" meter\$125.00

Existing services:

Where there is an existing 1" copper service to the property with a $\frac{3}{4}$ " meter and the customer wishes to have a 1" meter installed\$860.0
(includes the 1" meter, 1" loop and new meter can)

In the absence of a 1" water service to the property, the City's total cost of materials, labor and equipment costs (includes the 1" meter, the 1" loop and new meter can)

For any service larger than 1", the cost shall be the city's total cost of materials, labor and equipment.

Section 52.075, relating to impact fees, is not applicable where existing service to an existing structure is increased to a 1" or 1 ½" meter.

- (b) *Multi-family, commercial, industrial, retail, office or any other nonresidential use:*

New service:

All new commercial service shall be provided by owner.

Existing services:

- 1) All new commercial services shall be provided by owner.
- 2) Any modifications to the meter for the existing water services may be provided by the city and the cost shall be the city's total cost of materials, labor and equipment.

- (2) *Sewer connection (tap) fees:*

Single-family residential:

When the developer provides the service:

4" service\$65.00

6" service\$125.00

Complete service provided by cityTotal cost of materials, labor and equipment

Multi-family, commercial, industrial or retail establishmentsTotal cost of materials, labor and equipment

- (3) *Public Works general repair services:*

Sewer service call (normal business hours)\$75.00

Sewer service call (after hours)\$150.00

Public Works services during normal and after hours (excluding (J)(1), (2), and (3) above)\$50.00 per employee, per hour, two hour minimum charge, equipment at the standard hourly rate, any applicable material costs

- (4) *Use of public rights-of-way:*

For the purposes of this subsection only, the following definitions shall apply:

Facilities: The term "facilities" includes any and all structures and equipment installed in or on the public rights-of-way and includes property owned, operated, leased, licensed, used, controlled, or supplied by, for, or in connection with any person.

Person: The term "person" includes any corporation, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, and any other legal entity.

Rights-of-way: The term "rights-of-way" means the surface of, and the space above and below a public street, road, highway, freeway, land, path, public way or place, alley, court, boulevard, parkway, drive, or other easement now or hereafter held by or under the control of the city, in which the city holds the property rights.

Each person, other than a certificated telecommunications provider, as that term is defined in § 283.002 of the Texas Local Government Code, or a wireless service provider, as the term is defined in § 284.002 of the Texas Local Government Code, or a governmental entity providing just compensation pursuant to an interlocal agreement, shall pay to the city, on an annual basis, \$1.00 per linear foot of city's rights-of-way occupied by said person's facilities, plus an annual fee of \$1,000.00 per public street crossing, such amounts to be payable in advance of the construction, installation, purchase, use, lease, operation, or control of any facilities in the right-of-way.

No public utility holding a franchise agreement with the city providing for different terms of compensation shall be required to pay the fee designated herein.

Pursuant to Chapter 284 of the Texas Local Government Code, the following fees shall apply:

Application fee:

Network nodes (first five nodes)\$500.00

For each additional node from six up to 30 in the same application
.....\$250.00/node

Node support pole\$1,000.00/pole

Annual rental fee:

Network nodes\$250.00/node

Pole attachment rent\$20.00/pole

Fees may be increased by ½ annual CPI for All Urban Consumers for Texas.
Based line rate is February 2017(CPI-U = 243.603).

(5) *Line locate excavation fee:*

During normal business hoursTotal cost of labor, materials and equipment

(6) *General fees:*

Fire hydrant rehabilitation/sales\$800.00

Deployment of Archer Barriers at private events as required by Special Event Permit.... \$120.00 per hour

Application for right-of-way/easement abandonment\$130.00

Bacteriological water sampling\$75.00

Water meter testing for other entities (not for City of Carrollton water service customers) :

5/8" meter\$30.00

1" meter\$45.00

1.5" meter\$100.00

2" meter\$125.00

(K) *Solid waste.*

(1) *Residential collection service:*

Base services including trash, bulk, recycling, and hazardous waste, per month

~~\$24.00~~26.30

Extra trash container, per month, per cart\$9.60~~4~~

Special bulk pick-up, non-trash day~~\$30~~35.00 each

Landfill drop off, paid at gate~~\$45~~18.00 each

(2) *Apartments* or *apartment house* shall mean a multi-family dwelling as that is defined in Chapter 96 of this Code. Each apartment house serviced by commercial dumpster collection will incur the cost of the service provided plus an additional administrative service fee.

Administrative service fee19~~7~~% of the total costs of services provided.

Front Load Apartment Services Amount/ Times per Week	1X	2X	3X	4X	5x	6X
3YD	\$77.94 3.44	\$155.88 83.59	\$233.82 115.88	\$311.76 162.23	\$389.70 20.18	\$467.64 89.71
4YD	\$90.24 8.12	\$180.48 112.00	\$270.72 132.48	\$360.96 166.87	\$451.20 10.25	\$541.44 89.71
6YD	\$124.18 95.97	\$248.36 196.60	\$372.54 233.70	\$496.72 298.52	\$620.90 73.14	\$745.08 47.77
8YD	\$ 136.83 07.24	\$ 273.66 47.27	\$ 410.49 317.47	\$ 547.32 425.01	\$ 684.15 31.29	\$ 820.98 37.57
2 YD Compactor	\$265.80 \$531.60 \$797.40 \$1063.20 \$1329.00 \$1594.80 \$192.64 per collection					
Apartment Services Amount/Times per Week - Recycling	1X	2X	3X	4X	5x	6X
3YD	\$81.84	\$163.67	\$245.51	\$327.35	\$409.19	\$491.02
4YD	\$94.75	\$189.50	\$284.25	\$379.00	\$473.75	\$568.49
6YD	\$130.39	\$260.79	\$391.18	\$521.57	\$651.97	\$782.36
8YD	\$143.67	\$287.34	\$431.01	\$574.68	\$718.35	\$862.02

Apartment roll-offs:

20 yard \$~~338.59~~381.09

30 yard \$~~405.93~~421.76

40 yard\$~~422.83~~445.81

30 yard compactor roll-off \$~~385.09~~399.95

34/35 yard compactor roll-off \$~~450.69~~466.60

42 yard compactor roll-off\$~~456.59~~476.14

Extra yards\$35.00 per yard

Delivery of container\$100.00

Removal of container\$100.00

Relocation of container\$100.00

Dry run\$100.00 (container is blocked and service cannot be provided).

Extra pickup:

2 yard compactor.....\$66.45

3 yard \$38.60~~43.44~~

4 yard \$49.84~~56.10~~

6 yard \$66.70~~75.07~~

8 yard \$89.18~~100.37~~

Container change out fee:

First 2 change outs per year\$200

3rd or subsequent change out per year\$350

(3) *Commercial/apartment mixed use sharing a solid waste container:* Services by commercial dumpster collection will incur base costs plus additional charges for the service level provided at the same rates for apartments. Apartment customers may request additional service or containers for additional costs as outlined in section (K)2.

(4) *Commercial and retail service (for locations that cannot be serviced with typical commercial methods):*

Automated cart, per month, per cart\$ 24.00

Fee for *inadequate number of carts or frequency of collection resulting in container spillage or overflow:*

Administrative fee for inadequate sanitation response\$50.00 + 17% administrative fee

(L) *Tax.*

Mobile homes, per lot, per year\$1.00

Tax certificates\$10.00

(M) *Traffic and transportation.*

Parade permit: - \$25.00

Block party permit (except National Night out)\$25.00

Film permit:

Application fee\$25.00

Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area, per calendar day\$500.00

Partial non-disruptive use of a public building, park, right-of-way, or public area, per calendar day\$250.00

Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\$50.00

Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\$25.00

Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles), per block or lot, per calendar day\$50.00

(N) *Utility billing.*

(1) *Water service:*

(a) Minimum monthly charges, including the first 2,000 gallons of use:

Single-family residential domestic and irrigation use\$16.40

Commercial (including apartments and portable meters), industrial and commercial irrigation use:

5/8" meter\$17.07

1" meter\$26.30

1.5" meter\$41.73

2" meter\$60.23

3" meter\$109.52

4" meter\$165.00

6" meter\$319.14

8" meter\$504.10

10" meter\$719.89

Fire line—regardless of size\$82.47

- (b) Single-family residential domestic use, over the 2,000 gallons included in the minimum charge:

For meter readings taken in the months of October through April:

All use over 2,000 gallons, per 1,000 gallons\$3.92

For meter readings taken in the months of May through September:

Next 8,000 gallons, per 1,000 gallons\$3.92

Next 15,000 gallons, per 1,000 gallons\$5.27

All use over 25,000 gallons, per 1,000 gallons\$6.57

- (c) Irrigation use, over the 2,000 gallons included in the minimum charge:

Next 23,000 gallons, per 1,000 gallons\$4.21

Next 25,000 gallons, per 1,000 gallons\$5.02

Next 50,000 gallons per 1,000 gallons\$5.69

Next 100,000 gallons per 1,000 gallons\$6.40

All use over 200,000 gallons, per 1,000 gallons\$7.14

- (d) Commercial use (including apartments and portable meters), over the 2,000 gallons included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\$2.90

- (e) Industrial use, over the 2,000 gallon included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\$2.51

Industrial use rates for water service will apply to customers in the business of assembly or manufacturing of goods and for which water usage equals or exceeds 750,000 gallons per month for nine out of 12 months in a year.

- (2) *Sewer service:*

- (a) Residential use:

First 2,000 gallons, minimum\$18.44

All use over 2,000 gallons, per 1,000 gallons\$4.31

- (b) Commercial (including apartments), industrial and irrigation minimum monthly charges, including the first 2,000 gallons of use:

5/8" meter\$18.77

1" meter\$27.19

1.5" meter\$41.14

2" meter\$57.85

3" meter\$102.51

4" meter\$153.14

6" meter\$292.09

8" meter\$459.42

10" meter\$654.60

(c) Commercial and industrial use:

All use over 2,000 gallons, per 1,000 gallons\$4.43

(d) Sewer billing provisions:

1. As it is generally not practical to meter sewage flows from individual service locations, the following provisions apply for billing sewage volume:

- a. Dedicated fire line, irrigation service and portable meters customers do not have sewer use and accordingly will not be charged for sewer treatment.
- b. Residential sewer use is calculated using the average water consumption for meter readings taken in the months of January, February and March as the estimated sewer volume per month (winter average approach).
- c. New residential service will be assumed to use 8,000 gallons per month until a winter average can be established. If water use for new service is below 8,000 gallons per month for the first three months of service, the customer may request that the average for the first three months of service be used to estimate sewer volume until a winter average is established.
- d. Commercial and industrial customers sewer use will be deemed the same as water consumption unless customer can demonstrate that a significant portion of water consumption is not flowing into the sanitary sewer system and agrees to install a deduct meter.

(3) *Service deposits:*

Residential service accounts\$75.00

Apartments, per unit\$75.00

Commercial accountsThe larger of \$1000 or one-sixth of the annual average bill at the service location.

Portable meters\$1,900.00

An increased security deposit, in an amount of three times the average monthly bill at the location to be served, for any class of service, shall be required when there is a substantial risk of financial loss to the city.

(4) *Utility service fees:*

Interruption day service fee on past due accounts\$25.00

Repair/replacement of ~~portable~~ meter and/or related fixtures/accessories
.....Materials plus labor

Notice of pending disconnect for any nonpayment\$25.00

Service connection fee\$15.00

Service connection expedited service, same day service\$75.00

Service connection expedited service, after hours connection\$75.00

Service connection expedited service, next day service\$55.00

Portable fire hydrant meter billings when no monthly read submitted\$250.00
monthly fee plus water usage to be billed when read received.

Two (2) no read fees within a 6-month time frame will result in the meter being repossessed.

Pull and test meter at customer's request

Residential\$100.00, prepaid

Commercial\$200.00, prepaid

If testing proves a defect with the meter, the prepaid fee will be credited to the customer's bill with the next billing cycle.

Multiple attempts for restoration of services, after the 2nd attempt, customers must be present at the service location\$40.00 per attempt

After hours restoration of service.. Fee to restore service when past due payment is collected and meter is contained within a meter can\$60.00

Fee to restore service when past due payment is collected and meter is contained within a meter vault.....\$180.00

Availability of after-hour services limited to:

Restores:

5:30 p.m. to 9:00 p.m. weekdays

12:00 p.m. to 5:00 p.m. weekends and holidays

Sewer requests:

After 3 p.m. weekdays

24 hours a day weekends and holidays.

(O) *Municipal court.*

- (1) *State Consolidated Fee:* The Municipal Court shall assess a fee to be allocated in accordance with Texas Local Government Code Sec. 133.102, as amended.
- (2) *Local Consolidation Fee:* The Municipal Court shall assess a fee to be allocated in accordance with Texas Local Government Code Sec. 134.103, as amended.
- (3) *State Traffic Fine:* The Municipal Court shall assess a fee in accordance with Texas Transportation Code Sec. 542.4031, as amended.
- (4) *Local Traffic Fine:* The Municipal Court shall assess a fine in accordance with Texas Transportation Code Sec. 542.403, as amended.
- (5) *Child Safety Fee:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 102.014, as amended.
- (6) *Reimbursement Fees For Services of Peace Officers:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 102.011, as amended.
- (7) *Juvenile Delinquency Prevention Fine:* The Municipal Court shall assess a fine in accordance with Texas Code of Criminal Procedure Art. 102.0171, as amended.
- (8) *Time Payment Reimbursement Fee:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 102.030, as amended.
- (9) *Local Youth Diversion Administrative Fee:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 45.312, as amended.
- (10) *Failure to Appear Fee:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 45.026, Art. 45.050, Art. 45.203, or Art. 45A.264, as each may be amended.

(P) *Cross-connection control and prevention fees:*

(1) *Backflow prevention assembly registration fees:*

There is an annual nonrefundable registration fee for each nonresidential backflow prevention assembly device, per each separate device (not applicable to organizations zoned single family related to the beautification of entrances)
.....\$35.00

(2) *Regulatory authority testing fee:*

- (a) Fee for a backflow prevention assembly test, for each separate test\$100.00
(b) Fee for a backflow prevention assembly retest, for each retest performed
.....\$50.00

(3) *Certified backflow prevention assembly tester registration fee:*

Annual registration fee for approved testers shall be a nonrefundable fee of
.....\$75.00

(4) *Testing form booklet fees:*

Fee for a testing form booklet of 30 test forms, each\$25.00

(5) *Private contractors testing fees:*

There shall be no additional charges by the city for testing conducted by "private" contractors.

(5) *Backflow prevention test report late fee, per account:*\$50.00

(Q) *Indian Creek Golf Club.*

Holidays: Memorial Day, July 4th and Labor Day

Reservation Policy: Carrollton residents may reserve tee times ten days in advance; general public may book tee times seven days in advance.

(1) *Green fees:*

	Creek Course	Lakes Course
Weekday (Monday—Thursday, not holidays)		
Open—1:00	\$10.00— \$55.00	\$10.00— \$45.00

1:00—4:00	\$10.00— \$55.00	\$10.00— \$45.00
After 4:00	\$5.00— \$45.00	\$5.00— \$35.00
9 Hole Rate	\$5.00— \$50.00	\$5.00— \$40.00
Junior/Senior/Veteran (Monday-Friday), Junior=age 21 and under, Senior=age 60 and over	\$5.00— \$50.00	\$5.00— \$40.00
Weekend (Friday—Sunday and Holidays)		
Open—1:00	\$10.00— \$65.00	\$10.00— \$55.00
1:00—4:00	\$10.00— \$65.00	\$10.00— \$55.00
After 4:00	\$5.00— \$45.00	\$5.00— \$35.00
9 hole rate	\$5.00— \$50.00	\$5.00— \$40.00

Resident Discount\$5.00 off

Anytime, excluding leagues

Discount is provided to Carrollton residents with proof of residence

(2) *Cart fees:*

Weekday and weekend\$5.00—\$25.00

(3) *Range fees:*

Practice bag\$3.00—\$20.00

(4) *Player improvement program*\$30.00—\$145.00 per month

(5) *Tournament and special events:*

	Creek Course	Lakes Course
Weekday	\$10.00— \$85.00	\$10.00— \$85.00
Weekend	\$10.00— \$85.00	\$10.00— \$85.00

(6) *Clubhouse/pavilion rental:* \$50.00—\$200.00/hour

(7) *Annual pass programs:*\$600.00 to \$3,600.00

(R) Failure to pay any fee provided for herein shall be a misdemeanor punishable by a fine as provided in section 10.99.

(S) Allegation and evidence of a culpable mental state is not required for proof of an offense as defined by this subsection.

(T) The city shall not be required to pay any fee herein.

(U) All construction fees, including building permit fees, impact fees, platting fees and project permit fees (fences, electrical, plumbing, etc.) shall be waived for any property which is located within a Neighborhood Empowerment Zone. Such waiver is applicable to new development or construction, and renovation, repair or rehabilitation of an existing structure.

Such waiver shall not apply to:

- Any fees related to the use of a city facility; or
- Any fees associated with the Apartment Crime Reduction Program; or
- Any fees associated with the Single-Family Rental Inspection Program; or
- Any fines or penalties related to any enforcement action of the City of Carrollton; or
- Any parade or special event permit fees.

(V) *City Secretary.*

(1) Charges for issuance of the TABC permit: Not to exceed charges as set by the State of Texas.”

SECTION 2

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance shall be and are hereby repealed.

SECTION 3

Save and except as amended by this Ordinance, all other ordinances of the City of Carrollton, Texas shall remain in full force and effect.

SECTION 4

The provisions of this Ordinance are severable in accordance with Section 10.07 of the Code of Ordinance, City of Carrollton, Texas.

SECTION 5

This Ordinance shall take effect from and after ~~October~~January 1, 2025.

PASSED AND APPROVED THIS ~~24~~⁹~~th~~th DAY OF ~~SEPTEMBER~~NOVEMBER 202~~5~~⁴.

City Of Carrollton, Texas

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith Ladd, City Attorney

Melissa Everett, Finance Director

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING CHAPTER 31, THE COMPREHENSIVE FEE SCHEDULE OF THE CARROLLTON CITY CODE; CONTAINING A SAVINGS CLAUSE AND A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE OF OCTOBER 1, 2025.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

Chapter 31, Comprehensive Fee Schedule, of Title III, Administration, of the Carrollton Code of Ordinances is amended to read as follows:

CHAPTER 31. COMPREHENSIVE FEE SCHEDULE

Sec. 31.01. - Establishment of fees for city services.

The following fee schedule is hereby established and the following fees shall be charged for various services rendered by the city.

(A) *General fees.*

- (1) *General returned check, credit card and debit card fees:\$35.00*
- (2) *Fidelity Express returned check fees:\$38.50*

Checks, drafts or instruments tendered to the city for amounts owed to the city which are returned unpaid through the city depository as uncollected funds (excluding any occurrence resulting from any documentable depository error or omission).

- (3) *Collection agency fees:\$10.00*

Receivables owed to the city by individuals and businesses for over 60 days and for which two notices of amounts owed have been sent may be assigned to an outside agency for collection.

- (4) *Credit/debit card convenience fees, per transaction:3.5% of transaction*

Convenience fee to be assessed on all transactions.

- (5) *Charges for providing copies of public information:*

Not to exceed charges as set by the State of Texas.

- (6) *After-hours services (per hour)\$40.00*

Services performed outside normal business hours are billed per employee per hour with a two-hour minimum charge. Equipment and materials are billed at normal hourly rates.

(7) *After-hours administration fee:\$25.00*

Administrative fee assessed for processing charges for after-hours services.

(B) *Building inspection.*

(1) *Project permits (includes plumbing, electrical and mechanical permits and certificate of occupancy fees):*

Application fee, nonrefundable\$125.00

New dwellings up to four units, per unit\$1,100.00

Pool or spa\$200.00

Temporary buildings and trailers\$75.00

New commercial, apartments, accessory, additions, remodels and finish-outs, per \$1,000.00 valuation (minimum \$125.00)\$6.00

Residential remodel\$125.00

(2) *Specific permits:*

Annual permits, per year\$200.00

Banner\$25.00

Building (storage shed)\$50.00

Certificate of occupancy\$100.00

Demolition\$125.00

Electrical, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Fence\$50.00

Fire sprinkler, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Fire alarm, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Irrigation, per \$1000.00 valuation (minimum \$75.00)\$4.00

Mechanical, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Moving (structures in right-of-way)\$75.00

Plumbing, per \$1,000.00 valuation (minimum \$75.00)\$4.00

Real estate sign annual renewal\$50.00

Retaining wall\$50.00

Satellite dish\$50.00

Sign\$125.00

Rainwater harvesting\$25.00

Wind turbine\$75.00

Solar panel\$125.00

Special event—no food sales\$50.00

Special event—food sales50.00 per food vendor

Tent\$50.00

Curb cut\$100.00

Above/below grade storage tank installation or removal\$100.00 per tank

Mobile refueling, per address, per year\$250.00

(3) *Service fees:*

Inspection/engineering fees:

See Section 31.01 (C).1

Commercial permit storm water pollution protection plan inspection fee\$50.00

Commercial permit utility release processing fee\$50.00

Re-inspection\$50.00

Special inspection\$50.00

Temporary service/construction heat\$100.00

Snow cone stand removal deposit\$350.00

(Will be refunded in full provided the structure is removed at certificate of occupancy expiration. Un-refunded deposit will be used to defer cost of removal by city if necessary.)

Administrative process fee for special event, film, block party (except National Night Out) and parade permits\$25.00

(4) *Appeal boards:*

Construction Advisory and Appeals Board\$200.00

Board of Adjustment\$200.00

(5) *Exceptions:*

(a) Building permit and board filing fees are not required for facilities on property both owned and used by the following:

1. Federal government.
2. State government.
3. County government.
4. City government.
5. Public school districts.

(b) Building permit fees are not required for home construction projects built by the Carrollton-Farmers Branch Independent School District Trade School.

(c) Fees are not required for permits issued to contractors hired by the city to clear visibility obstructions constructed legally prior to adoption of the Ordinance No. 1325, passed November 11, 1986 and referred to as the Visibility Ordinance.

(d) Fees are exempted for work conducted in Neighborhood Empowerment Zones, as enumerated and established by Council Resolution #3608.

(C) *Engineering:*

(1) *Inspection fees:*

(a) \$45.00 per hour with a minimum fee of \$90.00

(b) Inspections occurring outside of normal business hours will incur a \$67.50 per hour fee with a minimum fee of \$135.00.

(c) Grading Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(d) Water and/or Wastewater Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(e) Drainage Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(f) Paving Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(g) Sidewalk Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(i) Screening Wall/Fence Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(2) *Plan review:*

(a) Review of construction plans for infrastructure (streets, water, wastewater, storm drainage), per acre of development\$150.00

(b) Review of re-submittals of construction plans for infrastructure (streets, water, wastewater, storm drainage) for the fourth and each subsequent submittal\$250.00

(3) *Street signs and markings:*

Intersection signs and markings, per intersection\$435.00

Fire hydrant markers, per hydrant\$5.00

Street light assessment, per linear foot\$12.00

(D) *Environmental Services Department.*

(1) *Animal Services Division:*

City registration fees:

Dogs and cats, unaltered\$50.00/year

Dogs and cats neutered or spayed\$10.00/year

Dangerous dogs\$100.00/year

Potbellied pigs\$10.00/year

Duplicate (replacement) license tags\$2.00/each

Adoption fee\$5.00/animal (previously vetted)

Adoption fee\$10.00/animal (non-vetted)

Adoption fee\$60.00/pre-vetted animal

Boarding fee per animal (daily for all or part of any other day)\$10.00/day

Quarantine fee\$15.00/day

1st impoundment within a 12-month period\$75.00

2nd impoundment within a 12-month period\$100.00

3rd or more impoundment within a 12-month period\$150.00

Exception:

Fee for the first impound fee in any twelve consecutive month period may be reduced by the following amounts if the animal, at the time of impound is:

Sterilized\$40.00

Currently vaccinated against rabies\$10.00

Currently registered with the city\$10.00

Identified by traceable identification\$15.00

Microchipping per animal\$15.00

Livestock impoundment fee\$50.00/head

Feed and care for livestock\$15.00/day

Owner's release to city\$50.00

Home quarantine checks for two visits\$30.00

Home isolation fee (45 days, includes two visits)\$30.00

Home isolation fee (90 days, includes four visits)\$60.00

Euthanasia of animals\$40.00

Rabies testing\$40.00

Vet clinic dead animal removal service\$50.00/month

Permit to keep chickens\$20.00/year

Permit to keep bees\$20.00

Additional fee when permit applied for with an active ordinance enforcement case\$20.00

(2) *Environmental Quality Division*

Food permits:

Retail food stores, as defined under the Carrollton Food Establishment Policy, per year.....\$770.00

Heavy food prep establishment permit for heavy food prep establishments, as defined under the Carrollton Food Establishment Policy, per year\$450.00

Light food prep establishment permit for light food prep establishments, as defined under the Carrollton Food Establishment Policy, per year\$370.00

No food prep establishment permit, as defined under the Carrollton Food Establishment Policy, per year\$250.00

Additional food establishment permit for each additional food service, food store, or food vending operation contained within a structure holding a heavy or light food prep establishment permit, per year\$320.00

Temporary food establishment permit for change of ownership, per 14 days.....\$75.00

Farmer's market permits:

Farmer's market operator permits, per year\$150.00

Farmer's market concession vendor permit, per year\$100.00

State accredited food handlers certification\$10.00

Re-inspection fee for food establishments failing to meet code standards at first inspection, per hour, two-hour minimum\$45.00

On-site food service worker class, per class\$80.00

Industrial pretreatment program (IPP):

IPP permit, per year\$400.00

IPP sampling and analysisActual cost + 15%

Administrative fee for IPP sampling and analysis, per event\$50.00

Spill response and cleanups:

Administrative fee for any spill response\$50.00

City conducted spill mitigation or cleanupActual cost + admin. fee

Sampling and analysis for complaints, spill and enforcement activities
.....Actual cost + 15%

Liquid waste hauler program (LWH):

LWH vehicle permit, per year\$150.00

LWH additional vehicle permit per owner, per year\$100.00

LWH trip ticket books\$25.00

On-site LWH inspection\$80.00

Late payment fee for any permit, spill response, inspection, sampling or IPP fee, per month\$50.00

Follow-up re-inspection for noncompliance after initial inspection and re-inspection (non-food establishments), per hour, two-hour minimum\$45.00

Municipal setting designation:

- (1) An application will not be accepted until the initial filing fee has been paid. An application will not be placed on a city council agenda until the additional processing fee has been paid.
- (2) The applicant shall pay the fees to the designated city official. The designated city official shall deposit fees received in the official city depository not later than the next business day following receipt of the funds.
- (3) No refund of the fees may be made.
- (4) The initial filing fee for a municipal setting designation ordinance is \$2,500.00. The applicant is further required to pay all fees associated with mailed and published notices of the application. The designated city official shall not mail notices or advertise the public meeting until the estimated cost of mailing notices and advertising the public meeting is paid by the applicant. The designated city official shall not place a municipal setting designation ordinance on a City Council agenda until an additional technical processing fee of \$5,000.00 is paid.

(4) *Pool code:*

Health permit fee for first pool at a location/facility\$100.00 per year

Health permit fee for each additional pool at a location/facility\$50.00 per year

Health permit fee for each spa at a location/facility\$50.00 per year

Health permit fee for first interactive water feature and fountain (IWFF) at a location/facility\$150.00 per year

Health permit fee for each additional IWFF at a location/facility\$150.00 per year

(3) *Community Services Division*

Administrative fee for mowing and cleaning property and abating any property maintenance violation, per violation \$150.00

Apartment license fee, per year, for each unit on premises (occupied or unoccupied); \$13.00 per unit, minimum of \$250.00 per year

Single-family rental registration fee \$75.00 per year

Follow-up re-inspection fee for noncompliance after initial inspection and re-inspection (single-family and duplex residential property), per hour \$45.00

Sign removal fee (as established in section 151.98), per sign \$30.00

Filing of compliance order at county court of record:

Standard filing by first class mail filing fee established by county plus
\$40.00

Expedited filing by next day personal delivery filing fee established by county
plus \$100.00

Hotel code:

Lodging License Fee (Hotel) per year, for each unit on premises (occupied or
unoccupied) \$13.00; minimum of \$250.00 per year

Bed and Breakfast Lodging License Fee...\$250.00 per year

Short-term Rental Lodging License Fee...\$250.00 per year

Re-inspection fee during license period, per hour \$45.00, two-hour
minimum

Appeals to Property Standards Board \$200.00

(E) *Fire.*

(1) *Definitions.* For purposes of this division only, the following definitions shall apply:
.....

Nonresident: A nonresident is a person who does not reside within the city limits.

Resident: A resident is a person who resides within the city limits.

(2) *Ambulance transport:*

Residents:

Basic life support\$750.00

Advanced life support, level 1\$850.00

Advanced life support, level 2\$950.00

Non-residents:

Basic life support\$850.00

Advanced life support, level 1\$950.00

Advanced life support, level 2\$1050.00

These levels of transport are as defined in the Medicare Index.

(3) *Disposable supplies fees:*

Basic life support\$200.00

Advanced life support\$400.00

Oxygen supplies\$150.00

(4) *EMS mileage charge:*

Transporting persons by ambulance, per mile\$15.00

(5) *Recovery from hazardous materials responses—natural gas line cuts by contractors:*

Engine:

First hour (or portion thereof)\$300.00

Per ¼ hour thereafter\$75.00

Truck:

First hour (or portion thereof)\$400.00

Per ¼ hour thereafter\$100.00

Medic:

First hour (or portion thereof)\$200.00

Per ¼ hour thereafter\$50.00

(6) *Inspection fees:*

After hours inspections\$50.00
per hour, two hour minimum

Re-inspection:

2nd reinspection\$50.00

3rd reinspection\$100.00

All after 3rd reinspection\$250.00
each

(7) *Facility fees:*

Hazardous materials facility\$250.00
per year

Materials recycling facility\$250.00
per year

Factory/industrial facility\$250.00 per year

Flammable/combustible storage facility\$250.00 per year

(F) *Library.*

(1) *Lost/damaged library material fees:*

Interlibrary loan materialsCost as assessed by lending library

Media case\$5.00

BinocularsActual cost

All other materialsActual price plus \$5.00 processing fee

(2) *Library service fees:*

Headphones\$4.00

Replacement library card fee\$1.00

Computer printing, per page\$0.15

Copier printing, per page\$0.15

Color Printing, per page.....\$0.50

Flash drives, eachcost plus \$0.05 rounded up to the next quarter dollar

(3) *Room rental fees:*

Josey Ranch Lake Library Meeting Room, per hour\$25.00

Josey Ranch Lake Library Environmental Classroom, per hour\$15.00

Josey Ranch Lake Library Conference RoomNo charge

Hebron & Josey Library Meeting Room 1, per hour\$15.00

Hebron & Josey Library Meeting Room 2, per hour\$25.00

Hebron & Josey Library Meeting Room 1 & 2, per hour\$25.00

Hebron & Josey Library Conference RoomNo charge

(4) *Full access library card:*

Annual membership:

Residents of Carrollton and reciprocal partner citiesFree

City of Carrollton employeesFree

Non-residents\$40.00

(G) *Parks and recreation.*

(1) *General fees:*

At the discretion of the Parks and Recreation Director or other City Manager designee, residents from other cities may qualify for Carrollton resident fees when a partnership is in place and is mutually beneficial to the City. Furthermore, fees for services may be adjusted or waived, with City approval, when reimbursed by a third party for fitness or health programs.

Programs:

Schedule of fees for classes and programs will be determined by the Director of Parks and Recreation or other City Manager designee and will be made available for review online and at the facilities.

Non-Residents of the City of Carrollton participating in recreation classes or programs will pay an additional 25% of Carrollton Resident fees rounded up to the nearest \$1.00. Leagues that require team registration may receive a 25% resident discount rounded to the nearest \$1.00 when the team manager provides proof that no less than 50% of the roster consists of Carrollton residents.

Financial Assistance:

Financial assistance is provided to Residents of Carrollton based on their total household income. Qualifying residents are awarded \$50 per person within their household. Those funds can be used for up to 50% of program or membership fees only, reservations, permits or special events do not qualify for assistance.

Promotions:

Discounts may be allowed at the Parks and Recreation Director's discretion up to \$10.00 off or membership fees for 13 months for the price of 12 months.

- (2) Membership, Resident fees – Includes: weight and cardio rooms, fitness equipment for members, and classrooms, except when reserved for rentals, city programming, or otherwise posted at the facility.

Additional amenities included in memberships which are facility specific:

Rosemeade Recreation Center: gyms, elevated track, Fitness on Demand, multi-purpose room, dance room, racquetball courts, and open play sports such as badminton, volleyball, basketball, and pickleball (as posted at the facility). Additionally, annual membership includes 8 hours of use per person in the esports center.

Crosby Recreation Center: gym, functional fitness room, open play sports such as volleyball, basketball, and pickleball (as posted at the facility). Additionally, annual membership includes 8 hours of use per person in the esports center.

Senior Center: various self interest groups (as posted at the facility).

City employee: No fee, but subject to federal taxation on value of individual rate

City employee family, up to four family members: is equal to the resident rate less the individual rate, and is subject to federal taxation on value of employee pass

Carrollton Corporate Membership: When a Carrollton business provides memberships on behalf of their employees, or employees of partnering Independent School Districts - is equal to the individual resident rate.

Non-Residents of the City of Carrollton will pay an additional 50% of Carrollton Resident fees rounded up to the nearest \$1.00

Active military on leave (for the duration of leave) \$5.00

Replacement card \$5.00

(2.1) All Access Recreation Center (Crosby, Rosemeade, and Senior Centers) fees:

Annual:

Senior citizen (age 65+) and youth \$55.00

Adult (age 16—64) \$130.00

Family, up to four family members \$250.00

Additional member on family membership \$30.00

Three months:

Senior citizen (age 65+) and youth \$25.00

Adult (age 16—64) \$55.00

One month: \$25.00

Day pass:

Senior citizen (age 65+) and youth (age 9—15) \$5.00

Adult (age 16—64) \$8.00

(2.2) Limited Use Recreation Center fees:

Crosby Recreation Center ONLY:

Annual:

Senior citizen (age 65+) & Youth (age 9-15) \$45.00

Adult (age 16—64) \$95.00

Family, up to four family members \$175.00

Additional member on family membership \$20.00

Three months:

Senior citizen (age 65+) and youth (age 9-15) \$20.00

Adult (age 16—64) \$40.00

Day pass:

Senior citizen (age 65+) and youth (age 9-15) \$5.00

Adult (age 16—64) \$8.00

Carrollton Senior Center ONLY:

Annual \$30.00

Day \$5.00

Esports Center ONLY:

1 Hour \$5.00

5 Hours \$12.00

20 Hours \$35.00

50 Hours \$75.00

(3) Rentals, Resident fees:

Parks and Recreation facility and property rentals for special events shall follow regulations outlined in Chapters 117, 130, and 133 of this Code of Ordinance.

Special Events may be subject to additional fees within this Chapter.

Non-Residents of the City of Carrollton will pay an additional 40% of Carrollton resident fees rounded up to the nearest \$1.00.

Damage Deposits for all rentals are \$100, per reservation unless otherwise noted. Deposits for multiple day reservations will be held until the final date on the reservation. Rentals in accordance with Chapter 130.26 of this Code of Ordinance are subject to an additional \$200.00 damage deposit.

(3.1) Recreation Facilities:

Entire facility rentals allow exclusive/private use of the facility; however, at the discretion of the Parks and Recreation Director, some rooms and spaces may not be available.

After-hours rentals will be assessed staffing fees at a rate of \$25.00/hour/staff, and management will determine staffing needs based on times and event type. Some rentals, by Carrollton Municipal Code or at management's discretion, may require an off-duty police officer at Police Department staffing rates.

Audio Visual Equipment is \$25.00 per rental unless otherwise noted.

Meeting Room Set-up and Clean-up is \$50.00/rental date unless otherwise noted. Set-up and Clean-up requests are at the discretion of the Parks and Recreation Director and are dependent upon size and staff availability.

Kitchen add-on in applicable facilities \$25.00/hour.

Crosby Recreation Center, resident hourly fees

Entire facility, after hours only (deposit \$250.00) \$400.00

Broadway and Pioneer Rooms \$30.00

Trinity Room \$90.00

Esports Room \$150.00

Esports Room, Tournament day rate \$1,000.00

Gym, per half court \$40.00

Gym, per full court \$65.00

Rosemeade Recreation Center, resident hourly fees

Entire facility, after hours only, (deposit \$250.00) \$250.00

Armadillo & Mustang Rooms \$30.00

Bobcat & Multi-purpose Rooms \$35.00

Dance Room \$90.00

Esports Room \$150.00

Esports Room, Tournament day rate \$1000.00

Gym, per half court \$40.00

Gym, per full court, per hour \$65.00

Josey Ranch Lake Senior Center, resident hourly fees

Texas Room, day rate, (10 hours) (\$250.00 deposit) \$2,000.00

Texas Room, 3 hour minimum (\$250.00 deposit) \$250.00

Texas Room A \$80.00

Texas Room B \$170.00

Round-Up Room \$60.00

Tumbleweed Room \$15.00

Blue Bonnet and Lone Star Rooms \$25.00

Elm Fork Nature Center, resident hourly fee (to include interior classroom, restroom, and outdoor patio ONLY, \$75.00

(3.2) Parks:

Park Permit:

As outlined in Chapter 133 of this Code of Ordinance, Park Permits may be required for special park use. Park Permits are provided on an 'as is' term for property and amenities at the requested location. Alterations or enhancements are at the discretion of the Parks and Recreation Director. Park Permits are not subject to a Damage Deposit; however, maybe liable for damages during permit duration.

Resident fees:

Per Occurrence \$25.00

Annual per Individual \$500.00

Carrollton Amphitheater, resident hourly fee: (includes restrooms and lights) \$50.00

Mary Heads Carter Park Pavilion, resident hourly fee: (Pavilion Only) \$50.00

McInnish and Josey Ranch Sports Complex resident fees:

5K rentals/Events \$400.00 for the first four hours,
plus \$75.00 each additional hour

Gazebo in Historic Downtown Carrollton, resident hourly fee: (includes green space inside the public sidewalks around the Square) \$120.00

A.W. Perry Homestead Museum, resident hourly fee: (includes exterior of house and barn within the paved pathway outlining the buildings, gazebo and restrooms) \$120.00

(4) *Rosemeade Rainforest fees:*

Pool use fees:

Admission resident, per person, weekdays \$5.00

Admission resident, per person, weekends \$6.00

Admission nonresident, per person, weekdays \$9.00

Admission nonresident, per person, weekends \$10.00

Age 2 and under Free

Passes:

Book of 20 passes (individual, resident) \$90.00

Book of 20 passes (individual, nonresident) \$120.00

Individual season pass (resident) \$50.00

Individual season pass (nonresident) \$60.00

Family season pass up to four family members, resident (photo ID required)
..... \$120.00

Family season pass up to four family members, nonresident (photo ID
required) \$150.00

Family season pass add-on, per additional member, resident (photo ID
required) \$10.00

Family season pass add-on, per additional member, nonresident (photo ID
required) \$15.00

Pool rental fees for Rosemeade Rainforest or Rosemeade Main Pool:

Resident Guests	2 Hours	4 Hours
1—200	\$400.00	\$800.00
Over 200	\$550.00	\$1,100.00
Nonresident Guests	2 Hours	4 Hours
1—200	\$550.00	\$1,100.00
Over 200	\$700.00	\$1,400.00

Additional lifeguard, per hour \$25.00

Party table (8' or 10') rentals per hour (resident) weekends \$10.00

Party table (8' or 10') rentals per hour (nonresident) weekends \$15.00

(5) *Athletic Facility fees:*

General fees:

Sports field, per field (resident) \$30.00/hour

Sports field, per field (nonresident) \$35.00/hour

Sports field, per complex (resident), per day \$800.00

Sports field, per complex (nonresident), per day \$1,000.00

Sports field lighting, per field, per hour \$20.00

Sports field professional use fee, per hour.... \$100.00 with a minimum of \$350.00 per use.

Sand beach volleyball rental (no deposit required), per day/per court (resident) \$15.00

Sand beach volleyball rental (no deposit required), per day/per court (nonresident) \$20.00

Field/event preparation, per hour, per worker \$25.00

Youth Association field rental no-show, per occurrence, per field \$25.00

Tournament deposit \$500.00

Gate fee Agreement through contract

Concession, promotional sales, and gate fee Agreed percent by contract

Baseball/softball practice field rental program member rates:

Annual membership (team) \$300.00

Annual membership (league/organization) \$750.00

Member sports field rental, per field, per hour \$20.00

Member sports field lighting, per field, per hour \$15.00

Scoreboard/equipment agreement:

Replacement cost (if damaged or lost) Actual cost to repair or replace

Scoreboard controller deposit \$50.00

Keys:

Repair or replacement Actual cost

Special events, for profit:

Deposit (depending on size of event) \$2,500.00 to \$5,000.00

Rental fee, per complex \$2,500.00

Field preparation, per hour/staff \$25.00

Concession, promotional sales, and gate fee Agreement through contract

(6) *Oak Creek Tennis Center, resident fees:*

Patrons may receive a 25% resident discount, rounded to the nearest \$1.00, when proof of Carrollton residency is shown.

Programs:

Schedule of fees for classes and programs will be determined by written agreement, Parks and Recreation Director or other City Manager designee and will be made available for review online and at the facility.

Oak Creek Tennis Center Court Fees:

Per 1.5 hours, per person, up to four players \$3.00 - \$10.00

Satellite Park Court Fess;

Hourly, per court \$2.00 - \$9.00

Rental:

Ball machine (includes facility entry):

Hourly \$15.00 - \$25.00

30-Day pass, 1 hour use \$50.00 - \$80.00

(7) *Tree ordinance fee:*

Mitigation, per caliper inch \$225.00

(H) *Planning.*

(1) Preliminary plat or final plat\$500.00

(2) Administrative plat, amending plat, conveyance plat or re-plat\$300.00

(3) Technical site plan\$500.00

As-built prints:

11" x 17"\$1.50

18" x 24"\$2.00

36" x 24"\$3.00

(4) Zoning change:

Special use permit for a restaurant with a private club\$650.00

Planned developments\$1,000.00

All other special use permits and zoning changes\$500.00

(5) Zoning verification letters: \$50.00

(6) Comprehensive plan amendment\$500.00

(7) Miscellaneous planning applications:

Median variance\$500.00

Alternate facade\$500.00

Alternate landscape plan\$500.00

Sidewalk waiver\$500.00

Tree preservation\$130.00

All other requests\$130.00

(8) Documents and maps:

Maps, up to 36" x 48"\$10.00

Copies of enlarged plans from applications:

11" x 17"\$1.50

18" x 24"\$2.00

36" x 24"\$3.00

(I) *Police*.

(1) *Definitions*:

Initial permit. An initial permit is an alarm permit issued for a period of one year.

Renewal permit. A renewal permit is an alarm permit issued by the city before the expiration of an initial or renewal permit. The renewal permit effective date is the

anniversary date of the prior permit. After expiration of a permit, it may not be renewed, and a new initial permit must be obtained.

(2) *Permits:*

Commercial alarm permits, per year:

Initial permit\$75.00

Renewal permit\$50.00

Residential alarm permits, per year:

Initial permit\$50.00

Renewal permit\$25.00

Alarm permit revocation appeal fee\$25.00

Handbills, per six-month period\$50.00

Solicitors, per six-month period\$50.00

Individual solicitor certificate, per six-month period\$10.00

Individual handbill distributor certificate, per six-month period\$10.00

(3) *Alarm system false alarm fees:*

False burglar alarm response charge based on number of false alarm responses in the previous 12-month period:

1st to 3rdNo charge

4th and 5th\$50.00

6th and 7th\$75.00

8th and more\$100.00

False alarm (other than burglar) response charge based on number of false alarm responses in the previous 12-month period:

1st and 2ndNo charge

3rd and more\$100.00

(4) *Other fees:*

Fingerprinting fee, per fingerprint card\$10.00

Clearance letter\$4.00

Clearance letter—notarized\$5.00

(J) *Public Works Department.*

(1) *Water connection (tap) fees:*

(a) *Single-family residential:*

New services:

When the developer provides 1" copper service, meter box and connection:

¾" meter\$65.00

1" meter\$125.00

Existing services:

Where there is an existing 1" copper service to the property with a ¾" meter and the customer wishes to have a 1" meter installed\$860.0
(includes the 1" meter, 1" loop and new meter can)

In the absence of a 1" water service to the property, the City's total cost of materials, labor and equipment costs (includes the 1" meter, the 1" loop and new meter can)

For any service larger than 1", the cost shall be the city's total cost of materials, labor and equipment.

Section 52.075, relating to impact fees, is not applicable where existing service to an existing structure is increased to a 1" or 1 ½" meter.

(b) *Multi-family, commercial, industrial, retail, office or any other nonresidential use:*

New service:

All new commercial service shall be provided by owner.

Existing services:

1) All new commercial services shall be provided by owner.

2) Any modifications to the meter for the existing water services may be provided by the city and the cost shall be the city's total cost of materials, labor and equipment.

(2) *Sewer connection (tap) fees:*

Single-family residential:

When the developer provides the service:

4" service\$65.00

6" service\$125.00

Complete service provided by cityTotal cost of materials, labor and equipment

Multi-family, commercial, industrial or retail establishmentsTotal cost of materials, labor and equipment

(3) *Public Works general repair services:*

Sewer service call (normal business hours)\$75.00

Sewer service call (after hours)\$150.00

Public Works services during normal and after hours (excluding (J)(1), (2), and (3) above)\$50.00 per employee, per hour, two hour minimum charge, equipment at the standard hourly rate, any applicable material costs

(4) *Use of public rights-of-way:*

For the purposes of this subsection only, the following definitions shall apply:

Facilities: The term "facilities" includes any and all structures and equipment installed in or on the public rights-of-way and includes property owned, operated, leased, licensed, used, controlled, or supplied by, for, or in connection with any person.

Person: The term "person" includes any corporation, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, and any other legal entity.

Rights-of-way: The term "rights-of-way" means the surface of, and the space above and below a public street, road, highway, freeway, land, path, public way or place, alley, court, boulevard, parkway, drive, or other easement now or hereafter held by or under the control of the city, in which the city holds the property rights.

Each person, other than a certificated telecommunications provider, as that term is defined in § 283.002 of the Texas Local Government Code, or a wireless service provider, as the term is defined in § 284.002 of the Texas Local Government Code, or a governmental entity providing just compensation pursuant to an interlocal agreement, shall pay to the city, on an annual basis, \$1.00 per linear foot of city's rights-of-way occupied by said person's facilities, plus an annual fee of \$1,000.00 per public street crossing, such amounts to be payable in advance of the construction, installation, purchase, use, lease, operation, or control of any facilities in the right-of-way.

No public utility holding a franchise agreement with the city providing for different terms of compensation shall be required to pay the fee designated herein.

Pursuant to Chapter 284 of the Texas Local Government Code, the follow fees shall apply:

Application fee:

Network nodes (first five nodes)\$500.00

For each additional node from six up to 30 in the same application
.....\$250.00/node

Node support pole\$1,000.00/pole

Annual rental fee:

Network nodes\$250.00/node

Pole attachment rent\$20.00/pole

Fees may be increased by $\frac{1}{2}$ annual CPI for All Urban Consumers for Texas.
Based line rate is February 2017(CPI-U = 243.603).

(5) *Line locate excavation fee:*

During normal business hoursTotal cost of labor, materials and equipment

(6) *General fees:*

Fire hydrant rehabilitation/sales\$800.00

Deployment of Archer Barriers at private events as required by Special Event
Permit.... \$120.00 per hour

Application for right-of-way/easement abandonment\$130.00

Bacteriological water sampling\$75.00

Water meter testing for other entities (not for City of Carrollton water service
customers) :

5/8" meter\$30.00

1" meter\$45.00

1.5" meter\$100.00

2" meter\$125.00

(K) *Solid waste.*

(1) *Residential collection service:*

Base services including trash, bulk, recycling, and hazardous waste, per month

\$26.30

Extra trash container, per month, per cart\$9.60

Special bulk pick-up, non-trash day\$35.00 each

Landfill drop off, paid at gate\$18.00 each

- (2) *Apartments* or *apartment house* shall mean a multi-family dwelling as that is defined in Chapter 96 of this Code. Each apartment house serviced by commercial dumpster collection will incur the cost of the service provided plus an additional administrative service fee.

Administrative service fee19% of the total costs of services provided.

Front Load Apartment Services Amount/ Times per Week	1X	2X	3X	4X	5x	6X
3YD	\$77.94	\$155.88	\$233.82	\$311.76	\$389.70	\$467.64
4YD	\$90.24	\$180.48	\$270.72	\$360.96	\$451.20	\$541.44
6YD	\$124.18	\$248.36	\$372.54	\$496.72	\$620.90	\$745.08
8YD	\$ 136.83	\$ 273.66	\$410.49	\$547.32	\$684.15	\$820.98
2 YD Compactor	\$265.80	\$531.60	\$797.40	\$1063.20	\$1329.00	\$1594.80

Apartment Services Amount/Times per Week - Recycling	1X	2X	3X	4X	5x	6X
3YD	\$81.84	\$163.67	\$245.51	\$327.35	\$409.19	\$491.02
4YD	\$94.75	\$189.50	\$284.25	\$379.00	\$473.75	\$568.49
6YD	\$130.39	\$260.79	\$391.18	\$521.57	\$651.97	\$782.36
8YD	\$143.67	\$287.34	\$431.01	\$574.68	\$718.35	\$862.02

Apartment roll-offs:

20 yard \$338.59

30 yard \$405.93

40 yard\$422.83

30 yard compactor roll-off \$385.09

34/35 yard compactor roll-off \$450.69

42 yard compactor roll-off\$456.59

Extra yards\$35.00 per yard

Delivery of container\$100.00

Removal of container\$100.00

Relocation of container\$100.00

Dry run\$100.00 (container is blocked and service cannot be provided).

Extra pickup:

2 yard compactor \$66.45

3 yard \$38.60

4 yard \$49.84

6 yard \$66.70

8 yard \$89.18

Container change out fee:

First 2 change outs per year\$200

3rd or subsequent change out per year\$350

(3) *Commercial/apartment mixed use sharing a solid waste container:* Services by commercial dumpster collection will incur base costs plus additional charges for the service level provided at the same rates for apartments. Apartment customers may request additional service or containers for additional costs as outlined in section (K)2.

(4) *Commercial and retail service (for locations that cannot be serviced with typical commercial methods):*

Automated cart, per month, per cart\$ 24.00

Fee for *inadequate number of carts or frequency of collection resulting in container spillage or overflow:*

Administrative fee for inadequate sanitation response\$50.00 + 17% administrative fee

(L) *Tax.*

Mobile homes, per lot, per year\$1.00

Tax certificates\$10.00

(M) *Traffic and transportation.*

Parade permit: - \$25.00

Block party permit (except National Night out)\$25.00

Film permit:

Application fee\$25.00

Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area, per calendar day\$500.00

Partial non-disruptive use of a public building, park, right-of-way, or public area, per calendar day\$250.00

Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\$50.00

Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day\$25.00

Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles), per block or lot, per calendar day\$50.00

(N) *Utility billing.*

(1) *Water service:*

(a) Minimum monthly charges, including the first 2,000 gallons of use:

Single-family residential domestic and irrigation use\$16.40

Commercial (including apartments and portable meters), industrial and commercial irrigation use:

5/8" meter\$17.07

1" meter\$26.30

1.5" meter\$41.73

2" meter\$60.23

3" meter\$109.52

4" meter\$165.00

6" meter\$319.14

8" meter\$504.10

10" meter\$719.89

Fire line—regardless of size\$82.47

- (b) Single-family residential domestic use, over the 2,000 gallons included in the minimum charge:

For meter readings taken in the months of October through April:

All use over 2,000 gallons, per 1,000 gallons\$3.92

For meter readings taken in the months of May through September:

Next 8,000 gallons, per 1,000 gallons\$3.92

Next 15,000 gallons, per 1,000 gallons\$5.27

All use over 25,000 gallons, per 1,000 gallons\$6.57

- (c) Irrigation use, over the 2,000 gallons included in the minimum charge:

Next 23,000 gallons, per 1,000 gallons\$4.21

Next 25,000 gallons, per 1,000 gallons\$5.02

Next 50,000 gallons per 1,000 gallons\$5.69

Next 100,000 gallons per 1,000 gallons\$6.40

All use over 200,000 gallons, per 1,000 gallons\$7.14

- (d) Commercial use (including apartments and portable meters), over the 2,000 gallons included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\$2.90

- (e) Industrial use, over the 2,000 gallon included in the minimum charge:

All use over 2,000 gallons, per 1,000 gallons\$2.51

Industrial use rates for water service will apply to customers in the business of assembly or manufacturing of goods and for which water usage equals or exceeds 750,000 gallons per month for nine out of 12 months in a year.

- (2) *Sewer service:*

- (a) Residential use:

First 2,000 gallons, minimum\$18.44

All use over 2,000 gallons, per 1,000 gallons\$4.31

- (b) Commercial (including apartments), industrial and irrigation minimum monthly charges, including the first 2,000 gallons of use:

5/8" meter\$18.77

1" meter\$27.19

1.5" meter\$41.14

2" meter\$57.85

3" meter\$102.51

4" meter\$153.14

6" meter\$292.09

8" meter\$459.42

10" meter\$654.60

- (c) Commercial and industrial use:

All use over 2,000 gallons, per 1,000 gallons\$4.43

- (d) Sewer billing provisions:

1. As it is generally not practical to meter sewage flows from individual service locations, the following provisions apply for billing sewage volume:

- a. Dedicated fire line, irrigation service and portable meters customers do not have sewer use and accordingly will not be charged for sewer treatment.
- b. Residential sewer use is calculated using the average water consumption for meter readings taken in the months of January, February and March as the estimated sewer volume per month (winter average approach).
- c. New residential service will be assumed to use 8,000 gallons per month until a winter average can be established. If water use for new service is below 8,000 gallons per month for the first three months of service, the customer may request that the average for the first three months of service be used to estimate sewer volume until a winter average is established.
- d. Commercial and industrial customers sewer use will be deemed the same as water consumption unless customer can demonstrate that a significant portion of water consumption is not flowing into the sanitary sewer system and agrees to install a deduct meter.

(3) *Service deposits:*

Residential service accounts\$75.00

Apartments, per unit\$75.00

Commercial accountsThe larger of \$1000 or one-sixth of the annual average bill at the service location.

Portable meters\$1,900.00

An increased security deposit, in an amount of three times the average monthly bill at the location to be served, for any class of service, shall be required when there is a substantial risk of financial loss to the city.

(4) *Utility service fees:*

Interruption day service fee on past due accounts\$25.00

Repair/replacement of meter and/or related fixtures/accessoriesMaterials plus labor

Notice of pending disconnect for any nonpayment\$25.00

Service connection fee\$15.00

Service connection expedited service, same day service\$75.00

Service connection expedited service, after hours connection\$75.00

Service connection expedited service, next day service\$55.00

Portable fire hydrant meter billings when no monthly read submitted\$250.00
monthly fee plus water usage to be billed when read received.

Two (2) no read fees within a 6-month time frame will result in the meter being repossessed.

Pull and test meter at customer's request

Residential\$100.00, prepaid

Commercial\$200.00, prepaid

If testing proves a defect with the meter, the prepaid fee will be credited to the customer's bill with the next billing cycle.

Multiple attempts for restoration of services, after the 2nd attempt, customer must be present at the service location\$40.00 per attempt

After hours restoration of service..

Fee to restore service when past due payment is collected and meter is contained within a meter can\$60.00

Fee to restore service when past due payment is collected and meter is contained within a meter vault.....\$180.00

Availability of after-hour services limited to:

Restores:

5:30 p.m. to 9:00 p.m. weekdays

12:00 p.m. to 5:00 p.m. weekends and holidays

Sewer requests:

After 3 p.m. weekdays

24 hours a day weekends and holidays.

(O) *Municipal court.*

- (1) *State Consolidated Fee:* The Municipal Court shall assess a fee to be allocated in accordance with Texas Local Government Code Sec. 133.102, as amended.
- (2) *Local Consolidation Fee:* The Municipal Court shall assess a fee to be allocated in accordance with Texas Local Government Code Sec. 134.103, as amended.
- (3) *State Traffic Fine:* The Municipal Court shall assess a fee in accordance with Texas Transportation Code Sec. 542.4031, as amended.
- (4) *Local Traffic Fine:* The Municipal Court shall assess a fine in accordance with Texas Transportation Code Sec. 542.403, as amended.
- (5) *Child Safety Fee:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 102.014, as amended.
- (6) *Reimbursement Fees For Services of Peace Officers:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 102.011, as amended.
- (7) *Juvenile Delinquency Prevention Fine:* The Municipal Court shall assess a fine in accordance with Texas Code of Criminal Procedure Art. 102.0171, as amended.
- (8) *Time Payment Reimbursement Fee:* The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 102.030, as amended.

- (9) *Local Youth Diversion Administrative Fee*: The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 45.312, as amended.
- (10) *Failure to Appear Fee*: The Municipal Court shall assess a fee in accordance with Texas Code of Criminal Procedure Art. 45.026, Art. 45.050, Art. 45.203, or Art. 45A.264, as each may be amended.
- (P) *Cross-connection control and prevention fees:*
- (1) *Backflow prevention assembly registration fees:*
- There is an annual nonrefundable registration fee for each nonresidential backflow prevention assembly device, per each separate device (not applicable to organizations zoned single family related to the beautification of entrances)
-\$35.00
- (2) *Regulatory authority testing fee:*
- (a) Fee for a backflow prevention assembly test, for each separate test\$100.00
- (b) Fee for a backflow prevention assembly retest, for each retest performed\$50.00
- (3) *Certified backflow prevention assembly tester registration fee:*
- Annual registration fee for approved testers shall be a nonrefundable fee of\$75.00
- (4) *Testing form booklet fees:*
- Fee for a testing form booklet of 30 test forms, each\$25.00
- (5) *Private contractors testing fees:*
- There shall be no additional charges by the city for testing conducted by "private" contractors.
- (5) *Backflow prevention test report late fee, per account:\$50.00*

(Q) *Indian Creek Golf Club.*

Holidays: Memorial Day, July 4th and Labor Day

Reservation Policy: Carrollton residents may reserve tee times ten days in advance; general public may book tee times seven days in advance.

(1) *Green fees:*

	Creek Course	Lakes Course
Weekday (Monday—Thursday, not holidays)		
Open—1:00	\$10.00— \$55.00	\$10.00— \$45.00
1:00—4:00	\$10.00— \$55.00	\$10.00— \$45.00
After 4:00	\$5.00— \$45.00	\$5.00— \$35.00
9 Hole Rate	\$5.00— \$50.00	\$5.00— \$40.00
Junior/Senior/Veteran (Monday-Friday), Junior=age 21 and under, Senior=age 60 and over	\$5.00— \$50.00	\$5.00— \$40.00
Weekend (Friday—Sunday and Holidays)		
Open—1:00	\$10.00— \$65.00	\$10.00— \$55.00
1:00—4:00	\$10.00— \$65.00	\$10.00— \$55.00
After 4:00	\$5.00— \$45.00	\$5.00— \$35.00
9-hole rate	\$5.00— \$50.00	\$5.00— \$40.00

Resident Discount\$5.00 off

Anytime, excluding leagues

Discount is provided to Carrollton residents with proof of residence

(2) *Cart fees:*

Weekdays and weekends\$5.00—\$25.00

(3) *Range fees:*

Practice bag\$3.00—\$20.00

(4) *Player improvement program\$30.00—\$145.00 per month*

(5) *Tournament and special events:*

	Creek Course	Lakes Course
Weekday	\$10.00— \$85.00	\$10.00— \$85.00
Weekend	\$10.00— \$85.00	\$10.00— \$85.00

(6) *Clubhouse/pavilion rental: \$50.00—\$200.00/hour*

(7) *Annual pass programs:\$600.00 to \$3,600.00*

(R) Failure to pay any fee provided for herein shall be a misdemeanor punishable by a fine as provided in section 10.99.

(S) Allegation and evidence of a culpable mental state is not required for proof of an offense as defined by this subsection.

(T) The city shall not be required to pay any fee herein.

(U) All construction fees, including building permit fees, impact fees, plating fees and project permit fees (fences, electrical, plumbing, etc.) shall be waived for any property which is located within a Neighborhood Empowerment Zone. Such waiver is applicable to new development or construction, and renovation, repair or rehabilitation of an existing structure.

Such waiver shall not apply to:

- Any fees related to the use of a city facility; or
- Any fees associated with the Apartment Crime Reduction Program; or
- Any fees associated with the Single-Family Rental Inspection Program; or
- Any fines or penalties related to any enforcement action of the City of Carrollton; or
- Any parade or special event permit fees.

(V) *City Secretary.*

- (1) Charges for issuance of the TABC permit: Not to exceed charges as set by the State of Texas.

SECTION 2

All Ordinances or parts of Ordinances inconsistent or in conflict with this Ordinance shall be and are hereby repealed.

SECTION 3

Save and except as amended by this Ordinance, all other Ordinances of the City of Carrollton, Texas shall remain in full force and effect.

SECTION 4

The provisions of this Ordinance are severable in accordance with Section 10.07 of the Code of Ordinance, City of Carrollton, Texas.

SECTION 5

This ordinance shall take effect from and after October 1, 2025.

PASSED AND APPROVED THIS 9th DAY OF SEPTEMBER 2025.

City Of Carrollton, Texas

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith Ladd, City Attorney

APPROVED AS TO CONTENT:

Melissa Everett, Finance Director



Agenda Memo

File Number: 7339

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *16.

CC MEETING: September 9, 2025

DATE: August 13th, 2025

TO: City Council

FROM: Meredith A. Ladd, City Attorney

Consider A Resolution Of The City Council Of The City Of Carrollton, Texas, Approving A Negotiated Settlement Between The Atmos Cities Steering Committee (“ACSC”) And Atmos Energy Corp., Mid-Tex Division (“Atmos”) Regarding Atmos’s 2025 Rate Review Mechanism Filing; Declaring Existing Rates To Be Unreasonable; Adopting Tariffs That Reflect Rate Adjustments Consistent With The Negotiated Settlement; Finding The Rates To Be Set By The Attached Settlement Tariffs To Be Just And Reasonable And In The Public Interest; Approving An Attachment Establishing A Benchmark For Pensions And Retiree Medical Benefits; Requiring Atmos To Reimburse ACSC’s Reasonable Ratemaking Expenses; Determining That This Resolution Was Passed In Accordance With The Requirements Of The Texas Open Meetings Act; Adopting A Savings Clause; Declaring An Effective Date; Requiring Delivery Of This Resolution To Atmos And The ACSC’s Legal Counsel; And Providing An Effective Date.

BACKGROUND:

The City, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division (“Atmos”), is a member of the Atmos Cities Steering Committee (“ACSC”). In 2007, ACSC and Atmos settled a rate application filed by Atmos pursuant to Texas Utilities Code Section 104.301 for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2025, Atmos filed a rate request pursuant to the RRM Tariff adopted by ACSC members. Atmos claimed that its cost-of-service in a test year ending December 31, 2024, entitled it to additional system-wide revenues of \$245.2 million.

Application of the standards set forth in ACSC's RRM Tariff reduces Atmos's request to \$225.6 million, \$163.5 million of which would be applicable to ACSC members. After reviewing the filing and conducting discovery, ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$185.6 million instead of the claimed \$245.2 million.

After several settlement meetings, the parties have agreed to settle the case for \$205.6 million. This is a reduction of \$20 million to Atmos's initial request. This includes payment of ACSC's expenses. The Effective Date for the new rates is October 1, 2025.

FINANCIAL IMPLICATIONS:

The impact of the settlement on average residential rates is an increase of \$7.83 on a monthly basis, or 9.27%. The increase for average commercial usage will be \$25.73 or 6.56%.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council adopt the Resolution approving the negotiated settlement in accordance with the terms set forth therein.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION (“ATMOS”) REGARDING ATMOS’S 2025 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING ATMOS TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; REQUIRING DELIVERY OF THIS RESOLUTION TO ATMOS AND THE ACSC’S LEGAL COUNSEL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Carrollton, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos”), and a regulatory authority with an interest in the rates, charges, and services of Atmos; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos service area; and

WHEREAS, ACSC and Atmos worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2025, Atmos filed its 2025 RRM rate request with ACSC Cities based on a test year ending December 31, 2024; and

WHEREAS, ACSC coordinated its review of the Atmos’s 2025 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Atmos’s RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos of \$205.6 million on a system-wide basis with an Effective Date of October 1, 2025; and

WHEREAS, ACSC agrees that Atmos' plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by Atmos, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2

Without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$205.6 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos within the municipal limits arising from Atmos's 2025 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

SECTION 3

Despite finding Atmos's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

SECTION 4

The existing rates for natural gas service provided by Atmos are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos to recover annually an additional \$205.6 million on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

SECTION 5

The ratemaking treatment for pensions and retiree medical benefits in Atmos's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

SECTION 6

Atmos shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Atmos's 2025 RRM filing.

SECTION 7

To the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

SECTION 8

The meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

SECTION 9

If any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

SECTION 10

Consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2025.

SECTION 11

A copy of this Resolution shall be sent to Atmos, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

SECTION 12

This Resolution shall take effect upon passage.

PASSED AND APPROVED this 9th day of September, 2025.

CITY OF CARROLLTON

By: _____
Steve Babick, Mayor

ATTEST:

APPROVED AS TO FORM:

Chloe Sawatzky
City Secretary

Meredith A. Ladd
City Attorney

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 23.65 per month
Rider CEE Surcharge	\$ 0.03 per month ¹
Total Customer Charge	\$ 23.68 per month
Commodity Charge – All <u>Ccf</u>	\$ 0.74748 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2025.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 94.00 per month
Rider CEE Surcharge	\$ 0.01 per month ¹
Total Customer Charge	\$ 94.01 per month
Commodity Charge – All Ccf	\$ 0.22261 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2025.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,848.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.7678 per MMBtu
Next 3,500 MMBtu	\$ 0.5623 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1206 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level

For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at mdtx-div-plantprotection@atmosenergy.com.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

This tariff is not available to customers with a maximum daily demand of 1,000 MMBtu or greater and a daily/annual load factor of 10% or less. Load factor is calculated as follows: annual usage / (maximum daily connected demand X 365). Load factors will be recalculated once each year to determine appropriate eligibility for Rate T.

Type of Service

Company's receipt and delivery of all gas quantities under the applicable Transportation Agreement will be on a wholly interruptible basis subject to the Terms and Conditions incorporated in the Transportation Agreement. If Customer is an Industrial Customer, then Customer may elect, at the reasonable discretion of Company, to contract for Plant Protection transportation quantities defined as the minimum natural gas required to prevent physical harm and/or protect critical safety to the plant facilities, plant personnel, or the public when such protection cannot be achieved through the use of an alternate fuel. Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,848.75 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.7678 per MMBtu
Next 3,500 MMBtu	\$ 0.5623 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.1206 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest “midpoint” price for the Katy point listed in *Platts Gas Daily* in the table entitled “Daily Price Survey” during such month, for the MMBtu of Customer’s monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer’s receipt quantities for the month.

Overpull Fee

Upon notification by Company of an event of interruption of Customer’s deliveries, Customer will, for each MMBtu delivered in excess of the stated level of interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled “Daily Price Survey.”

Replacement Index

In the event the “midpoint” or “common” price for the Katy point listed in *Platts Gas Daily* in the table entitled “Daily Price Survey” is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company’s Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	SUR – SURCHARGES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Application

This Rider is applicable to customer classes in the incorporated areas under the RRM tariff as authorized by the state or any governmental entity, a municipality, or a regulatory authority pursuant to any statute, ordinance, order, rule, contract, or agreement.

Monthly Calculation

Surcharges will be calculated in accordance with the applicable statute, ordinance, order, rule, contract, or agreement.

FASB ASC 740-10 (Fin48) Refund

Applicable to Customers taking service under Rate Schedules R – Residential, C – Commercial, I – Industrial and T – Transportation.

To ensure that gas utility customers receive the benefit associated with the changes in the Company's Uncertain Tax Positions ("UTPs") arising from recognition of Texas Margin Tax returns.

The decrease shall be calculated as follows:

Beginning with implementation of rates from the negotiated RRM Tariff, and annually thereafter, the portion of UTP liabilities identified in Schedule FIN48-1.1 for the prior fiscal year shall be allocated based on the final class allocations of GUD No. 10170 as per the RRM Tariff, divided by the annual bill count to derive rates to be refunded through Rider SUR in the subsequent fiscal year. Each year's calculation will include a true-up (+ or -) due to account for over/under collections. Amounts identified in Schedule FIN48-1 shall be adjusted to reflect any audit adjustments received from the Texas Comptroller of Public Accounts.

No action on the part of the Regulatory Authority is required to give effect to the amount to be refunded to customers. However, any amount refunded to customers shall be fully subject to review for reasonableness and accuracy in the gas utility's next statement of intent proceeding with the Railroad Commission of Texas, and if applicable, the gas utility shall be required to reconcile any discrepancies.

The following refund as authorized in the most recent negotiated RRM Tariff shall be refunded to each Rate Schedules R – Residential, C – Commercial, I – Industrial and T – Transportation customer's monthly bill in each month for a 12-month period. The refund amount by month by Rate Schedule is shown in the table below:

Rate Schedules	Rate
Rate R – Residential Sales	\$ (0.12)
Rate C – Commercial Sales	\$ (0.41)
Rate I – Industrial Sales	\$ (8.68)
Rate T – Transportation	\$ (8.68)

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

Application

Applicable to Customers taking service under Rate R, Rate C, Rate I, and Rate T, except for exempt State Agency Customers, to the extent of state gross receipts taxes only.

1. State Gross Receipts Taxes

Applicability - Entire Division except for Unincorporated Areas

Each monthly bill shall be adjusted for Miscellaneous state gross receipts taxes imposed by Sections 182-021 - 182-025 of the Texas Tax Code.

Entire Division

Each monthly bill shall also be adjusted by an amount equivalent to the amount of all applicable taxes and any other governmental impositions, rentals, fees, or charges (except state, county, city, and special district ad valorem taxes and taxes on net income) levied, assessed, or imposed upon or allocated to Company with respect to the Gas Service provided to Customer by Company, and any associated facilities involved in the performance of such Gas Service. Each monthly bill shall also be adjusted by an amount equivalent to the proportionate part of any increase or decrease of any tax and any other governmental imposition, rental, fee, or charge (except state, county, city, and special district ad valorem taxes and taxes on net income) levied, assessed, or imposed subsequent to the effective date of this tariff, upon or allocated to Company's operations, by any new or amended law, ordinance, or contract.

2. Federal or State Tax Law or Rate Changes:

Applicability – All Customers in the Mid-Tex Division (“MTX”) Under the RRM Tariff

Applicable to Customers taking service under Rate R, Rate C, Rate I, and Rate T.

To ensure that gas utility customers receive the benefits or costs associated with the changes in tax rates at a federal or state level, MTX shall establish and accrue on its books and records, as of the effective date of the federal or state tax law or rate change: 1) regulatory liabilities to reflect the impact of a decrease in federal corporate income tax rates or state margin tax rates; or, 2) regulatory assets to reflect the impact of an increase in federal corporate income tax rates or state margin tax rates.

The gas utility may not change rates to give effect to a change in Federal or State Tax law or rates through the Rider TAX unless and until the city issues final authorization, an Accounting Order, or other express guidance authorizing such recovery through the RRM process.

Company may also not change rates to capture the impacts associated with the effects of Public Law 117-169, 136 STAT. 1818 of August 16, 2022 (“Tax Act 2022”) and certain other tax-related costs that will change from the amounts included in the most recent base revenue requirement established through an RRM filing unless and until the city issues a final authorization, an Accounting Order, or other express guidance authorizing such recovery.

Upon receipt of authorization from the city through an Accounting Order, final authorization or other express guidance, the calculation applicable to the aforementioned federal or state tax rate or law changes are as follows; however, to the extent there is a conflict between the calculation or methodology

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

prescribed by an Accounting Order, final authorization, or other express guidance, and those contained in this rate schedule, the Accounting Order, final authorization, or other express guidance controls:

Calculations

1. With regard to changes in the tax rates at a federal or state level, the increase or decrease shall be calculated as follows:
 - a. A portion of the gas utility's revenue representing the difference between: 1) the cost of service as approved by the Commission or the applicable regulatory authority in the gas utility's most recent statement of intent or other rate proceeding, and 2) the cost of service that would have resulted had the rates been based on the new federal income tax rate (increase or decrease) or state margin taxes (increase or decrease), as of the effective date of the change;
 - b. If applicable, the portion of the gas utility's revenue representing the difference between: 1) each Interim Rate Adjustment surcharge approved by the regulatory authority since the gas utility's most recent statement of intent or other rate proceeding, and 2) each Interim Rate Adjustment surcharge that would have resulted had the surcharges been based on the new federal income tax rate (increase or decrease) or state margin taxes (increase or decrease), as of the effective date of the change; and
 - c. The excess or deficient deferred tax reserve, including any associated gross up in taxes, caused by the reduction or increase in the federal corporate income tax rate or state related tax increases, as of the effective date of the change.

Upon the receipt of authorization from the Commission or applicable regulatory authority, the gas utility shall separately refund to customers based on a decrease in federal or state tax rates or separately collect from customers based on an increase in federal or state tax rates within twelve (12) months or, pursuant to applicable Internal Revenue Code ("IRC") rules and regulations, as follows:

- d. The amount collected/refunded by the gas utility that reflects the difference in base rates between: 1) the cost of service approved by the regulatory authority in the gas utility's most recent statement of intent rate proceeding, and 2) the cost of service that would have resulted had the rates been based upon the new federal or state tax rates, between the effective date of this order and the effective date of the changes.
- e. If applicable, the amount collected/refunded by the gas utility that reflects the difference between: 1) each Interim Rate Adjustment surcharge approved by the Commission or the regulatory authority since the gas utility's most recent statement of intent rate proceeding, and 2) each Interim Rate Adjustment surcharge that would have resulted had the rates been based upon the new federal or state tax rates, between the effective date of this order and the effective date of the changes.
- f. The amount collected/refunded by the gas utility that reflects the difference in the excess or deficient deferred tax reserve included in base rates between: 1) the cost of service approved by the Commission or the regulatory authority in the gas utility's most recent statement of intent rate proceeding, and 2) the cost of service that would have resulted had the rates been based upon the new federal or state tax rates, between the effective date of this order and the effective date of the changes. These amounts shall be refunded or collected from customers based upon IRC rules and regulations if applicable.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

2. With regard to the Tax Act 2022 and certain other tax-related costs that will change from the amounts included in the base revenue requirement established through an RRM filing, any change in rates shall be calculated as follows:

- (a) The amount shall be calculated as the product of Company's grossed-up rate of return authorized in the cost of service as approved by the Commission or the applicable regulatory authority in the gas utility's most recent statement of intent or other rate proceeding times the Corporate Alternative Minimum Tax deferred tax asset ("CAMT DTA") estimated at September 30 of the fiscal year or applicable quarter-end within a fiscal year prior to the annual change in the rates pursuant to this tariff, less the income tax credits received in accordance with IRC requirements applicable to the Tax Act 2022 grossed-up for income taxes to a revenue equivalent.
- (b) The estimated CAMT DTA and the related effects on the rider revenue requirements shall be trued up to the actual effects in the following year and the over/under recovery amortized over the twelve months that each year's recalculated tariff rates are in effect. The over/under recovery shall include a grossed-up rate of return as authorized in Company's most recent statement of intent or other rate proceeding.
- (c) The methodology for computing Company's CAMT is as follows:
 - i. Confirm when Atmos Energy Corporation and its affiliates are subject to CAMT as an "applicable corporation" as defined the Tax Act 2022, then there will be MTX's CAMT DTA in the tariff.
 - ii. Calculate the Mid-Tex Division's (MTX) contribution to Adjusted Financial Statement Income ("AFSI") on a stand-alone basis. MTX's AFSI is calculated by adjusting MTX's applicable financial statement income by adjustments to depreciation, pension costs and federal income tax to arrive at AFSI. AFSI is intended to be computed consistent with applicable IRC requirements.
 - iii. Compare MTX's CAMT stand-alone amount with MTX's regular stand-alone tax liability. If the stand alone CAMT is in excess of the stand-alone regular tax, the CAMT DTA is recorded to MTX.

If the Internal Revenue Service issues new guidance related to the Tax Act 2022, Company shall have the right to make additional filings to recognize such adjustments.

Any Commission filing made to give effect to Federal or State Tax Law or Rate Changes shall be filed within 12-months following the enactment of a tax rate change with the Commission's Oversight and Safety Division or as part of a Statement of Intent.

Any city filing made to give effect to Federal or State Tax Law or Rate Changes shall be filed within 12-months following the enactment of a tax rate change and addressed to the city official at the address of record with the Mid-Tex Division.

With the exception of the authorization required from the Commission to allow the gas utility to recognize the new federal income tax rate (increase or decrease) or state taxes (increase or decrease) or the impacts associated with the effects of the Tax Act 2022 and certain other tax-related costs that will change from the amounts included in the base revenue requirement in the last approved RRM Tariff filing, no action on the part of the regulatory authority is required to give effect to the amount to be refunded or

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	TAX – TAX ADJUSTMENT	
APPLICABLE TO:	Entire Division as Set Forth Below	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	PAGE:

collected from customers. However, any amount refunded or collected from customers shall be fully subject to review for reasonableness and accuracy in the gas utility's next statement of intent proceeding, and if applicable, the gas utility shall be required to reconcile any discrepancies.

Regulatory orders issued pursuant to this mechanism are ratemaking orders and shall be subject to appeal under Sections 102.001(b) and 103.021, et seq., of the Texas Utilities Code (Vernon 2007). Rate changes subject to the provisions of this tariff may be implemented upon the filing of an appeal to the relevant authority.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf
- R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.
- HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class
- NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- ADD = billing cycle actual heating degree days.
- BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j^{th} customer in i^{th} rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j^{th} customer in i^{th} rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2025	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	9.61	0.1476	91.65	0.7406
Austin	8.19	0.1394	183.99	1.1581
Dallas	12.74	0.2017	193.53	1.1001
Waco	9.23	0.1277	148.26	0.7631
Wichita Falls	10.43	0.1387	122.94	0.7038

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at www.atmosenergy.com/MTXtariffs, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

**ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2024**

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark -						
	Fiscal Year 2025 Willis Towers Watson Report as adjusted	\$ 572,372	\$ (649,253)	\$ 882,931	\$ (3,920,499)	\$ 65,943	
2	Allocation Factor	46.27%	46.27%	84.14%	84.14%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 264,856	\$ (300,432)	\$ 742,888	\$ (3,298,664)	\$ 65,943	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	\$ 264,856	\$ (300,432)	\$ 742,888	\$ (3,298,664)	\$ 65,943	\$ (2,525,408)
6							
7	O&M Expense Factor	76.41%	76.41%	39.54%	39.54%	10.97%	
8							
9	Summary of Costs to Approve:						
10	Total Pension Account Plan	\$ 202,374		\$ 293,727			\$ 496,101
11	Total Post-Employment Benefit Plan		\$ (229,557)		\$ (1,304,242)		(1,533,799)
12	Total Supplemental Executive Benefit Plan					\$ 7,231	7,231
13	Total (Ln 10 + Ln 11 + Ln 12)	\$ 202,374	\$ (229,557)	\$ 293,727	\$ (1,304,242)	\$ 7,231	\$ (1,030,467)



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7324

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *17.

CC MEETING: September 9, 2025

DATE: August 19, 2025

TO: Erin Rinehart, City Manager

FROM: Diana K. Vaughn, Chief Financial Officer
Chrystal Davis, Assistant City Manager

Consider A **Resolution Authorizing The Redemption Of A Portion Of The Outstanding City of Carrollton, Texas General Obligation Improvement Bonds, Series 2014, And Resolving Other Matters Incident And Related Thereto; and Providing An Effective Date.**

BACKGROUND:

The City plans to redeem prior to maturity a portion of its General Obligation Improvement (G.O.) Bonds, Series 2014. The Series 2014 G.O. Bonds currently have six outstanding maturities (2026-2031), totaling \$6,305,000 in par value, with coupon rates ranging from 3.00% to 3.75%. The 2014 G.O. Bonds are currently callable and able to be redeemed without penalty. The City intends to redeem \$1,000,000 in principal from two maturities (2030 and 2031), both carrying an interest rate of 3.75%.

This partial redemption will result in a total payment of approximately \$1,001,500, including up to \$1,500 in issuance-related redemption costs. The redemption will be funded through levied ad valorem taxes in fiscal year 2026 for debt service purposes.

FINANCIAL IMPLICATIONS:

The partial redemption of the G.O. Bonds, Series 2014 is expected to generate approximately \$193,875 in net debt service savings, will reduce outstanding debt, and will support effective management of the City's debt service tax rate.

IMPACT ON COMMUNITY SUSTAINABILITY:

The partial redemption of the G.O. Bonds, Series 2014 improves the City's financial position and sustainability.

STAFF RECOMMENDATION/ACTION DESIRED:

Consider the adoption of a resolution authorizing the redemption of a portion of the outstanding 2014 G.O. Bonds and resolving other matters incident and related thereto.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE REDEMPTION OF A PORTION OF THE OUTSTANDING “CITY OF CARROLLTON, TEXAS GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2014,” AND RESOLVING OTHER MATTERS INCIDENT AND RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City of Carrollton, Texas (the “City”) has previously issued its General Obligation Improvement Bonds, Series 2014 (the “Series 2014 Bonds”), which are currently outstanding in the aggregate principal amount of \$6,305,000;

WHEREAS, the City Council (the “City Council”) of the City desires to (i) redeem a portion of such Outstanding Series 2014 Bonds prior to their stated maturity in the amounts set forth in **Schedule I** (the “Called Bonds”), and (ii) make due provision for the payment of the redemption price of the Called Bonds by depositing with the paying agent/registrar for the Series 2014 Bonds (the “Paying Agent/Registrar”) current funds in an amount sufficient to provide for the full and timely payment of all principal of, premium, if any, and interest on the Called Bonds on the date of their redemption (the “Redemption Date”); and

WHEREAS, the City reserved the right and is therefore authorized to redeem the Called Bonds, as herein provided;

WHEREAS, the City Council has determined that redeeming the Called Bonds will further the objectives of the City and will benefit the City and City’s residents;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2

Capitalized terms used in this Resolution have the same meaning assigned to such terms in the ordinance (the “Bond Ordinance”) authorizing the issuance of the Series 2014 Bonds, except as otherwise indicated in this Resolution.

SECTION 3

The City Council hereby orders that the Called Bonds be redeemed on the Redemption Date; and, the City Manager is hereby authorized and directed to determine the Redemption Date and take all necessary and appropriate action to effect such redemption and to provide or cause to

be provided notice of redemption to the Owners and the Paying Agent/Registrar, as required by the Bond Ordinance. In addition, the City Council hereby ratifies and approves all action taken by the City Manager to effect such redemption and to provide or cause to be provided notice of redemption to the Owners and the Paying Agent/Registrar, as required by the Bond Ordinance.

SECTION 4

The Mayor, Mayor Pro Tem, City Manager, Chief Financial Officer, or City Treasurer of the City, each individually, are hereby authorized and directed to provide or cause to be provided notice in the name of the City to bondholders, information repositories and any other notice parties in accordance with the Bond Ordinance. Such notice, as described in **Exhibit A** attached hereto, shall state the redemption date, the redemption price, and the place at which the Called Bonds are to be surrendered for payment, together with any other information required by the Bond Ordinance, and the Paying Agent/Registrar shall deliver such notice.

SECTION 5

The City shall deposit funds in an amount representing the redemption price and interest accrued on the Called Bonds to be redeemed to the Redemption Date with the Paying Agent/Registrar not later than the Business Day next preceding the Redemption Date. Upon the deposit of such funds with the Paying Agent/Registrar, due provision shall have been made with the Paying Agent/Registrar for payment of the redemption price of the Called Bonds.

SECTION 6

(a) The Mayor, Mayor Pro Tem, City Manager, Chief Financial Officer, or City Treasurer of the City and all other appropriate officers, agents, and representatives of the City are hereby authorized and directed to take all other actions determined to be reasonably necessary to effect the redemption of the Called Bonds, including, without limitation, (i) execution and delivery of all certificates, consents, receipts, requests and other documents as may be reasonably necessary to satisfy the City's obligations under the Bond Ordinance and this Resolution, (ii) approving and effecting the disbursement, transfer, and application of funds of the City consistent with the provisions of this Resolution, and (iii) approving payment of expenses incurred in connection therewith, including the fees and disbursements of the City's legal counsel and consultants.

(b) Notwithstanding any other provision of this Resolution to the contrary, the Mayor, Mayor Pro Tem, City Manager, Chief Financial Officer, or City Treasurer of the City are hereby authorized to make or approve such revisions, additions, deletions, and variations to this Resolution and in the form of the documents attached hereto as exhibits as, in the judgment of the Mayor and in the opinion of the City's legal counsel, may be necessary or convenient to carry out or assist in carrying out the purposes of this Resolution.

SECTION 7

It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public, and public notice of the time, place, and purpose of said meeting

was given, all as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended.

SECTION 8

This Resolution shall be in full force and effect from and upon its adoption.

SECTION 9

If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION 10

All orders, resolutions, and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas, this September 9, 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith A. Ladd, City Attorney

Diana K. Vaughn, CFO

Schedule I – Outstanding Bonds Called for Redemption
Exhibit A – Form of Instruction Letter to Paying Agent

SCHEDULE I
OUTSTANDING BONDS CALLED FOR REDEMPTION

City of Carrollton, Texas
General Obligation Improvement Bonds, Series 2014

<u>Maturity Date</u>	<u>Outstanding Principal Amount (\$)</u>	<u>Principal Amount to be Redeemed (\$)</u>
August 15, 2030	1,205,000	330,000
August 15, 2031	670,000	670,000

EXHIBIT A
FORM OF INSTRUCTION LETTER TO PAYING AGENT

CITY OF CARROLLTON, TEXAS
1945 E. Jackson Road
Carrollton, Texas 75006
_____, 2025

Zions Bancorporation, National Association
Amegy Bank Division
1801 Main Street, Suite 460
Houston, Texas 77002

Re: City of Carrollton, Texas General Obligation Improvement Bonds, Series 2014 (the
“Series 2014 Bonds”)

Ladies and Gentlemen:

The City of Carrollton, Texas (the “City”) has elected to exercise its option to redeem a portion of its outstanding Series 2014 Bonds prior to their stated maturity. In connection with such redemption, the resolution authorizing the issuance of the Series 2014 Bonds (the “Resolution”) requires that written notice be sent in the name of the City not less than 30 days prior to a redemption date.

As paying agent/registrar for the Series 2014 Bonds, Zions Bancorporation, National Association, Amegy Bank Division, is instructed to provide notice in connection with each Series 2014 Bond to be redeemed in accordance with the Resolution.

Please sign and return the enclosed counterpart of this letter to acknowledge your receipt of this letter and the enclosed details of the Series 2014 Bonds to be redeemed.

CITY OF CARROLLTON, TEXAS

Mayor

Receipt Acknowledged this ____ day of _____, 2025:

ZIONS BANCORPORATION, NATIONAL ASSOCIATION
AMEGY BANK DIVISION

By: _____

Name: _____

Title: _____

SERIES 2014 BONDS

City of Carrollton, Texas

General Obligation Improvement Bonds, Series 2014

<u>Maturity Date</u>	Outstanding <u>Principal Amount (\$)</u>	Principal Amount to <u>be Redeemed (\$)</u>	Redemption <u>Date</u>	Redemption <u>Price</u>
August 15, 2030	1,205,000	330,000		
August 15, 2031	670,000	670,000		



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7361

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Procedural Item

Agenda Number: *18.

CC MEETING: September 9, 2025

DATE: August 29, 2025

TO: Erin Rinehart, City Manager

FROM: Loren Shapiro, AICP, Planning Manager
Shannon Hicks, Assistant City Manager

Consider A Development Plan Proposing Major Modifications Deviating From The Downtown Transit District Standards, On A 0.658-Acre Lot And Located At 1430 South Broadway Street. PLDP 2025-045 1430 South Broadway And Elm Mixed Use.

BACKGROUND:

The applicant is proposing a development plan with an approximately 11.5-foot front setback from Broadway Street for a new two-story retail, restaurant, and office building located at 1430 South Broadway Street. The required front setback in the (DTC) Downtown Transit Center District, within the Urban General Sub-District, is six feet.

Proposed front setbacks that deviate from the required setback within the Downtown Transit Center District are considered a major modification to the (TC) Transit Center standards, in accordance with the provisions of Article XX. Section H (3) of the Comprehensive Zoning Ordinance. Major modifications require action by the Transit Oriented Development (TOD) Committee and approval by Planning and Zoning Commission and City Council.

The applicant is requesting a major modification to allow an increase in the front setback to accommodate an outdoor dining patio and align the new building with the adjacent office to the south and the nearby multifamily edifice to the north.

FINANCIAL IMPLICATIONS:

There are no financial implications on current or future operating budgets regarding this request.

STAFF RECOMMENDATION/ACTION DESIRED:

On July 7, 2025, the TOD Committee unanimously supported the major modifications, allowing

greater front setbacks, for the two-story retail, restaurant, and office building.

On August 7, 2025 Planning and Zoning Commission recommended approval allowing the proposed major modification.

Staff recommends APPROVAL with stipulations.

RESULT SHEET

Date: 09/09/25

Case No./Name: PLDP 2025-045 1430 S. Broadway Street – Broad & Elm Mixed-Use

A. STAFF STIPULATIONS AND RECOMMENDATIONS

Staff recommends **APPROVAL** with stipulations:

1. Allow a front setback of approximately 11.5 feet, as provided on the development plan exhibit.

B. TOD COMMITTEE RECOMMENDATION from TOD meeting: 07/07/25

Result: APPROVAL /Vote: 4-0

C. P&Z RECOMMENDATION from P&Z meeting: 08/07/25

Result: APPROVAL /Vote: 8-0 (Yarbrough absent)

D. CC PUBLIC HEARING & ACTION from CC meeting: 09/09/25

Result:

- Subject Property
- Planned Development
- Special Use Permit
- Downtown Transit Center
- Freeway

(TC -
URBAN
FRINGE)

(TC - URBAN
GENERAL)

IH 35E

Elm ST

Broadway ST

IH 35E HWY

IH 35E HWY

IH 35E

EXIT W BELT LINE
RD FROM I 35E NB

Roberts DR

DEVELOPMENT PLAN

Case Coordinator: Loren Shapiro

GENERAL PROJECT INFORMATION

SITE ZONING: (DTC) Downtown Transit Center District, Urban General Sub-District

	<u>SURROUNDING ZONING</u>	<u>SURROUNDING LAND USES</u>
NORTH	(DTC) Downtown Transit Center District, Urban General Sub-District	Multifamily (LYV Broadway)
SOUTH	(DTC) Downtown Transit Center District, Urban General Sub-District	Office and Parking Lot
EAST	(DTC) Downtown Transit Center District, Urban General Sub-District	Multifamily (LYV Broadway)
WEST	(DTC) Downtown Transit Center District, Urban General Sub-District	Parking Lot

REQUEST: Approval of a major modification, allowing front yard setbacks, differing from those regulated in Article XX. Downtown Transit Center District of the Comprehensive Zoning Ordinance

PROPOSED USE: Two-story retail, restaurant and office with an outdoor dining patio

ACRES/LOTS: Approximately 0.65 acres/1 lot

LOCATION: 1430 S. Broadway Street is located approximately 200 feet north of Roberts Drive.

HISTORY: The property was rezoned to Downtown Transit Center, Urban General Sub-District on August 24, 2009.
The site contains an existing office building.
A subdivision plat was recorded on January 26, 2016.

COMPREHENSIVE PLAN: Transit Center, Mixed-Use Urban

TRANSPORTATION PLAN: Broadway Street is designated as a (C2U) Two-Lane Undivided Collector.

PLDP 2025-045 1430 South Broadway And Elm Mixed Use

OWNER: TJW & Associates, LLC

REPRESENTED BY: Josh Barton & Mandy Marmon/McAdams

STAFF ANALYSIS

PROPOSAL

The applicant is proposing a two-story retail, restaurant and office building with an approximately 11.5-foot front setback from Broadway Street. Since the (DTC) Downtown Transit Center District standards require front setbacks of six feet, any difference in building distance from the street would require a major modification to regulations. Such modification shall require review by the TOD Committee and approval by both the Planning and Zoning Commission and City Council.

CURRENT REGULATIONS

The subject property is located in the (DTC) Downtown Transit Center District, Urban General Sub-District.

Article XX. Transit Center District, Part 1 (DTC) Downtown Transit Center District Regulations, Section D. Buildings., 2. Block Face. It is intended that building walls should be continuous along block faces to create a strong edge to the street and contribute to creating an attractive and active pedestrian environment. Contributing to that goal however, is to allow some limited variation and opportunities for such things as outside dining, pocket parks and special building entry features.

Article XX. Transit Center District, Part 1 (DTC) Downtown Transit Center District Regulations, Section C. General District Standards., 5. Sub-District Standards. Requires a building line of 6-feet from the right of way.

Article XX. Transit Center District, Part 1 (DTC) Downtown Transit Center District Regulations, Section H Administration, Item 3 Modifications to Standards contains the following provisions:

- The City Manager or Designee shall have the authority to approve minor modifications to the requirements of this article. However, all minor modifications must meet the full intent of this code, as stated herein. The City Manager or Designee may determine that such modifications require action by the TOD Subcommittee.
- As defined, a minor modification does not:
 - 1) Change the circulation and building location;
 - 2) Change the spatial relationship between the building and any street or driveway;
 - 3) Allow a use not otherwise authorized;
 - 4) Allow differing height or setbacks of any building;
 - 5) Alter any parking requirement established in this Code or with an acceptable alternative parking study; or
 - 6) Vary the required building façade material content by more than 15 percent.
- Any other proposed development plan providing major modifications differing from regulations will require action by the Transit Oriented Development (TOD) Subcommittee.

Major modifications shall be approved by the Planning and Zoning Commission and City Council.

- The City may impose conditions on granting any modifications to standards in order to minimize any potential negative impact on the district, neighboring properties or public streets or open space. This may include screening, a time limit or other requirements.

ELEMENTS TO CONSIDER

- Retail, restaurant, and office uses are allowed in the DTC Urban General Sub-District.
- The applicant is requesting an increased front setback from Broadway Street to accommodate an outdoor patio for dining and align the new building with an existing office building (to the south) and LYV Broadway multifamily façade, on the adjoining property to the north.

Staff supports an increased front building setback of approximately 11.5 feet, in lieu of 6-feet because:

- *The proposed two-story building will align with the adjacent office and LYV Broadway multifamily edifices along Broadway*
- *Article XX. (DTC) Downtown Transit Center, Part I. Section D. Buildings., 2. Block Face., states - it is intended that building walls should be continuous along block faces to create a strong edge to the street and contribute to creating an attractive and active pedestrian environment. Contributing to that goal, however, is to allow some limited variation and opportunities for such things as outside dining, pocket parks and special building entry features.*

CONCLUSION

The development plan, proposing a major modification to front setback regulations, appears consistent with the (DTC) Downtown Transit Center District's goal of a strong street edge and vibrant pedestrian environment, including space for outdoor dining.

Development Plan – Site Plan



Development Plan – East Building Elevations Facing Broadway Street



Broadway Street facade viewpoints

MINUTES
CITY OF CARROLLTON
TRANSIT-ORIENTED DEVELOPMENT (TOD) COMMITTEE
July 7, 2025
4:30 p.m.

MEETING BY ZOOM

City Council Committee members present were Mayor Steve Babick, Councilmember Jason Carpenter, Councilmember Nancy Cline and Councilmember Daisy Palomo. City staff members present were Ravi Shah, Shannon Hicks, Meredith Ladd, Loren Shapiro, Brett King, Jenny Zeilfelder, Emily Goodrum and Emily Offer.

Mayor Babick called the meeting to order at 4:30 p.m.

II. Consider a Development Plan, Located At 1430 S. Broadway Street, Proposing Major Modifications Deviating from The Downtown Transit District Standards.

Loren Shapiro, Planning Manager, presented the development plan, proposing a major modification, increasing the front setback from the required 6-foot distance.

Terry Wright (Wright Group) explained that the increased front setback proposed allows for an outdoor dining area, which would align with the adjacent office building, and coincide with the forward-facing multifamily façade along Broadway Street.

The committee unanimously supported the major modification from the required front setback.



DRAFT Minutes
City of Carrollton
Planning & Zoning Commission
August 7, 2025
Briefing Session and Meeting

A meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, August 7, 2025 at 6:30 p.m. in the Council Chambers at City Hall.

Commission Members Present:

Scott Windrow, Chair
Greg Kramer, Vice Chair
Kathleen Foster, 1st Vice Chair
Jim Doyle
John Powell
Al Overholt
Dave Hermon
Willadean Martin

Commission Members Absent:

Mark Yarbrough

Alternate:

Rusty Pendleton

Staff Members Present:

Loren Shapiro, Planning Manager
Emily Offer, Senior Planner
Thomas Wood, Senior Plans Examiner
Krista Pender, Manager, Environmental Quality
Meredith Ladd, City Attorney

Cory Heiple, Dir. of Environmental Services
Herb Cavanaugh, Fire Marshal
Joe Haefner, Assistant City Attorney
John Romberger, Transportation Engineer
Lydia Tormos, Planning Technician

Guests Present:

Richard Fleming, Council Observer

*(Note: * = designation of a motion)*

BRIEFING SESSION – 6:00 p.m. - COUNCIL BRIEFING ROOM

- A. Staff gave a brief presentation on each of the items on the consent agenda. No public testimony was allowed during the briefing.

DRAFT Planning & Zoning Commission Minutes
August 7, 2025

REGULAR MEETING – CALL TO ORDER: 6:30 p.m. - COUNCIL CHAMBERS

Chair Windrow called the meeting to order at 6:33 p.m. He opened the floor for public comments concerning any of the consent agenda items. There were none and with no questions from the Commissioners, he opened the floor for a motion.

CONSENT AGENDA:

1. **MINUTES:** Approval of the July 3, 2025 meeting minutes.
 2. Consider a Development Plan Proposing Major Modifications Deviating from The Downtown Transit District Standards, On A 0.658-Acre Lot And Located At 1430 S. Broadway Street. **PLDP 2025-045 1430 South Broadway And Elm Mixed Use.** Case Coordinator: Loren Shapiro.
- * Commissioner Foster moved to approve the Consent Agenda Items; second by Commissioner Powell. The motion was approved with a vote of 8-0 (Yarbrough absent).*



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7347

Agenda Date: 9/9/2025

Version: 1

Status: Public Hearing/Individual
Consideration

In Control: City Council

File Type: Public Hearing

Agenda Number: 19.

CC MEETING: September 9, 2025

DATE: AUGUST 27, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa Everett, Finance Director
Diana Vaughn, Chief Financial Officer
Chrystal Davis, Assistant City Manager

Conduct A Public Hearing On The Proposed 2025 Property Tax Rate And Proposed Operating And Capital Budget For The Fiscal Year October 1, 2025 Through September 30, 2026.

BACKGROUND:

The Proposed Budget was distributed to Council on July 31, 2025 and a Council work session was held August 5, 2025, at which staff presented the Proposed Budget. An additional Council work session was conducted on August 19, 2025, to provide Council the opportunity to deliberate and provide guidance to staff for the finalization of the Proposed Budget. The Public Hearing on the Proposed Budget and Proposed Tax Rate was scheduled for September 9, 2025. Required publication of the tax rates and public hearing dates were advertised in the *Dallas Morning News* on August 29, 2025. The Proposed Budget and Proposed Tax Rate are to be presented to Council for adoption on September 9, 2025.

STAFF RECOMMENDATION/ACTION DESIRED:

Hold a Public Hearing on September 9, 2025, on the proposed tax rate for Tax Year 2025 and the proposed budget for Fiscal Year 2026. Any changes resulting from citizen input could be considered and incorporated into the budget that night, prior to the approval of the budget during the regular meeting.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7352

Agenda Date: 9/9/2025

Version: 1

Status: Public Hearing/Individual
Consideration

In Control: City Council

File Type: Public Hearing

Agenda Number: 20.

CC MEETING: September 9, 2025

DATE: August 28, 2025

TO: Erin Rinehart, City Manager

FROM: Loren Shapiro, AICP, Planning Manager
Shannon Hicks, Assistant City Manager

Hold A Public Hearing To Consider An Ordinance Amending The Zoning On A 2.35-Acre Tract Zoned (LR-2) Local Retail District And Located At 2763 East Trinity Mills Road To Establish A Planned Development District To Allow A Development To Exceed The Maximum Forty Percent Building Coverage And To Utilize Alternate Screening Materials, To Create Development Standards, And To Provide Conceptual Plans; Amending The Official Zoning Map Accordingly. Case No. PLZ 2025-118 Carrollton Indoor Tennis Club.

BACKGROUND:

This is a request for approval to establish a Planned Development (PD) to allow a proposed development to exceed the maximum forty percent (40%) building coverage and to utilize alternate screening materials.

STAFF RECOMMENDATION/ACTION DESIRED:

On August 7, 2025, the Planning and Zoning Commission recommended **DENIAL** of the request. The applicant submitted a written request to appeal the Commission's decision and request the case be scheduled for the September 9, 2025, City Council meeting. A three-fourths (3/4) affirmative vote by all members of the City Council is required to overrule the Commission's recommendation of denial.

Staff is recommending **APPROVAL** with stipulations and adoption of the proposed ordinance.

APPLICANT'S APPEAL

From: [JasonC IPNow](#)
To: [Loren Shapiro](#); [Michael McCauley](#)
Cc: [Howard Wang](#); [Johnny Sims](#); [Matthijs Melchioris](#); [Jessica Martinez](#)
Subject: [EXT]Appeal for Case No./Name: PLZ 2025-118 Carrollton Indoor Tennis Club
Date: Friday, August 8, 2025 11:27:22 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Loren and Michael,

We would like to appeal for the result of 08/07 P&Z meeting (Case No./Name: PLZ 2025-118 Carrollton Indoor Tennis Club). Could you please provide instruction for the next step?
Appreciate your help!

Best,
Jason Chen

RESULTS SHEET

Date: 09/09/25

Case No./Name: PLZ 2025-118 Carrollton Indoor Tennis Club

A. STAFF STIPULATIONS AND RECOMMENDATIONS

Staff recommends **APPROVAL** with the following stipulations:

1. The proposed building, as shown on the attached exhibits, may be approximately 46,800 square feet.
2. Landscaping is acceptable in lieu of a masonry screening wall on the north and west sides of the property where a wall will impact the floodplain.
3. All signs shown on exhibits are for illustrative purposes only and shall be submitted for review under a separate application.
4. The development shall be in general conformance with the attached exhibits.

B. P&Z ACTION from P&Z meeting: 08/07/25

Result: **DENIED** /Vote: 4-4 Motion failed (Foster, Kramer, Doyle and Powell opposed; Yarbrough absent)

C. CC PUBLIC HEARING / ORDINANCE ACTION from CC meeting: 09/09/25

Result: /Vote:

Subject Property

Planned Development

Special Use Permit

Local Retail

Single Family Residential

Light Industrial



Mill Trace

Carrollton

Dallas

Renwick DR

(SF-7/14)

Wentwood DR

Oak Trail

Burr Oak Way

(MF-18)

PD 044

Trinity Mills RD

Trinity Mills RD

Marsh LN

Marsh LN

SUP 197

SUP 132

(LR-2)

(LR-2)

SUP 285

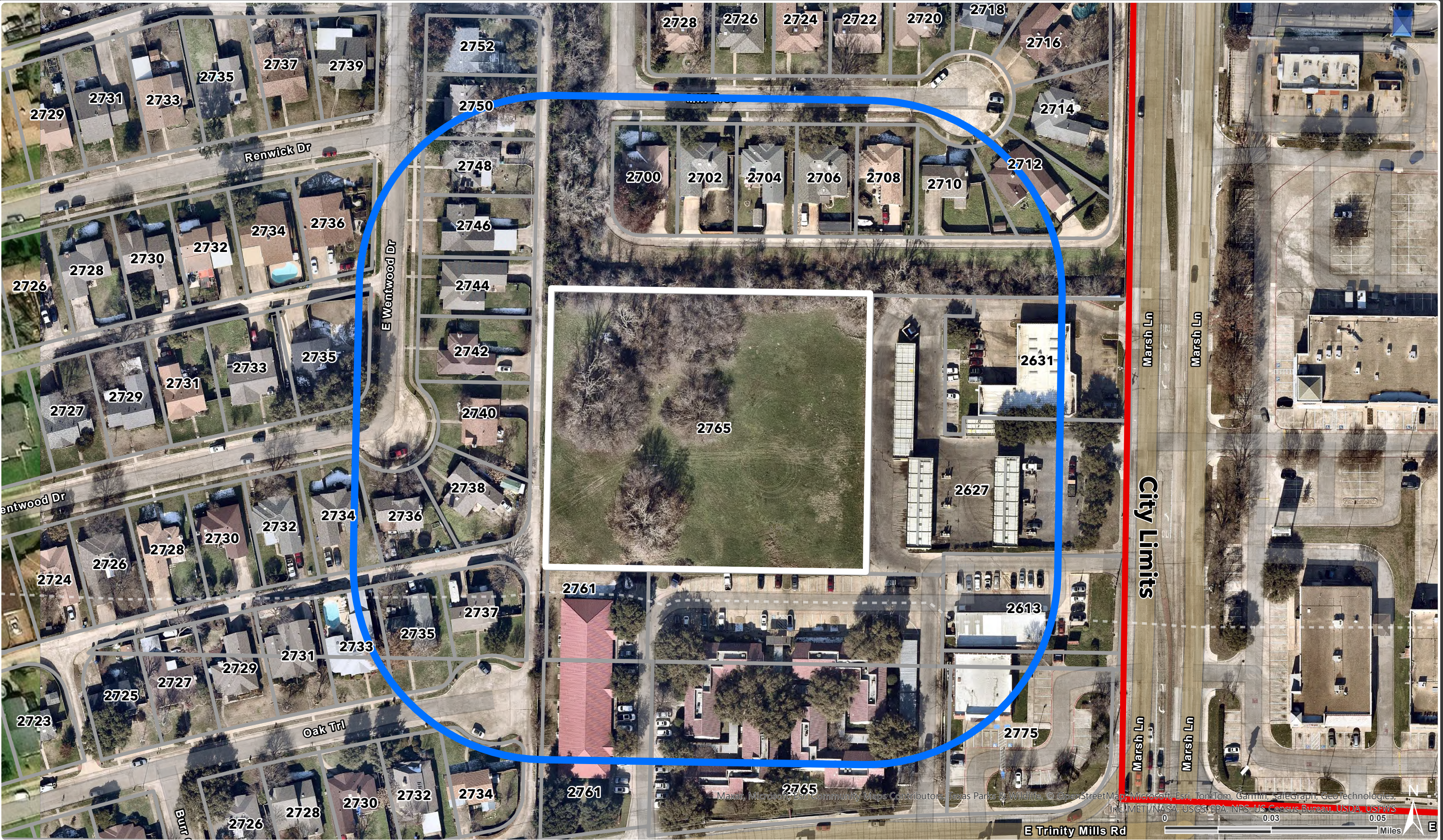
SUP 423

SUP 460

(LI)

2763 E Trinity Mills Rd

200 FT Buffer



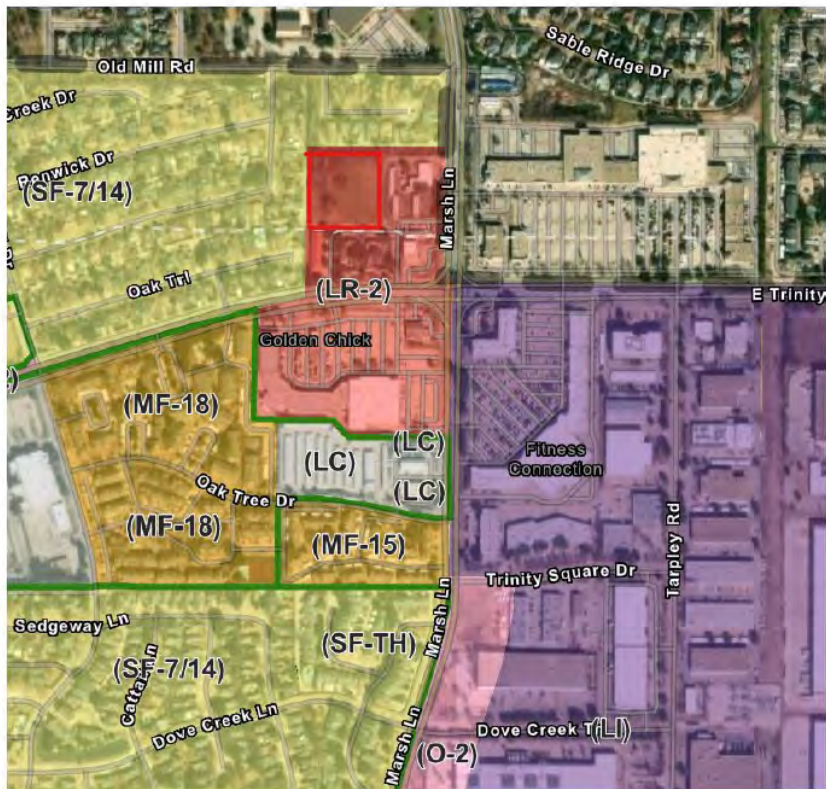
APPLICANT'S NARRATIVE

MEL/ARCH

the architectural studio

INTENT

The proposed indoor tennis club plans to promote a healthy lifestyle while providing an indoor sports center as a social gathering. It will serve as a commercial amusement facility accessible to both members and nonmembers. The proposed facility hours of operation are 24/7 requiring visitors to reserve their court to control business traffic.



ZONING CHANGE

Case Coordinator: Michael McCauley

GENERAL PROJECT INFORMATION

SITE ZONING: (LR-2) Local Retail District

	<u>SURROUNDING ZONING</u>	<u>SURROUNDING LAND USES</u>
NORTH	(LR-2) Local Retail District	Alley for Single-Family Residential
SOUTH	(LR-2) Local Retail District	Commercial and Offices
EAST	(LR-2) Local Retail District	Auto Service and Self-Serve Car Wash
WEST	(SF-8.4/16) Single-Family Residential District	Single-Family Residential

REQUEST: Approve a Planned Development to allow a proposed development to exceed the maximum allowed 40% building coverage and utilize alternate screening material

PROPOSED USE: Indoor Tennis Club (Fitness and Recreational Sports Center – Private)

ACRES/LOTS: 2.35-acres / 1 lot

LOCATION: 2763 East Trinity Mills Road

HISTORY: Undeveloped

COMPREHENSIVE PLAN: Commercial

TRANSPORTATION PLAN: East Trinity Mills Road is designated as an (AD6) Arterial 6-lane divided roadway.

OWNER: Richard Thomas

REPRESENTED BY: Jinting Chen / Ace Realty LLC

STAFF ANALYSIS

REQUEST

This is a request for approval to establish a Planned Development (PD) to allow a proposed development to exceed the maximum allowed 40% building coverage and utilize alternate screening material.

ZONING ORDINANCE REQUIREMENTS

1. The (LR-2) Local Retail District limits building coverage to 40%. The building coverage is a percentage of the lot area which can be covered by buildings.
2. The City Council may authorize the creation of a PD District for developments on tracts of less than five acres when a determination has been made by the Planning and Zoning Commission that the area to be rezoned can accommodate development without adversely affecting adjacent properties, per CZO Article XIX. Planned Development District.

ELEMENTS TO CONSIDER

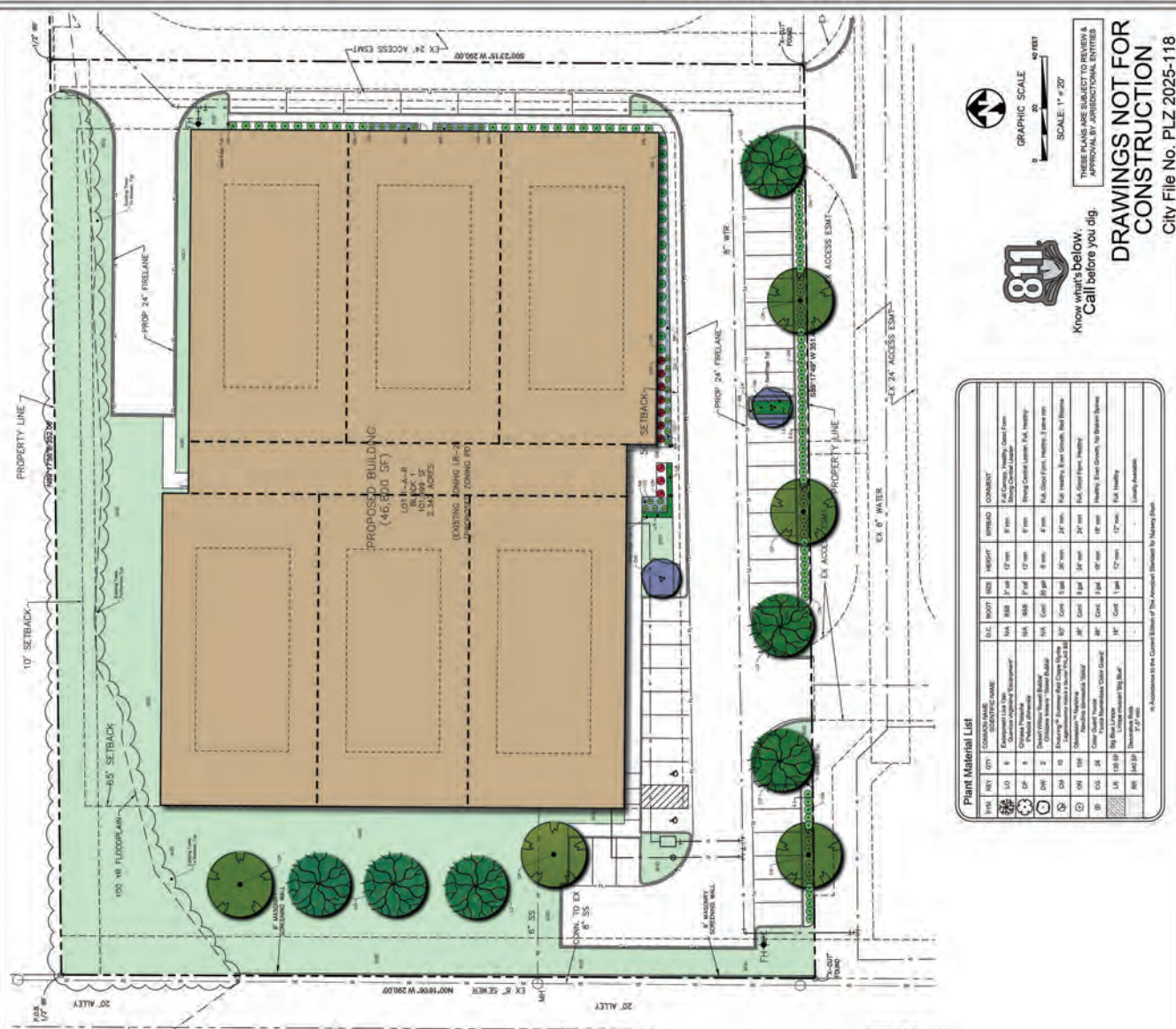
1. The proposed 101,999-square-foot lot (approximately 2.35 acres) is limited to a 40,800-square-foot building coverage and the applicant is proposing a 46,800-square-foot building – exceeding the allowable building coverage by 6,000 square feet or 5.88%.
2. The six tennis courts will be located inside of the building.
3. The subject property is surrounded by existing development. Allowing a PD to accommodate the development without adversely affecting adjacent property owners appears accomplished with the proposal.
4. The applicant is proposing landscaping in lieu of a masonry screening wall on the north and west side of the property where a wall impacts the floodplain.
5. The property does not have frontage on a public street but does have street access via access easements.
6. On-site drainage is reviewed when construction documents are submitted for permitting.
7. The development shall be in general conformance with the attached exhibits.
8. Public comments were received and are included in this report. The written protest against the proposal was signed by 8.5 percent of the property owners of the area of the land immediately adjoining the subject property and extending 200 feet therefrom.
9. The topic of environmental concerns and drainage was presented by the neighboring residents and discussed during the Planning and Zoning Commission meeting.
 - a. Staff informed the Commission that any development proposal requires compliance with Carrollton's storm water ordinance and is part of staff's review when construction documents are submitted for review and permitting.

- b. The applicant delivered to staff, after the Commission meeting, two reports conducted in 2022, a Geotechnical Engineering Report and an Environmental Site Assessment (ESA) Report Phase I. Further, the applicant delivered a 2025 ESA Report Phase II.
 - i. Per the 2022 Phase I ESA, conducted to ASTM standards, no recognized environmental conditions, regulatory records, or historical evidence of contamination were identified, and no further investigation was recommended.
 - ii. Per the 2025 Phase II ESA, the report confirms what the Phase I report already indicated that there's no recognized environmental condition on the subject property.
 - iii. Absent documented releases or credible evidence to the contrary, there is no legal or technical basis to compel additional assessment.
 - iv. The residents' testimony remains unsubstantiated, and staff cannot, in good faith, require further testing without evidence to justify it.

CONCLUSION

Staff believes the rezoning change is appropriate and the proposal should not adversely affect the surrounding properties.





TYPE	KEY	SYMBOL	COMMON NAME	SCIENTIFIC NAME	D.C.	ROOT	FEET	WEIGHT	COMMENT
	1		Aspen	<i>Picea canadensis</i>	NA	8/8	24"	8 lbs	Full Crown, Heavy, Good Form
	2		Jack Pine	<i>Pinus banksiana</i>	NA	8/8	24"	8 lbs	Strong Central Leader, Flat, Healthy
	3		Crabapple	<i>Malus baccata</i>	NA	8/8	24"	8 lbs	Strong Central Leader, Flat, Healthy
	4		Red Pine	<i>Pinus resinosa</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	5		White Pine	<i>Pinus strobus</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	6		Black Pine	<i>Pinus nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	7		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	8		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	9		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	10		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	11		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	12		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	13		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	14		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	15		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	16		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	17		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	18		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	19		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	20		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	21		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	22		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	23		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	24		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	25		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	26		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	27		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	28		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	29		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	30		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	31		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	32		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	33		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	34		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	35		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	36		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	37		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	38		Yellow Birch	<i>Betula flexilis</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	39		White Birch	<i>Betula papyrifera</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	40		Black Birch	<i>Betula nigra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy, 2.5m tall
	41		Red Birch	<i>Betula rubra</i>	NA	8/8	24"	8 lbs	Full Crown, Flat, Healthy

Know what's below.
Call before you dig.

**DRAWINGS NOT FOR
CONSTRUCTION**
City File No. PLZ 2025-118

LANDSCAPE REQUIREMENTS for the City of Carrollton, TX

ARTICLE XXV: LANGUAGE AND SCREENING:

[illegible]

All parking spaces shall be located within 120 feet of a way that is located outside the same parking area.

Assessed from the front of the lot.

[illegible]

LANDSCAPE CALCULATIONS for the City of Carrollton, TX

[illegible]

LANDSCAPE PROJECT NOTES

University of North Carolina, Chapel Hill

European Architectural Designers' representatives of any legal jurisdiction which may prohibit the publication or use of the information contained in this advertisement.

...and areas will be targeted with an underground automatic system
...on these plans are for reference only. Plant spacing is as
...Manual Lay unless otherwise noted. The Contractor has full res
...coverage in all planting areas as specified.

[illegible]

(47) pressing of dyed and pressed material must over 4.5 lit. before

SOD PROJECT NOTES

CONTRIBUTOR
The Journal of the American Academy of Child and Adolescent Psychiatry and the International Journal of Psycho-Analysis. It is the only journal in the field of child psychiatry to be published by a non-profit organization.

to maintain the layout in place at specified times. Typical measures due to erosion or any other construction activities shall be approved by the Engineer. The Contractor shall be responsible for the Contractor until ESTABLISHMENT AND ACCEPTANCE

[illegible]

will be furnished by the Contractor with means and methods available to the Engineer for the purpose of determining the water volume available for the project. The water volume shall be clean and free of sediment and debris.

ADDITIONAL REQUIREMENTS

COMPLIMENT AND ACCEPTANCE

These data suggest that long-term and short-term (30% increase) use of the drug may be associated with a higher risk of stroke. However, the study was limited by the use of self-reported data, and the results may be biased by recall bias. Further research is needed to confirm these findings.

ative a minimum of 5 days prior to the anticipated procedure; data



1201 EVANS AVE.
SUITE 300
FORT WORTH, TX 76104
PHONE: 817-653-3007
mathijs@melaarch.com

CONSULTANTS:
CIVIL: JOHNNY SIMS (817) 710-8953 C (862) 438-6096
STRUCTURAL: SCOTT SIMPSON (817) 948-2038
LANDSCAPE: JILL ROGERS (817) 670-9407

I HEREBY CERTIFY THAT THE
PORTIONS OF THIS TECHNICAL
SUBMISSION BEARING MY SEAL AND
SIGNATURE WERE PREPARED BY ME
OR UNDER MY SUPERVISION AND
CONTROL. I AM A DULY REGISTERED
ARCHITECT UNDER THE LAWS OF THE
STATE OF TEXAS

SIGNATURE
06/24/2025
DATE ISSUED
20893
REG. NO.



CARROLLTON INDOOR TENNIS CLUB

2763 E. TRINITY MILLS RD.,
CARROLLTON, TEXAS 75007

THIS DOCUMENT IS NOT FOR
REGULATORY APPROVAL,
PERMITTING OR CONSTRUCTION.

REVISIONS

NO.	DATE	DESCRIPTION

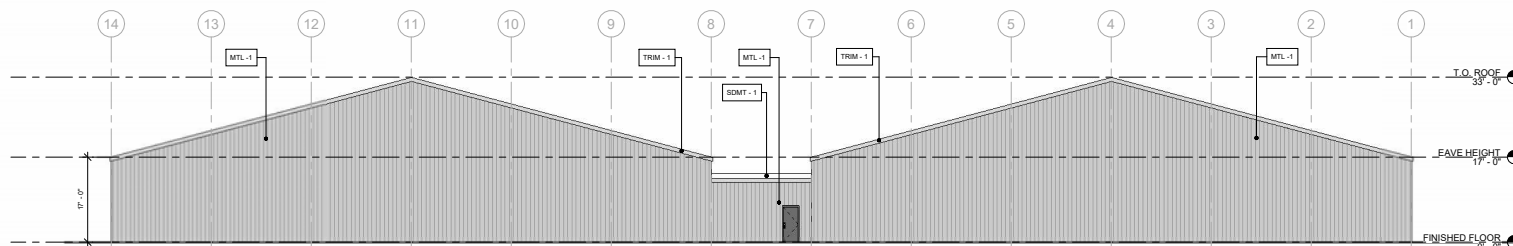
NO. DATE DESCRIPTION
PROJECT NO: PC25015
DATE: 06/24/2025
DRAWN BY: JM
CHECKED BY: MM
ISSUED BY: MM
CITY FILE #: TMPPL20250000443

COPYRIGHT:
MELCHORS ARCHITECTURE, L.L.C. 2025

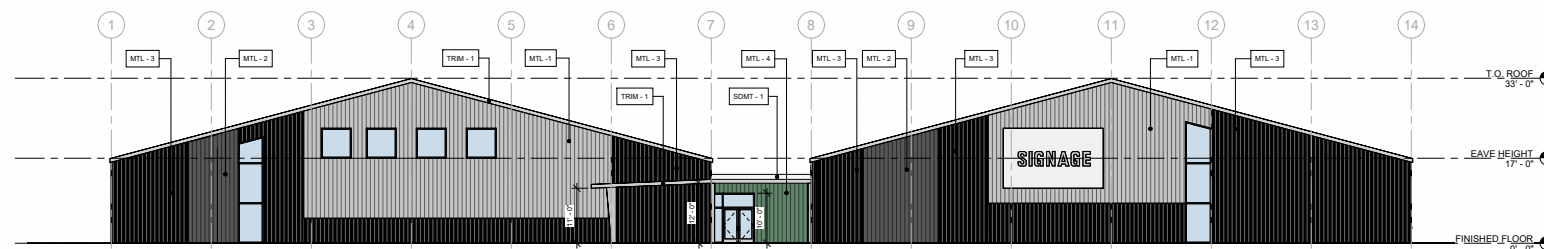
SHEET TITLE:

EXTERIOR ELEVATIONS - COLOR

A302



1 NORTH ELEVATION
A302 3/32" = 1'-0"



2 SOUTH ELEVATION
A302 3/32" = 1'-0"

GENERAL NOTES

- REFER TO CIVIL, STRUCTURAL, MECHANICAL, AND ELECTRICAL SHEETS FOR ADDITIONAL CONSTRUCTION INFORMATION.
- CONTRACTOR TO COORDINATE ALL WORK WITH OTHER TRADES INVOLVED IN ORDER TO MINIMIZE CONFLICT AND TO COORDINATE ALL ACTIVITIES.
- CONTRACTOR SHALL FIELD VERIFY ALL EXISTING UTILITIES, GENERAL SITE CONDITIONS, SPOT ELEVATIONS, AND DIMENSIONS PRIOR TO CONSTRUCTION - NOTIFY ARCHITECT OF ANY DISCREPANCIES BETWEEN DRAWINGS AND FIELD CONDITIONS IMMEDIATELY.
- IT SHALL BE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO FAMILIARIZE HIMSELF/HERSELF WITH EXISTING SITE CONDITIONS AND ALL APPLICABLE FEDERAL, STATE, LOCAL LAWS AND REGULATIONS. IF THERE IS A CONFLICT BETWEEN THESE DOCUMENTS AND ALL APPLICABLE LAWS, THE CONTRACTOR SHALL NOTIFY THE ARCHITECT IN WRITING PRIOR TO THE COMMENCEMENT OF WORK.
- THE CONTRACTOR SHALL PROVIDE ALL LABOR, EQUIPMENT, AND MATERIALS UNLESS INDICATED OTHERWISE, AS WELL AS SECURE ALL NECESSARY PERMITS TO PERFORM THE WORK INDICATED WITHIN THESE DOCUMENTS.
- THESE CONSTRUCTION DRAWINGS DO NOT CONTAIN INFORMATION WITH REGARD TO CONSTRUCTION SAFETY PROCEDURES. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR ALL CONSTRUCTION SAFETY AND SHALL PERFORM ALL WORK IN ACCORDANCE WITH ALL APPLICABLE CONSTRUCTION SAFETY GUIDELINES.
- PROVIDE CONTROL JOINTS AT ALL COLOR AND FINISH MATERIAL TRANSITIONS AT SPACING PER MANUFACTURER RECOMMENDATIONS.

NOTES BY NUMBER

- HM DOOR & FRAME, PAINTED AS SCHEDULE.
- SCREW DOWN METAL ROOF. REFER TO PRE-ENGINEERED METAL BUILDING DRAWINGS.
- METAL R-PANEL SIDING. REFER TO EXTERIOR FINISH SCHEDULE FOR COLOR AND THE PEMB DRAWINGS. REFER TO A302 & A303 FOR COLORED ELEVATIONS.

EXTERIOR FINISH SCHEDULE

MARK	DESCRIPTION	MANUFACTURER	SERIES	COLOR	REMARKS
SCMT-1	SCREW DOWN METAL ROOF	METAL BUILDING OUTLET	--	WHITE	
TRIM-1	METAL TRIM	METAL BUILDING OUTLET	--	OLD TOWN GRAY	
MTL-1	VERTICALLY MOUNTED CORRUGATED METAL SIDING	METAL BUILDING OUTLET	--	OLD TOWN GRAY	
MTL-2	VERTICALLY MOUNTED CORRUGATED METAL SIDING	METAL BUILDING OUTLET	--	STEEL GRAY	
MTL-3	VERTICALLY MOUNTED CORRUGATED METAL SIDING	METAL BUILDING OUTLET	--	BLACK	
MTL-4	VERTICALLY MOUNTED CORRUGATED METAL SIDING	METAL BUILDING OUTLET	--	COLONY GREEN	





**Excerpt from Draft Minutes
Planning & Zoning Commission
Meeting of August 7, 2025**

A meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, August 7, 2025, at 6:30 p.m. in the Council Chambers at City Hall.

Commission Members Present:

Scott Windrow, Chair
Greg Kramer, Vice Chair
Kathleen Foster, 1st Vice Chair
Jim Doyle
John Powell
Al Overholt
Dave Hermon
Willadean Martin

Commission Members Absent:

Mark Yarbrough

Alternate:

Rusty Pendleton

Staff Members Present:

Loren Shapiro, Planning Manager
Emily Offer, Senior Planner
Thomas Wood, Senior Plans Examiner
Krista Pender, Manager, Environmental Quality
Meredith Ladd, City Attorney

Cory Heiple, Dir. Environmental Services
Herb Cavanaugh, Fire Marshal
Joe Haefner, Assistant City Attorney
John Romberger, Transportation Engineer
Lydia Tormos, Planning Technician

Guests Present:

Richard Fleming, Council Observer

*(Note: * = designation of a motion)*

BRIEFING SESSION – 6:00 p.m. - COUNCIL BRIEFING ROOM

A. Staff gave a brief presentation on each of the items on the consent agenda. No public testimony was allowed during the briefing.

REGULAR MEETING – CALL TO ORDER: 6:30 p.m. - COUNCIL CHAMBERS

Chair Windrow called the meeting to order at 6:33 p.m. He opened the floor for public comments concerning any of the consent agenda items. There were none and with no questions from the Commissioners, he opened the floor for a motion.

PUBLIC HEARING

1. Hold A Public Hearing To Consider An Ordinance Amending The Zoning g On A 2.35-Acre Tract Zoned (LR-2) Local Retail District And Located At 2763 East Trinity Mills Road To Establish A Planned Development District, To Allow A Development To Exceed The Maximum Forty-Percent Building Coverage and to utilize alternate screening materials, To Create Development Standards, And To Provide Conceptual Plans; Amending The Official Zoning Map Accordingly. **Case No. PLZ 2025-118 Carrollton Indoor Tennis Club.** Case Coordinator: Michael McCauley.

Loren Shapiro, Planning Manager, presented this item. He stated this request is to establish a Planned Development to allow for in-fill under five acres and to allow a greater building coverage than allowed by ordinance. He stated that the request is for a 46,000 square foot building on two acres of land, which equates to 45.8 percent coverage of the total acreage. The building would be used for six indoor tennis courts. There is sufficient parking planned as well as a screening wall along the west property line. A location/zoning map was provided that reflected existing trees along a drainage channel on the north that will be preserved in lieu of a screening wall. He noted that the drainage channel to the north itself is a separate lot. A conceptual site plan, landscape plan, and elevations were provided. Mr. Shapiro stated that public comments have been received reflecting drainage concerns, however, he noted that issue will be addressed though the city's storm water ordinance when construction documents are submitted to Building Inspection for review and permitting. He reminded Commissioners that the issue before them is only whether the zoning is appropriate for the proposed use to expand its maximum allowed 40-percent building coverage. He stated that staff is recommending approval.

Commissioner Doyle inquired about access to the site. Mr. Shapiro explained that there is an existing driveway from Trinity Mills and access through the properties along Marsh.

Chair Windrow asked if the applicant is present and would like to speak.

Applicant, Jason Chen, 2244 Degas Dr., Carrollton, described the property and explained his proposed plans for the site. He provided photos and stated that the requested increase to 45.8 percent lot coverage will not have a detrimental effect on the area.

Chair Windrow opened the public hearing.

Speaking in opposition:

Mike Boos, 2740 E. Wentwood Dr. requested a postponement due to contaminant concerns at the site.

Card submitted but not wishing to speak:

Brenda McKenney, 2737 Oak Trail: Opposed

Howard Wang (no address provided), in favor

Speaking in favor:

Marvin Reader, 3940 Indian Oaks Ln.

Mark Hodge, 2405 Grandview Dr., Richardson

Vito Nguyen, 1112 Apache Lake Dr.

Other speakers:

Chris Lembeke, 2736 E. Wentwood Dr. spoke both in favor and opposed (due to drainage concerns.)

Rodney Jackson, 2744 E. Wentwood Dr. said he had no issues with the type of business but was concerned about the drainage issue.

Commissioner Martin inquired what the hours of operation will be for the facility. The applicant responded that it has not been decided yet; he said possibly 6 a.m. to 12 a.m.

The applicant also responded to comments regarding drainage and contamination. He said that there is a 65-foot setback at the rear to accommodate drainage, and he advised that the contamination report he received from the seller stated there was no contamination.

Commissioner Doyle inquired whether the city has any information regarding possible contamination at the site. Cory Heiple, Environmental Services Director, stated the city has no reports of contamination and typically those are created during the environmental and civil review. He added that the Texas Commission on Environmental Quality (TCEQ) should have been notified if there was any contamination at the site. In response to Commissioner Foster's question, Mr. Heiple said that the property owner is not required to submit contamination reports to the city, only to TCEQ.

- * ***Commissioner Martin moved to close the public hearing and approve Case No. PLZ-2025-118 Carrollton Indoor Tennis Club with stipulations; second by Commissioner Hermon. The motion failed with a tie vote as follows: (In favor: Overholt, Windrow, Martin and Hermon; Opposed: Foster, Kramer, Doyle and Powell; Yarbrough absent).***

Chair Windrow advised that the applicant has 10 days to make a written appeal to the City Council.

PUBLIC COMMENTS (1 OF 2)

Name: MICHAEL G. BOOS P.G.
Address: 2740 E. WENTWOOD DR.
City, ST, ZIP: CARROLLTON, TX. 75007

For your opinion of opposition or support on the proposed change to be considered by the Planning & Zoning Commission or City Council, you must **completely** fill out this form, sign and date it and return it before end of business day one day prior to the public hearing.

I hereby register my: ☐ Support ☒ Opposition

To Case No./Name: PLZ 2025-118 INDOOR TENNIS CLUB

Comments: I will speak on property's contamination, night light control, retention pond needs, & ~~noise~~ control of visitors/crime. FLOODING

Signature: Michael G. Boos Date: 7/19/25

Name: Brenda L. Shultz
Address: 2737 Oak Trail
City, ST, ZIP: Carrollton, TX 75007

For your opinion of opposition or support on the proposed change to be considered by the Planning & Zoning Commission or City Council, you must **completely** fill out this form, sign and date it and return it before end of business day one day prior to the public hearing.

I hereby register my: ☐ Support ☒ Opposition

To Case No./Name: PLZ 2025-118 Indoor Tennis Court

Comments: _____

Signature: Brenda Shultz Date: 7/21/25

PUBLIC COMMENTS (2 OF 2)

Holli and Mark Bertrand

2746 E Wentwood Dr
Carrollton, Tx 75007
972-484-7189 - 214-929-1632
hollippt@gmail.com

July 23, 2025

Attn: Michael McMcauley Carrollton Planning Department

City Of Carrollton Texas

This is a Letter of Opposition regarding the proposed indoor Tennis Club unless the creek behind our house is dredged 1st and flooding concerns addressed.

Our house is situated right at the bend of the creek. We moved here in 2017 and it appears that there had been recent new construction where it flows east to west along Old Mill but the area behind our house does not appear to have received the same treatment.

Many incidents of flooding **INSIDE Our House**. Twice in the last year, 4 times in the last 6 years not including the numerous times we have had 4" of water in the garage. This has been brought to the attention of /Public Works and Civil Engineering on 2 occasions just in the last year before we even knew this proposal existed.

Flooding inside the house comes from both the back and front doors simultaneously. The 4 next door neighbors houses north of us that are lower elevation are not flooding to this extent during a flash flood emergency as we are as the water is being dammed up behind our house due to the shallowness of the creek and the bend causing it to overflow the banks into the alley then flows like a funnel thru the alley thru our property to the actual Wentwood Dr storm drain to the north.

Adding more businesses to the storm drain system and also taking away green space to absorb the rain, will only exacerbate the problem and would cause more problems for all the neighbors in this stretch. If the creek could be dredged out along this bend and make it deeper to go quicker downhill as it flows northward we would not be in opposition of the proposal as that would be a better permanent solution for all parties.

Sincerely,

Holli and Mark Bertrand

PLANNING DEPARTMENT
CITY OF CARROLLTON
DATE: 09/09/2025

PLANNED DEVELOPMENT NO. 230
CARROLLTON INDOOR TENNIS CLUB

ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING ITS COMPREHENSIVE ZONING ORDINANCE BY ESTABLISHING PLANNED DEVELOPMENT NUMBER 230 FOR THE (LR-2) LOCAL RETAIL DISTRICT ON APPROXIMATELY 2.35-ACRES LOCATED AT 2763 EAST TRINITY MILLS ROAD TO ALLOW A DEVELOPMENT TO EXCEED THE MAXIMUM FORTY PERCENT BUILDING COVERAGE AND TO UTILIZE ALTERNATE SCREENING MATERIALS, TO CREATE DEVELOPMENT STANDARDS, AND TO PROVIDE CONCEPTUAL PLANS; AMENDING THE OFFICIAL ZONING MAP; PROVIDING PENALTY, SEVERABILITY, SAVINGS, AND REPEALER CLAUSES; AND PROVIDING AN EFFECTIVE DATE ON AND AFTER ITS ADOPTION AND PUBLICATION.

WHEREAS, at a public hearing held on the Seventh day of August 2025, the Planning & Zoning Commission considered and did not recommend establishing a Planned Development District (Case No. PLZ 2025-118); and

WHEREAS, this change of zoning is in accordance with the adopted Comprehensive Plan of the City of Carrollton, as amended; and

WHEREAS, the City Council conducted a public hearing on the Ninth day of September 2025, at which all persons were given an opportunity to present testimony; and

WHEREAS, this change of zoning will distinguish development standards specially applicable to the unique nature of the approximately 2.35-acre tract; and

WHEREAS, the City Council, after determining all legal requirements of notice and hearing have been met, has further determined the following amendment to the zoning laws would provide for and would be in the best interest of the health, safety, morals, and general welfare of the residents of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

Section 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Ordinance as if copied in their entirety.

Section 2.

Planned Development Number 230, located on an approximately 2.35-acre tract located at 2763 E. Trinity Mills Road, which is described and generally depicted in Exhibit A, is hereby established to provide for the following:

Permitted Uses

Permitted uses shall be all principal and accessory uses which are allowed by right in the (LR-2) Local Retail District, in accordance with Article V. of the Comprehensive Zoning Ordinance, as amended, and shall be developed in accordance with all applicable regulations of the (LR-2) Local Retail District and the Comprehensive Zoning Ordinance, as amended, and as provided in Section 4 below.

A Special Use Permit shall be required for all uses otherwise requiring a Special Use Permit in the (LR-2) Local Retail District, in accordance with Article V. of the Comprehensive Zoning Ordinance, as amended. Such Special Use Permit shall be subject to the conditions established in Articles XXI. and XXXI. of the Comprehensive Zoning Ordinance, as amended, and shall be developed in accordance with all applicable regulations.

Section 3.

Special Development Standards

Development shall be in accordance with the following conditions, restrictions, and regulations:

1. If the property is developed as a private fitness and recreational sports center, the building is limited to 46,800 square feet.
2. If the private fitness and recreational sports center exceeds 40% building coverage, the development shall be in general conformance with the attached Conceptual Site Plan, Conceptual Landscape Plan, and Conceptual Building Elevations; Exhibits B, C, and D, respectively.
3. Landscaping is acceptable in lieu of a masonry screening wall on the north and west sides of the property where a wall will impact the floodplain.
4. All signs shown on exhibits are for illustrative purposes only and shall be submitted for review under a separate application.

Section 4.

The Comprehensive Zoning Ordinance and the Official Map are hereby amended to reflect the action taken herein.

Section 5.

Any person violating a provision of this Ordinance, upon conviction, is guilty of an offense punishable as provided in Section 10.99 of the Carrollton City Code.

Section 6.

The provisions of this Ordinance are severable in accordance with Section 10.07 of the Carrollton City Code.

Section 7.

Ordinance Number 1470, otherwise known as the Comprehensive Zoning Ordinance, and the Official Zoning Map, as amended, shall remain in full force and effect.

Section 8.

This Ordinance shall be cumulative of all provisions of ordinances of the City of Carrollton, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 9.

This Ordinance shall become and be effective on and after its adoption and publication.

PASSED AND APPROVED this the Ninth day of September 2025.

CITY OF CARROLLTON

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky
City Secretary

APPROVED AS TO FORM:

Meredith Ladd
City Attorney

APPROVED AS TO CONTENT:

Michael McCauley
Senior Planner

EXHIBIT A

LEGAL DESCRIPTION

TRINITY MILLS PROFESSIONAL PARK, PHASE 2
LOT 1-A, BLOCK 1

GENERAL DEPICTION



CONCEPTUAL SITE PLAN

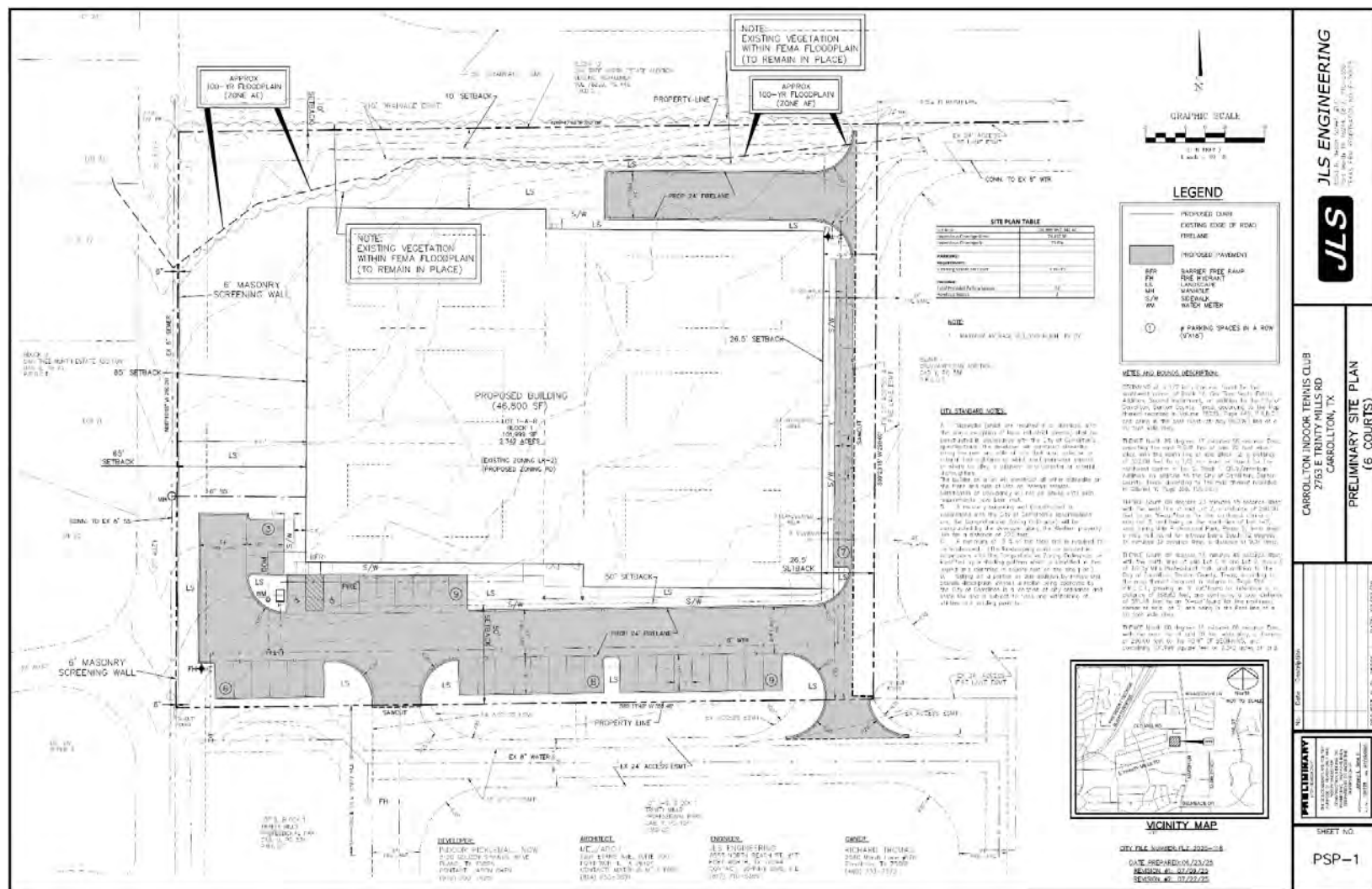
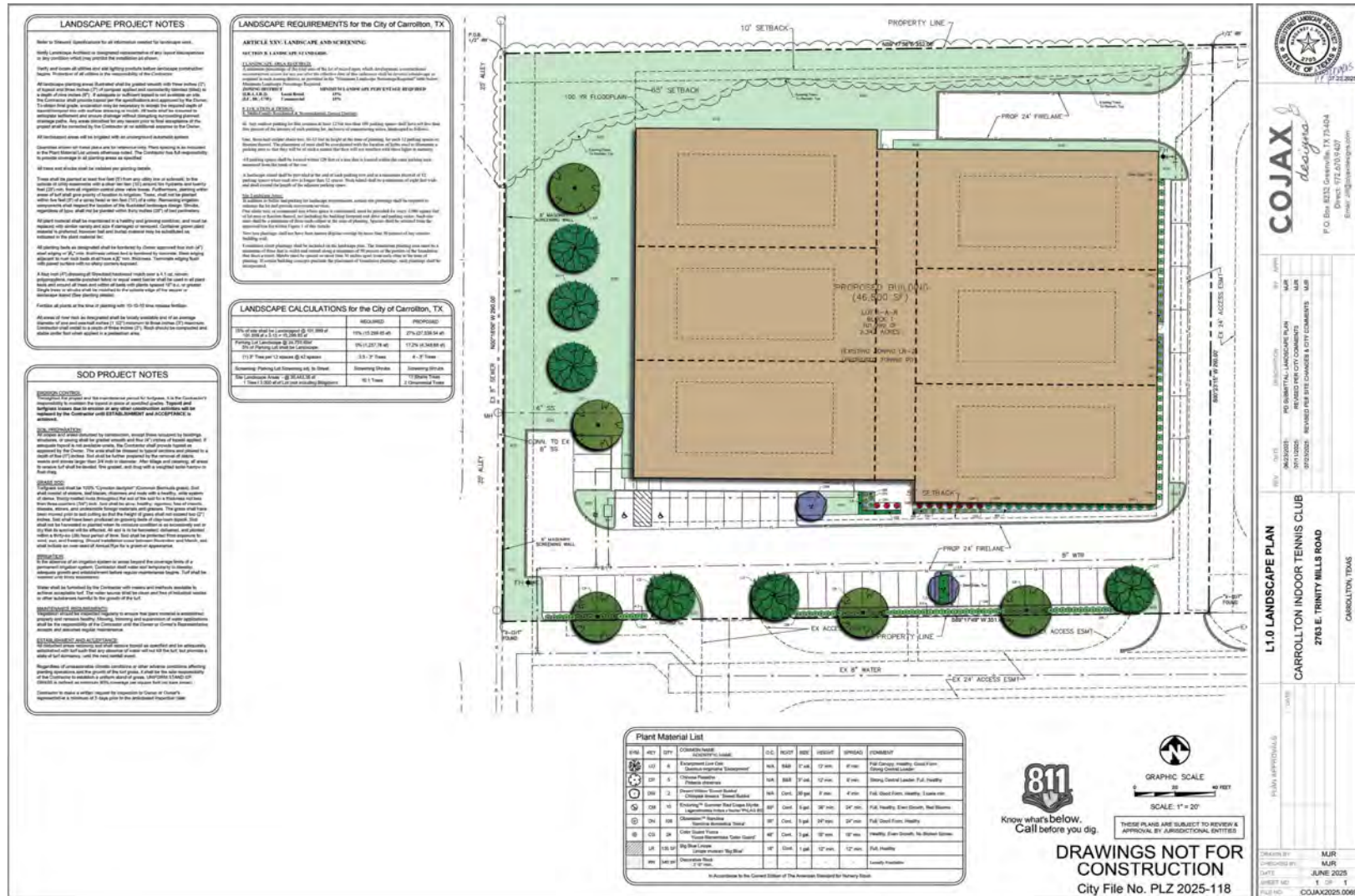


EXHIBIT C

CONCEPTUAL LANDSCAPE PLAN



CONCEPTUAL BUILDING ELEVATIONS (1 OF 3)



EXHIBIT D
CONCEPTUAL BUILDING ELEVATIONS (2 OF 3)



EXHIBIT D
CONCEPTUAL BUILDING ELEVATIONS (3 OF 3)





City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7362

Agenda Date: 9/9/2025

Version: 1

Status: Public Hearing/Individual
Consideration

In Control: City Council

File Type: Public Hearing

Agenda Number: 21.

CC MEETING: September 9, 2025

DATE: August 27 2025

TO: Erin Rinehart, City Manager

FROM: Loren Shapiro, AICP, Planning Manager
Shannon Hicks, Assistant City Manager

Hold A **Public Hearing To Consider An Ordinance Amending The Zoning To Establish A Special Use Permit To Allow An Event Center And Reception Hall In An Approximately 5,077 Square Foot Space Zoned (LR-2) Local Retail And Located At 2129 North Josey Lane; Amending The Official Zoning Map Accordingly.** Case No. PLSUP 2025-101 Carrollton Event Center.

BACKGROUND:

This is a request to establish a Special Use Permit for an event center and reception hall in a 5,077 square foot event center space.

FINANCIAL IMPLICATIONS:

There are no financial implications on current or future operating budgets regarding this request.

STAFF RECOMMENDATION/ACTION DESIRED:

On August 7, 2025, the Planning and Zoning Commission recommended **APPROVAL** with stipulations.

Staff is recommending **DENIAL**. However, the attached ordinance reflects the Planning and Zoning Commission recommendations and stipulations should the case be approved.

RESULT SHEET

Date: 09/09/2025

Case No./Name: PLSUP 2025-101 Carrollton Event Center

A. STAFF STIPULATIONS AND RECOMMENDATIONS

Staff recommends **DENIAL** for a Special Use Permit (SUP) to allow an event center and reception hall at 2129 N. Josey Lane. However, should the City Council decide to approve, the following stipulations are recommended:

1. Allow a Special Use Permit for an Event Center and Reception Hall.
2. The use shall be in general conformance with the conceptual site plan and floor plan attached.
3. Event and reception hours shall be limited to Friday, Saturday, and Sunday from 6:00 p.m. to 12:00 a.m.
4. All events and receptions shall be indoors only. No event or reception shall be allowed outdoors. There shall be no standing or loitering outside of the building during any events.
5. All doors shall remain closed during events to minimize noise impacts.
6. No outdoor music shall be permitted.
7. The event center shall not offer on-site food preparation. All food service shall be provided exclusively by caterer.
8. Alcohol service shall be strictly limited to no more than four hours, ending at least one hour before the event concludes.
9. Occupancy shall be limited to a 125 person capacity.
10. Parking shall be limited to 2129, 2123, 2125, and 2121 N. Josey Lane.

B. P&Z ACTION from P&Z meeting: 07/03/25

Result: **CONTINUED** to 08/07/2025

/Vote: 9-0

C. P&Z ACTION from P&Z meeting: 08/07/25

Result: **APPROVED** /w stipulations

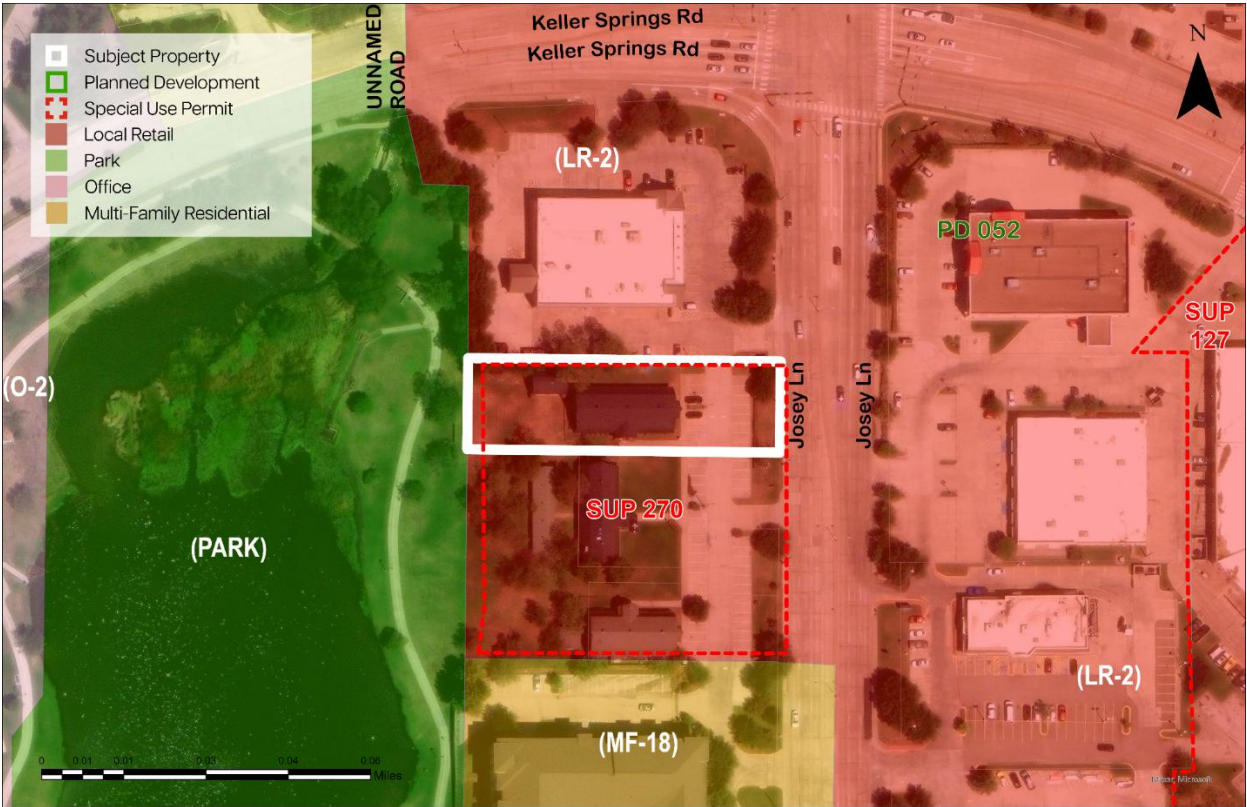
/Vote: 7-1 (Powell opposed, Yarbrough absent)

D. CC PUBLIC HEARING / ORDINANCE ACTION from CC meeting: 09/09/25

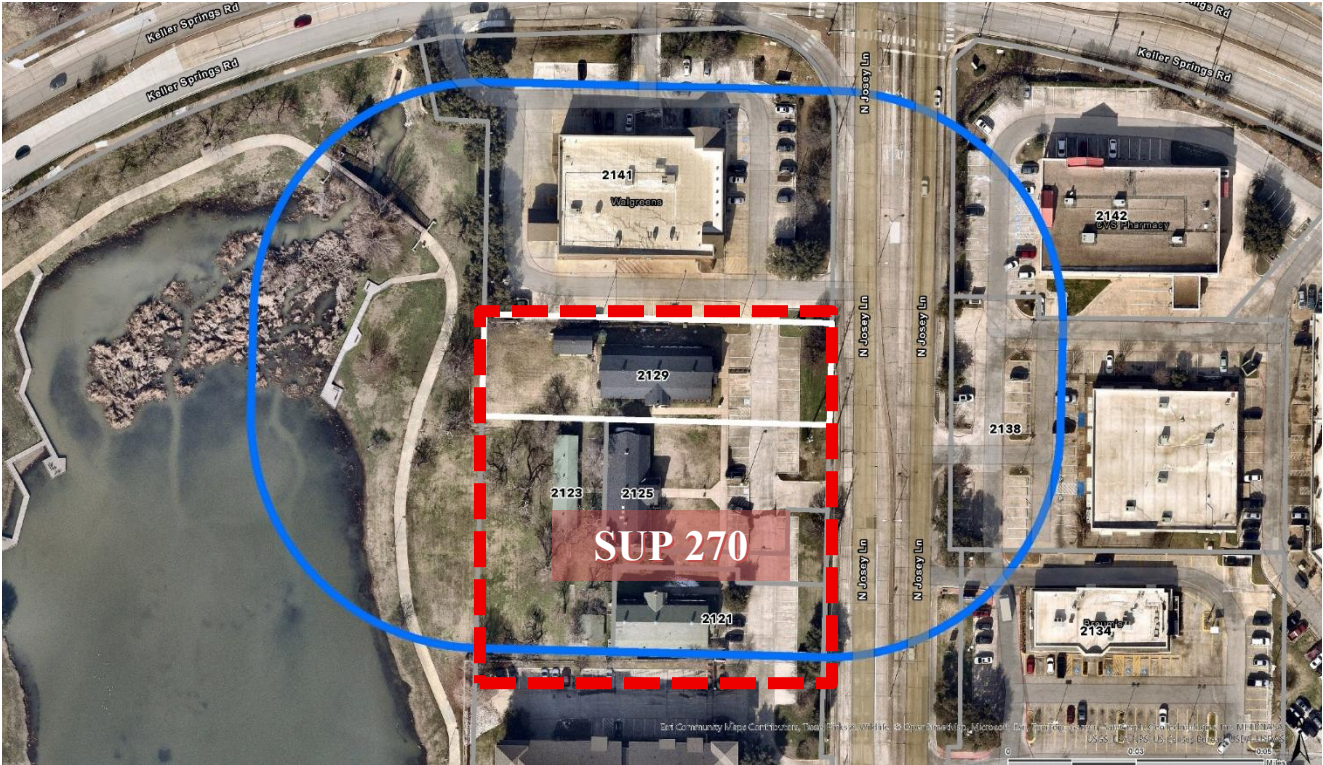
Result:

/Vote:

SITE LOCATION AND ZONING MAP



Case No. PLSUP 2025-101 Carrollton Event Center
NOTICE BUFFER MAP



APPLICANT'S NARRATIVE

Dear City Committee Members,

My name is Oscar Mendoza, and I am reaching out to formally request a special use permit to establish a reception hall for up to 120 guests at 2129 N Josey Ln, Carrollton TX. This proposal represents not just a business opportunity, but a chance to provide a valuable, community-oriented venue that will contribute to the local economy while providing a welcoming space for social and cultural engagement.

Project Overview

The proposed reception hall will be a versatile, well-managed space designed to host a variety of family oriented events, including weddings, engagements, Mehndis, Sangeets, anniversaries, baby showers, and birthdays. Our mission is to create a welcoming venue that accommodates diverse needs while adhering to high standards of quality and safety.

The current use of the building is a retail store, which will cease operations to make way for the reception hall. Events will only take place on weekends, ensuring that hours of operation do not interfere with existing businesses in the area. The current neighboring businesses operate normal office business hours during the week as shown on the traffic study provided.

With over 10 years of experience in the event industry, we currently operate a successful event center in Carrollton. Our expertise in event management ensures that we understand the logistics, safety protocols, and customer service required to run a professional and community-friendly venue.

Community Benefits

1. **Economic Impact:** The reception hall will generate employment opportunities for local residents, including event staff, catering services, decorators, and maintenance workers. Additionally, it will support local businesses by driving demand for nearby lodging accommodations, restaurants, florists, transportation services and retail. For example, Walgreens can benefit from last minute purchases such as disposables, soft drinks, gifts, gift cards, and personal care products.
2. **Cultural and Social Engagement:** Our venue will serve as a hub for meaningful community events, fostering social interaction and providing a space for celebrations and collaborations.
3. **Aesthetics and Revitalization:** We are committed to maintaining a venue that enhances the appearance of the area. Our proposed site improvements include tasteful landscaping, appropriate exterior design, and sustainable, energy-efficient features.

Operations and Management

We understand the importance of responsible operations to minimize any negative impact on the surrounding neighborhood. To this end, we will implement:

- **Noise Control Measures:** Events will adhere to city noise ordinances. We will incorporate sound-dampening materials and restrict amplified sound to reasonable levels. In house sound system would be installed to provide customers the options to connect wirelessly, limit sound level and avoid outside DJ equipment
- **Parking Solutions:** A traffic study with more information has been provided to support parking requirements.
- **Safety and Compliance:** The venue will fully comply with fire, safety, and building codes, and we will provide proper security during events.
- **Catering Services:** All food will be catered, and no cooking will take place on-site.
- **Hours of Operation** Events will take place Friday, Saturday and Sunday evenings (primarily Saturdays) between the hours of 5pm-1am. Staff will conduct breakdown immediately after the event and be out of the premises by 1:30am. Cleanup and setup is done the following morning by 3 staff members between the hours of 7am-2pm.

Facility Features

The reception hall will include the following amenities:

- Appropriate handicap-accessible restrooms
- A welcoming lobby area
- A spacious dance floor
- A seating area for dinner
- A designated area for a DJ and photos

Addressing Potential Concerns

We recognize the importance of maintaining a positive relationship with our neighbors and the city. In preparation for this application, a traffic study was conducted to assess potential impact, and the findings indicate that traffic generated by the venue will be manageable within the existing infrastructure. Parking will be planned according to the city's required parking ratio for reception halls, ensuring that there is sufficient on-site parking to accommodate guests. We are open to further discussions to ensure the project aligns with the needs and expectations of the area.

Conclusion

Our vision is to create a vibrant, well-regulated reception hall that contributes positively to the local economy, offers a valuable community space, and reflects the values of our city. We respectfully ask for your consideration and approval of this special use permit application.

Thank you for your time and attention. I am glad to answer any questions or provide additional information to assist in your review.

Sincerely,
Oscar Mendoza

SPECIAL USE PERMIT

Case Coordinator: Emily Offer

GENERAL PROJECT INFORMATION

SITE ZONING: (LR-2) Local Retail District with the (JBL) Josey-Belt Line Overlay with SUP-270 allowing parking located on a lot separate from the main use

	<u>SURROUNDING ZONING</u>	<u>SURROUNDING LAND USES</u>
NORTH	(LR-2) Local Retail District	Retail
SOUTH	(LR-2) Local Retail District	Retail
EAST	(LR-2) Local Retail District	Retail
WEST	(LAKE)	Open Space

REQUEST: Approval of a Special Use Permit (SUP) to allow an event center and reception hall

PROPOSED USE: Event Center and Reception Hall

ACRES/LOTS: 0.61-Acres / 1 Lot

LOCATION: 2129 N. Josey Lane

HISTORY: The building was constructed in 2001.

SUP 270 was amended in 2001 for shared parking with the two properties adjacent and south to the subject property.

COMPREHENSIVE PLAN: Commercial - Medium Intensity

TRANSPORTATION PLAN: N. Josey Lane is classified as an (A6D) 6-Lane Divided Collector.

OWNER: CRAFTCO, LLC/ Oscar Mendoza

REPRESENTED BY: Oscar Medoza

STAFF ANALYSIS

REQUEST

The applicant is requesting a Special Use Permit (SUP) to allow for an event center and reception hall. The new SUP would establish development standards and provide concept plans.

ZONING ORDINANCE REQUIREMENTS

1. A Special Use Permit is required for an event center and reception hall.
2. Article XXI. Special Use Permits establish minimum requirements to be met relative to the specific use considered.
 - a. Event Centers and Reception Halls –
 - i. Location – an event center shall be located around appropriate surrounding uses and shall not negatively affect the neighboring properties.
 - ii. Individual events shall not exceed 12 hours.
 - iii. Fixed seating is prohibited.
 - iv. Sufficient parking shall be provided in accordance with Article XXIV. Off Street Parking, Loading, and Stacking Regulations of the Comprehensive Zoning Ordinance, as amended.
 - a. Off Street Parking required for an event center and reception hall is one parking space per 125 square feet of floor area.
 - v. An event center shall provide inside service only. However, service shall be permitted in an attached patio, garden or motion picture theater provided that such areas are accessed only from the main structure of the event center. However, none of these attached areas shall be used to calculate square footage requirements for the event center.
 - vi. A floor plan shall be associated with the approved ordinance for the Special Use Permit and is subject to meet all relevant building and fire codes.
 - vii. No electronically amplified sound generated shall be audible at any time beyond the boundary of the property on which the facility is located.
 - viii. Pre-purchased tickets and ticket sales at the door are not allowed. However, non-profit events (i.e. political fundraisers or a registered charitable program in compliance with all state statutes) held at an event center or reception hall are allowed to be open to the general public and have pre-purchased tickets and ticket sales at the door.
 - ix. The certificate of occupancy and occupant load shall at all times be clearly displayed in the establishment.
 - x. Special Use Permit (SUP) 270 was approved April 3, 2001. The SUP allows shared parking among the properties located at 2129, 2123, 2125, and 2121 N. Josey Lane

(including the subject property). SUP 270 encompassed lots 2A, 2B and 2R (now Lots 2A, 2BR, 2CR and 2D, Block 1 Plaza V of Josey Ranch, Phase 1).

- a. A master plan was included with the adopted SUP-270, which provided 52 shared parking spaces for the 3 office building uses.
- b. SUP-270 was approved to provide adequate office parking for the subject property and adjoining and nearby tracts to the south and west.

ELEMENTS TO CONSIDER

1. The event center and reception hall would operate in a 5,077 square foot space.
2. Event types include a variety of events including weddings, engagements, Mehndis, Sangeets, anniversaries, baby showers, and birthdays.
3. Off-street parking required for an event center and reception hall is one parking space per 125 square feet of floor area.
 - a. The parking lot for the subject building is shared with the two buildings south of the subject building.
 - b. A parking study was provided to request a reduction in the parking requirements.
 - c. The study suggests that the parking lot utilization was significantly reduced after 6 p.m. due to the tenants associated with SUP 270 closing after 6 p.m.
 - d. Based on the parking rate outlined in Article XXIV. Off-Street Parking, Loading and Stacking Regulations of the Comprehensive Zoning Ordinance (CZO), approval of the event center use would leave only 16 parking spaces available for all other uses within SUP 270 after 6:00 p.m.
4. Approval of the event center would restrict the ability of neighboring buildings to host higher intensity uses in the future. Because parking capacity would be largely consumed by the event center, adjacent properties may be limited to continuing their current uses or selecting new uses with similar or lower parking demand.
5. Special Use Permit (SUP) 270 authorizes shared parking among the properties located at 2129, 2123, 2125, and 2121 N. Josey Lane (Lots 2A, 2BR, 2CR and 2D, Block 1 Plaza V of Josey Ranch, Phase 1).
 - a. The approved SUP-270 provided shared parking for the properties for the office building uses.

Staff requested the applicant acquire written support from each of the property owners, who share parking on the four tracts, to ensure all owners impacted are in agreement with allowing the event center SUP request.
 - b. The property owner of 2125 and 2123 N. Josey Lane has provided written opposition to the subject case.
 - c. The property owner of 2121 N. Josey Lane attended the P&Z meeting held on August 7, 2025 and expressed support for the proposed event center use.

6. A traffic impact analysis was received measuring the impact of the development.
7. Northbound vehicles entering the property are likely to do so via the mutual access easement shared with the Lakeview at Josey Ranch senior living facility located to the south.
8. The availability of parking is limited with the current office uses and spaces being shared. City staff has concerns about adding a more intensive use, an event center, which demands more parking on the properties with the existing SUP-270, approved for office uses.
9. Additionally, city staff has concerns about parking and vehicular access impacting parking for the adjacent businesses sharing the parking lot and light pollution from through-traffic for the senior living multifamily residential south of the subject lot.
10. Public comments have been received and are included in this report.

PURPOSE OF A SPECIAL USE PERMIT

The purpose of a Special Use Permit is to authorize and regulate uses which may be beneficial in a specific instance to the general welfare of the community yet ensure that such uses are not detrimental to surrounding property and are consistent with the stated purpose of the zoning district in which such uses are located regarding conditions of operation, location, arrangement and construction.

CONCLUSION

Staff does not support an event center at this location due to the limited parking available for the existing office uses that share onsite spaces, which would further restrict overall parking capacity. However, should City Council approve the SUP request, staff recommends the stipulations outlined in the case report and proposed ordinance.

APPLICANT'S EXHIBITS – SITE PLAN

APPLICANT'S EXHIBITS – FLOOR PLAN



FORGE CONSTRUCTORS
CARROLLTON EVENT
CENTER
2129 N JOSEY LANE
CARROLLTON, TEXAS 75006
SCHEMATIC DESIGN

554

PRELIMINARY DOCUMENTS
NOT FOR CONSTRUCTION

REVIEWS

SCALE

0000-0001-7700-1740

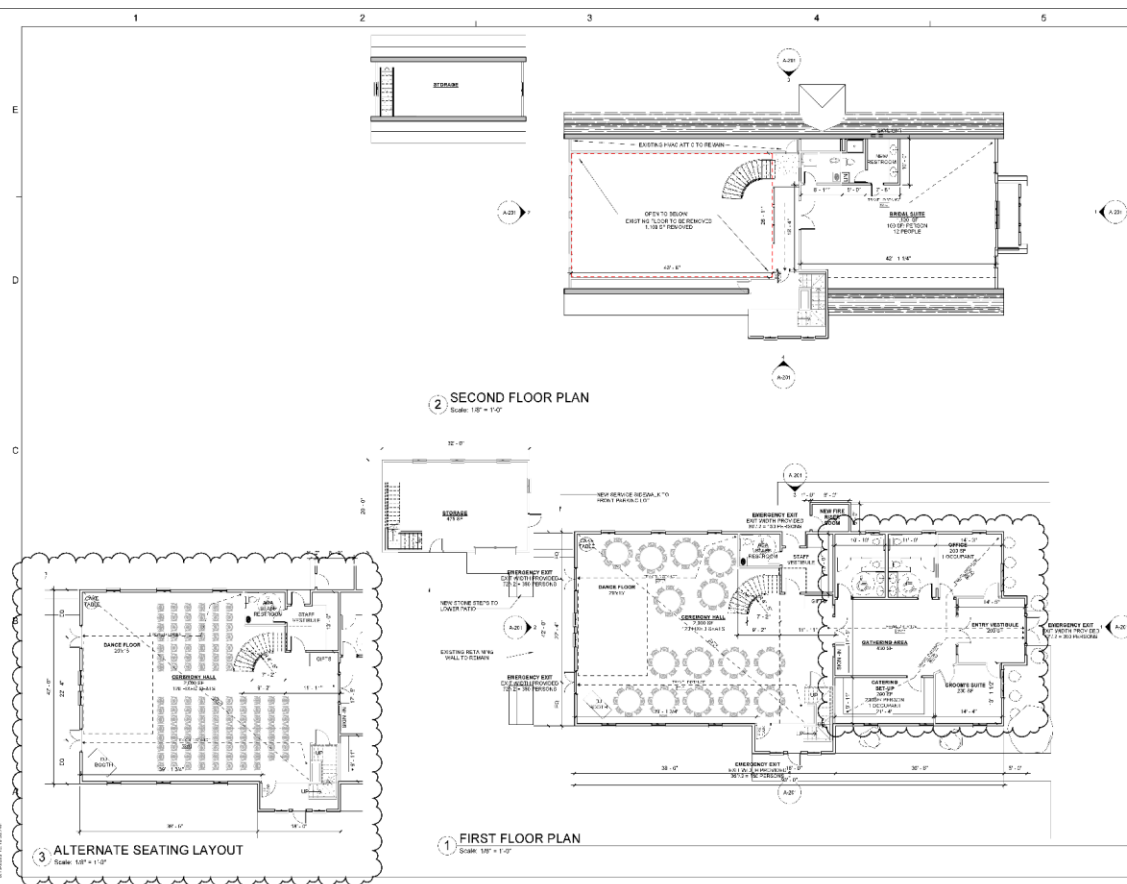
NO	CITY COMPANY DESCRIPTION	DATE
DRAWS BY		Actual
444-RULE 3 BY		Appropriator
CHECKED BY		Checklist
DATE		AUG. 28, 2024

FIRST FLOOR
ANNOTATION
PLAN

PRODUCED BY

A-111

1744-1745





CARROLLTON
TEXAS
DRAFT Minutes
City of Carrollton
Planning & Zoning Commission
August 7, 2025
Briefing Session and Meeting

A meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, August 7, 2025 at 6:30 p.m. in the Council Chambers at City Hall.

Commission Members Present:

Scott Windrow, Chair
Greg Kramer, Vice Chair
Kathleen Foster, 1st Vice Chair
Jim Doyle
John Powell
Al Overholt
Dave Hermon
Willadean Martin

Commission Members Absent:

Mark Yarbrough

Alternate:

Rusty Pendleton

Staff Members Present:

Loren Shapiro, Planning Manager
Emily Offer, Senior Planner
Thomas Wood, Senior Plans Examiner
Krista Pender, Manager, Environmental Quality
Meredith Ladd, City Attorney

Cory Heiple, Dir. of Environmental Services
Herb Cavanaugh, Fire Marshal
Joe Haefner, Assistant City Attorney
John Romberger, Transportation Engineer
Lydia Tormos, Planning Technician

Guests Present:

Richard Fleming, Council Observer

*(Note: * = designation of a motion)*

REGULAR MEETING – CALL TO ORDER: 6:30 p.m. - COUNCIL CHAMBERS

PUBLIC HEARING

4. Hold A Public Hearing To Consider An Ordinance Amending The Zoning To **Establish A Special Use Permit To Allow An Event Center And Reception Hall In** An Approximately 6,177 Square Foot Space Zoned (LR-2) Local Retail And Located At 2129 North Josey Lane; Amending The Official Zoning Map Accordingly. **Case No. PLSUP 2025-101 Carrollton Event Center.** Case Coordinator: Emily Offer

Emily Offer, Senior Planner, presented this item. She reviewed the location and provided a map reflecting the site, which includes the proposed Event Center and three other buildings. There are three owners for the four buildings on site. Fifty-seven parking spaces are shared among the four buildings. Based on standard requirements, 41 spaces would be required for this Event Center. This request is for a 5,077 square foot building (correction to the size posted on the agenda). Ms. Offer advised that a traffic study was provided indicating that parking required for the other buildings is reduced after 5:00 p.m. and even more so after 6:00 p.m.

Ms. Offer stated that staff has concerns about the potential future need of parking spaces should another building on the site change its use (i.e., restaurant). She reviewed the existing multiple access points to the site, adding that staff also has concerns regarding traffic entering the site. For those exiting the site, she advised that staff is concerned with light pollution. Due to these concerns, staff modified the hours of operation to 6 p.m. – 12:00 a.m. She advised that staff is recommending denial due to the parking, traffic flow and potential for light pollution. Ms. Offer advised that one comment card in support was added to the staff report prior to this meeting.

Commissioner Foster inquired what the current use is. Ms. Offer responded it is zoned (LR-2) Local Retail.

Commissioner Martin asked whether staff has had contact with the other owners. Ms. Offer advised that only one owner has contacted staff expressing opposition. Commissioner Martin asked for clarification on the number of parking spaces needed and available. John Romberger, Transportation Engineer, advised that the four properties at the site share 57 parking spaces. One parking space for every 125 square feet is the standard requirement for event centers, so that equates to a minimum of 41 spaces for the Event Center.

Commissioner Doyle inquired about when the traffic/parking study was conducted and was weekend use of the site considered. Mr. Romberger stated that counts were taken on Friday and Saturday. It was noted that existing use of the 57 parking spaces is reduced after 6 p.m.

Chair Windrow asked if the applicant is present and would like to speak.

Applicant, Oscar Mendoza, 2129 N. Josey Lane, provided an overview of his background, business model, and experience in the event center industry. He provided a presentation with photos and responded to parking concerns expressed by staff.

Commissioner Overholt asked the applicant if he is agreeable to staff's stipulations:

- #3 Hours of operation: Applicant responded that he prefers 5 p.m. to 1 a.m., noting that the number of guests are typically fewer later in the evening.
- #5 All doors shall be closed during events: Commissioner Overholt asked if he would oppose it saying, "windows and doors shall be closed". Applicant agreed.

- #9 Occupancy limit of 125: Would applicant agree to 100? Applicant responded he prefers 125 as 125 was already justified with the traffic study.

Commissioner Martin asked for clarification on entry and exit at the site. Applicant responded there is one turn in and three exits available. Mr. Romberger responded to questions raised regarding access and exits.

Ms. Offer restated staff's concern with the parking availability. She said that in the event that one of the other owners wanted to change to a use that required more parking spaces in the future, the other properties located within SUP 270 would be limited. One of the property owners has expressed opposition to the event center. In response to Commissioner Foster's question, Ms. Offer stated that the site is already zoned for restaurant use and would not require P&Z review.

Chair Windrow opened the public hearing. He advised that three cards in opposition were received.

Speaking in favor:

Rebecca Kuhl, 917 Green Brook Dr., Allen

Juan Beltran, 1100 Edgeheld Dr., Plano

Jaime Chavez, 1023 Sir Lancelot Cir., Carrollton

David Williams, 2121 N. Josey, Carrollton

Jeff Taylor, 3030 LBJ Frwy., Dallas

Gloria Hernandez, 2129 N. Josey, Carrollton

Applicant offered closing remarks.

1st Motion

- * ***Commissioner Overholt moved to close the public hearing and approve Case No. PLSUP 2025-101 Carrollton Event Center with changes to stipulations 3, 5, and 9. The motion died for lack of a second.***

2nd Motion

- * ***Commissioner Doyle moved to close the public hearing and approve Case No. PLSUP 2025-101 Carrollton Event Center with stipulations and removing stipulation #3 (hours of operation). Commissioner Powell seconded the motion. Motion failed with a vote of 1-7. (Opposed: Overholt, Foster, Windrow, Kramer, Powell, Martin, Hermon, Yarbrough absent).***

3rd Motion

- * ***Commissioner Foster moved to close the public hearing and approve Case No. PLSUP 2025-101 Carrollton Event Center with staff stipulations as presented. Commissioner Martin seconded the motion. Motion was approved with a vote of 7-1 (Powell opposed, Yarbrough absent).***

PUBLIC COMMENTS (PAGE 1 OF 17)

Name:

Kenny Marchant

Address:

2125 N. Josey Lane

City, ST, ZIP:

Carrollton, TX 75006

For your opinion of opposition or support on the proposed change to be considered by the Planning & Zoning Commission or City Council, you must ~~completely~~ fill out this form, sign and date it and return it before end of business day one day prior to the public hearing.

Received

JUN 26 2025

I hereby register my: ☐ Support☒ OppositionPlanning
City of Carrollton

To Case No./Name:

Comments:

Excessive traffic

Excessive Noise

spillover foot traffic

Violation Agreement

Signature:

J. Marchant

Date:

6-24-25

Name:

Kenny Marchant Marchant Int.

Address:

2125 N. Josey Lane

City, ST, ZIP:

Carrollton, TX 75006

For your opinion of opposition or support on the proposed change to be considered by the Planning & Zoning Commission or City Council, you must ~~completely~~ fill out this form, sign and date it and return it before end of business day one day prior to the public hearing.

Received

AUG 26 2025

I hereby register my: ☐ Support☒ OppositionPlanning
City of Carrollton

To Case No./Name:

PLSUP 2025-101

Comments:

Too much traffic / insufficient

parking / Violation of Parking Agreement

Signature:

J. Marchant

Date:

8-27-25

PUBLIC COMMENTS (PAGE 2 OF 17)

Name: CHARLES OGUNRO
Address: 3209 PINE VALLEY WAY, PO BOX 235
City, ST, ZIP: EAST STROUFSBURG PA 18301

For your opinion of opposition or support on the proposed change to be considered by the Planning & Zoning Commission or City Council, you must **completely** fill out this form, sign and date it and return it before end of business day one day prior to the public hearing.

I hereby register my: ☐ Support

☒ Opposition

Received

JUL 01 2025

To Case No./Name: _____

Comments: OWNER OF 2142 N JOSEPH AVE
CARROLLTON TEXAS

Planning
City of Carrollton

Signature:  Date: _____

PUBLIC COMMENTS (PAGE 3 OF 17)



Rebecca Kuhl
KW Commercial – Director
501 W. George Bush Hwy, Ste 125
Richardson, TX 75080
469-667-9832
RKuhl@cre-dfw.com
July 21, 2025

To the City of Carrollton Planning & Zoning Commission:

I am writing in full support of the Special Use Permit application (PLUSP 2025-101) submitted by Gloria and Oscar for their property located at 2129 N. Josey Lane. As a commercial real estate agent who has worked directly with them, I can confidently speak to their integrity, professionalism, and the value they bring to our community—not just as business owners, but as thoughtful and committed local residents.

Gloria and Oscar are the proud owners of the property in question and have a clear, responsible vision to transform the space into a small, owner-operated event venue. Their concept—an intimate gathering space for weddings, showers, birthdays, and other milestone events—fills a growing need in Carrollton for well-run, smaller-scale venues. Their proposal represents an opportunity to revitalize an underutilized property and repurpose it into something that brings joy, connection, and celebration to our community.

They have already demonstrated great care and responsibility by investing in a parking and traffic analysis and designing a layout that aligns with the City's occupancy and zoning requirements. This proactive approach reflects their deep respect for the process and their desire to do things the right way.

Their existing business, Luxor Banquet Hall, stands as a testament to their capabilities. They have built a strong reputation for excellence in event management—creating beautiful, safe, and memorable experiences while upholding high standards for cleanliness, safety, and customer service. They are hands-on owners who consistently go above and beyond to ensure every event is meaningful for their guests. More than just business owners, Gloria and Oscar are community-minded individuals who operate with integrity and heart.

Approving this Special Use Permit would not only allow them to expand responsibly but also provide Carrollton with a valuable, well-managed resource for local residents seeking a beautiful and reliable venue for life's important moments.

Thank you for your time and thoughtful consideration. I wholeheartedly support this application and encourage the Commission to do the same.

Sincerely,

Rebecca Kuhl
KW Commercial

PUBLIC COMMENTS (PAGE 4 OF 17)



July 18, 2025

City of Carrollton Planning & Zoning Commission
1945 E. Jackson Road
Carrollton, TX 75006

Re: Support for Special Use Permit – PLSUP 2025-101 Carrollton Event Center

Dear Planning Staff and Commissioners,

As the insurance agent for the subject property—and for my client's current event space, Luxor Banquet Hall in Carrollton—I am writing to express my support for the proposed event space at 2129 N. Josey Lane.

Based on our discussions and my familiarity with the applicant, I believe they are well equipped to operate this type of business with responsibility, thorough safety planning, attention to detail, and effective risk management.

My client has expressed a clear commitment to operating the new event space in full compliance with applicable codes and regulations. They are prepared to invest in a fire suppression system and to follow all required safety guidelines, just as they do at their current facility. Their proposed project demonstrates a strong focus on safety and community responsibility.

I strongly support their request for a Special Use Permit and believe that this new event space will be a positive addition to both the neighborhood and the broader Carrollton business community.

Best Regards,

A handwritten signature in black ink, appearing to read 'Jeff VanMatre'. The signature is fluid and cursive, with the first name 'Jeff' and last name 'VanMatre' clearly distinguishable.

Jeff VanMatre

4425 Plano Pkwy Ste 1404
Carrollton, TX 75010
972-492-8500
www.jvminsurace.com

PUBLIC COMMENTS (PAGE 5 OF 17)

National Special Force
2501 Avenue J #117
Arlington TX 76006
nestor@nationalspecialforce.com
07/22/2025



To: City of Carrollton Planning & Zoning Commission

Re: Support for Special Use Permit –PLSUP 2025-101

Dear City staff and Commissioners,

I am writing on behalf of National Special Force LLC to express our strong support for the Special Use Permit request for an event center located at 2129 N Josey Ln, Carrollton, TX.

We've had the pleasure of working with Mr. Oscar Mendoza at his current event space, providing security services, and we have consistently been impressed with his professionalism, attention to detail, and commitment to creating high-quality experiences. A new venue operated under his direction will not only uphold these high standards but will also contribute meaningfully to Carrollton's small business network and local economy.

As a locally owned and operated security company, having a well-managed event space like this directly benefits us by creating consistent job opportunities for trained personnel. Venues like Mr. Mendoza's help small service-based businesses like ours grow by offering reliable, ongoing partnerships that support staffing, operations, and professional development. In an industry where stability and professionalism are key, working with reputable venue operators is essential to our sustainability and success.

We respectfully ask that you consider approving this Special Use Permit, which will not only benefit residents but also help strengthen small local businesses, including ours.

Thank you for your time and thoughtful consideration.

Sincerely, Name National Special Force LLC
Nestor Martinez
Nestor Martinez
(817) 313-1941
Nestor@nationalspecialforce.com
www.nationalspecialforce.com

PUBLIC COMMENTS (PAGE 6 OF 17)

Rafael Serrano Photography

Rafael Serrano
17480 Dallas Parkway, suite 119, Dallas TX 75287
info@rafaelserranophotography.com

July 23, 2025

RE: Letter of Support – Special Use Permit Request for 2129 N Josey Ln Event Venue

Dear City Planning Staff and Commissioners,

As the founder of Rafael Serrano Photography and a proud resident of Carrollton, TX, I'm writing to express my wholehearted support for the Special Use Permit request for the proposed event venue at 2129 N Josey Ln.

Over the past decade, I've had the privilege of working with the applicants across both their formal dress business and current event venue and I can confidently say, they are exactly the kind of people any city would be lucky to have leading a local business. Their professionalism is matched only by their kindness, and every event we've collaborated on has been handled with care, excellence, and an uplifting spirit that leaves a lasting impression.

They're not just business owners, they're community builders. They've earned the trust of countless families and vendors in Carrollton through hard work and heart-driven service. This new venue will be a natural extension of that legacy, offering an intimate, accessible space for families to gather, celebrate, and create memories that deserve to be remembered.

Professionally, I've seen firsthand the need for high-quality, mid-sized venues in Carrollton. Many of my clients struggle to find local spaces that are both beautiful and convenient for family celebrations, weddings, and cultural gatherings. This venue will help fill that gap and in doing so, it will uplift an entire ecosystem of small businesses like mine: photographers, caterers, planners, florists, DJs, and more.

This isn't just about a building, it's about what it will make possible. More connected families. More local celebrations. More opportunities for small businesses to thrive right here in our city.

I fully support this Special Use Permit and urge the city to consider the positive cultural, emotional, and economic impact this venue will bring to our community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rafael Serrano', with a small 'IV' written above the final part of the signature.

Rafael Serrano
Rafael Serrano Photography

PUBLIC COMMENTS (PAGE 7 OF 17)



Kimberly Lloyd
VP Retail | Restaurant Division – Tenant Rep
Wingert Real Estate Company
3500 Maple Ave., Suite 1000
Dallas, TX 75219
817-718-7421
kim.lloyd@wingertrealestate.com

July 22, 2025

Re: Letter of Support – PLUSP 2025-101 – Special Use Permit for Carrollton Event Center

Dear Members of the Planning & Zoning Commission,

It is my sincere pleasure to write this letter in support of Gloria and Oscar Mendoza and their application for a Special Use Permit for their property located at 2129 N. Josey Lane in Carrollton, Texas.

I had the privilege of working closely with the Mendoza's during their first commercial acquisition in 2021, which included the property now proposed for this event center. Throughout the process, they demonstrated vision, diligence, and integrity—values that define who they are as both business owners and community members. What struck me most was their unwavering desire not just to grow a business, but to build something meaningful for the people they serve.

Gloria and Oscar's path into entrepreneurship is one of grit, faith, and heartfelt service. From humble beginnings—balancing a dress shop by day and catering events by night—they steadily built Luxor Banquet Hall into a respected and trusted event venue. Their success is not accidental; it comes from hard-earned lessons, hands-on leadership, and a deep understanding of what it takes to create joyful, stress-free celebrations for families and friends.

This new project reflects their ongoing growth and commitment to creating exceptional experiences for their clients. By expanding to a space they own, they are investing in the long-term future of their business and the surrounding community. Their decision to enhance their operations through ownership—rather than relying on leased space—demonstrates thoughtful planning, stability, and a strong desire to better serve their customers.

They're not simply requesting permission to operate an event venue—they're offering to transform an existing property into something vibrant, accessible, and community-focused. Their vision reflects years of experience, personal sacrifice, and a clear commitment to improving both their business and their city.

I have no doubt that this project will bring value to the neighborhood and uphold the standards the City of Carrollton expects. I respectfully and wholeheartedly encourage the Planning & Zoning Commission to approve their application for the Special Use Permit.

Sincerely,
Kimberly Lloyd
Wingert Real Estate Company
817-718-7421

PUBLIC COMMENTS (PAGE 8 OF 17)

Gloria Hernandez
2129 N Josey Ln
Carrollton, TX 75006

July 25, 2025

Dear City Staff and Planning & Zoning Commission,

My name is Gloria Hernandez, and I currently operate the formal dress retail store located at 2129 N. Josey Lane—the subject of the Special Use Permit request for event space use.

For the past 15 years, we've worked hard to proudly serve the Carrollton community, offering quality products and building meaningful relationships with local families. However, as the retail landscape has shifted, it has become increasingly difficult to sustain traditional retail operations.

Despite our continued efforts, factors such as excessively low prices from online competitors, rising distributor costs, and the impact of tariffs have placed growing financial strain on our business. Like many small business owners, we've had to reevaluate how to adapt and continue serving our customers in a meaningful and relevant way.

Over the years, we've weathered economic downturns, shifting customer trends, and industry changes—all while staying grounded in our core values of hard work, integrity, and exceptional customer service.

In addition to managing the retail store, I am actively involved in the operations of our current event venue, where I serve as a decorator and planner. Through this work, I've seen firsthand the strong demand in Carrollton for clean, safe, and family-friendly small event spaces for gatherings of 50–100 guests—especially weddings, birthdays, baby showers, and other intimate celebrations. Repurposing our building to meet this need would not only breathe new life into the space but also allow us to continue serving our community in a sustainable and impactful way.

Helping families celebrate life's most meaningful moments brings me great joy. I am deeply passionate about creating personalized decorations, bringing clients' visions to life, and making people feel welcomed, cared for, and valued throughout their events. We're excited to bring that same passion and dedication into this next chapter at 2129 N. Josey Lane—if given the opportunity.

We fully understand that a change in use may raise questions or concerns. Please know that we are committed to working closely with City Staff, Planning & Zoning, and our neighboring businesses to ensure all concerns are respectfully addressed. We are dedicated to operating with transparency, responsibility, and care. Our intent is never to cause nuisance or disruption—we will remain mindful of our neighbors and their operations and always strive to be respectful and thoughtful members of the business community.

This project represents more than just a business shift—it's a chance to reinvest in a community that has supported us for so many years. We believe this new venue will meet a real local need, create opportunities for other small businesses, and help keep our property vibrant and purpose-driven.

I respectfully ask for your support of the Special Use Permit application submitted by my husband, Oscar Mendoza. We remain fully committed to the values that have guided us for the past 15 years and to working hand-in-hand with the City and our community moving forward. This city has become a part of who we are—our roots run deep here, and we truly love being a part of Carrollton.

Thank you for your time and consideration.

Sincerely,

Gloria Hernandez



PUBLIC COMMENTS (PAGE 9 OF 17)



Ty Williams
RJ Williams & Company Real Estate, LLC
650 May Street, Fort Worth, TX 76104
07/24/25

Re: Letter of Support –PLSUP 2025-101- Special Use Permit for Carrollton Event Center

Dear City of Carrollton Staff and Commissioners,

My name is Ty Williams, owner of RJ Williams and Co. and I am writing to express my strong support for the Special Use Permit (SUP) request for the proposed event space at 2129 N Josey Ln.

I have had the pleasure of hosting my wife's baby shower and son's birthday parties at Mr. Mendoza's current event space and every experience has been nothing short of amazing. From the elegant decor to the seamless service, everything is handled with professionalism and genuine care. Oscar and his team consistently go above and beyond to make every occasion special.

As a former Carrollton resident, I continue to return to the area to do business and I feel a strong connection to the community. I am a proud supporter of local entrepreneurs who bring quality and care to their work.

I've recommended Mr. Mendoza's venue to friends, family, and clients, and all of them have had equally positive experiences. His attention to detail, warm hospitality, and commitment to excellence are why I am confident that his new location in Carrollton will be a success.

Carrollton deserves a refined, community-focused event space like this—especially one led by someone who has a personal connection to the city and a proven record of quality and care. I fully support the approval of this permit and look forward to seeing this new venue bring people together in meaningful ways.

Sincerely,



Ty Williams

RJ Williams & Company Real Estate, LLC

PUBLIC COMMENTS (PAGE 10 OF 17)

Francisco Rodriguez

2210 E Crosby Rd

Carrollton, TX 75006

To Whom It May Concern,

My name is Francisco Rodriguez , and I am the owner of Mi Familia Catering, proudly serving the DFW area for over a decade. I am writing this letter in strong support of the Special Use Permit (SUP) request for the proposed event venue at 2129 N Josey Ln.

I have had the privilege of working closely with Mr. Oscar Mendoza and his team for nearly nine years. During that time, they have continuously supported my business, referring clients and providing consistent opportunities that have made a meaningful impact not only on my business but on my family's livelihood.

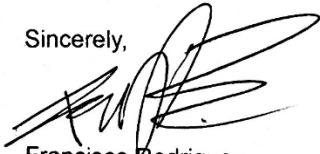
Several years ago, I operated a restaurant in Highland Village that was struggling to stay afloat. During that difficult time, Oscar and his team believed in my work and sent a steady flow of catering referrals that truly helped sustain my business when we needed it most. Their trust and support gave us a lifeline and allowed us to continue doing what we love: serving our community with quality food and hospitality.

My family and I are residents of Carrollton, and the reception center that Oscar currently operates has continued to be a major source of business for us. The volume of events and the professionalism with which they're managed have provided us with reliable, ongoing work—something that is rare in this industry and incredibly valuable for small, local vendors like us.

Oscar and his team don't just run an event space, they create opportunities. They lift up other small businesses like mine, and are deeply committed to building community connections through their work. I have no doubt that this new, smaller venue at 2129 N Josey Ln will bring the same positive impact to others in Carrollton.

I fully support this Special Use Permit request and hope to see this project approved so that more local families, entrepreneurs, and small business owners can benefit from the integrity, dedication, and community spirit that Oscar and his team consistently bring to every event.

Sincerely,

A handwritten signature in black ink, appearing to read 'FRANCISCO RODRIGUEZ', written over a horizontal line.

Francisco Rodriguez

PUBLIC COMMENTS (PAGE 11 OF 17)

Juan Beltran
1100 Edgefield Dr
Plano, TX
07/24/2025

To: City of Carrollton Planning & Zoning Commission
Re: Support for Special Use Permit –PLSUP 2025-101 Carrollton Event Center

Dear City Staff,


My name is Juan Beltran, and I am writing to express my strong support for the Special Use Permit request for the proposed event space at 2129 N Josey Ln.

My family and I have hosted and attended several events at the owners' current venue, and we have consistently been impressed by their professionalism, attention to detail, and genuine care for their clients. Their team is accommodating, thoughtful, and committed to creating memorable and meaningful experiences.

Although we reside in Plano, the Carrollton location is extremely convenient and has become our preferred destination for family gatherings. A smaller venue like the one being proposed would be ideal for more intimate events and would provide a much-needed, high-quality option for local families who prefer not to travel far.

This new event space would be a valuable asset to the community—supporting local families, small businesses, and enhancing the city's offerings. I fully support this project and respectfully urge you to approve the permit.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Juan Beltran', written over a light blue horizontal line.

Juan Beltran

PUBLIC COMMENTS (PAGE 12 OF 17)

Dear Planning Staff and Commissioners:

My name is Stephanie Loaiza and I am the owner of Cake Ladies TX, a custom cake business proudly serving Carrollton and surrounding communities for 13 years. I am writing in full support of the Special Use Permit application submitted for a proposed event venue at 2129 N Josey Ln, Carrollton, TX.

I have had the pleasure of working with Oscar and Gloria at their current event center for many years and can confidently say they are one of the most professional, organized, and community-minded operators in the industry. Their events are well-managed, respectful of vendors, and always centered on quality and hospitality. These are the kinds of venues that elevate the client and vendor experience alike.

Their current venue has been fundamental in the growth of my cake business. By providing a steady flow of well-planned events, they've created consistent opportunities for me to showcase my work, connect with new clients, and expand my presence in the community. Having a beautifully run, intimate event center in this part of Carrollton would be a tremendous asset—not only for residents seeking a high-quality venue but also for small, local businesses like mine, as there is a high demand and a need for smaller event spaces like the one proposed here. A space like this creates continued demand for cakes, catering, florals, photography, and other services that support local economic growth.

I believe their proposed project will positively contribute to our community and help support the local small business ecosystem. I respectfully urge you to approve this request for a small event space. Thank you for your time and consideration.

Sincerely,

Stephanie Loaiza
Cake Designer
www.cakeladiestx.com

PUBLIC COMMENTS (PAGE 13 OF 17)

Sunil Sundaran
2616 Summertree Dr.
Carrollton, Texas 75006

July 25, 2025

Emily Offer
Planning Department
City of Carrollton
1945 E. Jackson Road
Carrollton, Texas 75006

Re: PLSUP 2025-101: Carrollton Event Center

Dear Ms. Offer,

I am writing to express my strong support for the proposed zoning changes in PLSUP 2025-101: Carrollton Event Center. An event center is appropriate in this location. Most of the events will be held at night, which would have minimal impact on the surrounding businesses. There is also sufficient parking onsite. Furthermore, the property is far enough away from the Lakeview at Josey Ranch Senior Living Center that the residents would not be able to hear any noise from the event center.

There is a need for more venues to host parties and events in Carrollton, especially in South Carrollton. When I was looking for a venue for my engagement party, I was lucky to find Luxor Hall, another event center in Carrollton that is also owned by Oscar Mendoza and Gloria Hernandez. Oscar and Gloria were wonderful to work with, and Luxor Hall is an amazing place to host a party or event. Approving this SUP will have a positive impact in this area as an event center that can hold smaller parties and gatherings.

Luxor Hall is in a shopping center with many other tenants and Oscar and Gloria have been great neighbors to the other businesses there. I was not able to hear any noise from Luxor Hall while shopping at other businesses in the event center and they keep their venue immaculately clean. They will be great neighbors in Josey Ranch as well. I ask that the Commission approve this SUP and bring a top-notch event center to South Carrollton.

Sincerely,

Sunil Sundaran

PUBLIC COMMENTS (PAGE 14 OF 17)

Levy & Hinckley CPA, LLC

Certified Public Accountants

Entity: Luxor Banquet Hall / Elegancia Formal Wear
Entity Type: 1120S
Name: Oscar Mendoza
Date: 7/30/25
Matter: Letter of Support- PLSUP 2025-101- Special Use Permit

To whom it may concern,

We provide accounting services for Mr. Mendoza and have worked with him for several years. Supporting both their formal dress retail store and their current event space in Carrollton. Over this time, we've observed a consistent pattern of responsible financial management.

Mr. Mendoza business are responsible, tax-paying entities in both the City of Carrollton and the local school district. Their operations have maintained full compliance and contributed to the local tax base year after year.

Their intention to replace the current retail store with a small event space will have a stronger long-term financial impact and represents a more viable use of property.

In our professional opinion this new project is not only financially sound but will also generate additional tax revenue.

We fully support their request for a Special Use Permit and believe this project aligns with their proven track record of responsible community-minded business development.

Sincerely,



Ari Levy, EA
Managing Member
Levy & Hinckley CPA

408 W Belt Line Road
Cedar Hill, TX 75104
Phone (972) 291-5401

Phone (817) 265-1040
Fax (469) 864-7697
www.levyhinckleycpa.com

14892 Tamiami Trail
North Port, FL 34287
(941) 429-3055

PUBLIC COMMENTS (PAGE 15 OF 17)

July 28, 2025

2138 N Josey Ln #108
Carrollton, TX 75006

To Whom It May Concern,

As a neighboring business, we support PLSUP 2025-101 for the proposed use as a event space. We believe it will be a positive addition to the area.

Sincerely,


Ah liquidation Arturo Guerra.

Name & Title



Signature

#4 Speak For

 **CARROLLTON TEXAS** **PLANNING & ZONING APPEARANCE CARD**

Please complete this card and submit it to a city staff member prior to the beginning of the meeting.

Name DAVID WILLIAMS Phone 972-418-2000 Date 8/7/25

Address 2121 NORTH JOSEY City CARROLLTON Zip 75006

Public Hearing Agenda Item # PLSUP CARROLLTON EVENT CTR

☒ I wish to speak IN FAVOR of this item. ☐ I wish to speak IN OPPOSITION to this item.


☐ I do not wish to speak; however, please record my ☐ SUPPORT ☐ OPPOSITION.

Please identify the group or organization you represent, if any: _____

**Please read and comply with the
"Guidelines for Speaking at City Government Public Meetings."**

PUBLIC COMMENTS (PAGE 16 OF 17)

#4 Speak For

 **CARROLLTON**
TEXAS **PLANNING & ZONING APPEARANCE CARD**

Please complete this card and submit it to a city staff member prior to the beginning of the meeting.

Name Jaime Chavez Phone 214 914 2306 Date 8/7/25
Address 10235 Irineo of Cir City Lewisville Zip 75056


Public Hearing Agenda Item # 4

☒ I wish to speak IN FAVOR of this item. ☐ I wish to speak IN OPPOSITION to this item.
☐ I do not wish to speak; however, please record my ☐ SUPPORT ☐ OPPOSITION.

Please identify the group or organization you represent, if any: Society of Wedding Professionals

**Please read and comply with the
"Guidelines for Speaking at City Government Public Meetings."**

#4 For Speak

 **CARROLLTON**
TEXAS **PLANNING & ZONING APPEARANCE CARD**

Please complete this card and submit it to a city staff member prior to the beginning of the meeting.

Name JEFF TAYLOR Phone 817 335 1121 Date 8/7/2025
Address 3030 LBJ HWY City DALLAS Zip 75102

Public Hearing Agenda Item # PLSUP 2025-101

☒ I wish to speak IN FAVOR of this item. ☐ I wish to speak IN OPPOSITION to this item.
☐ I do not wish to speak; however, please record my ☐ SUPPORT ☐ OPPOSITION.

Please identify the group or organization you represent, if any: CRAFTCO

**Please read and comply with the
"Guidelines for Speaking at City Government Public Meetings."**

PUBLIC COMMENTS (PAGE 17 OF 17)

July 28, 2025

2141 N Josey Ln
Carrollton, TX 75006

To Whom It May Concern,

As the store manager at the Walgreens next door to 2129 N Josey Ln, I wanted to share my support for the proposed event space PLSUP 2025-101. We think it would be a great addition to the area.

An event space like this could bring more people to the neighborhood, which would be good for local businesses like ours. We're excited about the potential for increased foot traffic and the positive impact it could have on our store.

Thanks for considering our support!

Sincerely,



Store Manager, Walgreens

Sakeema Williams

Ssignature



Sakeema Williams, CPhT
Store Manager

Walgreen Co.
2141 N. Josey Lane | Carrollton | TX 75006
T: 972 323 5096 | F: 972 323 9090
str.03803@store.walgreens.com | www.walgreens.com
Member of Walgreens Boots Alliance

PLANNING DEPARTMENT
CITY OF CARROLLTON
DATE: 09/09/2025

SPECIAL USE PERMIT NO. 521
DEVELOPMENT NAME: CARROLLTON
EVENT CENTER

ORDINANCE NUMBER _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING ITS COMPREHENSIVE ZONING ORDINANCE BY ESTABLISHING SPECIAL USE PERMIT NUMBER 521 PROVIDING FOR AN EVENT CENTER AND RECEPTION HALL FOR AN APPROXIMATELY 5,077 SQUARE FOOT EVENT CENTER SPACE ZONED (LR-2) LOCAL RETAIL AND LOCATED AT 2129 NORTH JOSEY LANE; AMENDING THE OFFICIAL ZONING MAP; PROVIDING PENALTY, SEVERABILITY, REPEALER, AND SAVINGS CLAUSES; AND PROVIDING AN EFFECTIVE DATE ON AND AFTER ITS ADOPTION AND PUBLICATION.

WHEREAS, at a public hearing held on the Seventh day of August 2025, the Planning & Zoning Commission considered and made recommendations on a certain request for a Special Use Permit (Case No. PLSUP 2025-101); and

WHEREAS, this change of zoning is in accordance with the adopted Comprehensive Plan of the City of Carrollton, as amended; and

WHEREAS, the City Council conducted a public hearing on the Ninth day of September 2025, at which all persons were given an opportunity to present testimony; and

WHEREAS, the City Council has determined the following amendment to the zoning laws to allow the requested use is not detrimental to the surrounding property, and is consistent with the purpose of the zoning district in which the above-described property is located; and

WHEREAS, the City Council, after determining all legal requirements of notice and hearing have been met, has further determined the following amendment to the zoning laws would provide for and would be in the best interest of the health, safety, morals, and general welfare of the residents of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

Section 1.

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Ordinance as if copied in their entirety.

Section 2.

Special Use Permit Number 521 is hereby established for a certain approximately 5,077 square foot event center space, located at 2129 North Josey Lane, and being more generally depicted on Exhibit A, providing for the following:

I. Permitted Use

Event Center and Reception Hall

II. Special Development Standards

Development shall be in accordance with the following special conditions, restrictions, and regulations:

1. The use shall be in general conformance with the attached exhibits B and C.
2. Event and reception hours shall be limited to Friday, Saturday, and Sunday from 6:00 p.m. to 12:00 a.m.
3. All events and receptions shall be indoors only. No event or reception shall be allowed outdoors. There shall be no standing or loitering outside of the building during any events.
4. All doors shall remain closed during events to minimize noise impacts.
5. No outdoor music shall be permitted.
6. The event center shall not offer on-site food preparation. All food service shall be provided exclusively by caterer.
7. Alcohol service shall be strictly limited to no more than four hours, ending at least one hour before the event concludes.
8. Occupancy shall be limited to a 125 person capacity.
9. Parking shall be limited to 2129, 2123, 2125, and 2121 N. Josey Lane.

Section 3.

The Comprehensive Zoning Ordinance and the Official Map are hereby amended to reflect the action taken herein.

Section 4.

Any person violating a provision of this Ordinance, upon conviction, is guilty of an offense punishable as provided in Section 10.99 of the Carrollton City Code.

Section 5.

The provisions of this Ordinance are severable in accordance with Section 10.07 of the Carrollton City Code.

Section 6.

This Ordinance shall be cumulative of all provisions of ordinances of the City of Carrollton, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

Section 7.

Ordinance Number 2602, otherwise known as SUP 270, shall remain in full force and effect. Ordinance Number 1470, otherwise known as the Comprehensive Zoning Ordinance and the Official Zoning Map, as amended, shall remain in full force and effect.

Section 8.

This Ordinance shall become and be effective on and after its adoption and publication.

PASSED AND APPROVED this the Ninth day of September 2025.

CITY OF CARROLLTON

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky
City Secretary

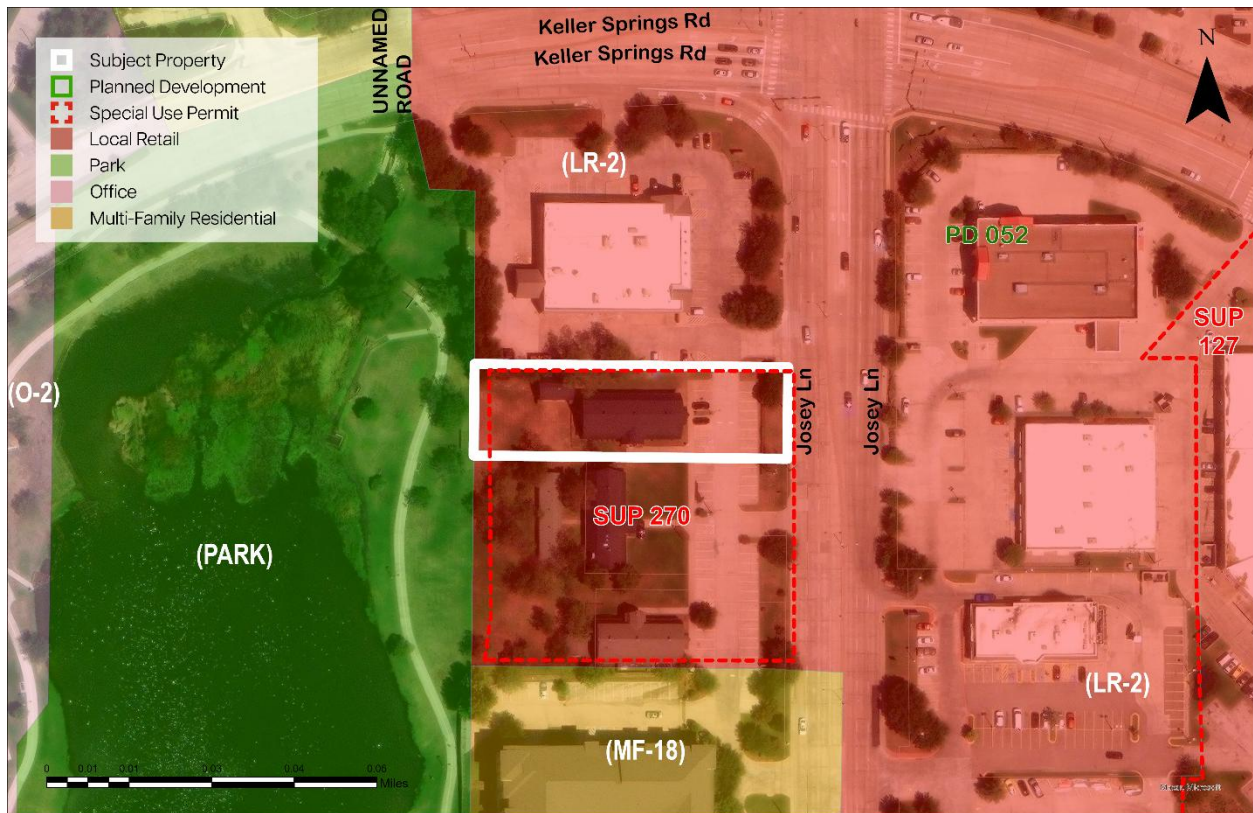
APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith Ladd
City Attorney

Emily Offer
Senior Planner

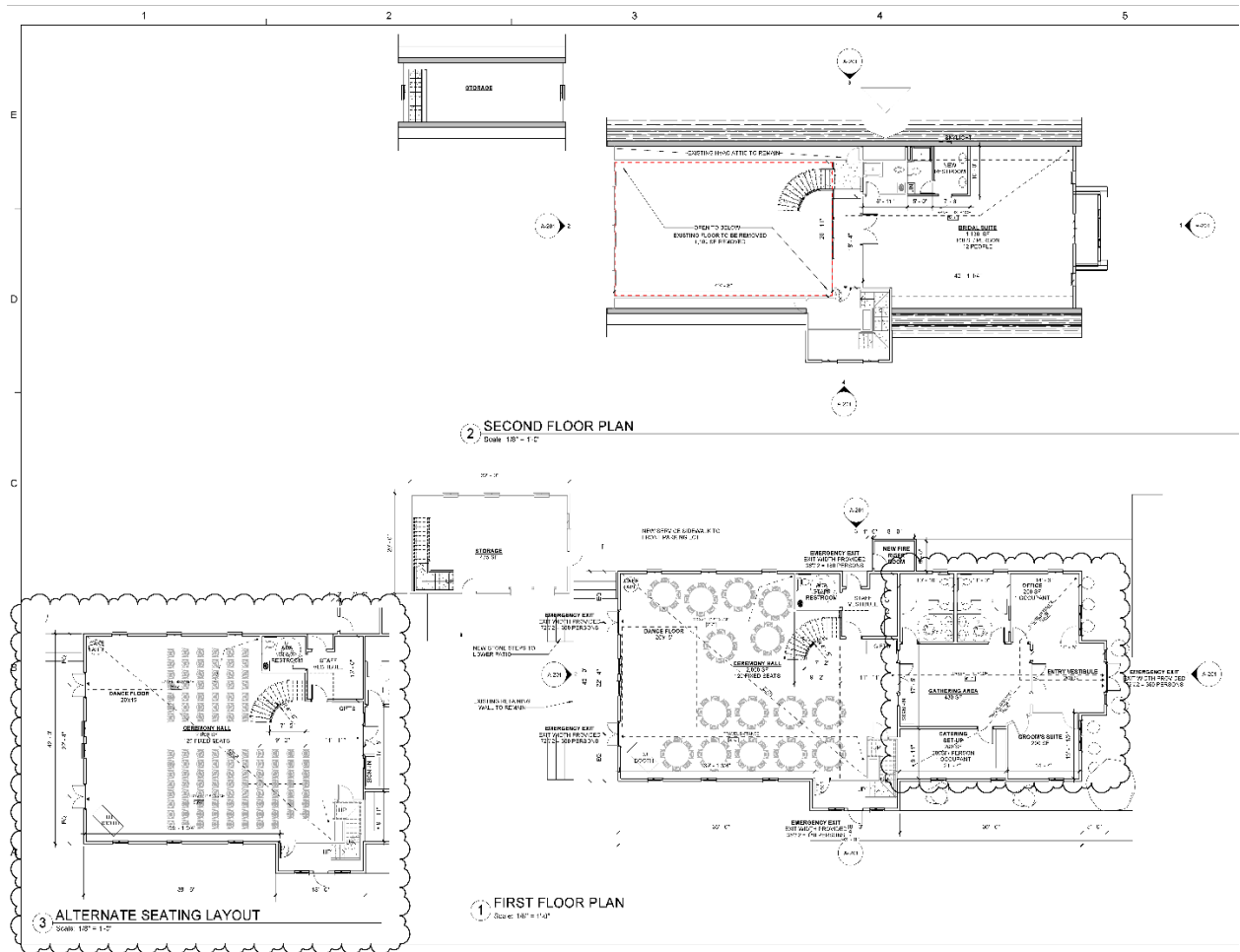
EXHIBIT A GENERAL DEPICTION



24% FIRST 6170
24% SECOND: 077
O A - 2117



EXHIBIT C **CONCEPTUAL FLOOR PLAN**





City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7349

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinances

Agenda Number: 22.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa Everett, Finance Director
Chrystal Davis, Assistant City Manager

Consider An **Ordinance Adopting And Approving An Operating And Capital Budget For The City Of Carrollton, Making Appropriations Therefore For The Fiscal Year October 1, 2025 Through September 30, 2026.**

BACKGROUND:

The Proposed Budget was distributed to Council on July 31, 2025, and Council work sessions were held on August 5, 2025, and August 19, 2025, to discuss the Proposed Budget. The required public hearing on the Proposed Budget and Proposed Tax Rate will be held on September 9, 2025. The Proposed Budget was filed with the City Secretary and posted to the City website in accordance with the requirements of the Local Government Code.

Required publications of Notices of the Proposed Tax Rate and the Budget Public Hearings were advertised in the *Dallas Morning News* on August 29, 2025.

If any additional decisions made during the September 9, 2025 work session, they will be incorporated into the adopted budget and following ordinance.

STAFF RECOMMENDATION/ACTION DESIRED:

City Council is requested to pass the attached ordinance adopting and approving the operating and capital budget for Fiscal Year 2026.

Attachments:

Budget Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ADOPTING AND APPROVING AN OPERATING AND CAPITAL BUDGET FOR THE CITY OF CARROLLTON, TEXAS; MAKING APPROPRIATIONS THEREFORE FOR THE FISCAL YEAR OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, heretofore a budget for the Fiscal Year October 1, 2025 through September 30, 2026, has been prepared by the City Manager of the City of Carrollton, Texas ("City"); and

WHEREAS, said budget has been presented by the City Manager, along with her budget message, in accordance with Article IV of the City Charter; and

WHEREAS, the City Council of the City of Carrollton, Texas ("City Council") finds that all legal requirements of notice and hearings have been met; and

WHEREAS, the City Council finds the budget, as filed and amended, safeguards the financial condition of the City and the comparative expenditures expressed therein provide for the health, safety and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

All the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

The City Council hereby adopts and approves the budget as filed and amended for the Fiscal Year beginning October 1, 2025, through September 30, 2026, and hereby appropriates the amounts as specified therein at the fund level.

SECTION 3

The City Council does hereby designate that \$0.026441 of the \$0.387652 tax rate levy for operating purposes for Fiscal Year 2025-2026 be segregated into a capital fund for the specific and expressed purposes of street rehabilitation and transit-oriented development.

SECTION 4

The City Council does hereby designate that \$0.026441 of the \$0.387652 tax rate levy for operating purposes for Fiscal Year 2025-2026 be segregated into a capital fund for the specific and expressed purposes of a Neighborhood Partnership or Capital Improvement Program.

SECTION 5

The City Council does hereby designate that \$0.005635 of the \$0.387652 tax rate levy for operating purposes for Fiscal Year 2025-2026 be segregated into a special revenue fund for the specific and expressed purposes of economic development grants.

SECTION 6

The City Manager is authorized to take all steps reasonable and necessary to implement the budget; therefore, general expenditure authority of up to \$100,000 is granted to the City Manager, or her designees, without further City Council action.

SECTION 7

This Ordinance shall become and be effective on and after its adoption.

PASSED AND APPROVED THIS 9TH DAY OF SEPTEMBER, 2025.

City of Carrollton, Texas

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith Ladd, City Attorney

APPROVED AS TO CONTENT:

Diana K. Vaughn, Chief Financial Officer

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS**

	<u>ACTUAL</u> <u>FY 2023-24</u>	<u>BUDGET</u> <u>FY 2024-25</u>	<u>ESTIMATE</u> <u>FY 2024-25</u>	<u>BUDGET</u> <u>FY 2025-26</u>	<u>% CHNG</u> <u>BUD/BUD</u>	<u>FORECAST</u> <u>FY 2026-27</u>	<u>FORECAST</u> <u>FY 2027-28</u>
Beginning Fund Balance							
<u>Operating Funds</u>							
General Fund	\$ 53,699,990	\$ 40,777,273	\$ 47,020,969	\$ 35,848,149	(12.09%)	\$ 23,832,674	\$ 24,284,052
Hotel/Motel Tax Fund	338,656	218,850	418,322	326,557	49.21%	126,557	31,557
Court Security Fund	68,954	59,752	59,885	59,671	(0.14%)	59,370	58,894
Juvenile Management Fund	1,223,873	1,183,710	1,251,996	1,234,811	4.32%	1,165,108	1,071,173
Public Safety Grants Fund	4,411	-	15,600	19,808	-	19,808	19,808
Commercial Motor Vehicles Enforcement Fund	651,337	606,314	804,619	727,307	19.96%	627,955	578,719
Confiscated Asset Fund	943,124	615,804	899,651	801,594	30.17%	446,192	422,452
Economic Development Grants Fund	1,855,596	1,835,596	2,195,336	2,195,336	19.60%	2,195,336	1,445,336
Utility Rate Review Fund	347,793	322,793	351,809	276,809	(14.25%)	51,809	51,809
General Special Revenue Fund	1,108,616	1,148,254	1,192,382	1,180,862	2.84%	1,046,762	924,931
Utility Fund	21,220,215	17,239,175	20,017,519	20,528,093	19.08%	17,488,075	16,760,850
Golf Course Fund	1,756,020	1,196,539	1,563,972	1,584,024	32.38%	1,658,274	1,736,801
Solid Waste Fund	202,100	213,025	395,809	207,963	(2.38%)	500,841	522,794
Fleet Services Fund	1,290,578	1,659,877	1,818,607	2,262,337	36.30%	2,471,954	2,132,513
Risk Management Fund	3,365,053	3,120,109	3,484,341	2,494,965	(20.04%)	2,075,307	1,767,456
Administrative Services Fund	9,210,749	4,823,589	6,367,591	3,924,861	(18.63%)	2,418,818	2,469,329
Employee Health and Disability Fund	5,923,537	5,411,287	5,664,305	4,382,117	(19.02%)	3,584,669	2,982,441
Public Improvement Districts Fund	-	-	-	-	0.00%	-	-
Total Operating Funds	<u>103,210,602</u>	<u>80,431,947</u>	<u>93,522,713</u>	<u>78,055,264</u>	<u>(2.95%)</u>	<u>59,769,509</u>	<u>57,260,915</u>
<u>Debt Service Funds</u>							
General Debt Service Fund	5,244,935	4,302,275	5,421,931	4,581,261	6.48%	4,700,261	4,818,761
Utility Debt Service Fund	1,005,725	1,564,956	1,702,943	1,721,388	10.00%	2,509,389	2,527,886
Golf Debt Service Fund	-	-	-	-	0.00%	-	-
Total Debt Service Funds	<u>6,250,660</u>	<u>5,867,231</u>	<u>7,124,874</u>	<u>6,302,649</u>	<u>7.42%</u>	<u>7,209,650</u>	<u>7,346,647</u>
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	9,035,856	6,777,356	8,067,795	2,993,300	(55.83%)	4,053,330	3,224,690
Utility Fleet Replacement Fund	1,260,715	1,215,299	1,328,273	285,479	(76.51%)	156,830	323,198
Golf Fleet Replacement Fund	366,397	133,499	461,972	115,134	(13.76%)	234,931	227,033
Total Replacement Funds	<u>10,662,968</u>	<u>8,126,154</u>	<u>9,858,040</u>	<u>3,393,913</u>	<u>(58.23%)</u>	<u>4,445,091</u>	<u>3,774,921</u>
Total Beginning Funds	<u>120,124,230</u>	<u>94,425,332</u>	<u>110,505,627</u>	<u>87,751,826</u>	<u>(7.07%)</u>	<u>71,424,250</u>	<u>68,382,483</u>

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS
(continued)**

	ACTUAL FY 2023-24	BUDGET FY 2024-25	ESTIMATE FY 2024-25	BUDGET FY 2025-26	% CHNG BUD/BUD	FORECAST FY 2026-27	FORECAST FY 2027-28
Recurring Sources of Funds							
<u>Operating Funds</u>							
General Fund	\$ 133,924,207	\$ 137,845,920	\$ 141,350,579	\$ 144,982,100	5.18%	\$ 147,727,986	\$ 152,023,099
Hotel/Motel Tax Fund	688,060	795,000	652,529	695,000	(12.58%)	715,000	715,000
Court Security Fund	77,918	75,329	82,386	83,891	11.37%	85,340	86,752
Juvenile Management Fund	126,603	125,637	141,643	141,702	12.79%	140,098	137,184
Public Safety Grants Fund	11,189	14,000	32,269	13,299	(5.01%)	14,000	14,000
Commercial Motor Vehicles Enforcement Fund	292,261	203,093	181,308	206,648	1.75%	206,965	207,284
Confiscated Asset Fund	159,649	180,000	124,372	226,000	25.56%	151,260	151,523
Economic Development Grants Fund	1,256,376	1,324,820	1,324,820	1,312,110	(0.96%)	1,311,038	1,311,038
Utility Rate Review Fund	25,000	25,000	25,000	25,000	0.00%	25,000	25,000
General Special Revenue Fund	153,779	121,093	82,193	101,900	(15.85%)	103,169	104,201
Utility Fund	59,144,981	61,407,137	63,876,243	68,262,405	11.16%	73,247,331	81,389,982
Golf Course Fund	940,020	999,314	1,115,243	1,240,035	24.09%	1,272,989	1,280,307
Solid Waste Fund	12,737,054	13,749,000	13,179,178	15,382,068	11.88%	16,051,919	16,737,790
Fleet Services Fund	4,315,975	4,133,405	4,442,253	4,481,682	8.43%	4,248,076	4,295,211
Risk Management Fund	3,342,881	3,365,224	3,351,834	3,574,035	6.20%	3,731,394	3,820,681
Administrative Services Fund	25,733,645	27,447,167	27,559,401	29,428,947	7.22%	30,094,017	30,736,501
Employee Health and Disability Fund	12,640,224	12,051,193	12,718,786	13,623,555	13.05%	14,251,405	14,899,817
Public Improvement Districts Fund	1,194,687	1,196,533	1,193,272	1,194,533	(0.17%)	1,194,533	1,194,533
Total Operating Funds	256,764,509	265,058,865	271,433,309	284,974,910	7.51%	294,571,520	309,129,903
<u>Debt Service Funds</u>							
General Debt Service Fund	31,295,626	33,035,224	32,589,304	35,545,579	7.60%	35,028,306	35,247,629
Utility Debt Service Fund	1,669,643	1,448,091	1,437,676	2,203,350	52.16%	2,187,544	2,143,906
Golf Debt Service Fund	-	352,077	352,077	351,902	(0.05%)	351,494	351,999
Total Debt Service Funds	32,965,269	34,835,392	34,379,057	38,100,831	9.37%	37,567,344	37,743,534
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	4,105,361	4,452,548	5,304,269	7,420,682	66.66%	5,920,711	6,352,368
Utility Fleet Replacement Fund	726,213	902,754	738,681	818,850	(9.29%)	841,411	914,485
Golf Fleet Replacement Fund	95,575	193,574	111,049	179,797	(7.12%)	207,102	210,346
Total Replacement Funds	4,927,149	5,548,876	6,153,999	8,419,329	51.73%	6,969,224	7,477,199
Total Recurring Sources of Funds	294,656,927	305,443,133	311,966,365	331,495,070	8.53%	339,108,088	354,350,636

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS
(continued)**

	ACTUAL FY 2023-24	BUDGET FY 2024-25	ESTIMATE FY 2024-25	BUDGET FY 2025-26	% CHNG BUD/BUD	FORECAST FY 2026-27	FORECAST FY 2027-28
Recurring Uses of Funds							
<u>Operating Funds</u>							
General Fund	\$ 130,345,567	\$ 137,845,920	\$ 138,323,209	\$ 144,982,100	5.18%	\$ 147,727,986	\$ 152,023,099
Hotel/Motel Tax Fund	878,394	1,030,000	1,044,294	1,195,000	16.02%	1,210,000	1,226,200
Court Security Fund	86,987	87,679	82,600	84,192	(3.98%)	85,816	87,472
Juvenile Management Fund	98,480	370,697	158,828	211,405	(42.97%)	234,033	236,714
Public Safety Grants Fund	-	14,000	28,061	13,299	(5.01%)	14,000	14,000
Commercial Motor Vehicles Enforcement Fund	138,979	131,151	258,620	306,000	133.32%	256,200	256,200
Confiscated Asset Fund	203,122	645,000	222,429	581,402	(9.86%)	175,000	200,000
Economic Development Grants Fund	1,002,562	1,324,820	1,324,820	1,312,110	(0.96%)	1,311,038	1,311,038
Utility Rate Review Fund	20,984	322,793	100,000	250,000	(22.55%)	25,000	25,000
General Special Revenue Fund	70,013	243,500	93,713	236,000	(3.08%)	225,000	225,000
Utility Fund	52,447,677	57,522,861	58,232,069	64,229,361	11.66%	67,974,556	73,923,195
Golf Course Fund	232,068	679,851	595,191	665,785	(2.07%)	694,462	700,415
Solid Waste Fund	11,578,858	12,191,005	12,342,024	14,019,190	15.00%	14,615,966	15,233,730
Fleet Services Fund	3,787,946	4,117,070	3,998,523	4,272,065	3.76%	4,587,517	4,676,525
Risk Management Fund	3,223,593	3,790,314	4,341,210	3,993,693	5.37%	4,039,245	4,086,094
Administrative Services Fund	24,904,302	27,447,167	27,434,475	29,428,947	7.22%	30,043,506	30,576,865
Employee Health and Disability Fund	12,899,456	12,571,453	14,000,974	14,421,003	14.71%	14,853,633	15,299,242
Public Improvement Districts Fund	1,194,687	1,196,533	1,193,272	1,194,533	(0.17%)	1,194,533	1,194,533
Total Operating Funds	243,113,675	261,531,814	263,774,312	281,396,085	7.60%	289,267,491	301,295,322
<u>Debt Service Funds</u>							
General Debt Service Fund	31,118,630	32,914,224	33,429,974	35,426,579	7.63%	34,909,806	35,129,129
Utility Debt Service Fund	972,425	1,419,931	1,419,231	1,415,350	(0.32%)	2,169,047	2,173,994
Golf Debt Service Fund	-	352,077	352,077	351,902	(0.05%)	351,494	351,999
Total Debt Service Funds	32,091,055	34,686,232	35,201,282	37,193,831	7.23%	37,430,347	37,655,122
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	5,073,422	3,815,308	10,378,764	6,360,652	66.71%	6,749,351	6,217,192
Utility Fleet Replacement Fund	658,655	1,891,899	1,781,475	947,499	(49.92%)	675,043	891,477
Golf Fleet Replacement Fund	-	300,000	457,887	60,000	(80.00%)	215,000	130,000
Total Replacement Funds	5,732,077	6,007,207	12,618,126	7,368,151	22.66%	7,639,394	7,238,669
Total Recurring Uses of Funds	280,936,807	302,225,254	311,593,720	325,958,067	7.85%	334,337,232	346,189,113

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS
(continued)**

	ACTUAL FY 2023-24	BUDGET FY 2024-25	ESTIMATE FY 2024-25	BUDGET FY 2025-26	% CHNG BUD/BUD	FORECAST FY 2026-27	FORECAST FY 2027-28
Non-recurring "One-time" Sources of Funds							
<u>Operating Funds</u>							
General Fund	\$ 18,583,539	\$ 12,600,277	\$ 17,485,458	\$ 11,683,554	(7.28%)	\$ 11,917,307	\$ 12,155,653
Hotel/Motel Tax Fund	270,000	135,000	300,000	300,000	122.22%	400,000	480,000
Court Security Fund	-	-	-	-	0.00%	-	-
Juvenile Management Fund	-	-	-	-	0.00%	-	-
Public Safety Grants Fund	-	-	-	-	0.00%	-	-
Commercial Motor Vehicles Enforcement Fund	-	-	-	-	0.00%	-	-
Confiscated Asset Fund	-	-	-	-	0.00%	-	-
Economic Development Grants Fund	85,926	622,959	706,508	522,180	(16.18%)	-	-
Utility Rate Review Fund	-	-	-	-	0.00%	-	-
General Special Revenue Fund	-	-	-	-	0.00%	-	-
Utility Fund	-	-	-	-	0.00%	-	-
Golf Course Fund	-	-	-	-	0.00%	-	-
Solid Waste Fund	-	-	510,800	330,000	0.00%	-	-
Fleet Services Fund	-	-	-	-	0.00%	-	-
Risk Management Fund	-	-	-	-	0.00%	-	-
Administrative Services Fund	-	-	-	-	0.00%	-	-
Employee Health and Disability Fund	-	-	-	-	0.00%	-	-
Public Improvement Districts Fund	-	-	-	-	0.00%	-	-
Total Operating Funds	18,939,465	13,358,236	19,002,766	12,835,734	(3.91%)	12,317,307	12,635,653
<u>Debt Service Funds</u>							
General Debt Service Fund	-	-	-	-	0.00%	-	-
Utility Debt Service Fund	-	-	-	-	0.00%	-	-
Golf Debt Service Fund	-	-	-	-	0.00%	-	-
Total Debt Service Funds	-	-	-	-	0.00%	-	-
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Utility Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Golf Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Total Replacement Funds	-	-	-	-	0.00%	-	-
Total Non-recurring "One-time" Sources of Funds	18,939,465	13,358,236	19,002,766	12,835,734	(3.91%)	12,317,307	12,635,653

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS
(continued)**

	ACTUAL FY 2023-24	BUDGET FY 2024-25	ESTIMATE FY 2024-25	BUDGET FY 2025-26	% CHNG BUD/BUD	FORECAST FY 2026-27	FORECAST FY 2027-28
Non-recurring "One-time" Uses of Funds							
<u>Operating Funds</u>							
General Fund	\$ 28,841,200	\$ 30,861,300	\$ 31,685,649	\$ 23,699,029	(23.21%)	\$ 11,465,928	\$ 11,449,605
Hotel/Motel Tax Fund	-	-	-	-	-	-	-
Court Security Fund	-	-	-	-	0.00%	-	-
Juvenile Management Fund	-	-	-	-	0.00%	-	-
Public Safety Grants Fund	-	-	-	-	0.00%	-	-
Commercial Motor Vehicles Enforcement Fund	-	-	-	-	0.00%	-	-
Confiscated Asset Fund	-	-	-	-	0.00%	-	-
Economic Development Grants Fund	-	1,722,959	706,508	522,180	(69.69%)	750,000	-
Utility Rate Review Fund	-	-	-	-	0.00%	-	-
General Special Revenue Fund	-	-	-	-	0.00%	-	-
Utility Fund	7,900,000	5,133,600	5,133,600	7,073,062	37.78%	6,000,000	6,000,000
Golf Course Fund	900,000	500,000	500,000	500,000	0.00%	500,000	500,000
Solid Waste Fund	964,487	1,485,000	1,535,800	1,400,000	(5.72%)	1,414,000	1,428,140
Fleet Services Fund	-	-	-	-	0.00%	-	-
Risk Management Fund	-	-	-	-	0.00%	-	-
Administrative Services Fund	3,672,501	2,567,657	2,567,657	1,506,043	(41.35%)	-	115,798
Employee Health and Disability Fund	-	-	-	-	0.00%	-	-
Public Improvement Districts Fund	-	-	-	-	0.00%	-	-
Total Operating Funds	42,278,188	42,270,516	42,129,214	34,700,314	(17.91%)	20,129,928	19,493,543
<u>Debt Service Funds</u>							
General Debt Service Fund	-	-	-	-	0.00%	-	-
Utility Debt Service Fund	-	-	-	-	0.00%	-	-
Golf Debt Service Fund	-	-	-	-	0.00%	-	-
Total Debt Service Funds	-	-	-	-	0.00%	-	-
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Utility Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Golf Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Total Replacement Funds	-	-	-	-	100.00%	-	-
Non-recurring "One-time" Uses of Funds	42,278,188	42,270,516	42,129,214	34,700,314	(17.91%)	20,129,928	19,493,543

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS
(continued)**

	ACTUAL FY 2023-24	BUDGET FY 2024-25	ESTIMATE FY 2024-25	BUDGET FY 2025-26	% CHNG BUD/BUD	FORECAST FY 2026-27	FORECAST FY 2027-28
Additional recurring sources or reductions in uses needed to maintain Target Fund Balance							
<u>Operating Funds</u>							
General Fund	\$ -	-	\$ -	\$ -	0.00%	\$ -	\$ -
Hotel/Motel Tax Fund	-	-	-	-	0.00%	-	-
Court Security Fund	-	-	-	-	0.00%	-	-
Juvenile Management Fund	-	-	-	-	0.00%	-	-
Public Safety Grants Fund	-	-	-	-	0.00%	-	-
Commercial Motor Vehicles Enforcement Fund	-	-	-	-	0.00%	-	-
Confiscated Asset Fund	-	-	-	-	0.00%	-	-
Economic Development Grants Fund	-	-	-	-	0.00%	-	-
Utility Rate Review Fund	-	-	-	-	0.00%	-	-
General Special Revenue Fund	-	-	-	-	0.00%	-	-
Utility Fund	-	-	-	-	0.00%	-	-
Golf Course Fund	-	-	-	-	0.00%	-	-
Solid Waste Fund	-	-	-	-	0.00%	-	-
Fleet Services Fund	-	-	-	-	0.00%	-	-
Risk Management Fund	-	-	-	-	0.00%	-	-
Administrative Services Fund	-	-	-	-	0.00%	-	-
Employee Health and Disability Fund	-	-	-	-	0.00%	-	-
Public Improvement Districts Fund	-	-	-	-	0.00%	-	-
Total Operating Funds	-	-	-	-	0.00%	-	-
<u>Debt Service Funds</u>							
General Debt Service Fund	-	-	-	-	0.00%	-	-
Utility Debt Service Fund	-	-	-	-	0.00%	-	-
Golf Debt Service Fund	-	-	-	-	0.00%	-	-
Total Debt Service Funds	-	-	-	-	0.00%	-	-
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Utility Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Golf Fleet Replacement Fund	-	-	-	-	0.00%	-	-
Total Replacement Funds	-	-	-	-	-	-	-
Additional sources or reductions in uses needed to Maintain Target Fund Balance	-	-	-	-	0.00%	-	-

**COMBINED FUNDS
OPERATING, DEBT SERVICE AND
FLEET REPLACEMENT FUNDS
(concluded)**

	ACTUAL FY 2023-24	BUDGET FY 2024-25	ESTIMATE FY 2024-25	BUDGET FY 2025-26	% CHNG BUD/BUD	FORECAST FY 2026-27	FORECAST FY 2027-28
Ending Fund Balance							
<u>Operating Funds</u>							
General Fund	47,020,969	22,516,250	35,848,149	23,832,674	5.85%	24,284,052	24,990,100
Hotel/Motel Tax Fund	418,322	118,850	326,557	126,557	6.48%	31,557	357
Court Security Fund	59,885	47,403	59,671	59,370	25.25%	58,894	58,174
Juvenile Management Fund	1,251,996	938,650	1,234,811	1,165,108	24.13%	1,071,173	971,643
Public Safety Grants Fund	15,600	-	19,808	19,808	0.00%	19,808	19,808
Commercial Motor Vehicles Enforcement Fund	804,619	678,256	727,307	627,955	(7.42%)	578,719	529,804
Confiscated Asset Fund	899,651	150,804	801,594	446,192	195.88%	422,452	373,974
Economic Development Grants Fund	2,195,336	735,596	2,195,336	2,195,336	198%	1,445,336	1,445,336
Utility Rate Review Fund	351,809	25,000	276,809	51,809	107.24%	51,809	51,809
General Special Revenue Fund	1,192,382	1,025,847	1,180,862	1,046,762	2.04%	924,931	804,132
Utility Fund	20,017,519	15,989,851	20,528,093	17,488,075	9.37%	16,760,850	18,227,637
Golf Course Fund	1,563,972	1,016,002	1,584,024	1,658,274	63.22%	1,736,801	1,816,693
Solid Waste Fund	395,809	286,020	207,963	500,841	75.11%	522,794	598,714
Fleet Services Fund	1,818,607	1,676,212	2,262,337	2,471,954	47.47%	2,132,513	1,751,199
Risk Management Fund	3,484,341	2,695,019	2,494,965	2,075,307	(22.99%)	1,767,456	1,502,043
Administrative Services Fund	6,367,591	2,255,932	3,924,861	2,418,818	7.22%	2,469,329	2,513,167
Employee Health and Disability Fund	5,664,305	4,891,027	4,382,117	3,584,669	(26.71%)	2,982,441	2,583,016
Public Improvement Districts Fund	-	-	-	-	0.00%	-	-
Total Operating Funds	93,522,713	55,046,719	78,055,264	59,769,509	8.58%	57,260,915	58,237,606
<u>Debt Service Funds</u>							
General Debt Service Fund	5,421,931	4,423,275	4,581,261	4,700,261	6.26%	4,818,761	4,937,261
Utility Debt Service Fund	1,702,943	1,593,116	1,721,388	2,509,389	57.51%	2,527,886	2,497,798
Golf Debt Service Fund	-	-	-	-	0%	-	-
Total Debt Service Funds	7,124,874	6,016,391	6,302,649	7,209,650	19.83%	7,346,647	7,435,059
<u>Fleet Replacement Funds</u>							
General Fleet Replacement Fund	8,067,795	7,414,596	2,993,300	4,053,330	(45.33%)	3,224,690	3,359,866
Utility Fleet Replacement Fund	1,328,273	226,154	285,479	156,830	(30.65%)	323,198	346,206
Golf Fleet Replacement Fund	461,972	27,073	115,134	234,931	767.77%	227,033	307,379
Total Replacement Funds	9,858,040	7,667,823	3,393,913	4,445,091	(42.03%)	3,774,921	4,013,451
Total Ending Fund Balances	\$ 110,505,627	\$ 68,730,933	\$ 87,751,826	\$ 71,424,250	3.92%	\$ 68,382,483	\$ 69,686,116

**COMBINED FUNDS
CAPITAL PROJECTS FUNDS
FISCAL YEAR 2026**

Unbudgeted Resources:

General and Public Safety Capital	\$	29,577,633
Community Development		11,287,308
Parks		14,409,023
Streets		49,749,990
Drainage		3,447,895
Traffic		810,708
Tax Increment Reinvestment Zone		2,480,142
Utility		21,104,767
Golf Course		512,971
		<u>133,380,437</u>

Additional Projects: *

General and Public Safety Capital	29,577,633
Community Development	11,287,308
Parks	14,409,023
Streets	49,749,990
Drainage	3,447,895
Traffic	810,708
Tax Increment Reinvestment Zone	2,480,142
Utility	21,104,767
Golf Course	512,971
	<u>133,380,437</u>

Projected Remaining Unobligated Fund Balances:

General and Public Safety Capital	-
Community Development	-
Parks	-
Streets	-
Drainage	-
Traffic	-
Tax Increment Reinvestment Zone	-
Utility	-
Golf Course	-
	<u>\$ -</u>

* Includes contingency funds in each of the project categories

Personnel Schedule

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Variance
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
	FTE	FTE	FTE	FTE	FTE	FTE	FTE
<u>GENERAL FUND</u>							
<u>Public Safety</u>							
Police Management Services (201001)	84.000	106.000	103.000	105.000	104.000	109.000	5.000
Police Operations (203001)	116.000	99.000	100.000	100.000	103.000	100.000	(3.000)
Police - Detention	30.500	30.500	30.500	24.500	24.500	24.000	(0.500)
Office of Emergency Management	-	3.000	6.000	6.000	6.000	6.000	-
Fire Operations (232001)	159.000	162.000	162.000	162.000	163.000	157.000	(6.000)
Fire Support Services	16.500	15.000	15.000	15.000	17.000	20.000	3.000
Municipal Court (141001)	16.500	16.500	16.500	16.500	16.500	16.500	-
Environmental Services (261001)	21.500	21.500	22.500	23.000	24.000	24.000	-
Animal Services (263001)	11.000	11.000	11.000	11.000	11.000	12.000	1.000
Total Public Safety	455.000	464.500	466.500	463.000	469.000	468.500	(0.500)
<u>Culture & Leisure</u>							
Library (321001)	37.500	38.000	38.500	38.500	38.500	38.500	-
Parks & Recreation Admin. (352001)	4.000	4.000	4.000	5.000	5.000	5.000	-
Rosemeade Recreation Center	1.000	1.000	1.000	1.000	1.000	1.000	-
Senior Center	1.000	1.000	1.000	1.000	1.000	1.000	-
A.W. Perry Museum	1.000	1.000	1.000	1.000	1.000	1.000	-
Recreation (354001)	14.000	12.000	19.750	19.750	19.750	20.750	1.000
Parks Operations	61.000	60.000	60.750	60.750	60.750	60.750	-
Total Cultural & Recreational	119.500	117.000	126.000	127.000	127.000	128.000	1.000
<u>Development</u>							
Transportation Engineering	7.000	5.000	4.000	4.000	4.000	4.000	-
Civil Engineering	9.500	6.000	6.000	6.000	6.000	7.000	1.000
CIP Engineering	5.000	9.000	10.000	10.000	10.000	9.000	(1.000)
Traffic Operations (404001)	15.000	15.000	15.000	15.000	15.000	15.000	-
Streets (402001)	28.000	28.300	23.300	23.300	23.300	22.300	(1.000)
Special Operations (403001)	9.000	9.000	7.000	7.000	7.000	7.000	-
Public Works Administration (401001)	8.000	8.000	6.000	5.000	6.000	5.000	(1.000)
Outside Contracts	-	-	4.000	5.000	4.000	5.000	1.000
Building Inspection (441001)	23.000	23.000	23.000	24.000	24.000	23.000	(1.000)
Planning	4.000	4.000	4.000	4.000	4.000	4.000	-
Economic Development (421001)	2.000	2.000	2.000	2.000	3.000	4.000	1.000
Total Development	110.500	109.300	104.300	105.300	106.300	105.300	(1.000)
Total General Fund	685.000	690.800	696.800	695.300	702.300	701.800	(0.500)
<u>UTILITY FUND</u>							
Water Production (405001)	15.000	15.000	15.000	15.000	15.000	15.000	-
Water Distribution (405002)	15.000	19.000	16.000	16.000	16.000	16.000	-
Wastewater Collection (405003)	10.000	10.000	10.000	10.000	9.000	9.000	-
Meter Repair Services	12.000	12.000	4.000	4.000	4.000	4.000	-
Meter Reader Services	-	-	8.000	8.000	9.000	8.000	(1.000)
Water Concrete Replacement (405005)	12.000	7.700	9.700	9.700	9.700	10.700	1.000
Total Utility Fund	64.000	63.700	62.700	62.700	62.700	62.700	-
<u>FLEET SERVICES FUND</u>							
Fleet Services (571001)	0.800	0.800	1.800	1.800	1.800	2.800	-
<u>RISK SERVICES FUND</u>							
Risk Management (142001)	1.000	1.000	1.000	1.000	1.500	1.500	0.500
<u>ADMINISTRATIVE SERVICES FUND</u>							
<u>General Government</u>							
City Manager's Office (102001)	7.000	7.000	6.000	8.000	6.000	8.000	2.000
Resolution Center	13.000	16.000	18.000	17.000	18.000	18.000	-
Managed Competition & Strategic Planning	3.000	3.000	3.000	3.000	3.000	3.000	-
Marketing Services (171001)	6.000	6.000	9.000	9.000	9.000	9.000	-
City Attorney (121001)	9.000	9.000	12.000	9.000	11.000	8.000	(3.000)
Total General Government	38.000	41.000	48.000	46.000	47.000	46.000	(1.000)
<u>Administration</u>							
Finance Administration	4.500	4.500	4.500	4.500	4.000	4.000	-
Budget & Management Analysis	3.000	3.000	3.000	3.000	4.000	4.000	-
Accounting	8.500	8.500	8.500	8.500	8.000	10.000	2.000
Purchasing	3.000	3.000	3.000	3.000	4.000	4.000	-
General Services	1.000	1.000	1.000	1.000	1.000	1.000	-
Utility Customer Service	9.000	9.000	9.000	10.000	11.000	12.000	1.000
Information Technology	32.000	35.000	35.000	35.000	34.000	34.000	-
Workforce Services	8.000	8.000	8.000	8.000	8.000	7.500	(0.500)
Facility Maintenance	8.200	8.200	9.200	9.200	11.200	11.200	-
Total Administration	77.200	80.200	81.200	82.200	85.200	87.700	2.500
Total Administrative Services Fund	115.200	121.200	129.200	128.200	132.200	133.700	1.500
<u>SPECIAL REVENUE FUNDS</u>							
Special Revenue Funds	3.000	3.000	3.000	3.000	3.000	3.000	-
<u>CAPITAL PROJECTS FUNDS</u>							
Capital Projects Fund	5.000	7.000	8.000	8.000	8.000	8.000	-
CITY TOTAL	874.000	887.500	902.500	900.000	911.000	913.500	1.500



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7350

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinances

Agenda Number: 23.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa Everett, Finance Director
Diana Vaughn, Chief Financial Officer
Chrystal Davis, Assistant City Manager

Consider An **Ordinance Establishing The Tax Rate And Tax Levy For The City Of Carrollton For The Tax Year 2025 Upon The Taxable Property In The City Of Carrollton In Conformity With The Laws Of The State Of Texas And The City.**

BACKGROUND:

Section 26.05 of the Texas Property Tax Code requires a governing body to adopt a tax rate for the current tax year. The tax rate must be adopted as two separate components: (1) maintenance and operation and (2) debt service. The tax rate is proposed at 38.7652 cents per \$100 valuation for maintenance and operation and 14.9848 cents per \$100 dollars valuation for debt service, totaling 53.7500 cents per \$100 valuation.

For Tax Year 2025, the City of Carrollton is proposing a tax rate that exceeds the no-new-revenue tax rate but does not exceed the voter-approval rate. Based on the proposed tax rate, the motion needs to be made as follows:

“I move that the property tax rate be increased by the adoption of a tax rate of 53.7500 cents per \$100 dollars valuation, which is effectively a 4.45% percent increase in the tax rate.”

If the ordinance sets a tax rate that will impose an amount of taxes to fund maintenance and operation (M&O) expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include specific wording in the tax rate ordinance and on the website of the taxing unit.

The no-new-revenue M&O rate for Tax Year 2025 is \$0.376167 and the proposed M&O tax rate is

\$0.387652. Based on the proposed tax rate, the following statements must be included in the ordinance adopting the tax rate and on the home page of the City's website.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED 3.05 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATION ON A \$100,000 BY APPROXIMATELY \$11.49.

FINANCIAL IMPLICATIONS:

The ad valorem tax revenue is part of the funding for the Fiscal Year 2026 Budget.

STAFF RECOMMENDATION/ACTION DESIRED:

City Council is requested to approve the Ordinance setting the tax rate for the 2025 tax year at \$0.537500 on each \$100 valuation of property. This ordinance includes the above wording required by section 26.05 of the Texas Property Tax Code.

Attachment:
Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ESTABLISHING THE TAX RATE AND TAX LEVY FOR THE CITY OF CARROLLTON, TEXAS, FOR THE TAX YEAR 2025 UPON THE TAXABLE PROPERTY IN THE CITY OF CARROLLTON, IN CONFORMITY WITH THE LAWS OF THE STATE OF TEXAS AND THE CITY; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

There shall be and the same is hereby levied and shall be assessed and collected for the tax year 2025, an ad valorem tax rate of FIFTY THREE POINT SEVEN FIVE ZERO CENTS (\$0.537500) ON EACH ONE HUNDRED DOLLARS (\$100) valuation of property located within the present City limits, made taxable by law, with taxes when collected shall be appropriated among the funds and departments of the City for the following purposes:

For Maintenance and Operation Purposes	\$0.387652
For General Obligation Debt Service	<u>\$0.149848</u>
Total Ad Valorem Tax Rate	\$0.537500

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED 3.05 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATION ON A \$100,000 HOME BY APPROXIMATELY \$11.49.

SECTION 2

An exemption amounting to twenty percent (20%) of the assessed valuation, or a minimum of five-thousand dollars (\$5,000), is hereby granted to owner-occupied single-family residential units ("Homestead Property") within the City.

In addition, a resident who qualifies may select one (1) of the following:

- (a) an exemption is hereby granted for all persons sixty-five (65) years of age or older occupying Homestead Property in the amount of \$110,000; or
- (b) an exemption is hereby granted for all persons classified as disabled occupying Homestead Property in the amount of \$110,000. A disabled person is defined as one who is totally disabled as determined by the Social Security Administration.

SECTION 3

The Tax Assessors for the City of Carrollton are hereby directed to assess, extend, and enter upon the tax rolls of the City, for current taxable year, the amounts and rates herein levied, and to keep a current amount of same and when same is collected.

SECTION 4

This Ordinance shall become and be effective on and after its adoption.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 9th day of September, 2025.

CITY OF CARROLLTON, TEXAS

By: _____
Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

Meredith Ladd, City Attorney

APPROVED AS TO CONTENT:

Diana Vaughn, Chief Financial Officer



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 7351

Agenda Date: 9/9/2025

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 24.

CC MEETING: September 9, 2025

DATE: August 27, 2025

TO: Erin Rinehart, City Manager

FROM: Melissa Everett, Finance Director
Diana Vaughn, Chief Financial Officer
Chrystal Davis, Assistant City Manager

Consider A **Resolution Ratifying The Property Tax Increase Reflected In The Fiscal Year 2025 - 2026 Operating Budget.**

BACKGROUND:

Section 102.007 of the Local Government Code requires a governing body that adopts a budget which raises more revenue from property taxes than in the previous year to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

FINANCIAL IMPLICATIONS:

The Fiscal Year 2025-2026 Budget will raise more total property taxes than last year's budget by \$5,530,053, a 4.45% increase, and of that amount \$693,490 is tax revenue to be raised from new property added to the tax roll this year.

STAFF RECOMMENDATION/ACTION DESIRED:

City Council is requested to pass a Resolution ratifying the property tax increase.

Attachments:

Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2025-2026 OPERATING BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 102.007 of the Texas Local Government Code (the “Code”) requires that when a governing body intends to adopt a budget that requires raising more revenue from property taxes than in the previous year, that governing body is to ratify the property tax increase reflected in the budget; and

WHEREAS, Section 102.007 of the Code further requires that this ratification be conducted as a vote separate from the vote to adopt the budget; and

WHEREAS, Section 102.007 of the Code additionally requires that this ratification be conducted as a vote separate from the vote to set the tax rate, as required by Chapter 26, Texas Tax Code or other law; and

WHEREAS, the Fiscal Year 2025-2026 Proposed Annual Budget for Municipal Services, as presented to City Council and in the form for which it is considered for the public hearing requires raising more revenue from property taxes than in the previous year; and

WHEREAS, the Carrollton City Council, as the governing body, intends to adopt the Proposed Fiscal Year 2025-26 Proposed Annual Budget for Municipal Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2

The Carrollton City Council, as the governing body of the City of Carrollton, hereby ratifies the property tax revenue increase reflected in the Fiscal Year 2025-2026 Proposed Annual Budget for Municipal Services.

SECTION 3

This Resolution shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas, this 9th day of September 2025.

CITY OF CARROLLTON, TEXAS

Steve Babick, Mayor

ATTEST:

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith Ladd, City Attorney

Diana Vaughn, Chief Financial Officer



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

Agenda Date:

Version: 1

Status: Public Forum

In Control: City Council

File Type: Public Forum

Agenda Number: 25.

Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.