

**CARROLLTON CITY COUNCIL
REGULAR MEETING AND WORKSESSION
MARCH 3, 2020**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, March 3, 2020 at 5:45 pm with the following members present; Mayor Kevin Falconer, Mayor Pro Tem Young Sung, Deputy Mayor Pro Tem Frances Cruz, Councilmembers John Sutter, Glen Blanscet, Mike Hennefer, Pat Cochran and Steve Babick. Also present were City Manager Erin Rinehart, Assistant City Managers Marc Guy and Chrystal Davis, City Attorney Meredith Ladd and City Secretary/Admin Services Director Laurie Wilson.

5:45 P.M. – COUNCIL BRIEFING ROOM

***** PRE-MEETING / EXECUTIVE SESSION *****

Mayor Falconer convened the meeting at 5:45 pm.

1. Receive **information and discuss Agenda.**

*****EXECUTIVE SESSION*****

2. Council will convene in **Executive Session** pursuant to Texas Government Code:
 - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
3. Council will reconvene in **Open Session** to consider action, if any, on matters discussed in the Executive Session. Council did not convene in Executive Session – no action taken.

*****WORKSESSION*****

4. Receive Emergency Preparedness Update.

Emergency Management Coordinator Elliott Reep stated that Carrollton practices an All Hazard Program which means they plan for any type of event and impose certain types of plan processes on those. He explained that the program is community based and engages with all City partners such as schools, non-profits, and various groups. He discussed the various particulars about the program and provided information about preparedness for Coronavirus Disease 2019 (COVID-19).

Coronavirus Disease 2019 (COVID-19)

- First Responder Preparations
 - PPE (personal protective equipment)
 - Response Protocol
- Coordinating Public Information
 - CDC Guidance
 - Marketing serving as PIO
- Internal Organization Planning
 - Continuity Planning

Reep underscored that they are following guidance and protocols from the CDC with regard to COVID-19. He continued the presentation talking about the outdoor warning system.

Carrollton’s Outdoor Warning System

- 26 Sirens
- All Hazard system
- Multiple Weather Activation Criteria
- Monthly Tests
- Replacement Schedule

Reep stated that currently one of the 26 sirens was not working; located at Rainwater Elementary and the staff is working to repair the siren. He stated there are multiple ways for staff to access the All Hazard system. He stated there are three reasons for activating the outdoor warning system: tornado warning, large hail with confirmed damage, and high damaging winds with confirmed damage. He stated that they normally test the system on the first Wednesday of the month at 1:00 pm. He talked about the system and stated that he trusts the weather service, trusts the technology and trusts the City’s judgment. He encouraged everyone to sign up for the Carrollton Alert notification system and for people to have multiple ways to get notifications.

Mayor Falconer adjourned the Worksession at 7:00 pm to convene the Regular Meeting.

*****REGULAR MEETING 7:00 PM*****

Mayor Falconer convened the Regular Meeting at 7:14 pm.

Deputy Mayor Pro Tem Cruz was absent for the Regular Meeting.

INVOCATION – Councilmember Mike Hennefer

PLEDGE OF ALLEGIANCE – Councilmember John Sutter

PRESENTATIONS

5. Present **30 Year Service Award to Captain Lee Holbert** Of The Carrollton Fire Department.
6. Present A **Proclamation Recognizing Creekview High School State Wrestling Champions Day**.

PUBLIC COMMENT

7. **Hearing of any citizen/visitor on items listed on the regular meeting agenda, which do not include a public hearing. Citizens wishing to address the Council regarding items not on posted agenda will be called to speak during the Public Comment period.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting.

Mayor Falconer noted there were no speakers.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary’s Office.)*

Mayor Falconer advised that Item 9 was pulled for future consideration.

Councilmember Blanscet moved approval of Consent Agenda Items 8 and 10-22; second by Mayor Pro Tem Sung.

Councilmember Babick highlighted that the Council was approving expenditures in the amount of \$7.6M meeting the Council’s goals and objectives.

The motion was approved with a unanimous 6-0 vote, Deputy Mayor Pro Tem Cruz absent.

MINUTES

- *8. Consider Approval Of The February 18, 2020 Regular Meeting Minutes.**

BIDS & PURCHASES

~~***9. Consider Approval Of RFP# 20-001 For San Chester Pond Dredging In An Amount Not To Exceed \$148,500.00.**~~

- *10. Consider Approval Of 20-003 For Traffic Signal Hardware For Public Works From Various Vendors In An Amount Not To Exceed \$300,000.00.**

CONTRACT & AGREEMENTS

***11. Consider Authorizing The City Manager To Approve A Contract For A Fire Rescue Records Management System With ESO Solutions, Inc. In An Amount Not To Exceed \$60,175.00.**

***12. Consider Authorizing The City Manager To Approve A Contract For Services From First Ascent In An Amount Not To Exceed \$74,250.00.**

***13. Consider Authorizing The City Manager To Approve A Contract For Professional Audio/Visual Installation Services From Visionality-DTC Through An Interlocal Agreement With DIR, In An Amount Not To Exceed \$108,392.19.**

***14. Consider Authorizing The City Manager To Amend A Contract For IT Resources From Catapult Systems By \$533,500.00 For A Total Contract Amount Not To Exceed \$1,028,615.00.**

***15. Consider Authorizing The City Manager To Execute A Construction Contract With Crescent Constructors, Inc. For The Golden Bear Water Booster Pump Station Improvements Project, In An Amount Not To Exceed \$1,637,000.00.**

***16. Consider Authorizing The City Manager To Enter Into A Shade Structure Remediation And Installation Plan With USA Shade For The Rosemeade Rainforest Aquatic Complex Project Through An Interlocal Agreement With BuyBoard, In An Amount Not To Exceed \$70,685.00.**

***17. Consider Award Of A Construction Contract To 3D Paving And Contracting, LLC For The Reconstruction Of Certain Streets, Alleys And Sidewalks In The Green Valley Estates And Woodlake No. 1 Subdivisions, In The Amount Of \$2,553,131.40.**

***18. Consider Authorizing The City Manager To Approve A Contract With Quick Set Concrete Under The Interlocal Purchasing System Assignment No. 3132, By And Through Assignor Stringer Construction Management, For The Oak Creek Tennis Center Post Tension Slab Overlay Project In An Amount Not To Exceed \$315,915.00.**

***19. Consider Authorizing The City Manager To Approve A Contract With Highway Intelligent Traffic Solutions For The 2019 LED Street Lighting Project In The Amount of \$1,042,224.63.**

***20. Consider Authorizing The City Manager To Execute A Construction Contract For The Installation Of Lights At The Rosemeade Rainforest Aquatic Complex By Musco Lighting Through An Interlocal Agreement With BuyBoard, In An Amount Not To Exceed \$262,032.00.**

RESOLUTIONS

***21. Consider A Resolution Authorizing The City Manager To Execute Agreements For Disaster Debris Monitoring And Consulting Services With DebrisTech, LLC. As The Primary Vendor, And True North Emergency Management, LLC As The Secondary Vendor.**

***22. Consider A Resolution Authorizing The City Manager To Enter Into A Single-Family Rehabilitation Grant Incentive Agreement On An Eligible Property Located Within A Neighborhood Empowerment Zone, In A Grant Amount Not To Exceed \$875.00.**

PUBLIC HEARING – INDIVIDUAL CONSIDERATION

23. Hold A Public Hearing And Consider An Ordinance Adopting Standards Of Care For Administering The Summer Youth Program.

Recreation Manager Heather Smith stated that in order to be exempt from State Childcare licensing requirements, a Standards of Care document must be approved through an Ordinance approved by City Council after a public hearing on an annual basis. She stated the Standards of Care were primarily the same as the year before with a few clean-up adjustments. These Standards were reviewed and approved by the Parks and Recreation Advisory Board at their February 24, 2020 meeting.

Mayor Pro Tem Sung asked about the ages allowed to participate in the program and Smith replied children 5-12 years of age.

Mayor Falconer opened the public hearing; and there being no speakers, he closed the public hearing and opened the floor for a motion.

Councilmember Babick moved approval of Item 23; second by Councilmember Sutter and the motion was approved with a unanimous 6-0 vote, Deputy Mayor Pro Tem Cruz absent.

PUBLIC FORUM

24. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.

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Samuel Philips, 3603 Foxboro Lane, began his comments referring to an article from the Plano police department regarding wrong-way parking on public streets and suggested that Carrollton citizens be given such a notice prior to being given a citation.

Lydia Lopez, 1713 Blackstone Drive, voiced a concern that she has a neighbor jeopardizing her retaining wall because he dug an open trench and requested help from the City to address the problem.

Mayor Falconer announced the Citizens Evening and State of the City scheduled for March 4, 2020 at the Senior Center

ADJOURNMENT - Mayor Falconer adjourned the meeting at 7:37 pm.

ATTEST:

Laurie Wilson, City Secretary

Kevin W. Falconer, Mayor