



City of Carrollton

SPECIAL COUNCIL MEETING

City Council

- Mayor Kevin Falconer*
- Mayor Pro Tem Young Sung*
- Deputy Mayor Pro Tem Frances Cruz*
- Councilmember John Sutter*
- Councilmember Glen Blanscet*
- Councilmember Steve Babick*
- Councilmember Pat Cochran*
- Councilmember Mike Hennefer*

Telephonic Meeting
 Join Zoom
 Meeting [https://zoom.us/j/125484317?](https://zoom.us/j/125484317?pwd=R3gyVG8zMjFvRkJoakiHUHN3YVovUT09)
 j/125484317?
 pwd=R3gyVG8zMjFvRkJo
 akiHUHN3YVovUT09
 Meeting ID: 125 484 317
 Password: 025054
 Dial by your location
 +1 346 248 7799

Thursday, March 26, 2020

5:45 PM

Telephonic Meeting

Join Zoom Meeting
[https://zoom.us/j/125484317?pwd=R3gyVG8zMjFvRkJo akiHUHN3YVovUT09](https://zoom.us/j/125484317?pwd=R3gyVG8zMjFvRkJoakiHUHN3YVovUT09)
 Meeting ID: 125 484 317
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SPECIAL MEETING

PRE-MEETING / EXECUTIVE SESSION

5:45 P.M. – TELEPHONIC MEETING

1. Receive **information and discuss Agenda.**
2. Council will convene in **Executive Session** pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
 - LRFI Dallas Logistics 1 LLC et al v. City Of Carrollton
3. Council will **reconvene in open session** to consider action, if any, on matters discussed in the Executive Session.

WORKSESSION

4. Discuss **City Of Carrollton Ponds.**
5. Discuss **Multi-Year Budget And Financial Forecast.**

6. Receive COVID-19 Response Updates.
7. Mayor and Council reports and information sharing.

*****REGULAR MEETING 7:00 PM*****

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

8. Present A Proclamation Recognizing National Census Day.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

MINUTES

- *9. Consider Approval Of The March 3, 2020 Regular Meeting Minutes.

BIDS & PURCHASES

- *10. Consider Approval Of RFP #20-002 Residential Street Replacement Program For Public Works From Urban Infraconstruction, LLC, In An Amount Not To Exceed \$1,400,000.00.

CONTRACTS & AGREEMENTS

- *11. Consider Authorizing The City Manager To Approve A Contract With 3D Paving And Contracting, LLC For The Nob Hill Alley Replacement Project, In The Amount Of \$1,451,180.00.

ORDINANCE

- *12. Consider An Ordinance Authorizing The Abandonment Of Approximately 1.405 Acres Of Right-Of-Way Known As College Avenue, Located Generally Between Capital Drive And Luna Road, North Of Belt Line Road And South Of Capital Parkway; Retaining All Rights To And In The Remaining Right-Of-Way Not Expressly Abandoned.

- *13. Consider An Ordinance Authorizing The Abandonment Of A Portion Of The Right-Of-Way Of Booth Drive And Simmons Parkway; Retaining All Rights To And In The Remaining Right-Of-Way Not Expressly Abandoned.

RESOLUTIONS

- *14. Consider A Resolution Authorizing The City Manager To Negotiate and Execute A Professional Services Contract With Lockwood, Andrews, And Newnam, Inc. For The Design Of The Duncan Heights NOTICE Street Reconstruction Project In An Amount Not To Exceed \$721,346.00.
- *15. Consider A Resolution Authorizing The City Manager To Enter Into Single-Family Rehabilitation Grant Incentive Agreements On Three Eligible Properties Located Within A Neighborhood Empowerment Zone, In A Total Grant Amount Not To Exceed \$4,301.50.
- *16. Consider A Resolution Authorizing the City Manager To Negotiate And Execute A Development Agreement With KOA Partners Regarding The Development Of A Class ‘A’ Office Building At Trinity Mills Station.
- *17. Consider A Resolution Accepting The Investment Officer’s Quarterly Report For First Quarter Ended December 31, 2019.
- *18. Consider A Resolution Authorizing The Mayor To Amend The Individuals Authorized To Invest Funds And Make Withdrawals From The Public Funds Investment Pool Known As “TexPool,” On Behalf Of The City.

OTHER BUSINESS

19. Consider A Resolution Rescinding Resolution No. 4373 Regarding Approval And Consent To The Continuation Of A Declaration Of Local State Of Disaster In Response To Concerns Related To The Coronavirus Disease 2019 (COVID-19).
20. Consider An Ordinance Postponing The May 2, 2020 General Election For The Purposes Of Electing A Mayor And Council Members To Place 2, 4, And 6 To The November 3, 2020 Uniform Election Day.

PUBLIC FORUM

21.

Hearing of any citizen/visitor on items not listed on the regular meeting

agenda. Citizens/visitors wanting to speak may join this meeting through Zoom by visiting <https://zoom.us/j/125484317?pwd=R3gyVG8zMjFvRkJoaklHUHN3YVovUT09>, by calling 1 346 248 7799 using the following information: Meeting ID 125 484 317, Password: 025054, or by submitting comments by 7pm March 26 to the City Secretary via email at citysecr@cityofcarrollton.com. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Speak clearly into their device and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 4 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

ADJOURNMENT

CERTIFICATE - I certify that the above agenda giving notice of meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 22nd day of March 2020 at 5:00pm.

Laurie Wilson

Laurie Wilson, City Secretary

This building is wheelchair accessible. For accommodations or sign interpretive services, please contact City Secretary's Office at least 72 hours in advance at 972-466-3005. Opportunities and services are offered by the City of Carrollton without regard to race, color, age, national origin, religion, sex or disability.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda. Further, the Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a regional, state or national convention or workshop, social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may occasionally post agendas for social functions, conventions, workshops, ceremonial events or press conference; however, there is no legal requirement to do so and in the event a social function, convention, workshop, ceremonial event or press conference is not posted by the City Secretary's Office, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.

FIREARMS PROHIBITED at City Council meetings pursuant to Texas Penal Code Sections 46.035(c) and 30.05.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 4696

Agenda Date: 3/26/2020

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 4.

CC MEETING: March 26, 2020

DATE: March 18, 2020

TO: Erin Rinehart, City Manager

FROM: Kim Bybee, Parks Manager
Chrystal Davis, Assistant City Manager

Discuss **City Of Carrollton Ponds.**

BACKGROUND:

On March 3, staff presented an agenda item to approve the dredging of San Chester Pond. The City Council requested additional information about this project. This work session item is to present information on all ponds within the City of Carrollton and also provide further information regarding the San Chester Dredging Project.



Agenda Memo File Number: 4698

Agenda Date: 3/26/2020

Version: 2

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 5.

CC MEETING: March 26, 2020

DATE: March 16, 2020

TO: Erin Rinehart, City Manager

FROM: Diana Vaughn, Finance Director
Bob Scott, CFO/ACM

Discuss **Multi-Year Budget And Financial Forecast.**

BACKGROUND:

Each late winter or early spring staff presents multi-year forecasts to the City Council, which includes emerging budget issues, in order to receive preliminary guidance regarding the preparation of the annual budget. The formal budget process for City Council will begin in late-July with the distribution of the preliminary budget culminating in mid-September with the adoption of the operating and capital budgets.

Over the coming months, staff will be preparing the Fiscal Year (FY) 2021 annual operating and capital budget to be provided to City Council on or before July 31, 2020. This budget will also include forecasts for Fiscal Years 2022 and 2023 for the operating funds. The attached Multi-year Budget and Financial Forecast was prepared using certain assumptions as to revenue and expenditure growth including the projected effects of planned additions of programs. Included are the General Fund, Utility Operating Fund, and Administrative Fund. Staff is seeking City Council direction regarding the assumptions used and other items to consider in preparation of the upcoming FY 2021 annual operating and capital budget.

STAFF RECOMMENDATION/ACTION DESIRED:

Receive City Council policy direction on the following items related to the multi-year budget, operating budgets and strategic business planning:

- Appropriateness of assumptions.
- The need for any additional budget briefings prior to the submission of the preliminary budget.
- Areas the City Council may want to consider reducing or increasing service levels.
- Taxation of personal use leased vehicles.

Other priorities or concerns of City Council not previously discussed.

GENERAL FUND FISCAL YEARS 2021 TO 2025
MULTI-YEAR BUDGET AND FINANCIAL FORECAST
KEY FINDINGS AND ASSUMPTIONS

General Assumptions

- Legislation could negatively or positively impact the City's financial forecasts.
- New programs representing recurring operating impacts should only be added after careful prioritization.

Sources of Funds

- The FY 2020 recurring sources of funds have been re-estimated and are projected to decrease by \$246,514 compared to the original budget. That is primarily due to decreases in fines and forfeitures, alarm payments and recreational payments being partially offset by the decrease in business personal property rebates.
- Ad Valorem taxes are projected to increase by 3.5% in FY 2021 through FY 2023. In FY 2024 and 2025 they are expected to increase by 2%. During the 2020 budget year \$1.8 million in Business Personal Property Rebates ended thereby improving the amount of property tax retained in the General Fund.
- Projections for 911 Revenue are still preliminary.
- Projected revenues for franchise fees were projected to decrease significantly in FY 2020 due to the change in Texas law. Additionally, franchise Fees are expected to change as follows:
 - Telecommunications – 3% annual decrease
 - Natural Gas – 1% annual increase
 - Electricity and Solid Waste – no change
 - Cable – no change
- Sales taxes are administered per the policy adopted during the 2018 budget process. General Fund portion of Sales Tax is projected to remain flat in 2021. Due to the proposed changes total sales tax revenue has been reduced by \$8 million, which is reflected in the non-recurring sources of revenue.
- Fines and forfeitures are projected in FY 2020 to end the year about at \$742,104 below the original budget
- Investment income is projected to decrease by 10% the first year and grow 1% per year after that.
- The Utility Fund Payment in Lieu of Taxes (PILOT) made to the General Fund is expected to increase 1% annually.
- All other revenue types are estimated to have no growth.

Uses of Funds

- Compensation increase pool has been projected at 2% in FY's 2021 to 2025.
- Health Insurance rates are projected to increase at a rate of 5% in Fiscal Year 2021 and 10% annually thereafter.
- The baseline for Supplies and Contractual Services for FY's 2021 and 2022 are estimated based on forecasts prepared as part of the FY 2020 budget. FY's 2023 to 2025 are projected to have 2% growth annually.
- Changes in City Water and Sewer rates are estimated to increase by 7.34% for FY 2021, 1.73% for FY 2022, and 1.20% for FY 2023.

- Natural Gas expenditures are projected to increase 2% annually.
- Solid Waste expenditures are expected to increase by 3% annually.
- Electric rates are expected to remain flat.
- Fleet Replacement allocations for FYs 2021 and 2022 are estimated based on forecasts prepared as part of the FY 2020 budget. FYs 2023 to 2025 are projected to have 2% growth annually.
- Risk Allocation Charges are expected to increase by 5% in FY's 2022 and 2024.
- Overhead Allocation Charges are projected for FY's 2021 and 2022 based on forecasts prepared as part of the FY 2020 budget and to have 3% growth annually thereafter.
- Other Additions:
 - Costs for dispatch services provided through the North Texas Emergency Communications Center (NTECC) are expected to increase by \$1,362,272 in FY 2021 due to a realignment of the allocation of costs between the member cities. Currently, Carrollton is estimated to be 52% of NTECCs costs for Fiscal Year 2021.
- Non-recurring "One-time" Uses of Funds - subsidies of the Hotel/Motel Tax Fund for FY 2021 and FY 2022 are estimated based on forecasts prepared as part of the FY 2020 budget. FY's 2023 to 2025 are projected to grow by 3% annually.

UTILITY FUND FISCAL YEARS 2021 TO 2025
UTILITY FUND
MULTI-YEAR FINANCIAL FORECAST
KEY FINDINGS AND ASSUMPTIONS

Sources of Funds

- Water and Sewer base revenues are anticipated to increase by 1% annually due to growth in the customer base.
- Projections show needed rate increases of 7.34% in FY 2021, 1.73% in FY 2022, 1.20% in FY 2023, and none in FY 2024 and 2.54% FY 2025.
- All other Utility Fund revenues are expected to remain constant for future years.
- These projections are highly dependent of weather patterns which are difficult to predict.

Uses of Funds

- Compensation increase pool has been projected at 2% in FY's 2020 to 2024.
- Health Insurance rates are projected to increase at a rate of 10% annually.
- Expenditures related to the contract with Dallas Water Utilities (DWU) for the purchase of treated water are reduced by \$968,000 in FY 2021 for the settlement with Sabine River Authority and then are forecasted to grow 2% annually.
- The expenditures for service of the Trinity River Authority (TRA) to treat Carrollton's wastewater flows are anticipated to change based on the projected rate changes plus a factor of 1% for growth. Projected change in TRA rates in future years are 13.4% in FY 2021, 3.9% in FY 2022, 3.6% in FY 2022, 2.7% in FY 2023 and 4.1% in FY 2024.
- Fuel costs are projected to increase by 2% per year and other supplies and services are projected to increase by 1% per year.
- Fleet Replacement allocations for FYs 2020 and 2021 are estimated based on forecasts prepared as part of the FY 2019 budget. FYs 2022 to 2024 are projected to have 2% growth annually.
- Utility costs are projected as follows:
 - Natural Gas expenditures are projected to increase 2% annually.
 - Solid Waste expenditures are expected to increase by 3% annually.
 - Electricity rates are expected to remain flat.
- Risk Allocation Charges are expected to increase by 5% in FY 2022 and FY 2024.
- Overhead Allocation Charges are projected for FYs 2021 to 2022 based on forecasts prepared as part of the FY 2019 budget and to have 3% growth annually thereafter.
- Debt service transfers are based on required funding for existing debt issues and an interfund loan from the General Fund.
- Non-recurring funding for water and sewer line rehabilitation is projected at \$3.1 million in FY 2020 through FY 2022, and \$3.9 million in FYs 2023 to 2025.
- The Utility Fund Payment in Lieu of Taxes (PILOT) made to the General Fund is expected to increase 2% annually.

ADMINISTRATIVE FUND FISCAL YEARS 2021 TO 2025
MULTI-YEAR BUDGET AND FINANCIAL FORECAST
KEY FINDINGS AND ASSUMPTIONS

Sources of Funds

- Overhead allocations are reflective of the recurring uses of funds for the Administrative Fund
- Charges for Services are expected to remain constant.
- Investment income is projected to decrease by 10% in FY2021, then grow by 1% each year after
- All other revenue types are estimated to have no growth.

Uses of Funds

- Compensation increase pool has been projected at 2% in FY's 2021 to 2025.
- Health Insurance rates are projected to increase at a rate of 5% in 2021 and 10% annually thereafter.
- The baseline for Supplies and Contractual Services for FY's 2021 and 2022 are estimated based on forecasts prepared as part of the FY 2020 budget. FY's 2023 to 2025 are projected to have 2% growth annually.
- Changes in City Water and Sewer rates are estimated to increase by 7.34% for FY 2021, 1.73% for FY 2022, 1.2% for FY 2023, 0% in FY2024 and 2.54% for FY 2025.
- Fleet Replacement allocations for FYs 2020 and 2021 are estimated based on forecasts prepared as part of the FY 2019 budget. FYs 2022 to 2024 are projected to have 2% growth annually.
- Risk Allocation Charges are expected to increase by 5% in FY's 2022 and 2024.
- Overhead Allocation Charges are projected for FY's 2021 and 2022 based on forecasts prepared as part of the FY 2020 budget and to have 2% growth annually thereafter.

CITY OF CARROLLTON								
GENERAL FUND								
MULTI-YEAR BUDGET AND FINANCIAL FORECAST								
	ACTUAL	BUDGET	ESTIMATE	PROJECTED	PROJECTED	PROJECTED	PROJECTED	PROJECTED
	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Beginning operating funds	\$24,949,841	\$21,694,479	\$24,266,416	\$22,024,837	\$18,390,802	\$18,957,560	\$19,687,196	\$20,301,334
Recurring Sources of Funds								
Ad valorem taxes	49,457,785	53,393,999	55,411,423	57,334,023	59,323,914	61,383,451	64,401,520	65,679,950
Sales taxes	27,867,033	27,865,352	27,843,352	27,854,439	28,142,296	28,433,497	28,728,099	29,026,161
Franchise fees	11,729,120	10,688,692	10,688,692	10,671,880	10,656,122	10,641,392	10,627,665	10,614,916
911 Fees		1,069,525	832,407	998,888	1,018,866	1,039,243	1,060,028	1,081,228
Licenses & permits	2,920,751	2,416,627	2,642,502	2,642,502	2,642,502	2,642,502	2,642,502	2,642,502
Charges for services	5,644,584	5,724,940	5,198,129	5,706,218	5,706,219	5,707,219	5,710,219	5,710,219
Fines & forfeitures	4,025,138	3,942,697	3,200,593	3,835,613	3,835,614	3,835,614	3,835,614	3,835,614
Investment Income	1,518,459	1,008,458	1,008,458	916,689	925,856	935,115	944,466	953,911
Miscellaneous	713,129	529,373	400,000	400,000	400,000	400,000	400,000	400,000
Utility Operating Fund - Payment in Lieu of Taxes	2,590,541	2,616,446	2,616,446	2,642,610	2,669,036	2,695,726	2,722,683	2,749,910
Total Recurring Sources of Funds	106,466,540	109,256,109	109,842,002	113,002,862	115,320,425	117,713,759	121,072,796	122,694,411
Recurring Uses of Funds								
Personnel services	65,799,952	68,621,710	68,621,710	70,892,505	73,354,449	76,351,336	79,502,360	82,820,573
Supplies & Services	14,490,527	15,457,077	15,457,077	17,253,736	17,696,793	18,523,793	18,500,720	18,873,500
Utilities	2,296,038	2,277,154	2,531,434	2,571,896	2,659,445	2,668,579	2,671,093	2,673,677
Allocations	17,494,197	20,516,834	20,516,834	19,215,574	19,668,757	20,264,943	20,860,883	21,394,152
Capital outlay	1,084,793	908,335	908,335	468,670	470,710	480,124	489,726	499,521
Utility Rate Review	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Essential Technology Replacements Funds	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000	1,450,000
Prior Year's Cancelled Encumbrances	(17,051)	-	(20,941)	-	-	-	-	-
Total Recurring Uses of Funds	102,623,456	109,256,109	109,489,449	111,877,381	115,325,154	119,763,775	123,499,782	127,736,423
Net Recurring Funds	3,843,084	-	352,553	1,125,481	(4,729)	(2,050,016)	(2,426,986)	(5,042,012)
Non-recurring "One-time" Sources of Funds								
Excess Sales Tax	10,950,413	10,950,413	12,532,336	8,532,336	8,702,983	8,877,043	9,054,584	9,235,676
Repayment from Golf Fund for debt early retirement	-	-	-	-	-	-	-	-
Repayment from Utility Fund for debt early retirement	365,482	365,482	365,482	365,482	365,482	365,482	365,482	365,482
Total Non-recurring "One-time" Sources of Funds	11,315,895	11,315,895	12,897,818	8,897,818	9,068,465	9,242,525	9,420,066	9,601,158
Non-recurring "One-time" Uses of Funds								
Hotel Motel Tax Fund Subsidy	207,093	285,000	285,000	160,000	175,000	180,250	185,658	191,228
Golf Course Fund Subsidy	426,384	-	300,000	-	-	-	-	-
Transfer to Health Fund	-	-	-	-	-	-	-	-
Loan to Utility fund	-	-	-	-	-	-	-	-
Economic Development Grants Fund	281,655	1,000,000	1,000,000	-	-	-	-	-
Reconstruct Fire Station	-	1,200,000	1,200,000	-	-	-	-	-
Fire Station Architectural Evaluation	-	100,000	100,000	-	-	-	-	-
Emergency Traffic Signal (Fire St. 7)	-	150,000	150,000	-	-	-	-	-
EMS Inventory Mgmt System	-	56,000	56,000	-	-	-	-	-
2020 FY Non-Recruuring ATB's	-	3,893,716	3,893,716	-	-	-	-	-
Special Event Funding	-	102,500	102,500	-	-	-	-	-
Update Trail Master Plan	-	-	200,000	-	-	-	-	-
Facilities Maintenance Fund	950,000	950,000	950,000	950,000	950,000	950,000	950,000	950,000
Parks Strategic Amenity Fund	125,000	780,000	780,000	500,000	500,000	500,000	500,000	500,000
Leisure Services Equipment Fund	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000
Capital Projects Funds	13,672,272	6,494,734	6,294,734	10,023,431	6,691,978	4,652,623	4,563,284	2,041,484
Total Non-recurring "One-time" Uses of Funds	15,842,404	15,191,950	15,491,950	11,813,431	8,496,978	6,462,873	6,378,942	3,862,712
Net Non-recurring "One-time" Funds	(4,526,509)	(3,876,055)	(2,594,132)	(2,915,613)	571,487	2,779,652	3,041,124	5,738,446
The Bottom Line - Net Recurring and Non-recurring Funds	(683,425)	(3,876,055)	(2,241,579)	(1,790,132)	566,758	729,636	614,138	696,434
Subsidy from other funds, additional sources, or reductions in uses needed to Maintain Target Fund Balance	-	-	-	(1,843,903)				
Ending Fund Balance	\$24,266,416	\$17,818,424	\$22,024,837	\$18,390,802	\$18,957,560	\$19,687,196	\$20,301,334	\$20,997,768
Days of Recurring Uses of Funds	86	60	73	60	60	60	60	60
Funds needed as a % of Recurring Uses of Funds				-1.65%	0.00%	0.00%	0.00%	0.00%

ATTACHMENT B

**CITY OF CARROLLTON
GENERAL FUND
REVENUE PROJECTIONS**

Account	ACTUAL 2018-19	BUDGET 2019-20	ESTIMATED 2019-20	PROJECTED 2020-21	PROJECTED 2021-22	PROJECTED 2022-23	PROJECTED 2023-24	PROJECTED 2024-25					
TAX REVENUES													
Ad valorem taxes													
40000 Current taxes	\$ 49,541,747	\$ 52,913,999	\$ 54,931,423	\$ 56,854,023	\$ 58,843,914	\$ 60,903,451	\$ 63,921,520	\$ 65,199,950	FY21	FY22	FY23	FY24	FY25
40010 Delinquent taxes	(83,962)	180,000	180,000	180,000	180,000	180,000	180,000	180,000	3.50%	3.50%	3.50%	2.00%	2.00%
Total ad valorem taxes	49,457,785	53,093,999	55,111,423	57,034,023	59,023,914	61,083,451	64,101,520	65,379,950	0.00%	0.00%	0.00%	0.00%	0.00%
Franchise taxes													
40900 Electric	6,096,354	6,190,687	6,190,687	6,190,687	6,190,687	6,190,687	6,190,687	6,190,687	0.00%				
40910 Telecommunications	1,747,421	1,018,527	1,018,527	987,971	958,332	929,582	901,695	874,644	-3.00%				
40920 Gas	1,299,051	1,374,404	1,374,404	1,388,148	1,402,029	1,416,049	1,430,209	1,444,511	1.00%				
40930 Cable	1,694,707	922,779	922,779	922,779	922,779	922,779	922,779	922,779	0.00%				
40940 Solid Waste	891,587	1,182,295	1,182,295	1,182,295	1,182,295	1,182,295	1,182,295	1,182,295	0.00%				
Total franchise taxes	11,729,120	10,688,692	10,688,692	10,671,880	10,656,122	10,641,392	10,627,665	10,614,916					
Sales & use taxes													
40500+40510 City sales tax	27,621,618	27,621,618	27,621,618	27,621,618	27,897,834	28,176,812	28,458,580	28,743,166	0.00%	1.00%	1.00%	1.00%	1.00%
40550 Mixed drink tax	245,415	243,734	221,734	232,821	244,462	256,685	269,519	282,995	5.00%				
Total sales & use taxes	27,867,033	27,865,352	27,843,352	27,854,439	28,142,296	28,433,497	28,728,099	29,026,161					
Penalty & interest													
40020 Penalty & interest	270,684	300,000	300,000	300,000	300,000	300,000	300,000	300,000	0.00%				
911 Fees													
XXXXX 911 Fees	-	1,069,525	832,407	998,888	1,018,866	1,039,243	1,060,028	1,081,228	2.00%				
TOTAL TAX REVENUE	89,324,622	93,017,568	93,943,467	96,859,230	99,141,198	101,497,583	104,817,312	106,402,255					
LICENSES & PERMITS													
43000 Permits	1,787,265	1,343,121	1,600,642	1,600,642	1,600,642	1,600,642	1,600,642	1,600,642	0.00%				
43100 Licenses & miscellaneous	175,360	120,878	89,998	89,998	89,998	89,998	89,998	89,998	0.00%				
43500 Env Health	170	425	425	425	425	425	425	425	0.00%				
43510 Comm. Services Apt. Fees	240,524	240,636	244,870	244,870	244,870	244,870	244,870	244,870	0.00%				
43521 Single Family Rental Inspection	169,968	160,000	160,000	160,000	160,000	160,000	160,000	160,000	0.00%				
43530 Comm. Services Food Program	255,056	253,994	253,994	253,994	253,994	253,994	253,994	253,994	0.00%				
43550 Pollution control	134,886	125,000	125,000	125,000	125,000	125,000	125,000	125,000	0.00%				
43560 Comm Services Misc. Fees	4,700	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0.00%				
43570 Environmental MSD Fees	-	-	-	-	-	-	-	-	0.00%				
43580 Pool code fees	11,023	17,000	12,000	12,000	12,000	12,000	12,000	12,000					
43600 County Veh Reg Fee	141,572	153,573	153,573	153,573	153,573	153,573	153,573	153,573	0.00%				
43700 Film Permit Fees	227	-	-	-	-	-	-	-					
TOTAL LICENSES & PERMITS	2,920,751	2,416,627	2,642,502	2,642,502	2,642,502	2,642,502	2,642,502	2,642,502					
CHARGES FOR SERVICES													
Public safety													

**CITY OF CARROLLTON
GENERAL FUND
REVENUE PROJECTIONS**

Account	ACTUAL 2018-19	BUDGET 2019-20	ESTIMATED 2019-20	PROJECTED 2020-21	PROJECTED 2021-22	PROJECTED 2022-23	PROJECTED 2023-24	PROJECTED 2024-25		
41000 Ambulance fees	1,963,010	1,951,506	2,024,023	2,024,023	2,024,023	2,024,023	2,024,023	2,024,023	0.00%	
41001 Ambulance Supplemental Payment Program	556,776	400,000	400,000	400,000	400,000	400,000	400,000	400,000	0.00%	
41020 Gas Leak Response Fee	-	-	-	-	-	-	-	-	0.00%	
Fire Facility and Inspection fees	-	-	-	-	-	-	-	-	0.00%	
41050 Alarm permit fees	356,809	340,000	240,000	360,000	360,000	360,000	360,000	360,000	0.00%	
41055 Alarm appeals fees	225	-	-	-	-	-	-	-	0.00%	
41060 False alarms	51,690	45,000	20,000	45,000	45,000	45,000	45,000	45,000	0.00%	
41070 Fingerprint fees	6,425	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0.00%	
Total public safety	2,934,935	2,741,506	2,689,023	2,834,023	2,834,023	2,834,023	2,834,023	2,834,023		
Culture & Recreation										
41100+41120 Mis. Rec Fees/Rec Fac Rental	617,766	635,755	484,549	581,459	581,459	581,459	581,459	581,459	0.00%	
41110 Recreation class fees	588,065	758,333	613,994	736,793	736,793	736,793	736,793	736,793	0.00%	
Rosemeade Enhancements						1,000	4,000	4,000		
41150-41153 Tennis Center Fees	64,029	49,517	65,457	47,800	47,800	47,800	47,800	47,800	0.00%	
41200 Athletic Program fees	236,209	214,322	176,276	211,531	211,531	211,531	211,531	211,531	0.00%	
41210 Sports Field Use	282,757	330,000	264,000	316,800	316,800	316,800	316,800	316,800	0.00%	
41220+41230 Softball Concession/Sales	8,804	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%	
41250+41255 Swimming Pool Fees	8,946	460,212	364,918	437,902	437,902	437,902	437,902	437,902	0.00%	
41270 Library County Contract	58,215	57,728	57,728	57,728	57,728	57,728	57,728	57,728	0.00%	
41275 Library Facility Rentals	15,973	15,000	15,000	15,000	15,000	15,000	15,000	15,000	0.00%	
Total culture & recreation	1,874,764	2,540,867	2,061,923	2,425,012	2,425,013	2,426,013	2,429,013	2,429,013		
Other										
41300 Animal control fees	54,583	72,367	54,583	54,583	54,583	54,583	54,583	54,583	0.00%	
41400 Fire hydrant/street markers	16,861	-	-	-	-	-	-	-	0.00%	
41410 Developer's inspection fees	396,017	100,000	100,000	100,000	100,000	100,000	100,000	100,000	0.00%	
41415 Cellular Small Node	-	-	-	-	-	-	-	-		
41416 Application for ROW/Easement Abandonment	21,250	-	-	-	-	-	-	-		
41420 Planning fees	25,950	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0.00%	
41421 Zoning Verification Letters	3,075	-	-	-	-	-	-	-	0.00%	
40980 Mowing Assessment	26,738	25,200	22,600	22,600	22,600	22,600	22,600	22,600	0.00%	0.00%
41450/41455/41-Jail/Traffic Sales to Other Cities	290,411	225,000	250,000	250,000	250,000	250,000	250,000	250,000	0.00%	
Total other	834,885	442,567	447,183	447,183	447,183	447,183	447,183	447,183		
TOTAL CHARGES FOR SERVICES	5,644,584	5,724,940	5,198,129	5,706,218	5,707,219	5,707,219	5,710,219	5,710,219		
FINES & FORFEITURES										
44100 Municipal court fines	2,806,387	2,769,509	2,220,450	2,719,509	2,719,509	2,719,509	2,719,509	2,719,509	0.00%	0.00%
44110+44120 Court admin fee	28,007	26,068	13,068	24,765	24,765	24,765	24,765	24,765	0.00%	0.00%
44130 Dismiss/arrest fees	601,687	585,075	517,310	555,821	555,821	555,821	555,821	555,821	0.00%	0.00%
44140 Warrant fees	396,559	384,170	295,307	364,962	364,962	364,962	364,962	364,962	0.00%	0.00%
44150 Jury fees	250	-	-	-	-	-	-	-	0.00%	0.00%
44160 Child safety	52,768	47,500	35,000	45,125	45,125	45,125	45,125	45,125	0.00%	0.00%
44170 Traffic - local	47,093	52,250	34,250	49,638	49,638	49,638	49,638	49,638	0.00%	0.00%
44180 Judicial Efficiency	701	6,318	4,518	6,002	6,002	6,002	6,002	6,002	0.00%	0.00%

**CITY OF CARROLLTON
GENERAL FUND
REVENUE PROJECTIONS**

Account	ACTUAL 2018-19	BUDGET 2019-20	ESTIMATED 2019-20	PROJECTED 2020-21	PROJECTED 2021-22	PROJECTED 2022-23	PROJECTED 2023-24	PROJECTED 2024-25		
44220 Expungement Court Fee	269	-	-	-	-	-	-	-	0.00%	0.00%
44350 Impound fines	1,398	3,040	3,040	2,888	2,888	2,888	2,888	2,888	0.00%	0.00%
44360 Apt Crime Reduction	-	-	-	-	-	-	-	-	0.00%	0.00%
44500 Library book fines	73,080	53,425	61,500	50,754	50,754	50,754	50,754	50,754	0.00%	0.00%
44550 Charges for lost books	16,939	15,342	16,150	16,150	16,150	16,150	16,150	16,150	0.00%	0.00%
TOTAL FINES & FORFEITURES	4,025,138	3,942,697	3,200,593	3,835,613	3,835,614	3,835,614	3,835,614	3,835,614		
INVESTMENT INCOME										
49400+49460 Investment income	1,518,459	1,008,458	1,008,458	916,689	925,856	935,115	944,466	953,911	1.00%	
TOTAL INVESTMENT INCOME	1,518,459	1,008,458	1,008,458	916,689	925,856	935,115	944,466	953,911		
MISCELLANEOUS REVENUE										
45000+45050 Intergov/Grant	118,961	-	-	-	-	-	-	-	0.00%	
45500+45510 Rent income	54,481	49,000	49,000	49,000	49,000	49,000	49,000	49,000	0.00%	
46000 Vending Income	-	-	-	-	-	-	-	-	0.00%	
46020 Other misc. income	381,923	329,373	200,000	200,000	200,000	200,000	200,000	200,000	0.00%	
46030 Returned check fee	690	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0.00%	
46080 Credit Card Conv Fees	67,721	70,000	70,000	70,000	70,000	70,000	70,000	70,000	0.00%	
49300 Auction proceeds	89,353	80,000	80,000	80,000	80,000	80,000	80,000	80,000	0.00%	
TOTAL MISCELLANEOUS REV	713,129	529,373	400,000	400,000	400,000	400,000	400,000	400,000		
TOTAL GENERAL FUND REVENUE	104,146,683	\$ 106,639,663	\$ 106,393,149	\$ 110,360,252	\$ 112,651,389	\$ 115,018,033	\$ 118,350,113	\$ 119,944,501		
		102.39%	99.77%	103.73%	102.08%	102.10%	102.90%	101.35%		

**CITY OF CARROLLTON
GENERAL FUND
EXPENDITURE PROJECTIONS**

	BUDGET 2019-20	ESTIMATE 2019-20	PROJECTED 2020-21	PROJECTED 2021-22	PROJECTED 2022-23	PROJECTED 2023-24	PROJECTED 2024-25	CHANGE	NOTES
Personnel:									
Base Salary Increase			2.0%	2.0%	2.0%	2.0%	2.0%		
Base	56,549,597	56,209,497	58,736,538	60,154,889	61,876,607	63,627,260	65,407,426		
12 month increase	2,263,045	2,263,045	1,418,351	1,446,718	1,475,653	1,505,166	1,535,269		
Step Increase - \$275k/year	275,000	275,000	275,000	275,000	275,000	275,000	275,000		
57000 Health Insurance	10,034,068	10,374,168	10,874,168	11,454,866	12,462,342	13,708,576	15,079,434		
3 month increase	-	-	166,667	138,010	289,822	318,804	350,685		
9 month increase	500,000	500,000	414,031	869,466	956,412	1,052,054	1,157,259	10%	
Allowance for Turnover	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)		
Rosemeade Rec Expansion - 7/1/21			7,750	15,500	15,500	15,500	15,500		
	<u>68,621,710</u>	<u>68,621,710</u>	<u>70,892,505</u>	<u>73,354,449</u>	<u>76,351,336</u>	<u>79,502,360</u>	<u>82,820,573</u>	3.00%	3.00%
		100.00%	103.31%	103.47%	104.09%	104.13%	104.17%		
Supplies & Services:									
Base	15,457,077	15,457,077	17,041,182	17,393,161	17,741,024	18,095,844	18,457,761	0.00%	2.00%
Tree/Corridor Enhancements			20,000	40,000	40,000	60,000	60,000	2.00%	2.00%
Jail Pod Expansion Facility Costs - 1/1/22					7,479	9,972	13,296		
Rosemeade Rec Expansion Facilities Costs - 7/1/21				6,025	24,100	24,100	24,100		
NTECC Cost Adjustment			164,554	219,107	662,190	251,304	258,843	3.00%	
Trail Enhancements			21,000	31,500	42,000	52,500	52,500		
Rosemeade Rainforest enhancements			7,000	7,000	7,000	7,000	7,000		
	<u>15,457,077</u>	<u>15,457,077</u>	<u>17,253,736</u>	<u>17,696,793</u>	<u>18,523,793</u>	<u>18,500,720</u>	<u>18,873,500</u>		
		100.00%	111.62%	102.57%	104.67%	99.88%	102.01%		
Utilities									
Base	(35,778)				-	-	-	0.00%	
62100 City Water Usage (Water-Sewer)	514,554	510,501	547,972	557,452	564,141	564,141	564,141	7.34%	1.73% 1.20% 0.00% 0.00%
62105 Raw Water Usages	-	-	-	75,000	75,000	75,000	75,000		
62200 Natural Gas	55,375	59,031	60,212	61,416	62,644	63,897	65,175	2.00%	2.00%
62300 Electricity	1,686,841	1,937,402	1,937,402	1,937,402	1,937,402	1,937,402	1,937,402	0.00%	
62400 Solid Waste	56,162	61,546	63,392	65,294	67,253	69,271	71,349	3.00%	3.00%
69035 Utilities Reimbursement	-	(37,046)	(37,082)	(37,119)	(37,861)	(38,618)	(39,390)	2.00%	2.00%
Jail Pod Expansion Facility Costs - 1/1/22					5,562	7,416	7,416		
Rosemeade Rec Expansion Facilities Costs - 7/1/21					4,481	17,924	17,924		
	<u>2,277,154</u>	<u>2,531,434</u>	<u>2,571,896</u>	<u>2,659,445</u>	<u>2,668,579</u>	<u>2,671,093</u>	<u>2,673,677</u>		

Allocations									
base	(231,192)	(231,192)	609,507	733,336	733,336	733,336	733,336		
65999 General Fund Contingency	1,252,500	1,252,500	915,000	930,000	1,062,000	1,102,000	1,144,000	0.00%	
61650 Vehicle Replacement	2,733,739	2,733,739	3,029,770	2,893,217	2,951,081	3,010,103	3,070,305	2.00%	
67100 Risk Allocation Charges	1,493,466	1,493,466	1,493,466	1,568,139	1,568,139	1,646,546	1,646,546	0.00%	5.00%
67200 Overhead Allocation Charges	14,910,833	14,910,833	13,108,154	13,488,903	13,893,570	14,310,377	14,739,688	0.00%	3.00%
67300 401001 Public Works Overhead	357,488	357,488	313,480	316,574	326,071	335,853	345,929	0.00%	3.00%
69036 Reimbursements - Allocations	0	-	(253,803)	(261,412)	(269,254)	(277,332)	(285,652)	0.00%	3.00%
	<u>20,516,834</u>	<u>20,516,834</u>	<u>19,215,574</u>	<u>19,668,757</u>	<u>20,264,943</u>	<u>20,860,883</u>	<u>21,394,152</u>		
		100.00%	93.66%	102.36%	103.03%	102.94%	102.56%		
Capital Outlay									
Base	908,335	908,335	468,670	470,710	480,124	489,726	499,521	2.00%	
	<u>908,335</u>	<u>908,335</u>	<u>468,670</u>	<u>470,710</u>	<u>480,124</u>	<u>489,726</u>	<u>499,521</u>		
		100.00%	51.60%	100.44%	102.00%	102.00%	102.00%		
Total	<u>107,781,110</u>	<u>108,035,390</u>	<u>110,402,381</u>	<u>113,850,154</u>	<u>118,288,775</u>	<u>122,024,782</u>	<u>126,261,423</u>		
		100.24%	102.19%	103.12%	103.90%	103.16%	103.47%		

**CITY OF CARROLLTON
UTILITY FUND
MULTI-YEAR FINANCIAL FORECAST**

	Actual 2018-19	BUDGET 2019-20	ESTIMATE 2019-20	PROJECTED 2020-21	PROJECTED 2021-22	PROJECTED 2022-23	PROJECTED 2023-24	PROJECTED 2024-25
Beginning operating funds	\$ 10,626,415	\$ 12,594,993	\$ 8,762,007	\$ 8,788,391	\$ 11,603,673	\$ 12,487,052	\$ 12,735,587	\$ 12,780,413
Recurring Sources of Funds								
Water sales & chgs	25,830,689	27,814,740	26,585,498	26,851,353	27,119,865	27,391,064	27,664,975	27,941,625
Sewer sales & chgs	18,047,056	17,431,078	18,050,056	18,230,558	18,412,863	18,596,992	18,782,962	18,970,792
From Rate Increases (cumulative)		2,773,359	2,773,359	6,762,710	7,962,581	8,680,356	8,198,562	9,027,784
Tag fees	391,925	395,000	150,000	150,000	150,000	150,000	150,000	150,000
Industrial surcharge	371,420	465,000	465,000	425,000	425,000	425,000	425,000	425,000
Backflow prevention charges	196,378	220,000	210,000	210,000	210,000	210,000	210,000	210,000
Investment income	251,629	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Miscellaneous	229,285	175,000	145,000	145,000	145,000	145,000	145,000	145,000
Total Recurring Sources of Funds	45,318,382	49,474,177	48,578,913	52,974,620	54,625,309	55,798,412	55,776,499	57,070,201
Recurring Uses of Funds								
Personnel services	3,711,355	4,371,406	3,846,406	4,524,862	4,625,107	4,763,860	4,906,776	5,053,979
Supplies & Services	28,541,266	32,537,231	31,699,806	32,794,552	36,082,797	37,258,700	38,003,874	38,763,951
Utilities	930,528	774,266	910,020	923,234	959,527	978,718	998,292	1,018,258
Allocations	4,043,824	4,043,531	4,043,531	4,047,694	4,187,389	4,271,137	4,356,560	4,443,691
Capital Outlay	-	-	-	-	-	-	-	-
Canceled encumbrances	-	-	-	-	-	-	-	-
General Fund -								
Payment in Lieu of Taxes	2,564,892	2,616,446	2,616,446	2,616,446	2,642,610	2,695,462	2,749,371	2,804,358
Utility Debt Service Funds	1,575,925	2,815,762	2,153,950	2,152,550	2,144,500	1,682,000	816,800	821,200
Total Recurring Uses of Funds	41,367,790	47,158,642	45,270,159	47,059,338	50,641,930	51,649,877	51,831,673	52,905,437
Net Recurring Funds	3,950,592	2,315,535	3,308,754	5,915,282	3,983,379	4,148,535	3,944,826	4,164,764
Non-recurring "One-time"								
Sources of Funds								
Loan from General Fund	-	-	-	-	-	-	-	-
DWU - SRA Escrow Return	-	-	-	-	-	-	-	-
Non-recurring "One-time"								
Uses of Funds								
CDOT Incentive Pay		32,370	32,370					
Update Water and Sewer Master Plan		150,000	150,000					
Water and Sewer Line Rehabilitation	900,000	3,100,000	3,100,000	3,100,000	3,100,000	3,900,000	3,900,000	3,900,000
Debt Extinguishment	4,915,000	-	-	-	-	-	-	-
Total Non-recurring								
Uses of Funds	5,815,000	3,282,370	3,282,370	3,100,000	3,100,000	3,900,000	3,900,000	3,900,000
Net Non-recurring Funds	(5,815,000)	(3,282,370)	(3,282,370)	(3,100,000)	(3,100,000)	(3,900,000)	(3,900,000)	(3,900,000)
The Bottom Line - Net Recurring and Non-recurring Funds	(1,864,408)	(966,835)	26,384	2,815,282	883,379	248,535	44,826	264,764
Ending Fund Balance	\$ 8,762,007	\$ 11,628,158	\$ 8,788,391	\$ 11,603,673	\$ 12,487,052	\$ 12,735,587	\$ 12,780,413	\$ 13,045,177
Days of Recurring Uses of Funds (target 90 days)	77.31	90.00	70.86	90.00	90.00	90.00	90.00	90.00
Incremental % rate increase needed effective January 1st		8.17%	8.28%	7.34%	1.73%	1.20%	(1.56%)	2.54%

**CITY OF CARROLLTON
ADMINISTRATIVE FUND
MULTI-YEAR BUDGET AND FINANCIAL FORECAST**

	ACTUAL 2018-19	BUDGET 2019-20	ESTIMATE 2019-20	PROJECTED 2020-21	PROJECTED 2021-22	PROJECTED 2022-23	PROJECTED 2023-24	PROJECTED 2024-25
Beginning operating funds	\$ 2,554,472	\$ 2,142,585	\$ 1,889,627	\$ 1,838,792	\$ 1,583,792	\$ 1,590,192	\$ 1,635,892	\$ 1,683,892
Recurring Sources of Funds								
Overhead Allocations	17,490,725	18,786,562	18,786,562	18,594,729	18,932,011	19,522,293	20,109,332	20,718,741
Charges for Services	171,494	130,000	130,000	130,000	130,000	130,000	130,000	130,000
Investment Income	83,213	75,000	75,000	67,500	68,175	68,857	69,546	70,241
Miscellaneous	73,214	225,000	225,000	225,000	225,000	225,000	225,000	225,000
Total Recurring Sources of Funds	17,818,646	19,216,562	19,216,562	19,017,229	19,355,186	19,946,150	20,533,878	21,143,982
Recurring Uses of Funds								
Personnel services	7,094,256	8,053,364	9,708,392	10,906,860	10,906,860	11,293,174	11,702,679	12,137,383
Supplies & Services	9,506,476	10,547,880	8,892,852	7,694,384	7,694,384	7,848,272	8,005,237	8,165,342
Utilities	109,810	152,759	102,758	107,590	184,147	185,390	185,863	188,037
Allocations*	278,020	251,809	352,645	352,645	352,645	361,649	378,895	388,752
Capital outlay	44,929	60,750	60,750	60,750	60,750	61,965	63,204	64,468
Cancelled Encumbrances		-						
Technology Replacements Funds	1,450,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Recurring Uses of Funds	18,483,491	19,216,562	19,267,397	19,272,229	19,348,786	19,900,450	20,485,878	21,093,982
Net Recurring Funds	(664,845)	-	(50,835)	(255,000)	6,400	45,700	48,000	50,000
The Vehicle Replacement fund will be decreased for Fiscal Year 2020 respectively.								
Non-recurring "One-time"								
Uses of Funds								
CDOT Incentive Pay		65,844						
Capital Project IT Resources	-	508,895						
Other Capital Project Funds								
Total Non-recurring "One-time"								
Uses of Funds	-	574,739	-	-	-	-	-	-
The Bottom Line - Net Recurring and Non-recurring Funds	(664,845)	(574,739)	(50,835)	(255,000)	6,400	45,700	48,000	50,000
Ending Fund Balance	\$ 1,889,627	\$ 1,567,846	\$ 1,838,792	\$ 1,583,792	\$ 1,590,192	\$ 1,635,892	\$ 1,683,892	\$ 1,733,892
Days of Recurring Uses of Funds	37.32	30	34.83	30.00	30.00	30.00	30.00	30.00

**Budget Preparation and Strategic Business Plan Calendar
Fiscal Year 2021**

January 20 Monday	Strategic Business Plan Kickoff	All Departments
February 28 Friday	Strategic Business Plan Presentations	Executive Team Division Directors Budget Team
March 2-20 (3 weeks)	Individual Department Strategic Plan Review Meetings with Strategic Services	All Departments
March 24 Tuesday	Multi-Year Budget Presentation	City Council Budget Team
March 27 Friday	Strategic Business Plans Due	All Departments
April 1 Wednesday	Budget Kick-Off Meeting	All Departments
April 6 – April 8 Monday - Wednesday	Budget Software Training	All Departments
April 13 Monday	IT Project Meeting Deadline with Information Systems	All Departments
May 1 Friday	Budget Requests Due All Recommended Fee Changes Due	All Departments
May 4 – May 29	Data Entry / Technical Review	Budget Team
May 11 Monday	Preliminary Tax Roll Due	Appraisal Districts
June 1 – June 26	Executive Team Budget Review	Executive Team Budget Team All Directors
June 26 – June 27 Friday & Saturday	Council Retreat (Large Dollar Requests)	Executive Team Impacted Departments Budget Team
June 15 – July 29	Prepare Preliminary Budget to meet Charter Requirements	Budget Team
July 10 Friday	Pre-Tax Roll Final Review	CM/Budget Team
July 24 Friday	Certified Tax Roll Due	Appraisal Districts
July 31 Friday	City Council Preliminary Budget Packet Distributed	Budget Team
August 4 Tuesday	City Council Work Session – Preliminary Budget Presentation and Deliberation Vote Setting Proposed Tax Rate, Public Hearing Dates and Date for Approval of Proposed Tax Rate and Budget	City Council Budget Team
August 6 Thursday	VOTER APPROVAL TAX RATE - Publication of Proposed Property Tax Rate Notice/Notice of Budget Public Hearing	Local Newspaper/ City Website
August 11 Tuesday	VOTER APPROVAL TAX RATE- City Council Work Session – Preliminary Budget Deliberation 1 st Public Hearing on Proposed Budget and Tax Increase	City Council Budget Team

August 18 Tuesday	VOTER APPROVAL TAX RATE - Adopt Budget and Tax Rate – Exceeding the Voter Approval Rate	City Council
August 23, Sunday	NO-NEW-REVENUE TAX RATE- Publication of Proposed Property Tax Rate Notice/Notice of Budget Public Hearing	Local Newspaper/ City Website
September 1 Tuesday	NO-NEW-REVENUE TAX RATE – City Council Work Session – Preliminary Budget Deliberation 1 st Public Hearing on Proposed Budget & Tax Increase	City Council Budget Team
September 15 Tuesday	NO-NEW-REVENUE TAX RATE – Adopt Budget & Tax Rate	City Council
November 3 Tuesday	Election to Approve the proposed Tax Rate Exceeding the Voter Tax Approval Rate	Budget Team/ City Secretary

*“Voter Approval Tax Rate” and “No-New-Revenue Tax Rate” are defined by Section 26.04 of the Texas Property Tax Code. An election will be held if the Maintenance & Operations Tax Rate’s growth greater than 3.5% annually minus any unused increment from the previous year.

*Schedule is based upon requirements determined by Section 26.05 of the Texas Property Tax Code

RESIDENTIAL MUNICIPAL COST OF SERVICE COMPARISON

PY RANK	OVERALL RANK	CITY	POP. ⁽²⁾	VALUE ⁽³⁾	TAX RATE	HOMESTEAD EXEMPTION	CITY SALES TAX RATE	ANNUAL PROPERTY TAXES ⁽³⁾	ANNUAL WATER CHARGE ⁽⁴⁾	ANNUAL SEWER CHARGE ⁽⁴⁾	ANNUAL DRAINAGE CHARGE ⁽⁵⁾⁽⁶⁾	ANNUAL SANITATION CHARGE ⁽⁷⁾	TOTAL ANNUAL CHARGE	COMBINED WATER & SEWER	SALES TAX
1	1	Lewisville	105,640	\$270,000	\$ 0.443301	0%	1.50%	\$ 1,197	\$ 669	\$271	\$48	\$ 156	\$ 2,341	\$ 940	\$ 0.0825
4	2	Plano	284,070	\$270,000	0.448200	20%	1.00%	968	677	791	37	146	2,619	1,468	0.0825
3	3	Carrlton	136,170	\$270,000	0.589970	20%	1.00%	1,274	628	534	0	265	2,701	1,162	0.0825
2	4	Addison	15,790	\$270,000	0.583500	20%	1.00%	1,260	602	563	126	159	2,710	1,165	0.0825
5	5	Irving	240,420	\$270,000	0.594100	20%	1.00%	1,283	689	432	36	317	2,757	1,121	0.0825
8	6	Arlington	386,180	\$270,000	0.624000	20%	1.75%	1,348	546	662	81	179	2,816	1,208	0.0800
7	7	Frisco	183,560	\$270,000	0.446600	8%	2.00%	1,115	705	820	50	175	2,866	1,525	0.0825
10	8	Allen	99,020	\$270,000	0.489000	0%	2.00%	1,320	688	618	42	203	2,871	1,306	0.0825
6	9	Farmers Branch	31,780	\$270,000	0.610000	20%	1.00%	1,318	1,033	562	0	0	2,913	1,595	0.0825
9	10	Coppell	41,290	\$270,000	0.584000	5%	2.00%	1,498	687	511	12	212	2,920	1,198	0.0825
11	11	McKinney	188,500	\$270,000	0.515600	0%	2.00%	1,392	881	717	48	200	3,238	1,598	0.0825
13	12	Fort Worth	848,860	\$270,000	0.747500	20%	1.50%	1,615	676	698	65	227	3,281	1,374	0.0825
12	13	Grand Prairie	191,720	\$270,000	0.669998	1%	2.00%	1,791	671	688	54	207	3,411	1,359	0.0825
17	14	Denton	113,383	\$270,000	0.594054	0.5%	1.50%	1,596	841	591	65	294	3,387	1,432	0.0825
14	15	The Colony	44,370	\$270,000	0.660000	0%	2.00%	1,782	771	583	36	269	3,441	1,354	0.0825
15	16	Dallas	1,301,970	\$270,000	0.776600	20%	1.00%	1,677	678	701	102	327	3,485	1,379	0.0825
16	17	Richardson	113,710	\$270,000	0.625160	0%	1.00%	1,688	1,032	622	45	252	3,639	1,654	0.0825
18	18	Garland	237,270	\$270,000	0.769600	8%	1.00%	1,912	1,172	643	36	233	3,996	1,815	0.0825
20	19	Castle Hills ⁽⁸⁾	13,262	\$270,000	0.980000	10%	1.25%	2,381	896	540	0	212	4,029	1,436	0.0750
19	20	Mesquite	145,030	\$270,000	0.734000	0%	2.00%	1,982	1,100	717	54	234	4,087	1,817	0.0825

AVERAGE:	\$ 1,520	\$ 782	\$613	\$ 47	\$213	\$ 3,175	\$ 1,395
MEDIAN:	\$ 1,445	\$ 689	\$620	\$ 47	\$212	\$ 3,079	\$ 1,377

Notes:

- (1) Ranking based on Total Annual Charge.
- (2) Population estimates, obtained from the 2018 NCTCOG population estimates. Castle Hills from DCFWSD Website.
- (3) Annual Property Taxes calculated based on residential homestead value of \$270,000.
- (4) Water & Sewer = Average residential consumption of 10,000 gallons from September to May and 20,000 gallons from June to August. Fort Worth purchases based on a per 100 cubic foot rate, using the consumption level that would yield 10,000 gallons and 20,000 gallons during the same periods listed above.
- (5) Drainage fees for Dallas & Frisco are based upon lot size. Used 9,000 sq.ft. as the average lot size.
- (6) Drainage fees for Denton & Plano are based on square footage of impervious surfaces. Used an average of 2,001 to 3,000 square feet of impervious surface for the purposes of calculation.
- (7) Residential sanitation charge including sales tax.
- (8) Castle Hills is covered by 8 different districts (Denton County Fresh Water Supply Districts 1A-1H) with different tax rates & homestead exemptions. Cost calculated based on district with highest population (1F).

TAX BASE COMPARISON

MCOS Rank	City	Population	2018 Assessed Value Certified Roll	2018 Sales Tax Collected ⁽²⁾	Per Capita Assessed Value	Per Capita Sales Tax	Per Capita Ratio Assess. Value	Per Capita Ratio Sales Tax	Tax Rate
1	Lewisville	105,640	\$ 11,891,331,045	\$ 27,314,564	\$ 112,565	\$ 259.00	\$ 0.99	\$ 0.88	\$ 0.443301
3	Plano ⁽¹⁾	284,070	\$ 45,291,172,853	\$ 88,612,906	\$ 159,437	\$ 312.00	\$ 1.40	\$ 1.05	0.448200
4	Carrollton ⁽¹⁾	136,170	\$ 15,511,067,090	\$ 40,266,286	\$ 113,910	\$ 296.00	\$ 1.00	\$ 1.00	0.594970
2	Addison ⁽¹⁾	15,790	\$ 4,819,907,442	\$ 15,208,901	\$ 305,251	\$ 963.00	\$ 2.68	\$ 3.25	0.583500
5	Irving ⁽¹⁾	240,420	\$ 28,154,059,329	\$ 76,085,296	\$ 117,104	\$ 316.00	\$ 1.03	\$ 1.07	0.594100
7	Arlington ⁽¹⁾	386,180	\$ 28,049,975,501	\$ 69,123,565	\$ 72,634	\$ 179.00	\$ 0.64	\$ 0.60	0.624000
8	Frisco ⁽¹⁾	183,560	\$ 31,444,478,769	\$ 45,018,000	\$ 171,304	\$ 245.00	\$ 1.50	\$ 0.83	0.446600
10	Allen	99,020	\$ 14,524,049,246	\$ 21,401,509	\$ 146,678	\$ 216.00	\$ 1.29	\$ 0.73	0.489000
6	Farmers Branch ⁽¹⁾	31,780	\$ 6,213,539,033	\$ 17,460,358	\$ 195,517	\$ 549.00	\$ 1.72	\$ 1.85	0.610000
9	Coppell ⁽¹⁾	41,290	\$ 7,820,426,992	\$ 22,089,605	\$ 189,402	\$ 535.00	\$ 1.66	\$ 1.81	0.584000
11	McKinney	188,500	\$ 23,915,533,682	\$ 28,662,863	\$ 126,873	\$ 152.00	\$ 1.11	\$ 0.51	0.515600
13	Fort Worth ⁽¹⁾	848,860	\$ 76,679,252,353	\$ 110,458,182	\$ 90,332	\$ 130.00	\$ 0.79	\$ 0.44	0.747500
12	Grand Prairie ⁽¹⁾	191,720	\$ 15,773,646,020	\$ 31,033,806	\$ 82,274	\$ 162.00	\$ 0.72	\$ 0.55	0.669998
16	Denton ⁽¹⁾	113,383	\$ 12,545,128,503	\$ 24,276,032	\$ 110,644	\$ 214.00	\$ 0.97	\$ 0.72	0.594054
14	The Colony	44,370	\$ 5,067,039,110	\$ 15,877,557	\$ 114,200	\$ 358.00	\$ 1.00	\$ 1.21	0.660000
15	Dallas ⁽¹⁾	1,301,970	\$ 138,430,950,303	\$ 315,186,747	\$ 106,324	\$ 242.00	\$ 0.93	\$ 0.82	0.776600
17	Richardson	113,710	\$ 18,254,444,621	\$ 41,357,586	\$ 160,535	\$ 364.00	\$ 1.41	\$ 1.23	0.625160
18	Garland ⁽¹⁾	237,270	\$ 16,075,873,671	\$ 29,561,151	\$ 67,754	\$ 125.00	\$ 0.59	\$ 0.42	0.769600
19	Castle Hills ¹⁾⁽⁵⁾	13,262	\$ 2,521,453,833	\$ 1,136,355	\$ 190,126	\$ 86.00	\$ 1.67	\$ 0.29	0.980000
20	Mesquite	145,030	\$ 8,668,955,720	\$ 22,339,646	\$ 59,774	\$ 154.00	\$ 0.52	\$ 0.52	0.734000
	Total - All Cities	4,721,995	511,652,285,116	1,042,470,913	---	---	---	---	---
	Avg. - All Cities ⁽³⁾	---	---	---	\$ 134,632	\$ 292.85	\$ 1.18	\$ 0.99	0.66987
	Weighted Avg.	---	---	---	\$ 108,355	\$ 220.74	---	---	---
	<i>2018 Weighted Avg.</i>	<i>---</i>	<i>---</i>	<i>---</i>	<i>92,940</i>	<i>206.26</i>	<i>---</i>	<i>---</i>	<i>---</i>

Notes:

- (1) Reflects cities with homestead exemption.
- (2) Sales tax figures according to State Comptroller 2018 Allocations. Figures have been adjusted to reflect a 1% sales tax rate.
- (3) Avg. - All Cities is the average tax rate, weighted by population.
- (4) Castle Hills is covered by 8 different districts (Denton County Fresh Water Supply Districts 1A-1H) with different tax rates & homestead exemptions. Cost calculated based on district with highest population (1F).
- (5) Sales tax for Castle Hills is collected by the City of Lewisville under a Strategic Partnership Agreement. The bulk of sales tax collected in the district pays for Lewisville Fire and Police Service contracts. The leftover balance is split 50/50 with Lewisville.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 4707

Agenda Date:

Version: 1

Status: Work Session

In Control: City Council

File Type: Work Session Item

Agenda Number: 6.

CC MEETING: March 24, 2020

DATE: March 18, 2020

TO: Erin Rinehart, City Manager

FROM: Elliott Reep, Emergency Management Coordinator

Receive COVID-19 Response Updates.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 1a

Agenda Date:

Version: 1

Status: Pre-meeting

In Control: City Council

File Type: Procedural Item

Agenda Number: 7.

Mayor and Council reports and information sharing.



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 4705

Agenda Date: 3/26/2020

Version: 1

Status: Presentations

In Control: City Council

File Type: Presentation

Agenda Number: 8.

CC MEETING: March 26, 2020

DATE: March 17, 2020

TO: Erin Rinehart, City Manager

FROM: Laurie Wilson, Admin Services Director/City Secretary

Present A **Proclamation Recognizing National Census Day.**

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population which provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and,

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and,

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and,

WHEREAS, the City of Carrollton is committed to ensuring every resident is counted; and,

NOW, THEREFORE, I, Kevin W. Falconer, Mayor of the City of Carrollton, Texas, do hereby proclaim April 1, 2020 as:

NATIONAL CENSUS DAY

In the City of Carrollton and call upon all citizens and civic organizations to spread awareness about the Census and its importance to funding of social service programs and infrastructure.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Carrollton, Texas to be affixed on this 26th day of March 2020.

A handwritten signature in black ink, appearing to read 'Kevin W. Falconer', written over a horizontal line.

Kevin W. Falconer, Mayor



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 4683

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: *9.

CC MEETING: March 26, 2020

DATE: March 10, 2020

TO: Erin Rinehart, City Manager

FROM: Laurie Wilson, City Secretary/Admin. Services Director

Consider Approval Of The March 3, 2020 Regular Meeting Minutes.

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
MARCH 3, 2020**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, March 3, 2020 at 5:45 pm with the following members present; Mayor Kevin Falconer, Mayor Pro Tem Young Sung, Deputy Mayor Pro Tem Frances Cruz, Councilmembers John Sutter, Glen Blanscet, Mike Hennefer, Pat Cochran and Steve Babick. Also present were City Manager Erin Rinehart, Assistant City Managers Marc Guy and Chrystal Davis, City Attorney Meredith Ladd and City Secretary/Admin Services Director Laurie Wilson.

5:45 P.M. – COUNCIL BRIEFING ROOM

***** PRE-MEETING / EXECUTIVE SESSION *****

Mayor Falconer convened the meeting at 5:45 pm.

1. Receive **information and discuss Agenda.**

*****EXECUTIVE SESSION*****

2. Council will convene in **Executive Session** pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
3. Council will reconvene in **Open Session** to consider action, if any, on matters discussed in the Executive Session. Council did not convene in Executive Session – no action taken.

*****WORKSESSION*****

4. Receive **Emergency Preparedness Update.**

Emergency Management Coordinator Elliott Reep stated that Carrollton practices an All Hazard Program which means they plan for any type of event and impose certain types of plan processes on those. He explained that the program is community based and engages with all City partners such as schools, non-profits, and various groups. He discussed the various particulars about the program and provided information about preparedness for Coronavirus Disease 2019 (COVID-19).

Coronavirus Disease 2019 (COVID-19)

- First Responder Preparations
 - PPE (personal protective equipment)
 - Response Protocol
- Coordinating Public Information
 - CDC Guidance
 - Marketing serving as PIO
- Internal Organization Planning
 - Continuity Planning

Reep underscored that they are following guidance and protocols from the CDC with regard to COVID-19. He continued the presentation talking about the outdoor warning system.

Carrollton’s Outdoor Warning System

- 26 Sirens
- All Hazard system
- Multiple Weather Activation Criteria
- Monthly Tests
- Replacement Schedule

Reep stated that currently one of the 26 sirens was not working; located at Rainwater Elementary and the staff is working to repair the siren. He stated there are multiple ways for staff to access the All Hazard system. He stated there are three reasons for activating the outdoor warning system: tornado warning, large hail with confirmed damage, and high damaging winds with confirmed damage. He stated that they normally test the system on the first Wednesday of the month at 1:00 pm. He talked about the system and stated that he trusts the weather service, trusts the technology and trusts the City’s judgment. He encouraged everyone to sign up for the Carrollton Alert notification system and for people to have multiple ways to get notifications.

Mayor Falconer adjourned the Worksession at 7:00 pm to convene the Regular Meeting.

*****REGULAR MEETING 7:00 PM*****

Mayor Falconer convened the Regular Meeting at 7:14 pm.

Deputy Mayor Pro Tem Cruz was absent for the Regular Meeting.

INVOCATION – Councilmember Mike Hennefer

PLEDGE OF ALLEGIANCE – Councilmember John Sutter

PRESENTATIONS

5. Present **30 Year Service Award to Captain Lee Holbert** Of The Carrollton Fire Department.
6. Present A **Proclamation Recognizing Creekview High School State Wrestling Champions Day**.

PUBLIC COMMENT

7. **Hearing of any citizen/visitor on items listed on the regular meeting agenda, which do not include a public hearing. Citizens wishing to address the Council regarding items not on posted agenda will be called to speak during the Public Comment period.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting.

Mayor Falconer noted there were no speakers.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

Mayor Falconer advised that Item 9 was pulled for future consideration.

Councilmember Blanscet moved approval of Consent Agenda Items 8 and 10-22; second by Mayor Pro Tem Sung.

Councilmember Babick highlighted that the Council was approving expenditures in the amount of \$7.6M meeting the Council's goals and objectives.

The motion was approved with a unanimous 6-0 vote, Deputy Mayor Pro Tem Cruz absent.

MINUTES

***8. Consider Approval Of The February 18, 2020 Regular Meeting Minutes.**

BIDS & PURCHASES

~~***9. Consider Approval Of RFP# 20-001 For San Chester Pond Dredging In An Amount Not To Exceed \$148,500.00.**~~

***10. Consider Approval Of 20-003 For Traffic Signal Hardware For Public Works From Various Vendors In An Amount Not To Exceed \$300,000.00.**

CONTRACT & AGREEMENTS

***11. Consider Authorizing The City Manager To Approve A Contract For A Fire Rescue Records Management System With ESO Solutions, Inc. In An Amount Not To Exceed \$60,175.00.**

***12. Consider Authorizing The City Manager To Approve A Contract For Services From First Ascent In An Amount Not To Exceed \$74,250.00.**

***13. Consider Authorizing The City Manager To Approve A Contract For Professional Audio/Visual Installation Services From Visionality-DTC Through An Interlocal Agreement With DIR, In An Amount Not To Exceed \$108,392.19.**

***14. Consider Authorizing The City Manager To Amend A Contract For IT Resources From Catapult Systems By \$533,500.00 For A Total Contract Amount Not To Exceed \$1,028,615.00.**

***15. Consider Authorizing The City Manager To Execute A Construction Contract With Crescent Constructors, Inc. For The Golden Bear Water Booster Pump Station Improvements Project, In An Amount Not To Exceed \$1,637,000.00.**

***16. Consider Authorizing The City Manager To Enter Into A Shade Structure Remediation And Installation Plan With USA Shade For The Rosemeade Rainforest Aquatic Complex Project Through An Interlocal Agreement With BuyBoard, In An Amount Not To Exceed \$70,685.00.**

***17. Consider Award Of A Construction Contract To 3D Paving And Contracting, LLC For The Reconstruction Of Certain Streets, Alleys And Sidewalks In The Green Valley Estates And Woodlake No. 1 Subdivisions, In The Amount Of \$2,553,131.40.**

***18. Consider Authorizing The City Manager To Approve A Contract With Quick Set Concrete Under The Interlocal Purchasing System Assignment No. 3132, By And Through Assignor Stringer Construction Management, For The Oak Creek Tennis Center Post Tension Slab Overlay Project In An Amount Not To Exceed \$315,915.00.**

***19. Consider Authorizing The City Manager To Approve A Contract With Highway Intelligent Traffic Solutions For The 2019 LED Street Lighting Project In The Amount of \$1,042,224.63.**

***20. Consider Authorizing The City Manager To Execute A Construction Contract For The Installation Of Lights At The Rosemeade Rainforest Aquatic Complex By Musco Lighting Through An Interlocal Agreement With BuyBoard, In An Amount Not To Exceed \$262,032.00.**

RESOLUTIONS

***21. Consider A Resolution Authorizing The City Manager To Execute Agreements For Disaster Debris Monitoring And Consulting Services With DebrisTech, LLC. As The Primary Vendor, And True North Emergency Management, LLC As The Secondary Vendor.**

***22. Consider A Resolution Authorizing The City Manager To Enter Into A Single-Family Rehabilitation Grant Incentive Agreement On An Eligible Property Located Within A Neighborhood Empowerment Zone, In A Grant Amount Not To Exceed \$875.00.**

PUBLIC HEARING – INDIVIDUAL CONSIDERATION

23. Hold A Public Hearing And Consider An Ordinance Adopting Standards Of Care For Administering The Summer Youth Program.

Recreation Manager Heather Smith stated that in order to be exempt from State Childcare licensing requirements, a Standards of Care document must be approved through an Ordinance approved by City Council after a public hearing on an annual basis. She stated the Standards of Care were primarily the same as the year before with a few clean-up adjustments. These Standards were reviewed and approved by the Parks and Recreation Advisory Board at their February 24, 2020 meeting.

Mayor Pro Tem Sung asked about the ages allowed to participate in the program and Smith replied children 5-12 years of age.

Mayor Falconer opened the public hearing; and there being no speakers, he closed the public hearing and opened the floor for a motion.

Councilmember Babick moved approval of Item 23; second by Councilmember Sutter and the motion was approved with a unanimous 6-0 vote, Deputy Mayor Pro Tem Cruz absent.

PUBLIC FORUM

24. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

Samuel Philips, 3603 Foxboro Lane, began his comments referring to an article from the Plano police department regarding wrong-way parking on public streets and suggested that Carrollton citizens be given such a notice prior to being given a citation.

Lydia Lopez, 1713 Blackstone Drive, voiced a concern that she has a neighbor jeopardizing her retaining wall because he dug an open trench and requested help from the City to address the problem.

Mayor Falconer announced the Citizens Evening and State of the City scheduled for March 4, 2020 at the Senior Center

ADJOURNMENT - Mayor Falconer adjourned the meeting at 7:37 pm.

ATTEST:

Laurie Wilson, City Secretary

Kevin W. Falconer, Mayor



Agenda Memo
File Number: 4701

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Bid/Purchases

Agenda Number: *10.

CC MEETING: March 26, 2020

DATE: March 18, 2020

TO: Erin Rinehart, City Manager

FROM: Bob Scott, Assistant City Manager & Chief Financial Officer

Consider Approval Of RFP #20-002 Residential Street Replacement Program For Public Works From Urban Infraconstruction, LLC, In An Amount Not To Exceed \$1,400,000.00.

BACKGROUND:

This contract will be utilized by the Public Works Department to reduce the pending backlog of concrete street repairs. This will enable the department to address the lowest rated street segments as indicated in the most recent pavement condition survey. This contract will primarily focus on select concrete panel replacements on streets with a residential classification.

Bids were advertised and received from which six vendors responded. Bids were advertised in the normal manner with advertisements in the Dallas Morning News, plan rooms were notified, and construction related vendors were contacted.

FINANCIAL IMPLICATIONS:

The service on RFP #20-002 will be purchased from budgeted funds for the cost centers and amounts as listed below.

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
CAP ACCOUNT	CONCRETE REPAIR	\$1,400,000.00
	TOTAL	\$1,400,000.00

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends that the low bid meeting all specifications be awarded to Urban Infraconstruction, LLC, for the amount not to exceed \$1,400,000 for the first year and two additional one year renew period for a total three-year contract valued at \$4,200,000.00.

NOTE: The quantities listed in the bid document were stated as estimates only. The staff recommended amount is based on their budget and based on immediate need and statistical data compiled by the Public Works Streets and Alley survey.

ATTACHMENTS: Tabulation sheet

20-002 Residential Street Replacement Program Pricing Sheet

ITEM	QTY	UNIT	DESCRIPTION	New World		Cam-Crete		Saz		HQS		Urban Infraconstruction LLC		Kendo	
				UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED						
1	8000	Sq. Yd.	Remove and replace 6" concrete	\$ 77.90	\$ 623,200.00	\$ 78.75	\$ 630,000.00	\$ 85.80	\$ 686,400.00	\$ 107.00	\$ 856,000.00	\$ 73.00	\$ 584,000.00	\$ 85.00	\$ 680,000.00
2	1000	Sq. Yd.	Remove and replace 6" concrete (Class "HES")	\$ 86.30	\$ 86,300.00	\$ 125.00	\$ 125,000.00	\$ 93.50	\$ 93,500.00	\$ 117.00	\$ 117,000.00	\$ 80.00	\$ 80,000.00	\$ 135.00	\$ 135,000.00
3	1000	Sq. Yd.	Remove and replace 8" concrete	\$ 92.04	\$ 92,040.00	\$ 84.00	\$ 84,000.00	\$ 98.45	\$ 98,450.00	\$ 117.00	\$ 117,000.00	\$ 79.00	\$ 79,000.00	\$ 100.00	\$ 100,000.00
4	1000	Sq. Yd.	Remove and replace 8" concrete (Class "HES")	\$ 100.10	\$ 100,100.00	\$ 128.00	\$ 128,000.00	\$ 100.10	\$ 100,100.00	\$ 127.00	\$ 127,000.00	\$ 85.00	\$ 85,000.00	\$ 140.00	\$ 140,000.00
5	1000	Cu. Yd.	Installation of flex base material	\$ 154.06	\$ 154,060.00	\$ 65.00	\$ 65,000.00	\$ 25.00	\$ 25,000.00	\$ 36.00	\$ 36,000.00	\$ 100.00	\$ 100,000.00	\$ 52.00	\$ 52,000.00
6	5000	L.F.	Installation of 6" integral curb in conjunction with pavement repairs	\$ 8.40	\$ 42,000.00	\$ 6.50	\$ 32,500.00	\$ 12.65	\$ 63,250.00	\$ 20.00	\$ 100,000.00	\$ 5.00	\$ 25,000.00	\$ 13.00	\$ 65,000.00
7	5000	Sq. Yd.	Remove and replace 4" sidewalks	\$ 91.10	\$ 455,500.00	\$ 60.00	\$ 300,000.00	\$ 60.00	\$ 300,000.00	\$ 100.00	\$ 500,000.00	\$ 57.00	\$ 285,000.00	\$ 65.00	\$ 325,000.00
8	500	Sq. Ft.	Installation of retaining wall and stone veneer for walk / wall combination	\$ 64.20	\$ 32,100.00	\$ 50.00	\$ 25,000.00	\$ 65.00	\$ 32,500.00	\$ 110.00	\$ 55,000.00	\$ 64.80	\$ 32,400.00	\$ 90.00	\$ 45,000.00
9	30	Each	Remove and replace barrier free ramps	\$ 2,471.30	\$ 74,139.00	\$ 2,000.00	\$ 60,000.00	\$ 1,300.00	\$ 39,000.00	\$ 2,500.00	\$ 75,000.00	\$ 3,100.00	\$ 93,000.00	\$ 3,000.00	\$ 90,000.00
10	100	Sq. Yd.	Remove and replace brick median pavers	\$ 80.00	\$ 8,000.00	\$ 135.00	\$ 13,500.00	\$ 12.00	\$ 1,200.00	\$ 180.00	\$ 18,000.00	\$ 94.00	\$ 9,400.00	\$ 100.00	\$ 10,000.00
11	150	L.F.	Remove and replace 18" curb and gutter	\$ 56.40	\$ 8,460.00	\$ 40.00	\$ 6,000.00	\$ 25.00	\$ 3,750.00	\$ 70.00	\$ 10,500.00	\$ 57.00	\$ 8,550.00	\$ 45.00	\$ 6,750.00
12	150	L.F.	Remove and replace 24" curb and gutter	\$ 59.00	\$ 8,850.00	\$ 45.00	\$ 6,750.00	\$ 28.00	\$ 4,200.00	\$ 80.00	\$ 12,000.00	\$ 57.00	\$ 8,550.00	\$ 50.00	\$ 7,500.00
13	150	L.F.	Remove and replace 30" curb and gutter	\$ 61.30	\$ 9,195.00	\$ 50.00	\$ 7,500.00	\$ 31.00	\$ 4,650.00	\$ 90.00	\$ 13,500.00	\$ 57.00	\$ 8,550.00	\$ 55.00	\$ 8,250.00
14	1	Each	Remove and replace 8' curb line inlet	\$ 4,088.10	\$ 4,088.10	\$ 5,000.00	\$ 5,000.00	\$ 2,900.00	\$ 2,900.00	\$ 12,500.00	\$ 12,500.00	\$ 4,200.00	\$ 4,200.00	\$ 5,000.00	\$ 5,000.00
15	1	Each	Remove and replace 8' curb line inlet top	\$ 1,988.50	\$ 1,988.50	\$ 4,000.00	\$ 4,000.00	\$ 1,800.00	\$ 1,800.00	\$ 7,500.00	\$ 7,500.00	\$ 5,600.00	\$ 5,600.00	\$ 5,000.00	\$ 5,000.00
16	1	Each	Remove and replace 10' curb line inlet	\$ 4,361.00	\$ 4,361.00	\$ 6,500.00	\$ 6,500.00	\$ 3,500.00	\$ 3,500.00	\$ 15,500.00	\$ 15,500.00	\$ 4,300.00	\$ 4,300.00	\$ 5,500.00	\$ 5,500.00
17	1	Each	Remove and replace 10' curb line inlet top	\$ 2,006.50	\$ 2,006.50	\$ 5,000.00	\$ 5,000.00	\$ 2,400.00	\$ 2,400.00	\$ 9,500.00	\$ 9,500.00	\$ 4,600.00	\$ 4,600.00	\$ 5,500.00	\$ 5,500.00
18	5	Each	Vertical adjustment of manholes to grade	\$ 611.70	\$ 3,058.50	\$ 500.00	\$ 2,500.00	\$ 290.00	\$ 1,450.00	\$ 1,000.00	\$ 5,000.00	\$ 700.00	\$ 3,500.00	\$ 800.00	\$ 4,000.00
19	40	Each	Vertical adjustment of water valve stacks, meter cans, sewer cleanouts or irrigation control boxes to grade	\$ 478.00	\$ 19,120.00	\$ 300.00	\$ 12,000.00	\$ 250.00	\$ 10,000.00	\$ 500.00	\$ 20,000.00	\$ 550.00	\$ 22,000.00	\$ 400.00	\$ 16,000.00
20	5	Each	Rebuild brick mailboxes due to relocation or grade adjustments	\$ 1,949.00	\$ 9,745.00	\$ 750.00	\$ 3,750.00	\$ 1,000.00	\$ 5,000.00	\$ 1,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00
21	200	Cu. Yd.	Replacement of topsoil fill material	\$ 105.40	\$ 21,080.00	\$ 50.00	\$ 10,000.00	\$ 22.00	\$ 4,400.00	\$ 40.00	\$ 8,000.00	\$ 42.00	\$ 8,400.00	\$ 30.00	\$ 6,000.00
22	1000	Sq. Yd.	Replacement of common Bermuda sod	\$ 17.20	\$ 17,200.00	\$ 10.00	\$ 10,000.00	\$ 7.35	\$ 7,350.00	\$ 8.00	\$ 8,000.00	\$ 9.00	\$ 9,000.00	\$ 10.00	\$ 10,000.00
23	1000	Sq. Yd.	Replacement of Raleigh St. Augustine sod	\$ 17.20	\$ 17,200.00	\$ 10.00	\$ 10,000.00	\$ 7.35	\$ 7,350.00	\$ 10.00	\$ 10,000.00	\$ 11.00	\$ 11,000.00	\$ 15.00	\$ 15,000.00
Total for all items				\$ 1,793,791.60	\$ 1,793,791.60	\$ 1,552,000.00	\$ 1,552,000.00	\$ 1,498,150.00	\$ 1,498,150.00	\$ 2,140,500.00	\$ 2,140,500.00	\$ 1,478,550.00	\$ 1,478,550.00	\$ 1,744,000.00	\$ 1,744,000.00



Agenda Memo
File Number: 4689

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type:
Contracts/Agreements

Agenda Number: *11.

CC MEETING: March 26, 2020

DATE: March 16, 2020

TO: Erin Rinehart, City Manager

FROM: Tom Hammons, P.E., Interim Director of Engineering
Marc Guy, Assistant City Manager

Consider Authorizing The City Manager To Approve A Contract With 3D Paving And Contracting, LLC For The Nob Hill Alley Replacement Project, In The Amount Of \$1,451,180.00.

BACKGROUND:

This contract will provide for the reconstruction of fifteen (15) alleys in the Nob Hill Subdivision. Approximately 8,900 linear feet of existing alley pavement will be replaced. Environmental impacts should be minimal. No trees should be removed, and no wildlife will be affected by the construction.

The duration of construction is 360 calendar days. Construction will be performed such that all of the alleys will not be under construction at one time. Project signs will be placed at the entrances of the subdivision while it is under construction. The project has been placed on the monthly Construction Update and is included on the City’s website. All residents will be notified in writing prior to the start of construction. A neighborhood meeting with the residents and the contractor will be held prior to construction. Additional handouts will be distributed as required during the course of the project.

FINANCIAL IMPLICATIONS:

Fourteen (14) bids were received on February 5, 2020. The low bid, in the amount of \$1,451,180.00, was submitted by 3D Paving and Contracting, LLC. The engineer’s estimate for the project was \$2.1 million. 3D has performed numerous projects in Carrollton, most recently the Hebron-Josey intersection improvements and the Belaire Heights NOTICE project. Funding is available in the Streets Consolidated Account.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project will support the City Council’s strategic objectives and vision of building a community that

families and businesses want to call home by:

Sustaining quality of life - Improvements in the subdivision should improve the appearance of the neighborhood and encourage owners to provide better upkeep of their properties.

Sustaining day-to-day operations - The replacement of substandard alley pavement should reduce the need for non-scheduled or emergency repairs.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council award of the construction contract for the Nob Hill Alley Replacement Project to 3D Paving and Contracting, LLC in the amount of \$1,451,180.00.

BIDDERS LIST

PROJECT: Nob Hill Subdivision Alley Replacements

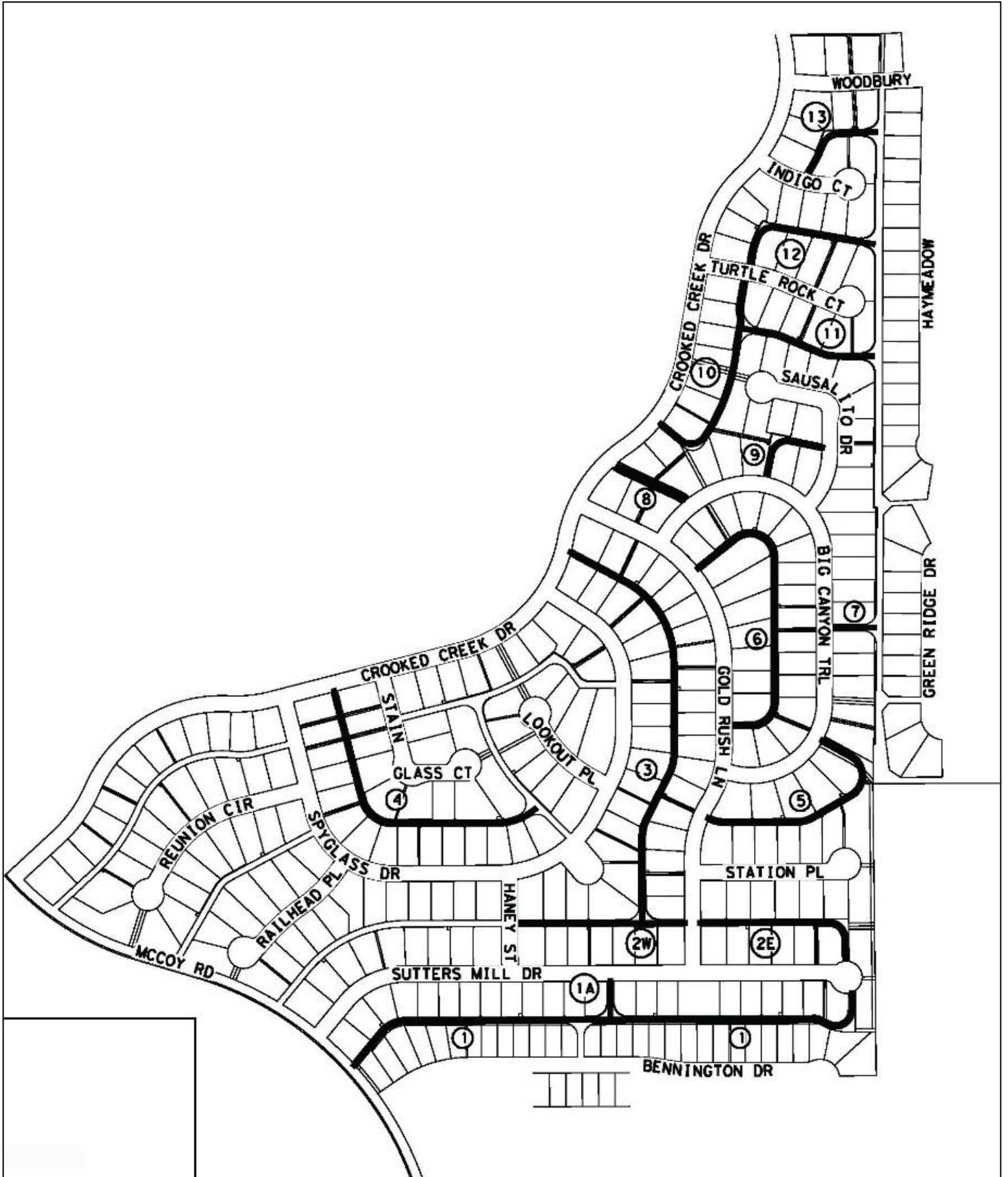
DATE: February 5, 2020

DAYS/COMPLETE: 360

ESTIMATED COST: \$2,100,000.00

CONTRACTOR	BID AMOUNT
3D Paving and Contracting, LLC	\$1,451,180.00
Estrada Concrete Company	\$1,612,220.00
Ken-Do Company, LP	\$2,121,490.00
XIT Paving & Construction, Inc.	\$1,845,000.00
Urban Infraconstruction LLC	\$1,937,980.50
KIK Underground, LLC	\$1,988,790.00
GROD Construction, LLC.	\$2,134,685.00
Tiseo Paving Company	\$2,269,845.50
FNH Construction, LLC	\$2,341,825.00
AXIS Contracting, Inc.	\$2,362,648.00
Camino Construction, LP	\$2,380,990.00
HQS	\$2,591,690.00
Joe Funk Construction	\$2,627,877.41
TI-Zack Concrete, Inc.	\$2,998,598.00

Location Map



NOB HILL ALLEY REPLACEMENTS
ENGINEERING DEPARTMENT



Agenda Memo
File Number: 4690

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinance

Agenda Number: *12.

CC MEETING: March 26, 2020

DATE: March 16, 2020

TO: Erin Rinehart, City Manager

FROM: Tom Hammons, P.E., Interim Director of Engineering
Marc Guy, Assistant City Manager

Consider An **Ordinance Authorizing The Abandonment Of Approximately 1.405 Acres Of Right-Of-Way Known As College Avenue, Located Generally Between Capital Drive And Luna Road, North Of Belt Line Road And South Of Capital Parkway; Retaining All Rights To And In The Remaining Right-Of-Way Not Expressly Abandoned.**

BACKGROUND:

Right-of-way for a future connection of College Avenue extends between Capital Drive and Luna Road. This right-of-way is bordered on both sides by property that is owned by Core5 Trade Center at Valwood, LLC. Core5 is developing both properties for commercial warehouses.

In order to better utilize the characteristics of the terrain in those locations, have better access to existing utilities, and avoid encroachment of the 100-year floodplain, Core5 has requested an abandonment of the previous right-of-way alignment and has already dedicated by a subdivision plat a new right-of-way alignment for College Avenue. The new right-of-way is a 60-foot wide right-of-way which will allow for a future collector street, a portion of which has already been constructed by the developer. The Engineering Department has reviewed the new alignment and has deemed it acceptable and in compliance with City Standards.

FINANCIAL IMPLICATIONS:

In consideration for the abandonment of the existing right-of-way of College Avenue, the developer dedicated right-of-way for a new alignment of College Avenue, which will result in a net compensation to the City in the amount of \$60,000, based on a fair market value appraisal.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of an ordinance authorizing the City Manager to abandon a

portion of the existing right-of-way of College Avenue between Luna Road and Capital Drive.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE ABANDONMENT OF A PORTION OF WEST COLLEGE AVENUE THAT IS APPROXIMATELY 1.405 ACRES OF RIGHT OF WAY LOCATED ON THE EAST SIDE OF LUNA ROAD AND DESCRIBED AND DEPICTED ON EXHIBIT A; RETAINING ALL RIGHTS TO AND IN THE REMAINING PORTION OF ANY RIGHT OF WAY SHOWN ON THE ADMINISTRATIVE PLAT; PROVIDING FOR THE CONVEYANCE OF THE RIGHT OF WAY UPON DEDICATION OF NEW RIGHT OF WAY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City is the owner of right-of-way located generally on the east side of Luna Road, said right of way being known as College Avenue and being depicted in the public records of Dallas County including in instrument numbers 74164-0161 and 92154-0388, and by use and occupation is deemed right of way of the City of Carrollton. A portion of said right of way is described and depicted on Exhibit A, attached hereto and incorporated for all purposes (“ROW”);

WHEREAS, College Avenue is listed as a collector roadway on the City’s Transportation Plan Map;

WHEREAS, Core5 Trade Center at Valwood LLC (“Applicant”) with the consent of all adjacent property owners, has requested the City abandon the ROW;

WHEREAS, Section 272.001 of the Texas Local Government Code provides for the conveyance, sale or exchange of a property interest by the City to an abutting property owner;

WHEREAS, Section 311.007 of the Texas Transportation Code provides a home-rule municipality authority to vacate, abandon, or close a street or alley;

WHEREAS, the applicable City departments have reviewed and approved the City’s abandonment of the ROW;

WHEREAS, an appraisal was completed determining the market value of the fee simple interest in the ROW as well as the value of new right of way being dedicated to the City, said new right of way being shown as College Avenue in Exhibit B (“Roadway”);

WHEREAS, the appraisal indicated the value of the Roadway as greater than that of the existing ROW;

WHEREAS, an agreement has been executed between Applicant and the City of Carrollton providing for the dedication of the Roadway, which is a new path of movement for the proposed abandoned portion of College Avenue, as consideration to the City for the ROW abandonment;

WHEREAS, the Applicant has also complied with all other requirements of the abandonment application;

WHEREAS, any existing easements will be reserved upon the conveyance of the property;

WHEREAS, with the dedication of the Roadway, there shall no longer be a public necessity for the current ROW, and the current ROW should be abandoned as a public use; and

WHEREAS, this abandonment shall extend only to the public right of way, title and interest which the City of Carrollton, Texas may have in and to said right of way, and shall be construed to extend only to the Property and to such interest that the governing body of the City of Carrollton may legally and lawfully abandon.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2.

The ROW is no longer needed for public use with the dedication of the Roadway, and it is in the public interest of the City of Carrollton to abandon the described ROW.

SECTION 3.

The City retains all rights in the remainder of the City's right of way that is not expressly abandoned herein, and nothing herein shall limit the City's rights and use of the public right of way.

SECTION 4.

The abandonment provided for herein is made and accepted subject to all present zoning and deed restrictions, and all easements, whether apparent or non-apparent, including aerial, surface or underground.

SECTION 5.

The described ROW is hereby abandoned, and the City Manager is authorized to convey the property by Deed Without Warranty to the adjacent owner of the property upon the recording of the plat in the public records of Dallas County dedicating the Roadway to the City of Carrollton.

SECTION 6.

The City Manager is authorized to take those steps reasonable and necessary to comply with the purpose and intent of this ordinance, including, through a designee, executing all necessary documents for the abandonment and conveyance of the Property in accordance with all applicable laws.

SECTION 7.

This Ordinance shall become effective on and after its adoption.

DULY PASSED AND APPROVED this the _____ day of _____, 20____.

CITY OF CARROLLTON, TEXAS

By: _____
Kevin W. Falconer, Mayor

ATTEST:

Laurie Wilson, City Secretary

Approved as to form:

Susan Keller
Assistant City Attorney

Approved as to content:

Tom Hammons, P.E.
Interim Director of Engineering

**EXHIBIT A
PARTIAL RIGHT-OF-WAY ABANDONMENT
COLLEGE AVENUE
1.41 ACRES (61,212 SQUARE FEET)
SITUATED IN THE
MARTHA P. GREEN SURVEY, ABSTRACT NUMBER 519,
ELIZABETH LAMAR SURVEY, ABSTRACT NUMBER 797,
CITY OF CARROLLTON, DALLAS COUNTY, TEXAS**

BEING a 1.41 acre tract of land situated in the Martha P. Green Survey, Abstract Number 519, and the Elizabeth Lamar Survey, Abstract Number 797, City of Carrollton, Dallas County, Texas, being part of a tract of land described as "Tract No. 2" in Donation Deed to City of Carrollton, Texas, as recorded in Volume 92154, Page 383 of the Deed Records of Dallas County, Texas (D.R.D.C.T.), and being part of College Avenue (a variable width right-of-way by use and occupation, no deed of record found), and being more particularly described by metes and bounds as follows:

COMMENCING at a 1/2-inch found iron rod with cap stamped "D&D-4369" for the southwest corner of a called 26.795 acre tract of land described as "Tract 1" in deed to Core5 Trade Center at Valwood, LLC., as recorded in Instrument Number 201700358778 of the Official Public Records of Dallas County, Texas (O.P.R.D.C.T.), and at the intersection of the east right-of-way line of Luna Road (variable width right-of-way) and the north right-of-way line of said College Avenue;

THENCE North 89 degrees 57 minutes 32 seconds East, with the south line of said 26.795 acre tract and the north right-of-way line of said College Avenue, a distance of 6.85 feet to a 1/2-inch set iron rod with yellow plastic cap stamped "HALFF" (hereinafter referred to as "with cap") for the **POINT OF BEGINNING**;

THENCE North 89 degrees 57 minutes 32 seconds East, with the south line of said 26.795 acre tract and the north right-of-way line of said College Avenue, a distance of 1,125.44 feet to the point of curvature (not monumented) of a non-tangent circular curve to the right, having a radius of 320.00 feet whose chord bears South 58 degrees 22 minutes 11 seconds East, a distance of 4.06 feet;

THENCE Southeasterly, departing the south line of said 26.795 acre tract and the north right-of-way line of said College Avenue, and over and across said College Avenue and with said curve, through a central angle of 00 degrees 43 minutes 40 seconds, an arc distance of 4.06 feet to a 1/2-inch set iron rod with cap for the point of reverse curvature of a tangent circular curve to the left, having a radius of 380.00 feet whose chord bears South 74 degrees 01 minute 24 seconds East, a distance of 209.71 feet;

**EXHIBIT A
PARTIAL RIGHT-OF-WAY ABANDONMENT
COLLEGE AVENUE
1.41 ACRES (61,212 SQUARE FEET)
SITUATED IN THE
MARTHA P. GREEN SURVEY, ABSTRACT NUMBER 519,
ELIZABETH LAMAR SURVEY, ABSTRACT NUMBER 797,
CITY OF CARROLLTON, DALLAS COUNTY, TEXAS**

THENCE Southeasterly, over and across said College Avenue and with said curve, through a central angle of 32 degrees 02 minutes 07 seconds, passing at arc distance of 88.63 feet to the north line of said Tract No. 2, and continuing over and across said College Avenue and said Tract No. 2, an arc distance of 212.47 feet to a 1/2-inch set iron rod with cap for corner on the south right-of-way line of said College Avenue, the south line of said Tract No. 2, and on the north line of a called 12.63 acre tract of land described as "Tract 4" in deed to Core5 Trade Center at Valwood, LLC, recorded in Instrument Number 201700358777, O.P.R.D.C.T.;

THENCE South 89 degrees 57 minutes 32 seconds West, with the south right-of-way line of said College Avenue and the north line of said 12.63 acre tract, a distance of 262.82 feet to a 1/2-inch set iron rod with cap for the northwest corner of said 12.63 acre tract, the southwest corner of said Tract No. 2, and on the east line of a called 9.37 acre tract of land described as "Tract 3" in deed to Core5 Trade Center at Valwood, LLC, recorded in Instrument Number 201700358778, O.P.R.D.C.T., from which a 1/2-inch found iron rod with yellow plastic cap stamped "HALFF" bears South 85 degrees 00 minutes 27 seconds East, a distance of 0.95 feet;

THENCE North 00 degrees 36 minutes 13 seconds East, with the south right-of-way line of said College Avenue, the west line of said Tract No. 2, and the east line of said 9.37 acre tract, a distance of 10.00 feet to a 1/2-inch set iron rod with cap for the northeast corner of said 9.37 acre tract, from which a 1/2-inch found iron rod with yellow plastic cap stamped "HALFF" bears South 86 degrees 16 minutes 41 seconds East, a distance of 1.02 feet;

THENCE South 89 degrees 57 minutes 32 seconds West, departing the west line of said Tract No. 2, and with the south right-of-way line of said College Avenue and with the north line of said 9.37 acre tract, passing at a distance of 793.51 feet to the northwest corner of said 9.37 acre tract and the northeast corner of a called 4.0 acre tract of land described in deed to Core5 Trade Center at Valwood, LLC, as recorded in Instrument Number 201700358779, O.P.R.D.C.T., and continuing with the south right-of-way line of said College Avenue and the north line of said 4.0 acre tract, for a total distance of 1,083.67 feet to a corner (not monumented), from which a 5/8-inch found iron rod bears South 82 degrees 46 minutes 35 seconds West, a distance of 2.54 feet;

THENCE North 17 degrees 37 minutes 05 seconds East, departing the south right-of-way line of said College Avenue and the north line of said 4.0 acre tract, and over and across said College Avenue, a distance of 52.47 feet to the **POINT OF BEGINNING AND CONTAINING 1.41 acres (61,212 square feet) of land, more or less.**

**EXHIBIT A
PARTIAL RIGHT-OF-WAY ABANDONMENT
COLLEGE AVENUE
1.41 ACRES (61,212 SQUARE FEET)
SITUATED IN THE
MARTHA P. GREEN SURVEY, ABSTRACT NUMBER 519,
ELIZABETH LAMAR SURVEY, ABSTRACT NUMBER 797,
CITY OF CARROLLTON, DALLAS COUNTY, TEXAS**

The Basis of Bearing is the Texas Coordinate System, NAD83, North Central Zone (4202), North American Datum of 1983 (2011 Adjustment) Epoch 2010.00. All distances are surface distances. Surface Adjustment Scale Factor: 1.000136506.

This property description is accompanied by a parcel plat of even date.

G. J. Suthan *Nov. 13/2019*

Getsy J. Suthan
Registered Professional Land Surveyor
Texas No. 6449
Halff Associates, Inc.,
1201 North Bowser Rd.
Richardson, Texas 75081
214-217-6418
TBPLS Firm No. 10029600



30' WIDE PERMANENT EASEMENT VOL. 85169, PG. 731 D.R.D.C.T.

SLOPE EASEMENT VOL. 99158, PG. 8189 D.R.D.C.T.

DAVID H. NIX SURVEY, ABSTRACT NO. 1092

POINT OF COMMENCING

N 17° 37' 05" E 52.47'

POINT OF BEGINNING

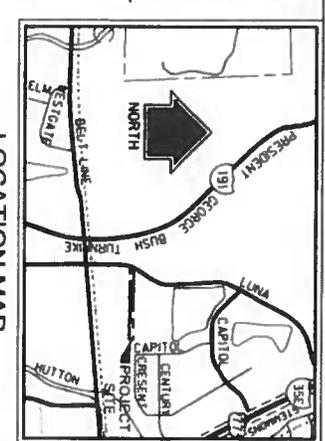
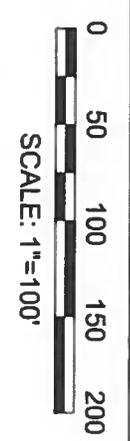
N 89° 57' 32" E

LUNA ROAD (VARIABLE WIDTH R.O.W.)

SLOPE EASEMENT VOL. 99158, PG. 8612 D.R.D.C.T.

(CALLED 2.262 ACRES) CITY OF CARROLLTON, TEXAS PARCEL 4 VOL. 99158, PG. 8198 D.R.D.C.T.

50' LONE STAR GAS EASEMENT VOL. 4283, PG. 204 VOL. 70020, PG. 250 VOL. 83033, PG. 415 D.R.D.C.T.



(CALLED 26.795 ACRES) CORE5 TRADE CENTER AT VALWOOD, LLC TRACT 1 INST. NO. 201700358778 O.P.R.D.C.T.

MARTHA P. GREEN SURVEY, ABSTRACT NO. 519

COLLEGE AVENUE

1,125.44'

S 89° 57' 32" W

1,083.67'

PARTIAL RIGHT-OF-WAY ABANDONMENT 1.41 ACRES (61,212 SQ. FT.)

(CALLED 9.37 ACRES) CORE5 TRADE CENTER AT VALWOOD, LLC TRACT 3 INST. NO. 201700358778 O.P.R.D.C.T.

EXHIBIT B

PARTIAL RIGHT-OF-WAY ABANDONMENT OF A COLLEGE AVENUE 1.41 ACRES TRACT (61,212 SQUARE FEET) SITUATED IN THE

MARTHA P. GREEN, ABSTRACT NO. 519, AND ELIZABETH LAMAR, ABSTRACT NO. 797 CITY OF CARROLLTON, DALLAS COUNTY, TEXAS FOR

CITY OF CARROLLTON

JAMES KENNEDY SURVEY, ABSTRACT NO. 741

(CALLED 4.0 ACRES) CORE5 TRADE CENTER AT VALWOOD, LLC TRACT 5 INST. NO. 201700358779 O.P.R.D.C.T.

LONE STAR GAS EASEMENT VOL. 4283, PG. 195 D.R.D.C.T.

(CALLED 2.008 ACRES) CITY OF CARROLLTON, TEXAS PARCEL 2 VOL. 99158, PG. 8184 D.R.D.C.T.

(CALLED 0.0245 ACRES) PARCEL 1 VOL. 99158, PG. 8178 D.R.D.C.T.

(CALLED 0.0245 ACRES) CITY OF CARROLLTON, TEXAS PARCEL 1 VOL. 99158, PG. 8178 D.R.D.C.T.

1/2" FIR W/ D&D-4369' CAP (C.M.)

1/2" SIR W/CAP

1/2" FIR BEARS S 00°17'07" E 0.28'

5/8" FIR BEARS S 82°46'35" W 2.54'

INGRESS AND EGRESS EASEMENT, TRACT 2 VOL. 80108, PG. 1888 D.R.D.C.T.

LEGEND
 VOL., PG. VOLUME, PAGE
 INST. NO. INSTRUMENT NUMBER
 FIR FOUND IRON ROD
 SET IRON ROD
 (C.M.) CONTROL MONUMENT
 W/ CAP WITH BLUE PLASTIC CAP STAMPED "HALFF ESMT"
 D.R.D.C.T. DEED RECORDS OF DALLAS COUNTY, TEXAS
 O.P.R.D.C.T. OFFICIAL PUBLIC RECORDS OF DALLAS COUNTY, TEXAS

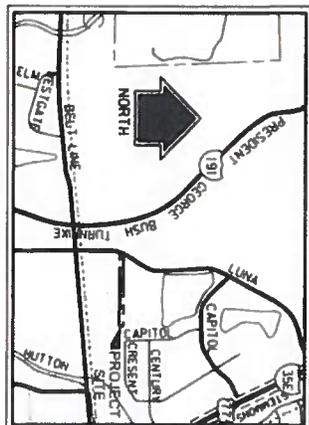
NOTES:
 1. The Basis of Bearing is the North American Datum of 1983, Texas State Plane Coordinate System, North Central Zone 4202. All distances are surface distances. Surface Adjustment Scale Factor: 1.000122622.
 2. A metes and bounds description of even date accompanies this exhibit.



MARTHA P. GREEN SURVEY,
ABSTRACT NO. 519

(CALLED 28.4473 ACRES)
CAPITAL CENTER PROPERTY
OWNERS ASSOCIATION, INC.
VOL. 96229, PG. 3295
D.R.D.C.T.

BLOCK 1 OF CAPITAL
CENTER, PHASE III
VOL. 84128, PG. 1210
D.R.D.C.T.



Handwritten: U-2019

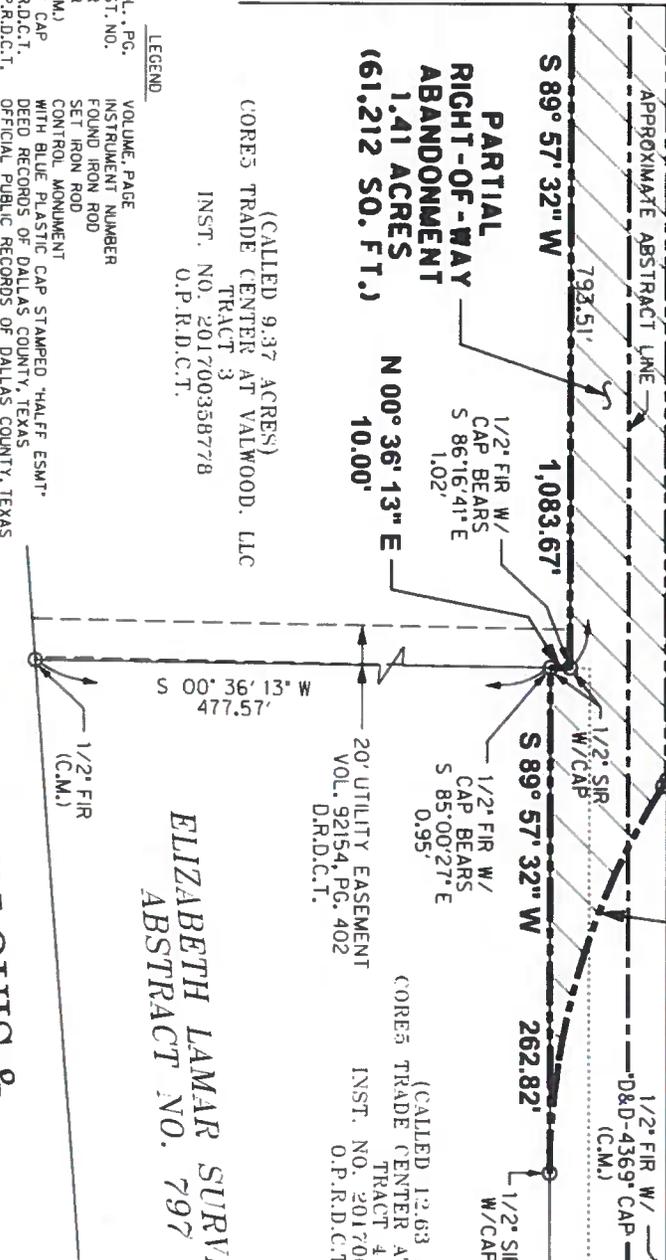
(CALLED 26.795 ACRES)
CORE5 TRADE CENTER AT VALWOOD, LLC
INST. NO. 201700358778
O.P.R.D.C.T.

$\Delta=00^{\circ}43'40''$ (RT)
 $R=320.00'$
 $L=4.06'$
 $CL=4.06'$
 $CB=S58^{\circ}22'11''E$

$\Delta=32^{\circ}02'07''$ (LT)
 $R=380.00'$
 $L=212.47'$
 $CL=209.71'$
 $CB=S74^{\circ}01'24''E$

BELT LINE 35
BUSINESS PARK
ADDITION
VOL. 74164, PG. 161
D.R.D.C.T.

Match Line, See Sheet 4 of 5



LEGEND
VOL., PG. INSTRUMENT NUMBER
FIR FOUND IRON ROD
SIR SET IRON ROD
(C.M.) CONTROL MONUMENT
W/CAP WITH BLUE PLASTIC CAP STAMPED "HALFF ESMT-DEED RECORDS OF DALLAS COUNTY, TEXAS"
O.P.R.D.C.T. OFFICIAL PUBLIC RECORDS OF DALLAS COUNTY, TEXAS

NOTES:
1. The Basis of Bearing is the North American Datum of 1983, Texas State Plane Coordinate System, North Central Zone 4202. All distances are surface distances. Surface Adjustment Scale Factor: 1.000136506.
2. A meter and bounds description of even date accompanies this exhibit.

ST. LOUIS &
SOUTHWESTERN RAILROAD
(100-FOOT WIDE R.O.W.)

ELIZABETH LAMAR SURVEY,
ABSTRACT NO. 797
PARTIAL RIGHT-OF-WAY ABANDONMENT
COLLEGE AVENUE
1.41 ACRES TRACT
(61,212 SQUARE FEET)
SITUATED IN THE
CITY OF CARROLLTON, TEXAS

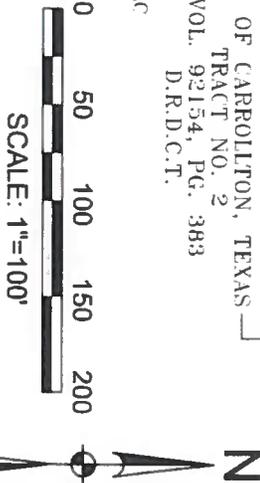
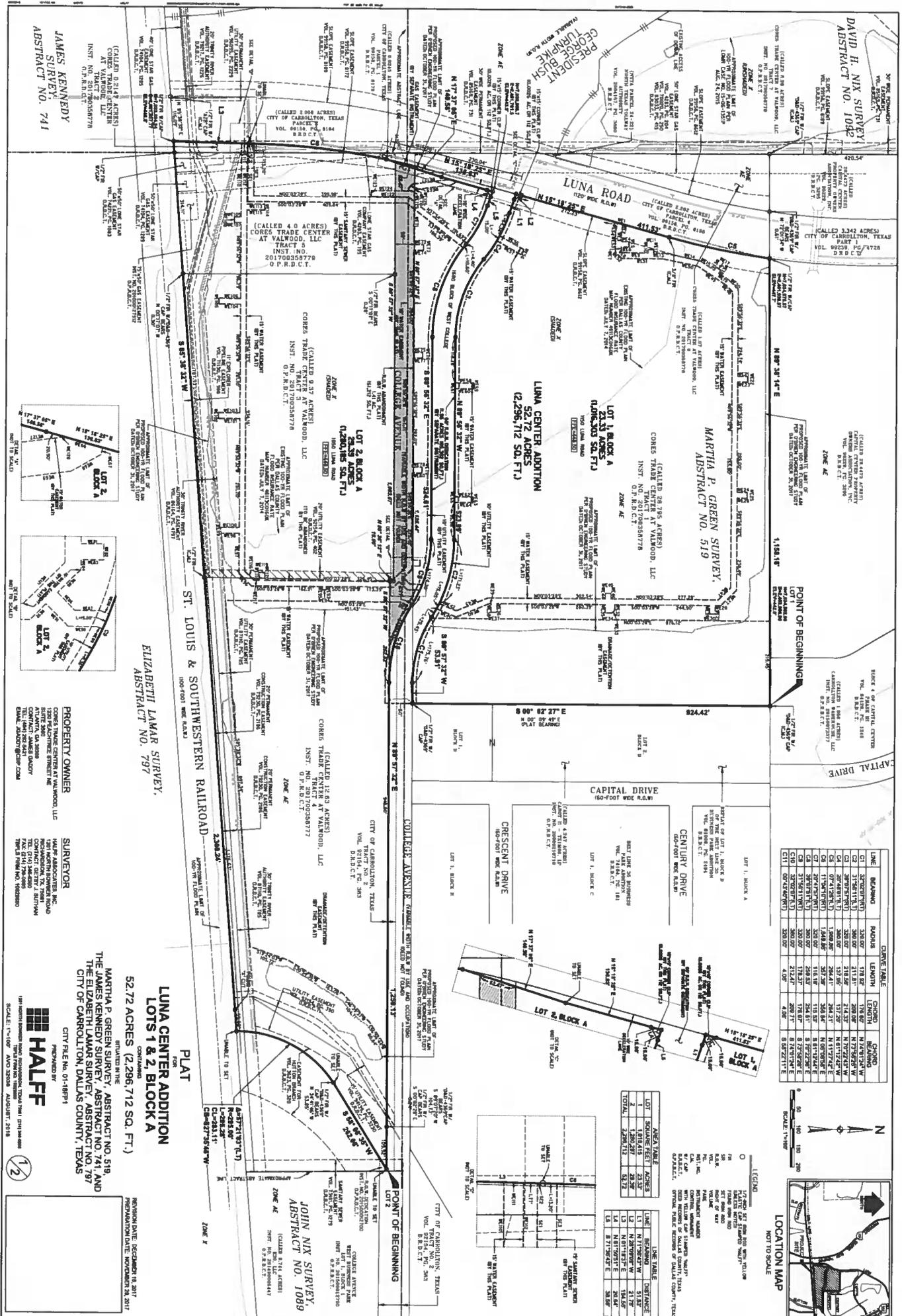
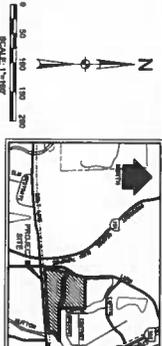


EXHIBIT B



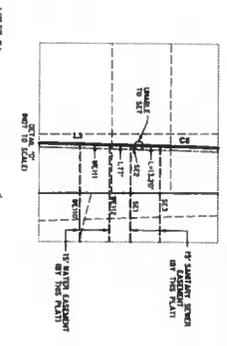
CURVE TABLE

LINE	BEARING	RADIUS	LENGTH	CHORD	CHORD BEARING
C1	S 11° 15' 15" E	130.00'	178.82'	178.82'	N 72° 52' 45" W
C2	S 11° 15' 15" E	200.00'	211.51'	200.00'	N 72° 52' 45" W
C3	S 11° 15' 15" E	300.00'	317.34'	300.00'	N 72° 52' 45" W
C4	S 11° 15' 15" E	400.00'	417.34'	400.00'	N 72° 52' 45" W
C5	S 11° 15' 15" E	500.00'	517.34'	500.00'	N 72° 52' 45" W
C6	S 11° 15' 15" E	600.00'	617.34'	600.00'	N 72° 52' 45" W
C7	S 11° 15' 15" E	700.00'	717.34'	700.00'	N 72° 52' 45" W
C8	S 11° 15' 15" E	800.00'	817.34'	800.00'	N 72° 52' 45" W
C9	S 11° 15' 15" E	900.00'	917.34'	900.00'	N 72° 52' 45" W
C10	S 11° 15' 15" E	1000.00'	1017.34'	1000.00'	N 72° 52' 45" W



AREA TABLE

LINE	BEARING	AREA
L1	N 11° 15' 15" E	1,818.41
L2	N 11° 15' 15" E	1,200.27
L3	N 11° 15' 15" E	23.32
L4	N 11° 15' 15" E	2,280.13
L5	N 11° 15' 15" E	52.73



PLAT
FOR
LUNA CENTER ADDITION
LOTS 1 & 2, BLOCK A
52.72 ACRES (2,286,712 SQ. FT.)

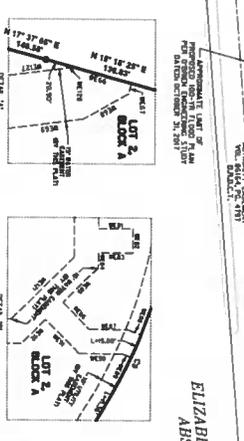
PREPARED BY
HALFF
CITY FILE NO. 01-18991

APPROVED BY
THE JAMES KENNEDY SURVEY, ABSTRACT NO. 519
THE ELIZABETH LAMAR SURVEY, ABSTRACT NO. 797
CITY OF CARROLLTON DALLAS COUNTY, TEXAS

REVISION DATE: DECEMBER 18, 2017
PREPARATION DATE: NOVEMBER 28, 2017

PROPERTY OWNER
MARTHA P. GREEN SURVEY, ABSTRACT NO. 519
THE JAMES KENNEDY SURVEY, ABSTRACT NO. 519
THE ELIZABETH LAMAR SURVEY, ABSTRACT NO. 797
CITY OF CARROLLTON DALLAS COUNTY, TEXAS

SURVEYOR
JAMES KENNEDY SURVEY, ABSTRACT NO. 741



DAVID H. NIX SURVEY
ABSTRACT NO. 1082

MARTHA P. GREEN SURVEY
ABSTRACT NO. 519

ELIZABETH LAMAR SURVEY
ABSTRACT NO. 797

JAMES KENNEDY SURVEY
ABSTRACT NO. 741



ROW ABANDONMENT AND REALIGNMENT

FUTURE COLLEGE AVE

W BELT LINE RD

LUNA RD

CAPITAL DR

I-35E



LOCATION MAP

ENGINEERING DEPARTMENT



SCALE: N.T.S

DATE: 01/20



Agenda Memo
File Number: 4693

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinance

Agenda Number: *13.

CC MEETING: March 26, 2020

DATE: March 17, 2020

TO: Erin Rinehart, City Manager

FROM: Robert Winningham, Director of Economic Development
Marc Guy, Assistant City Manager

Consider An **Ordinance Authorizing The Abandonment Of A Portion Of The Right-Of-Way Of Booth Drive And Simmons Parkway; Retaining All Rights To And In The Remaining Right-Of-Way Not Expressly Abandoned.**

BACKGROUND:

This agenda item is to consider adoption of an ordinance that will complete the right-of-way abandonment process on Booth Drive and Simmons Parkway.

Western Extrusions Corporation is a privately-held company that has been in Carrollton since 1979. It is an industry leader in the extrusion, fabricating and finishing of aluminum. The company currently employs about 850 full-time employees at its facility at 1725 Sandy Lake Road. The company proposes to expand its operations by constructing a new 43,000 square foot aluminum recycling facility that will include office, manufacturing and warehouse uses.

On February 18, 2020 City Council approved a resolution authorizing the City Manager to negotiate an economic development agreement with Western Extrusions for the City to abandon a portion of Booth Drive and Simmons Parkway and grant the right-of-way to the company to accommodate the new recycling facility. The value of the area to be abandoned has been appraised at a fair market value of \$170,000. The company will use a portion of the land deeded to them by the City to create a drop-off point for its employees under its “Last Mile” initiative that provides employees a shuttle from the DART Downtown Carrollton Station to its Sandy Lake Road facility.

The agreement requires the company to construct an ornamental wrought iron fence along Sandy Lake Road at a cost of approximately \$205,000 as compensation to the City for the abandoned right-of-way. If Western Extrusions does not complete construction of the ornamental fence by

December 31, 2020, the company will be required to pay the City \$170,000.

The company also intends to landscape the frontage of its corporate office along Sandy Lake Road.

FINANCIAL IMPLICATIONS:

The proposed right-of-way abandonment will allow Western Extrusions to proceed with its construction and site improvement plans.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of an ordinance to abandon a portion of the right-of-way of Booth Drive and Simmons Parkway.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE ABANDONMENT OF SIMMONS PARKWAY AND A PORTION OF BOOTH DRIVE TOTALING APPROXIMATELY 1.57 ACRES OF RIGHT OF WAY, AS DEPICTED ON DALLAS COUNTY DEED RECORDS INSTRUMENT NUMBERS 86070-3658, 992080-0060, AND 92031-4160; RETAINING ALL RIGHTS TO AND IN THE REMAINING PORTION OF ANY RIGHT OF WAY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City is the owner of right-of-way known as Simmons Parkway and Booth Drive, as depicted on Dallas County deed records instrument numbers 86070-3658, 992080-0060, and 92031-4160 wherein said right of way was dedicated to the city, and which right of way is described herein in Exhibit A and shown on Exhibit B, both attached hereto and incorporated for all purposes, (the “ROW”);

WHEREAS, Simmons Parkway and Booth Drive are local roadways with very limited function for access or mobility;

WHEREAS, Sandy Lake IV Ltd. (“Applicant”) with the consent of all adjacent property owners, has requested the City abandon the ROW;

WHEREAS, Section 272.001 of the Texas Local Government Code provides for the conveyance, sale or exchange of a property interest by the City to an abutting property owner;

WHEREAS, Section 311.007 of the Texas Transportation Code provides a home-rule municipality authority to vacate, abandon, or close a street or alley;

WHEREAS, the applicable City departments have reviewed and approved the City’s abandonment of the ROW;

WHEREAS, an economic development agreement has been approved and executed between Sandy Lake IV Ltd. and the City of Carrollton providing the provisions for consideration for the abandonment;

WHEREAS, the Applicant has also complied with all other requirements of the abandonment application;

WHEREAS, any existing easements will be reserved upon the conveyance of the property;

WHEREAS, the ROW is predominantly surrounded by properties owned by Applicant or a legal entity related to or under the control of Applicant, and is no longer utilized as right of way for public use, but used by Applicant in the operations of its business;

WHEREAS, the ROW is no longer needed for travel by the public, and should be abandoned as a public use; and

WHEREAS, this abandonment shall extend only to the public right of way, title and interest which the City of Carrollton, Texas may have in and to said right of way, and shall be construed to extend only to the Property and to such interest that the governing body of the City of Carrollton may legally and lawfully abandon.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

All of the above premises to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2.

The Property is no longer needed for public use and it is in the public interest of the City of Carrollton to abandon the described ROW.

SECTION 3.

The City retains all rights in the remainder of the City's right of way, including that right of way recorded in the public records of Dallas County as instrument numbers 86070-3658, 992080-0060, and 92031-4160 that is not expressly abandoned herein, and nothing herein shall limit the City's rights and use of the public right of way.

SECTION 4.

The abandonment provided for herein is made and accepted subject to all present zoning and deed restrictions, and all easements, whether apparent or non-apparent, including aerial, surface or underground.

SECTION 5.

The described ROW is hereby abandoned, and the City Manager is authorized to convey the property by Deed Without Warranty to the adjacent owner of the property.

SECTION 6.

The City Manager is authorized to take those steps reasonable and necessary to comply with the purpose and intent of this ordinance, including, through a designee, executing all necessary documents for the abandonment and conveyance of the Property in accordance with all applicable laws.

SECTION 7.

This Ordinance shall become effective on and after its adoption.

DULY PASSED AND APPROVED this the _____ day of _____, 20_____.

CITY OF CARROLLTON, TEXAS

By: _____
Kevin W. Falconer, Mayor

ATTEST:

Laurie Wilson, City Secretary

Approved as to form:

Susan Keller
Assistant City Attorney

Approved as to content:

Tom Hammons, Jr., P.E.
Director of Engineering

EXHIBIT "A"

LEGAL DESCRIPTION

BEING A PORTION OF A VARIABLE WIDTH STRIP OF LAND DEDICATED AS RIGHT-OF-WAY FOR SIMMONS PARKWAY (CAPITAL DRIVE) AND BOOTH DRIVE SITUATED IN THE MARTHA P. GREEN SURVEY, ABSTRACT 519, CITY OF CARROLLTON, DALLAS COUNTY, TEXAS, SHOWN ON MAPS JAMES ADDITION, AN ADDITION TO THE CITY OF CARROLLTON, DALLAS COUNTY TEXAS BY INSTRUMENT RECORDED IN VOLUME 86070, PAGE 3652 OF THE DEED RECORDS OF DALLAS COUNTY, TEXAS; THE SECOND REPLAT OF PART OF THE FIRST INSTALLMENT OF BOOTH INDUSTRIAL DISTRICT, AN ADDITION TO THE CITY OF CARROLLTON, DALLAS COUNTY, TEXAS BY INSTRUMENT RECORDED IN VOLUME 92031, PAGE 4158, OF SAID DEED RECORDS AND HAYES BOOTH ADDITION, AN ADDITION TO THE CITY OF CARROLLTON, DALLAS COUNTY, TEXAS BY INSTRUMENT RECORDED IN VOLUME 99208, PAGE 60 SAID DEED RECORDS, SAID STRIP BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2-INCH IRON ROD FOUND FOR THE SOUTHWESTERLY CORNER OF SIMMONS PARKWAY AS SHOWN ON SAID MAP RECORDED IN VOLUME 86070, PAGE 3652 OF SAID DEED RECORDS;

THENCE ALONG SAID RIGHT-OF-WAY LINE THE FOLLOWING TEN (10) COURSES AND DISTANCES:

NORTH 01°37'34" WEST, 301.12 FEET;

NORTH 89°54'55" WEST, 5.00 FEET;

NORTH 01°37'34" WEST, 164.92 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, TO THE RIGHT;

NORTHEASTERLY, 83.22 FEET ALONG THE ARC OF SAID CURVE TO THE RIGHT HAVING A CENTRAL ANGLE 79°28'03", A RADIUS OF 60.00 FEET AND WHOSE LONG CHORD BEARS NORTH 71°24'07" EAST, 76.71 FEET TO THE BEGINNING OF A CURVE TO THE LEFT;

SOUTHEASTERLY, 33.04 FEET ALONG THE ARC OF SAID CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 21°01'57", A RADIUS OF 90.00 FEET AND WHOSE LONG CHORD BEARS SOUTH 79°22'50" EAST, 32.85 FEET.

SOUTH 89°53'49" EAST, 350.59 FEET;

NORTH 89°04'15" EAST, 27.29 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "MCKIM CREED" SET FOR THE BEGINNING OF A NON-TANGENT CURVE TO THE LEFT;

SOUTHERLY, 60.50 FEET ALONG THE ARC OF SAID NON-TANGENT CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 59°47'24", A RADIUS OF 60.50 FEET AND WHOSE LONG CHORD BEARS SOUTH 06°41'35" EAST, 60.31 FEET TO A SET 5/8-INCH IRON ROD WITH CAP STAMPED "MCKIM CREED";

SOUTH 89°04'15" WEST, 33.88 FEET,

EXHIBIT "A"
LEGAL DESCRIPTION

NORTH 89°53'49" WEST, PASSING A 1/2-INCH IRON ROD FOUND THE NORTHEASTERLY CORNER OF LOT 1, BLOCK 1 AS SHOWN ON THE AFORESAID MAP RECORDED IN VOLUME 99208, PAGE 60, OF SAID DEED RECORDS AT 65.34 FEET AND CONTINUING ALONG THE COMMON LINE OF SAID RIGHT-OF-WAY AND BLOCK 1 FOR A TOTAL DISTANCE OF 330.01 FEET TO A 1/2-INCH IRON ROD FOUND;

THENCE ALONG SAID COMMON LINE THE FOLLOWING FOUR (4) COURSES AND DISTANCES:

SOUTH 04°12'40" WEST, 35.02 FEET TO A FOUND 1/2-INCH IRON ROD;

SOUTH 01°38'52" EAST, 125.07 FEET TO A FOUND 1/2-INCH IRON ROD;

SOUTH 02°10'04" WEST, 150.27 FEET TO A FOUND 1/2-INCH IRON ROD;

SOUTH 01°38'52" EAST, 153.00 FEET TO AN "X" IN CONCRETE FOUND THE SOUTHWESTERLY CORNER OF THE AFORESAID BLOCK 1.

THENCE SOUTH 89°15'44" WEST ALONG THE SOUTHERLY RIGHT-OF-WAY LINE, 5.07 FEET TO A FOUND 1/2-INCH IRON ROD

THENCE NORTH 01°39'27" WEST, 30.06 FEET TO A FOUND 1/2-INCH IRON ROD;

THENCE SOUTH 89°17'11" WEST, 79.74 FEET TO THE **POINT OF BEGINNING** AND **CONTAINING** A COMPUTED AREA 1.5708 ACRES OR 68,427 SQUARE FEET OF LAND

A PLAT OF EQUAL DATE ACCOMPANIES THIS LEGAL DESCRIPTION AND MADE A PART THEREOF.

BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS COORDINATE SYSTEM, NORTH CENTRAL ZONE (4202).

PRELIMINARY THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

JASON A. JERNIGAN
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6023

DATED: JANUARY 30, 2018

MCKIM & CREED, INC.
4275 KELLWAY CIRCLE, SUITE 144
ADDISON, TEXAS 75001
TEL: 817.484.5695
TBPLS FIRM # 101776-02

EXHIBIT B
GRAPHIC REPRESENTATION

Attach a plat, scale drawing or other graphic exhibit (8 ½ " X 11" *PMT* or "*stat.*") of the easement/right of way to be vacated and abandoned in the above application, and includes the following: the legal description; the record owners of abutting lots; the boundaries of all contiguous lots; the surrounding area to the nearest streets in all directions; the blocks and addition(s) in and upon which the area to be abandoned is located; and any easements or public facilities contained in or affected by the area to be abandoned. The attached will be reviewed by the City Engineering Department. Any discrepancies or missing information could cause a delay or a denial of the request in the review of your application.

EXHIBIT "B"

LINE TABLE		
LINE	BEARING	LENGTH
L1	N01°37'34"W	301.12'
L2	N89°54'55"W	5.00'
L3	N01°37'34"W	164.92'
L4	S89°53'49"E	350.59'
L5	N89°04'15"E	27.29'
L6	S89°04'15"W	33.88'
L7	N89°53'49"W	330.01'
L8	S44°12'40"W	35.02'
L9	S01°38'52"E	125.07'
L10	S02°10'04"W	150.27'
L11	S01°38'52"E	153.00'
L12	S89°15'44"W	5.07'
L13	N01°39'27"W	30.06'
L14	S89°17'11"W	79.74'

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD
C1	83.22'	60.00'	79°28'03"	N71°24'07"E	76.71'
C2	33.04'	90.00'	21°01'57"	S79°22'50"E	32.85'
C3	63.13'	60.50'	59°47'24"	S06°41'35"E	60.31'

PRELIMINARY THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

NOTES:

- 1) BEARINGS SHOWN HEREON ARE BASED ON THE NORTH AMERICAN DATUM OF 1983, TEXAS COORDINATE SYSTEM, NORTH CENTRAL ZONE (4202).
- 2) VOLUME & PAGES AND INSTRUMENT NUMBERS SHOWN HEREON ARE REFERENCED TO THE DALLAS COUNTY CLERK'S RECORDS.
- 3) METES AND BOUNDS DESCRIPTIONS TO ACCOMPANY THIS EXHIBIT.
- 4) PROPERTY CORNERS ARE 1/2-INCH IRON RODS UNLESS NOTED OTHERWISE.

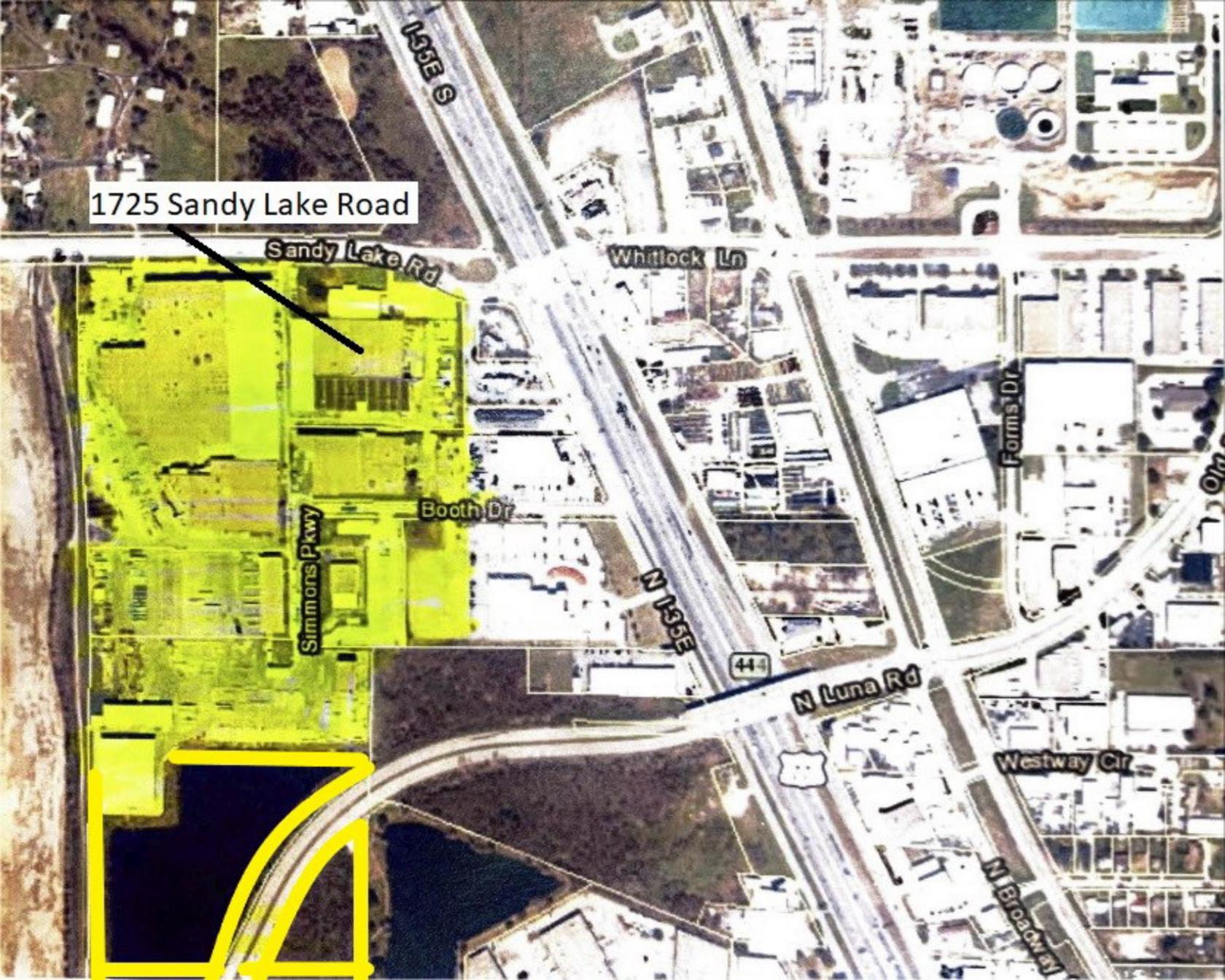


4275 KELLWAY CIRCLE, SUITE 144
ADDISON, TX 75001
TBPLS Firm Registration No. 101776-02
817.484.5695
www.mckimcreed.com

EXHIBIT SHOWING
1.5708 ACRES 68,427 SQUARE FEET
VARIABLE WIDTH STRIP OF LAND DEDICATED AS
RIGHT-OF-WAY FOR SIMMONS PARKWAY (CAPITAL
DRIVE) AND BOOTH DRIVE
SITUATED IN
MARTHA P. GREEN SURVEY, ABSTRACT 519,
CITY OF CARROLLTON, DALLAS COUNTY, TEXAS

PROJECT # :06022-0067
PROJ. SVYR :JJ
DRAWN BY :RDJ
FIELD BK. :N/A
COMP. FILE :
SHEET # :04 OF 04
DWG. # :060220067_BoothEx

1725 Sandy Lake Road





Agenda Memo
File Number: 4685

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *14.

CC MEETING: March 26, 2020

DATE: March 11, 2020

TO: Erin Rinehart, City Manager

FROM: Tom Hammons, P.E., Interim Director of Engineering
Marc Guy, Assistant City Manager

Consider A **Resolution Authorizing The City Manager To Negotiate and Execute A Professional Services Contract With Lockwood, Andrews, And Newnam, Inc. For The Design Of The Duncan Heights NOTICE Street Reconstruction Project** In An Amount Not To Exceed \$721,346.00.

BACKGROUND:

This contract will provide construction plans for the complete reconstruction of six streets in the Duncan Heights subdivision, including Northside Drive, Donald Avenue, Random Road, Cottonwood Road, Keneipp Road, and Willow Road. The project involves removing existing asphalt roads and bar ditches and installing new concrete, curb and gutter streets. It includes installing approximately 11,700 linear feet of new concrete street pavement, 23,000 linear feet of new curb and sidewalks, and 3,000 linear feet of new storm sewer. The construction of this design project will be split into two separately bid projects. The total estimated construction cost is approximately \$7.5 million. This is a NOTICE program project.

Consultant selection was performed using a request for qualifications (RFQ) method whereby engineering firms submitted a two-part statement of qualifications which was evaluated by a four-person committee. The top eight firms were selected for design projects over the next two-year period.

FINANCIAL IMPLICATIONS:

Lockwood, Andrews, & Newnam, Inc. has submitted a proposal to perform the engineering design services for the project in an amount not to exceed \$721,346.00. Funding for this design project is available in the Streets Consolidated Fund.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

Sustaining quality of life - Improvements in the subdivision should improve the appearance of the neighborhood and encourage owners to provide better upkeep of their properties;

Sustaining day-to-day operations - The replacement of substandard street pavement should reduce the need for non-scheduled or emergency repairs.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of a resolution authorizing the City Manager to negotiate and execute an engineering design services contract with Lockwood, Andrews, & Newnam, Inc. for the preparation of engineering plans for the Duncan Heights NOTICE Street Reconstruction project in an amount not to exceed \$721,346.00.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A SERVICES CONTRACT WITH LOCKWOOD, ANDREWS, & NEWNAM, INC. FOR ENGINEERING SERVICES; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1:

The City Manager is authorized to negotiate and execute services contracts with Lockwood, Andrews, & Newnam, Inc. for engineering services in an amount not to exceed \$721,346.00.

SECTION 2:

The City Manager, or designee, is authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

SECTION 3:

This Resolution shall take effect immediately from and after its passage. **PASSED and APPROVED on this 26th day of March, 2020.**

CITY OF CARROLLTON, TEXAS

By: _____
Kevin W. Falconer, Mayor

ATTEST:

Laurie Wilson, City Secretary

Approved as to form:

Approved as to content:

Meredith A. Ladd, City Attorney

Tom Hammons, P.E.,
Interim Director of Engineering

LOCATION MAP





Agenda Memo
File Number: 4688

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *15.

CC MEETING: March 26, 2020

DATE: March 16, 2020

TO: Erin Rinehart, City Manager

FROM: Cory Heiple, Environmental Services Director
Marc Guy, Assistant City Manager

Consider A **Resolution Authorizing The City Manager To Enter Into Single-Family Rehabilitation Grant Incentive Agreements On Three Eligible Properties Located Within A Neighborhood Empowerment Zone**, In A Total Grant Amount Not To Exceed \$4,301.50.

BACKGROUND:

In April of 2018 City Council adopted the revised Single-Family Rehabilitation Grant Incentive policy. This program provides monetary grants of up to 25% of certain exterior repair expenses for eligible properties located in a Neighborhood Empowerment Zone. This program has been marketed throughout the qualifying zones with special outreach focused on NOTICE neighborhoods.

The Belaire Heights NOTICE project is currently proceeding with street replacements within the neighborhood. During this replacement, residents benefited by the NOTICE project repairs are offered driveway replacement coinciding with the street replacement and are eligible for a Single-Family Rehabilitation grant. Mr. Mercado has applied for an incentive grant for replacement of his driveway. Mr. Wixom has applied for an incentive grant for replacement of his fascia and soffit and to paint the home. Ms. Fairall has applied for an incentive grant for replacement of her siding and fence. The properties are located in a Neighborhood Empowerment Zone and meet the eligibility requirements of the incentive grant program.

FINANCIAL IMPLICATIONS:

These rehabilitation incentives are funded through the Neighborhood Partnership Fund. Since April of 2018, when the program incentive was increased to 25%, a total of 67 projects have been approved by City Council, representing \$649,230 in private investment and \$162,307 in public incentives.

IMPACT ON COMMUNITY SUSTAINABILITY:

The rehabilitation incentives offer significant tools to prevent blight in Carrollton's older neighborhoods. Revitalizing affordable housing is a key component of the rehabilitation grant program and City Council's community sustainability objectives.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of a resolution authorizing the City Manager to enter into a Single-Family Rehabilitation Incentive Agreement with Mr. Mercado in an amount not to exceed \$712.50, with Mr. Wixom in an amount not to exceed \$1,754.00, and with Ms. Fairall in an amount not to exceed \$1,835.00, for a total grant amount not to exceed \$4,301.50.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, APPROVING THREE SINGLE-FAMILY REHABILITATION INCENTIVE PROGRAM AGREEMENTS TO BE EXECUTED BY AND BETWEEN THE CITY OF CARROLLTON AND THE OWNERS OF 1906 GREENBROOK DRIVE, 1909 LAWDALE DRIVE, AND 2100 BROOK MOUNT COURT TO PROMOTE LOCAL ECONOMIC DEVELOPMENT; AUTHORIZING THE CITY MANAGER TO TAKE THE NECESSARY ACTIONS TO NEGOTIATE AND ENTER INTO THE SAID AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Local Government Code Chapters 378 and 380 provide statutory authority for establishing and administering the Rehabilitation Incentive Program and Demolition Grant Program, including making loans and grants of money;

WHEREAS, on November 4, 2014 the City Council of the City of Carrollton, Texas (“City Council”), adopted the Rehabilitation Incentive Program (“Program”) in order to promote local economic development within designated areas in the City of Carrollton, Texas (“City”);

WHEREAS, on April 3, 2018, City Council adopted the revised Rehabilitation Incentive Policy under the program. The Program provides payment of an incentive of 25% of eligible repairs to property owners for exterior improvements;

WHEREAS, the City has received a request for a Rehabilitation Incentive from the property owner, Mr. Mercado (“Owner”) of 1906 Greenbrook Drive (“Property”), which has been reviewed by the Environmental Services Department and approved for consideration by City Council for an amount not to exceed \$712.50;

WHEREAS, the City has received a request for a Rehabilitation Incentive from the property owner, Mr. Wixom (“Owner”) of 1909 Lawndale Drive (“Property”), which has been reviewed by the Re-Development Sub-Committee and the Environmental Services Department and approved for consideration by City Council for an amount not to exceed \$1,754.00;

WHEREAS, the City has received a request for a Rehabilitation Incentive from the property owner, Ms. Fairall (“Owner”) of 2100 Brook Mount Court (“Property”), which has been reviewed by the Re-Development Sub-Committee and the Environmental Services Department and approved for consideration by City Council for an amount not to exceed \$1,835.00;

WHEREAS, upon consideration, the City Council determines the Program contains sufficient controls to ensure public purposes of the Program are preserved and further determines the Property satisfies the criteria of the program; and

WHEREAS, upon review and consideration of the Owner’s request and all matters attendant and related thereto, the City Council finds that entering into the agreements pursuant to the policies of the Program in the interests of the health, safety, and welfare of the citizens of Carrollton and should be approved, and the City Manager shall be authorized to negotiate, execute

documents, and take those actions necessary to effectuate the intents and purposes of this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

Section 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

Section 2

The City Manager is hereby authorized to negotiate and execute the Single-Family Rehabilitation incentive agreement for a maximum in an amount not to exceed \$712.50, \$1,754.00, and \$1,835.00 for reconstruction on the Properties in accordance with this Resolution, and to take all other action necessary to effectuate the intents and purposes of this Resolution.

Section 3

This Resolution shall take effect upon passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 26th day of March 2020.

CITY OF CARROLLTON, TEXAS

Kevin W. Falconer, Mayor

ATTEST:

Laurie Wilson, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd
City Attorney

APPROVED AS TO CONTENT:

Cory Heiple
Environmental Services Director

1906 Greenbrook Drive
Application Summary and Property Description

Homeowner:

Antonio Mercado

Legal Description:

BELAIRE HEIGHTS
BLK 2 LOT 42
VOL2001178/8073 DD09052001 CO-DC
0015000200400 11400150002

Project Description:

Removal and replacement of driveway

Project Value:

\$2,850.00

Incentive Amount:

\$712.50

1909 Lawndale Drive
Application Summary and Property Description

Homeowner:

Richard Wixom

Legal Description:

BELAIRE HEIGHTS
BLK 2 LOT 15
DIV92-12729 CO-DALLAS
0015000201500 11400150002

Project Description:

Removal and replacement of driveway, fascia & soffit and painting of the home

Project Value:

\$7,016.00

Incentive Amount:

\$1,754.00

2100 Brook Mount Court
Application Summary and Property Description

Homeowner:

Ann Fairall

Legal Description:

COUNTRY VILLAS REV REP
BLK J LOT 1
VOL2003175/9171 DD08282003 -CO-DC
0277000J00100 1140277000J

Project Description:

Removal and replacement of fence and siding

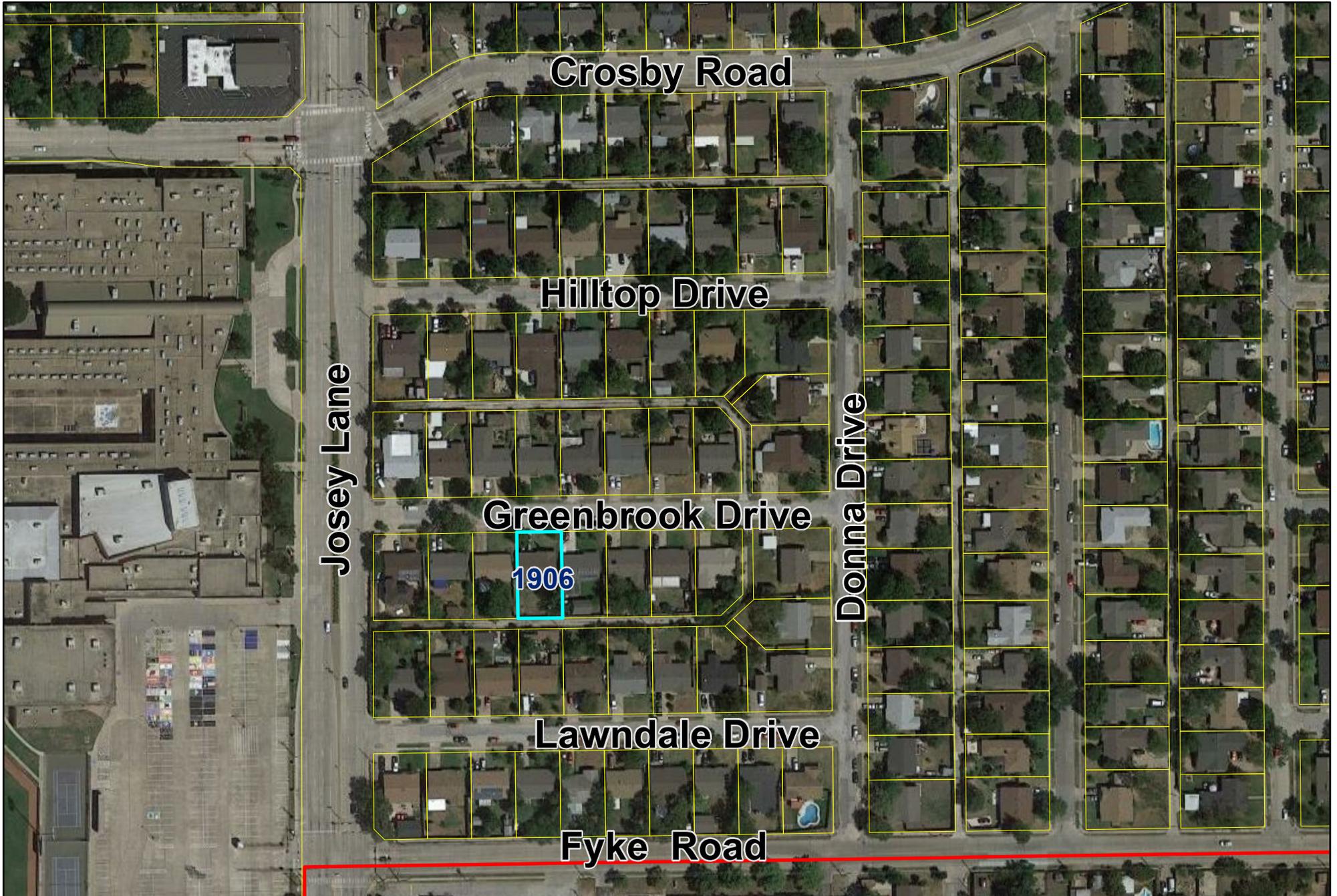
Project Value:

\$7,340.00

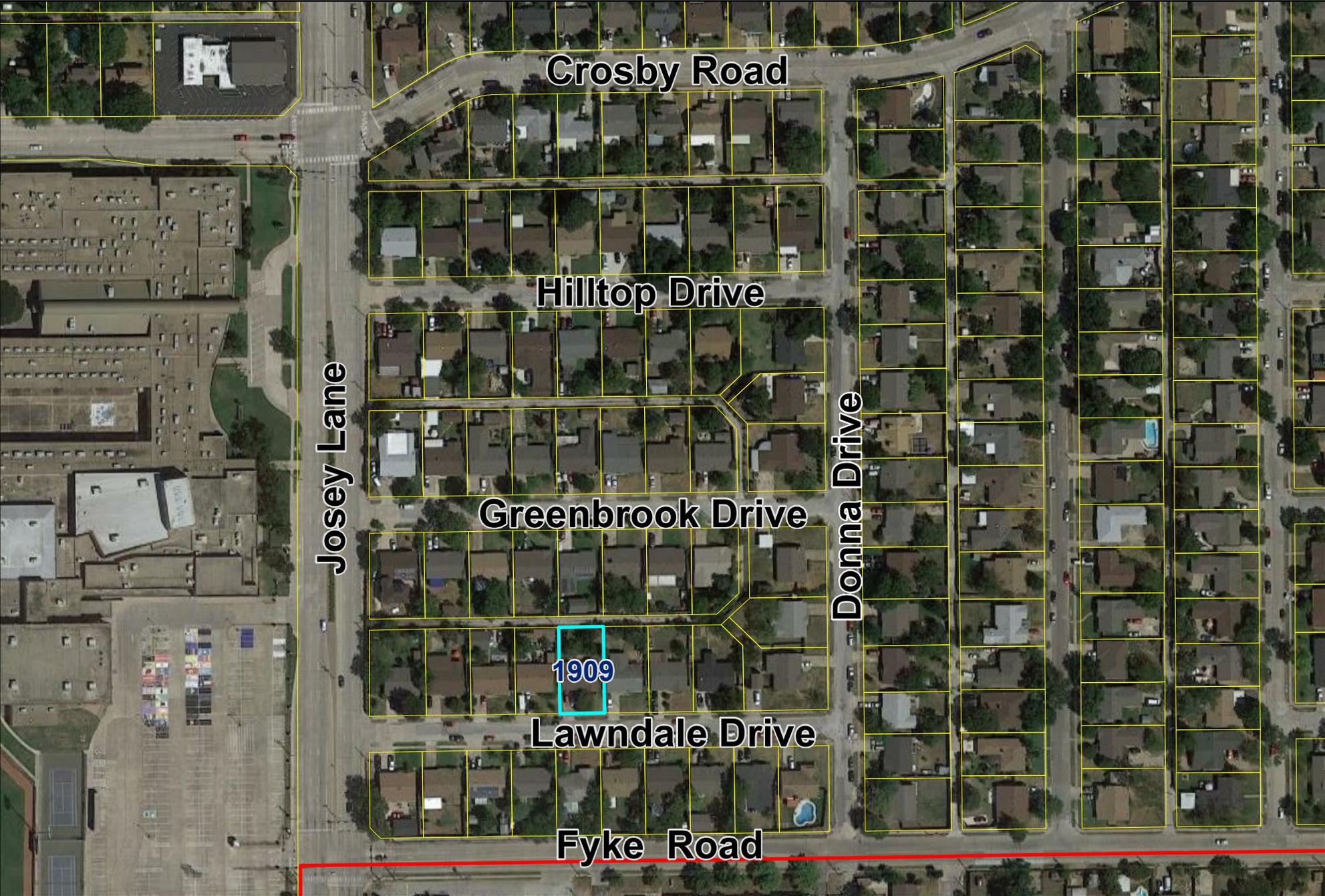
Incentive Amount:

\$1,835.00

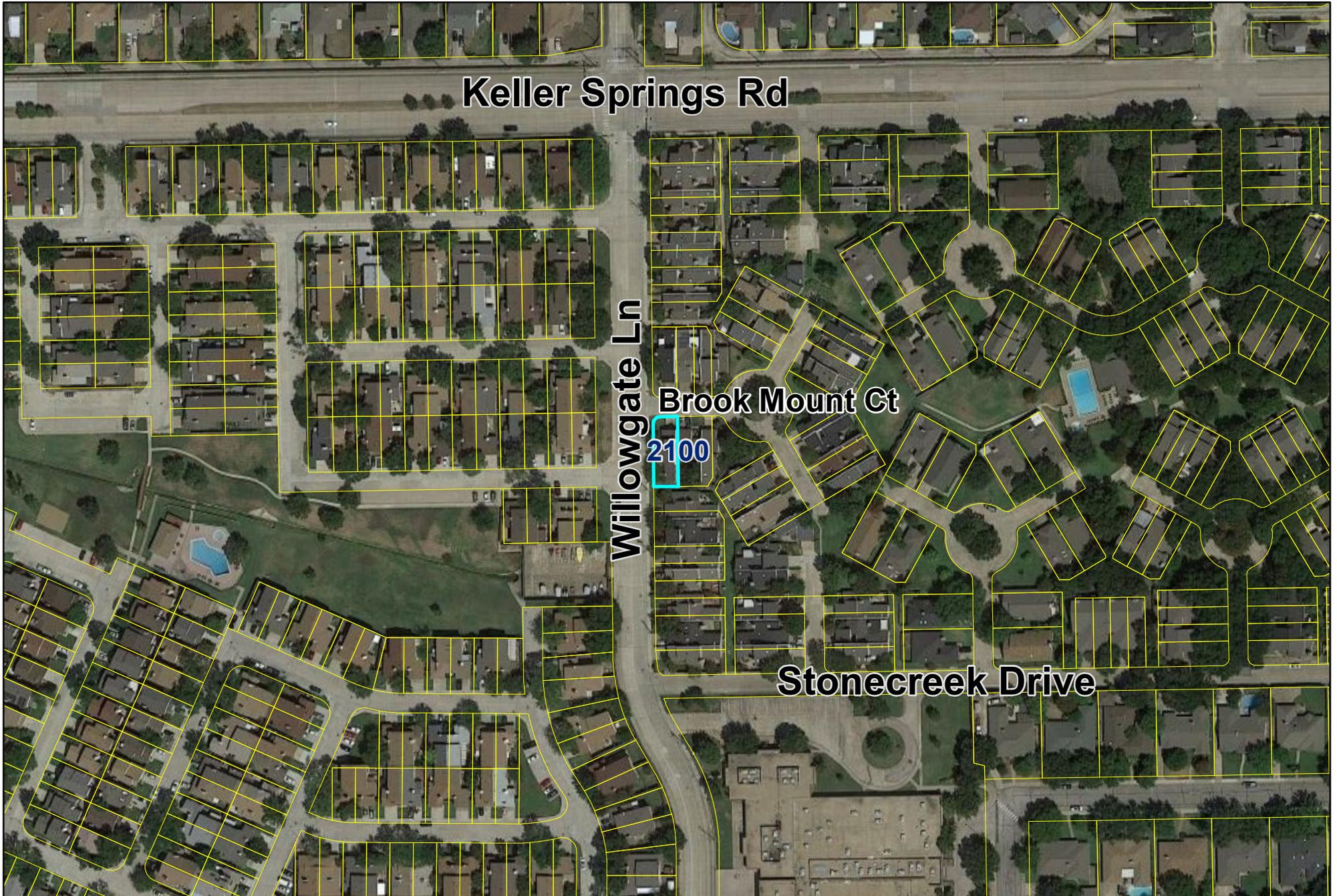
Single - Family Rehab Incentive Location Map - 1906 Greenbrook Drive



Single - Family Rehab Incentive Location Map - 1909 Lawndale Drive



Single - Family Rehab Incentive Location Map - 2100 Brook Mount Court





Agenda Memo
File Number: 4694

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *16.

CC MEETING: March 26, 2020

DATE: March 17, 2020

TO: Erin Rinehart, City Manager

FROM: Ravi Shah, Director of Development Services,
Robert Winningham, Director of Economic Development
Marc Guy, Assistant City Manager

Consider A **Resolution Authorizing the City Manager To Negotiate And Execute A Development Agreement With KOA Partners Regarding The Development Of A Class ‘A’ Office Building At Trinity Mills Station.**

BACKGROUND:

On November 5, 2019, City Council approved the Master Developer Agreement (MDA) between DART and Trinity Mills Urban Village Partners, LLC. Together, the City of Carrollton and DART own approximately 24.6 acres. As part of the MDA, the developer has provided a proposal for the design, construction and operation of a mixed-use development on the property owned by the City and DART, known as Trinity Mills Station. The MDA includes a Program Plan of anticipated development that is to occur on the site’s seven (7) tracts of land.

The MDA explicitly states that construction is expected to commence within twenty-four (24) months after the execution of the MDA. Phase IA includes tract 1 - a five-story, mixed-used residential building with structured parking and approximately 10,000 square feet of retail, and an esplanade or ‘park’. Phase IB includes tract 4a - a four-story office/retail building with a floor area of at least 80,000 square feet.

The City Council has always envisioned this site to be a robust, high-density, high-quality mixed-used transit-oriented development. To this point, the City desires that the first office building on this site be of a size and scale appropriate for such high-density development and one that could attract a major office tenant.

KOA Partners, Inc. has proposed to construct a 6-story, 125,000 square foot Class ‘A’ office

building that includes 10,000 square feet of ground floor retail and a parking garage that will accommodate 500 parking spaces. The building's design will be a scaled-up quality project that will include glass and modern façade materials. KOA will have \$11.4 million of equity in the project.

KOA Partners has advised the City that a contributing factor that would induce them to construct the Class 'A' office building would be an agreement wherein the City commits \$2.8 million to lease up to fifty percent (50%) of the building for a two (2) year period. This 50% commitment will diminish commensurately as the building is leased or pre-leased over the two-year period. The terms and conditions would be set forth in a Development Agreement between the City and KOA Partners.

IMPACT ON COMMUNITY SUSTAINABILITY:

The City Council's strategic TOD objectives are to create sustainable, vibrant, livable districts with a variety of high-density residential, office, and retail uses, incorporating enhanced pedestrian amenities, and supporting transit ridership.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council approval of the attached resolution authorizing the City Manager to negotiate and execute a Development Agreement with KOA Partners for the purpose of developing a 6-story, 125,000 square foot Class 'A' office building at Trinity Mills Station.

PROPOSED 6 – STORY, CLASS ‘A’ OFFICE



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A DEVELOPMENT AGREEMENT WITH KOA PARTNERS REGARDING THE DEVELOPMENT OF A CLASS ‘A’ OFFICE BUILDING IN THE TRINITY MILLS STATION WITHIN THE TRINITY MILLS TRANSIT CENTER DISTRICT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Carrollton, Texas (“City”) desires to encourage research and development businesses, corporate headquarters, and other types of business to relocate to places within the City’s incorporated limits; and

WHEREAS, there is presently a shortage of Class ‘A’ office space within the City’s incorporated limits available for lease by businesses described in the foregoing recital which are seeking to locate to or expand within Carrollton, Texas; and

WHEREAS, the City of Carrollton, Texas owns approximately 15.29 acres, near the Dallas Area Rapid Transit (“DART”) Green Line Transit Station (“City Property”); and

WHEREAS, the City owns the City property which the City desires to develop, or have developed, with one or more Class A office buildings in order to increase the available stock of such space; and

WHEREAS, KOA Partners desires to construct a 6-story, 125,000 square foot Class ‘A’ office building that includes 10,000 square feet of retail with a structured parking garage that will accommodate 500 parking spaces and associated public infrastructure (“Improvements”); and

WHEREAS, KOA Partners has advised the City that a contributing factor that would induce KOA Partners to construct the Class ‘A’ office would be an agreement wherein the City commits up to \$2.8 million to lease fifty percent (50%) of the building for a two (2) year period subject to the terms and conditions set forth in the Development Agreement; and

WHEREAS, KOA Partners will design and construct a 6-story, 125,000 square foot Class ‘A’ office building project of glass and modern façade materials that includes 10,000 square feet of retail with a structured 500 space parking garage; and

WHEREAS, the City has adopted programs for promoting economic development; and

WHEREAS, Chapter 380 of the Texas Local Government Code, as amended, authorizes the City to provide expenditures necessary to promote or develop new or expanded business enterprises; and

WHEREAS, the City has determined that entering into a Development Agreement will further the objectives of the City and will benefit the City and City’s inhabitants; and

WHEREAS, the City Council, Transit-Oriented Development Committee unanimously approved the terms and conditions of the development of a Class ‘A’ office building at their December 17, 2019 meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

Section 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

Section 2

The City Manager is hereby authorized to negotiate and execute a Development Agreement with KOA Partners for the purpose of developing a Class ‘A’ office building in the Trinity Mills Station within the Trinity Mills Transit Center District in the amount not to exceed \$2.8 million to lease fifty percent (50%) of the building for a two (2) year period. The 50% commitment will diminish commensurately as the building is leased or pre-leased over the two-year period.

Section 3

This Resolution shall take effect upon passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 26th day of March 2020.

CITY OF CARROLLTON, TEXAS

ATTEST:

Laurie Wilson, City Secretary

Kevin W. Falconer, Mayor

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith Ladd, City Attorney

Ravi Shah, Director of Development Services

APPROVED AS TO CONTENT:

Robert Winingham, Director of Economic
Development



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 4695

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *17.

CC MEETING: March 26, 2020

DATE: March 17, 2020

TO: Erin Rinehart, City Manager

FROM: Robert B. Scott, Assistant City Manager/Chief Financial Officer

Consider A **Resolution Accepting The Investment Officer's Quarterly Report For First Quarter Ended December 31, 2019.**

BACKGROUND:

The City's Investment Policy and Chapter 2256, Government Code, the Public Funds Investment Act requires the Investment Officer to report to Council each quarter the investment transactions and strategy for the investment portfolio of the City. In compliance with this policy and fulfillment of Section 2256.023 Internal Management Reports of the "Public Funds Investment Act" the Investment Officer's Quarterly Report for first quarter ended December 31, 2019 is available on the city's website for approval at the council meeting at

<http://www.cityofcarrollton.com/departments/departments-a-f/finance/treasury>.

FINANCIAL IMPLICATIONS:

This report provides all information related to all the securities investment transactions performed by the authorized investment officers for the first quarter ended December 31, 2019.

STAFF RECOMMENDATION/ACTION DESIRED:

Consider a resolution accepting the Investment Officer's Quarterly Report for first quarter ended December 31, 2019.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ACCEPTING THE INVESTMENT OFFICER'S QUARTERLY REPORT AND INVESTMENT STRATEGIES FOR FIRST QUARTER ENDED DECEMBER 31, 2019, AND APPROVING SAID REPORT AS FULFILLMENT OF CHAPTER 2256, GOVERNMENT CODE, THE PUBLIC FUNDS INVESTMENT ACT; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

The City of Carrollton hereby accepts the Investment Officer's Quarterly Report for First Quarter ended December 31, 2019 and approves said report and investment strategies as a fulfillment of Chapter 2256, Government Code, the Public Funds Investment Act.

SECTION 2

The City Manager is hereby authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

SECTION 3

This Resolution shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 26th day of March, 2020.

Kevin W. Falconer, Mayor

ATTEST:

Laurie Wilson, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd, City Attorney

APPROVED AS TO CONTENT:

Robert B. Scott, CFO/ACM



Agenda Memo

File Number: 4699

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: *18.

CC MEETING: March 26, 2020

DATE: Mach 18, 2020

TO: Kevin W. Falconer, Mayor

FROM: Robert B. Scott, Assistant City Manager

Consider A **Resolution Authorizing The Mayor To Amend The Individuals Authorized To Invest Funds And Make Withdrawals From The Public Funds Investment Pool Known As "TexPool," On Behalf Of The City.**

BACKGROUND:

Due to changes in City staff an updated list of individuals authorized to invest funds and make withdrawals from TexPool need to be updated, approved by resolution and provided to the Local Government Pool known as TexPool.

FINANCIAL IMPLICATIONS:

These individuals will be allowed to transact on behalf of the City from small to large sums of funds identified by daily cash management as needed to cover the city day to day operations.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends passage of resolution authorizing the Mayor to authorize the individuals listed on the attached resolution as Authorized City Representatives to invest or withdraw funds from the government pool known as TexPool.



Resolution Amending Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

* Required Fields

1. Resolution

WHEREAS,

City of Carrollton

Participant Name*



Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Robert B. Scott Assistant City Manager / CFO
 Name Title
9 7 2 4 6 6 3 1 0 3 9 7 2 4 6 6 3 4 3 5 bob.scott@cityofcarrollton.com
 Phone Fax Email

 Signature

2. Claudia Gallegos City Treasurer
 Name Title
9 7 2 4 6 6 5 7 4 0 9 7 2 4 6 6 3 5 3 5 claudia.gallegos@cityofcarrollton.com
 Phone Fax Email

 Signature

3. Melissa Everett Senior Budget and Management Analyst
 Name Title
9 7 2 4 6 6 3 5 2 6 9 7 2 4 6 6 3 5 3 5 melissa.everett@cityofcarrollton.com
 Phone Fax Email

 Signature

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE MAYOR TO AMEND THE INDIVIDUALS AUTHORIZED TO INVEST FUNDS AND MAKE WITHDRAWALS FROM THE PUBLIC FUNDS INVESTMENT POOL KNOWN AS "TEXPOOL," ON BEHALF OF THE CITY OF CARROLLTON, TEXAS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Carrollton, Texas, (the "Participant") is a political subdivision of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds, to act as a custodian of investments purchased with local investment funds;

WHEREAS, the Participant hereby requests the following changes regarding the individuals authorized to act on behalf of the Participant;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

The City of Carrollton, Texas, has entered into a Participation Agreement and has established accounts in its name in TexPool, for the purpose of transmitting local funds for investment in TexPool.

SECTION 2

The City of Carrollton designates and authorizes the following individuals, transmit funds to TexPool for investment and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

1. Robert B. Scott (Secondary Contact), Assistant City Manager
2. Claudia Gallegos (Primary Contact), City Treasurer
3. Melissa Everett, Senior Management Analyst
4. Dustin Reuber, Accountant / Analyst

SECTION 3

This Resolution supersedes and replaces the City of Carrollton previous designation of officers, officials or employees as Authorized Representatives and its authorization shall continue in full force and effect until amended or revoked by the City of Carrollton, and until the TexPool receives a copy of any such amendment or revocation.

SECTION 4

The Mayor is authorized to take those steps reasonable and necessary to comply with the intent of this resolution.

SECTION 5

This Resolution shall take effect immediately from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas this 26th day of March, 2020.

Kevin W. Falconer, Mayor

ATTEST:

Laurie Wilson, City Secretary

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Meredith A. Ladd, City Attorney

Robert B. Scott, CFO/ACM



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo

File Number: 4706

Agenda Date:

Version: 1

Status: Other Business

In Control: City Council

File Type: Resolution

Agenda Number: 19.

CC MEETING: March 26, 2020

DATE: March 19, 2020

TO: City Council

FROM: Meredith Ladd, City Attorney

Consider A Resolution Rescinding Resolution No. 4373 Regarding Approval And Consent To The Continuation Of A Declaration Of Local State Of Disaster In Response To Concerns Related To The Coronavirus Disease 2019 (COVID-19).

004373
RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, RATIFYING AND EXTENDING THE DISASTER DECLARATION SIGNED BY MAYOR KEVIN FALCONER ON MARCH 13, 2020, UNTIL MAY 12, 2020 AT 11:59 P.M., OR UNTIL SUCH TIME AS IT IS TERMINATED BY ORDER OF THE CITY COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 13, 2020, Mayor Kevin Falconer, acting in accordance with authority granted to him under the Charter and under Section 418.108(a) of the Texas Government Code, declared a local state of disaster for the City due to concerns related to the coronavirus disease 2019 (COVID-19) (the "Disaster Declaration"); and

WHEREAS, Section 418.108(b) of the Texas Government Code provides that such a declaration of disaster may not be continued for a period of more than seven (7) days except with the consent of the governing body of the political subdivision; and

WHEREAS, the conditions necessitating the Disaster Declaration have and will continue to exist for a period of more than seven (7) days; and

WHEREAS, the City Council ratifies and supports the disaster declaration signed by Mayor Kevin Falconer on March 13, 2020, and consents to its continuation for a period of more than seven (7) days, until May 12, 2020 at 11:59 p.m., or until such time as it is terminated by order of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2

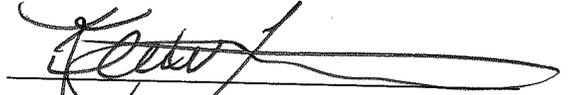
The City Council hereby ratifies the Disaster Declaration signed by Mayor Kevin Falconer on March 13, 2020, and consents to its continuation until May 12, 2020 at 11:59 p.m., and such disaster declaration is hereby continued until May 12, 2020 at 11:59 p.m or until such time as it is terminated by order of the Council.

SECTION 3

This Resolution shall take effect immediately from and after its passage.

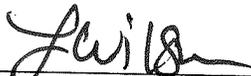
DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas
this this 19th day of March, 2020.

CITY OF CARROLLTON, TEXAS



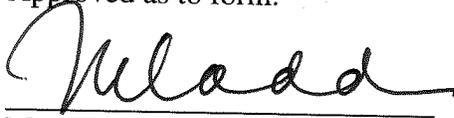
Kevin W. Falconer, Mayor

ATTEST:



Laurie Wilson, City Secretary

Approved as to form:



Meredith Ladd, City Attorney

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, RESCINDING RESOLUTION NO. 4373 RELATING TO THE CONSENT AND CONTINUATION OF THE DISASTER DECLARATION OF KEVIN FALCONER IN ITS ENTIRETY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Carrollton, Texas (“City”) is a Home Rule municipality possessing the full power of local self-government pursuant to Article 11, Section 5 of the Texas Constitution, Section 51.072 of Texas Local Government Code and its Home Rule Charter; and

WHEREAS, the City Council of the City of Carrollton, Texas (“City Council”) passed Resolution No. 4373 on March 19, 2020, consenting to and extending the March 13, 2020 Disaster Declaration issued by Mayor Kevin Falconer; and

WHEREAS, the City Council no longer believes that circumstances necessitating the Disaster Declaration are present and that the continuation of the Disaster Declaration is not in the interest of public health and safety; and

WHEREAS, the City Council believes that rescinding Resolution No. 4373 is in the best interest of the citizens of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

The above and foregoing premises are found to be true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2.

Resolution No. 4373 relating to the consent and continuation of the March 13, 2020 Disaster Declaration by Mayor Kevin Falconer is hereby rescinded in its entirety.

SECTION 3.

This Ordinance shall take effect immediately.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Carrollton, Texas, on this the ____ day of _____, 2020.

CITY OF CARROLLTON, TEXAS

Kevin Falconer, Mayor

ATTEST:

Laurie Garber, City Secretary

APPROVED AS TO FORM:

Meredith A. Ladd
City Attorney



City of Carrollton

1945 E. Jackson Rd
Carrollton TX 75006

Agenda Memo File Number: 4702

Agenda Date: 3/26/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Ordinance

Agenda Number: 20.

CC MEETING: March 26, 2020

DATE: March 18, 2020

TO: Erin Rinehart, City Manager

FROM: Laurie Wilson, Admin Services Director/City Secretary

Consider An **Ordinance Postponing The May 2, 2020 General Election For The Purposes Of Electing A Mayor And Council Members To Place 2, 4, And 6 To The November 3, 2020 Uniform Election Day.**

BACKGROUND:

Pursuant to Section 418.016 of the Texas Government Code, the Governor has issued a proclamation suspending certain provisions of the Texas Election Code and the Texas Water Code to allow all local political subdivisions that are utilizing the May 2, 2020 uniform election date to postpone their election to the November 3, 2020 uniform election date. The City of Carrollton contracts our municipal elections with Dallas, Denton, and Collin County Elections Administrations. As all three counties have made the decision to postpone the May 2, 2020 Elections, the Carrollton City Council will need to take official action to postpone our May Election accordingly.

Pursuant to Texas Election Code 31.003 and 31.004, the Elections Division of the Texas Secretary of State's Office has issued several guidelines for entities that postpone their election to the November uniform election date.

The postponement does not have the effect of reopening candidate filings. All records, including candidate filings, applications to vote by mail, ballot proofs, and printed ballots shall be retained and preserved.

Under Art. XVI, Sec. 17 of the Texas Constitution, the individuals who currently hold public offices that are scheduled to be on the ballot on the May uniform election date will continue to exercise the duties of those offices until the new officers take their oaths of office, following the November uniform election date.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the attached ordinance postponing the May 2, 2020 General Election to November 3, 2020.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, POSTPONING THE MAY 2, 2020 ELECTION FOR THE PURPOSES OF ELECTING A MAYOR AND COUNCILMEMBERS TO PLACES 2, 4, AND 6 UNTIL THE NEXT UNIFORM ELECTION DATE ON NOVEMBER 3, 2020 IN COMPLIANCE WITH THE PROCLAMATION ISSUED BY GOVERNOR GREG ABBOTT ON MARCH 18, 2020; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on March 18, 2020, Governor Greg Abbott issued a Proclamation suspending Sections 41.0052(a) and (b) of the Texas Election Code to allow political subdivisions that would otherwise hold an election on May 2, 2020, to move the election for 2020 to the next uniform election date, occurring on November 3, 2020;

WHEREAS, the Governor’s Proclamation further authorized current office holders, who were up for reelection on May 2, 2020, to hold over their offices, in accordance with Article XVI, Section 17 of the Texas Constitution;

WHEREAS, the City Council of the City of Carrollton, Texas (“City Council”) has determined to postpone the May 2, 2020 election until the next uniform election date, being November 3, 2020, in the interest of the health and safety of the residents of the citizens of the City of Carrollton, Texas (“City”); and

WHEREAS, the meeting at which this Ordinance is considered by the City Council is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Section 551.043 of the Texas Government Code;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

SECTION 1.

The above and foregoing premises are found to be true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION 2

In compliance with the Proclamation issued by Texas State Governor Greg Abbott on March 18, 2020, the City of Carrollton City Council is exercising its authority as a political subdivision to postpone the May 2, 2020 General Election as previously ordered through Carrollton City Ordinance 3947.

SECTION 3.

Candidate filings submitted by the deadlines for the May 2, 2020 General Election will remain valid for the November 3, 2020 General Election. The filing period will not be re-opened for the November 3, 2020 General Election date.

SECTION 4.

All Applications for Ballot By Mail (ABBMs) for voters that are voting by mail due to being over the age of 65 or due to disability will remain valid for the postponed election. ABBMs for voters who submitted ABBMs based on expected absence from the county during the May 2, 2020 Election date will not not be valid for the November 3, 2020 General Election.

SECTION 5.

The election to be participated in by the qualified voters of the City of Carrollton, Texas, is hereby ordered to be postponed until the next uniform election date on November 3, 2020. Eligible voters must be registered by October 5, 2020 to vote in the November 3, 2020 Election. Early Voting for said Election will take place October 19, 2020 through October 30, 2020. Applications for Ballot by Mail must be submitted by the October 23, 2020 deadline.

SECTION 6.

This Ordinance shall become effective from and after its passage.

DULY PASSED AND APPROVED by the City Council of the City of Carrollton, Texas, this 26th day of March, 2020.

CITY OF CARROLLTON, TEXAS

Kevin W. Falconer, Mayor

ATTEST:

APPROVED AS TO FORM:

Laurie Wilson, City Secretary

Meredith Ladd, City Attorney



Agenda Memo

File Number: 4682

Agenda Date: 3/26/2020

Version: 1

Status: Public Forum

In Control: City Council

File Type: Procedural Item

Agenda Number: 21.

Hearing of any citizen/visitor on items not listed on the regular meeting agenda.

Citizens/visitors wanting to speak may join this meeting through Zoom by visiting <https://zoom.us/j/125484317?pwd=R3gyVG8zMjFvRkJoaklHUHN3YVovUT09>, by calling 1-346-248-7799 using the following information: Meeting ID 125 484 317, Password: 025054, or by submitting comments by 7pm March 26 to the City Secretary via email at citysecr@cityofcarrollton.com. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Speak clearly into their device and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 4 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.