

# City of Carrollton

*1945 E. Jackson Road  
Carrollton, TX 75006*



## REGULAR WORKSESSION & MEETING

**Tuesday, February 20, 2024**

**5:45 PM**

**CITY HALL, 2nd Floor**

### **City Council**

*Mayor Steve Babick  
Mayor Pro Tem Nancy S. Cline  
Deputy Mayor Pro Tem H.A. "Rusty" Pendleton  
Councilmember Christopher Axberg  
Councilmember Jason Carpenter  
Councilmember Richard Fleming  
Councilmember Andrew Palacios  
Councilmember Daisy Palomo*

**\*\*\*PRE-MEETING / EXECUTIVE SESSION\*\*\*****5:45 P.M. – COUNCIL BRIEFING ROOM**

1. Receive **information and discuss Agenda.**
2. Council will convene in Executive Session pursuant to Texas Government Code:
  - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
  - **Section 551.089** to discuss Information Technology Security.
3. Council will reconvene in open session to consider action, if any, on matters discussed in the Executive Session.

**\*\*\*WORKSESSION\*\*\***

4. Receive **Information Technology Project Update.**
5. Receive **Briefing On The Floodplain Management And Mapping Project.**
6. Discuss **Community Service And Community Event/Special Project Funding Policies And Guidelines.**
7. **Mayor And Council Reports And Information Sharing.**

**\*\*\*REGULAR MEETING 7:00 PM\*\*\***

**INVOCATION - Councilmember Jason Carpenter**

**PLEDGE OF ALLEGIANCE - Mayor Pro Tem Nancy Cline**

**PRESENTATIONS**

8. Present **Recognitions For Civilian Sudden Cardiac Arrest Life-Saving Efforts.**
9. Present **A Proclamation Recognizing Black History Month.**

**PUBLIC COMMENT**

- 10. Hearing of any citizen/visitor on items listed on the regular meeting agenda. Citizens wishing to address the Council regarding items not on the posted agenda will be called to speak during the Public Forum.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

**CONSENT AGENDA**

*(\*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

**MINUTES**

- \*11. Consider Approval Of The February 6, 2024 Regular Meeting Minutes.**

**BIDS & PURCHASES**

- \*12. Consider Authorizing The City Manager To Purchase Audio-Visual Equipment And Installation And Support Services From AVI Systems, Inc. Through An Interlocal Cooperation Agreement With TIPS For The Texas Room At The Senior Center In An Amount Not To Exceed \$212,579.91.**
- \*13. Consider Approval Of BID #24-009 For Water And Sanitary Sewer Supplies From Various Vendors In An Amount Not To Exceed An Initial Term Total Of \$315,000.00 Annually, For A Total Three-Year Contract Not To Exceed \$945,000.00.**
- \*14. Consider Approval For The Purchase Of IT Products And Services From Freeit Data Solutions On An Existing Agreement With Texas DIR In An Amount Not To Exceed \$830,000.00.**

- \*15.** Consider Approval Of The Purchase Of A Fiber Optic Network And Annual Maintenance From Astound Business Solutions, LLC Through A Cooperative Purchasing Agreement With TIPS In An Amount Not To Exceed \$5,150,000.00 In Year One (1) And \$130,000.00 Annually For A 20-Year Term For A Total Contract Amount Not To Exceed \$7,750,000.00.

## **CONTRACTS & AGREEMENTS**

- \*16.** Consider Authorizing The City Manager To Approve A Construction Contract With 3D Paving And Contracting, LLC For The 2022 Miscellaneous Streets Reconstruction Project For The Reconstruction Of Jackson Road, From Josey Lane To McCoy Road, And Study Lane In An Amount Not To Exceed \$3,077,485.50.

## **RESOLUTIONS**

- \*17.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute All Necessary Documents For The Purchase Of Approximately 0.0009 Acres (40 Square Feet) As A Public Drainage Easement At 4201 Wilson Lane, City Of Carrollton, Denton County, Texas, For The Coyote Ridge Drainage Improvements Project In An Amount Not To Exceed \$500.00.
- \*18.** Consider A Resolution Accepting The Investment Officer's Quarterly Report For First Quarter Ended December 31, 2023.
- \*19.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute A Contract With OUTFRONT Media For Billboard Rental In an Amount Not To Exceed \$179,925.00.
- \*20.** Consider A Resolution Authorizing The City Manager To Negotiate And Execute Professional Services Agreements With AECOM and Lockwood, Andrews And Newnam, Inc. For General Engineering Consultant Services Related To Capital Project Management In An Amount Not To Exceed \$525,000.00.
- \*21.** Consider A Resolution Appointing A Member To The Museum And Historic Advisory Committee.

**PUBLIC FORUM**

- 22. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

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**ADJOURNMENT**

*CERTIFICATE - I certify that the above agenda giving notice of meeting was posted on the bulletin board at the City Hall of Carrollton, Texas on the 16th day of February 2024 at 12:00pm.*

*Chloe Sawatzky*

*Chloe Sawatzky, City Secretary*

*This building is wheelchair accessible. For accommodations or sign interpretive services, please contact City Secretary's Office at least 72 hours in advance at 972-466-3001. Opportunities and services are offered by the City of Carrollton without regard to race, color, age, national origin, religion, sex or disability.*

*Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in a closed meeting with its attorney and to receive legal advice regarding any item listed on this agenda. Further, the Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a regional, state or national convention or workshop, social function, convention, workshop, ceremonial event or press conference. The City Secretary's Office may occasionally post agendas for social functions, conventions, workshops, ceremonial events or press conference; however, there is no legal requirement to do so and in the event a social function, convention, workshop, ceremonial event or press conference is not posted by the City Secretary's Office, nothing shall preclude a quorum of the City Council from gathering as long as "deliberations" within the meaning of the Texas Open Meetings Act do not occur.*

*FIREARMS PROHIBITED at City Council meetings pursuant to Texas Penal Code Sections 46.035(c) and 30.05.*





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6562

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Work Session

**In Control:** City Council

**File Type:** Work Session Item

**Agenda Number:** 4.

**CC MEETING:** February 20, 2024

**DATE:** February 15, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chris Chiancone, Chief Information Officer  
Chrystal Davis, Assistant City Manager

Receive **Information Technology Project Update.**

**BACKGROUND:**

Staff will provide a high-level update on the progress of Information Technology (IT) projects.





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6547

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Work Session

**In Control:** City Council

**File Type:** Work Session Item

**Agenda Number:** 5.

**CC MEETING:** February 20, 2024

**DATE:** February 12, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Jonathan Wheat, P.E., Director of Engineering  
Marc Guy, Assistant City Manager

Receive **Briefing On The Floodplain Management And Mapping Project.**

**BACKGROUND:**

Staff will present a briefing and update on the citywide floodplain management and mapping project.





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6554

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Work Session

**In Control:** City Council

**File Type:** Work Session Item

**Agenda Number:** 6.

**CC MEETING:** February 20, 2024

**DATE:** February 14, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chloe Sawatzky, City Secretary

**Discuss Community Service And Community Event/Special Project Funding Policies And Guidelines.**





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 5231

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**Agenda Date:**

**Version:** 1

**Status:** Work Session

**In Control:** City Council

**File Type:** Work Session Item

**Agenda Number:** 7.

**Mayor And Council Reports And Information Sharing.**





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6556

**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Presentations

**In Control:** City Council

**File Type:** Presentation

**Agenda Number:** 8.

**CC MEETING: February 20, 2024**

**DATE:** February 14, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Michael Thomson, Fire Chief  
Marc Guy, Assistant City Manager

Present **Recognitions For Civilian Sudden Cardiac Arrest Life-Saving Efforts.**

### **BACKGROUND:**

#### **Presentation 1:**

On August 5, 2023, Vicki Shupe and her husband Barney Shupe had been going about a typical Saturday morning that included a trip to the grocery store. Upon arriving back at their home, Mr. Shupe heard his wife call out from the kitchen. Concerned by the sound of her voice, Mr. Shupe hurried to check on her. He found Mrs. Shupe on the floor unresponsive and not breathing appropriately. Mr. Shupe quickly dialed 911 and was connected to NTECC Telecommunicator Kelcey Jenkins.

Through decisive questioning, Kelcey quickly recognized the need for CPR while dispatching CFR units to the scene. Kelcey relayed CPR instructions to Mr. Shupe and skillfully guided him in how to perform chest compressions. For several minutes, Mr. Shupe performed chest compressions on his wife prior to the arrival of E118 and M116. E118 arrived to find Mr. Shupe delivering chest compressions to Mrs. Shupe. E118 took over compressions, began ventilating Mrs. Shupe with high-flow oxygen, and connected her to a cardiac monitor. At the first pause in CPR for a rhythm check, E118 noted that Mrs. Shupe was in a shockable dysrhythmia. E118 defibrillated Mrs. Shupe restoring a cardiac rhythm with a pulse. M116 arrived on scene where they assisted E118 with stabilizing Mrs. Shupe and preparing her for transport to Medical City Lewisville. While en route to the hospital, M116 provided supportive care to Mrs. Shupe as she was beginning to become more responsive. M116 transferred the care of Mrs. Shupe to Medical City Lewisville where she was eventually discharged home to make a full recovery.

Without the quick actions of Mr. Shupe to call 911 and perform chest compressions under the skilled

guidance of NTECC Telecommunicator Kelcey Jenkins, the outcome might not have been as favorable. CFR would like to thank both Barney Shupe and Kelcey Jenkins for contributing to our local chain of survival and helping CFR and Medical City Lewisville to save the life of Mrs. Vicki Shupe.

Fire Chief Michael Thomson will present recognition with a CFR Certificate and Challenge Coin to the following:

- Barney Shupe
- Kelcey Jenkins, NTECC

### **Presentation 2:**

On January 7, 2024, Brenton Croley went out for a Sunday afternoon jog through the Carrollton trail system. Around the same time, a group of people had met up to play frisbee golf at Jimmy Porter Park. After finishing their round, friends Bekkah Dorrough, Chris Frazier, and Sterling Moxley were having a conversation in the parking lot before heading their separate ways. They had noticed Mr. Croley jogging along the trail, and a short time later, they saw him lying on the ground. Hurrying to his side, Bekkah called 911 while Chris and Sterling began assessing Mr. Croley's condition. Bekkah was quickly connected with NTECC Telecommunicator Iisha Haggard. Through decisive questioning of the bystanders over speakerphone, Ms. Haggard quickly recognized the need for CPR and instructed the bystanders on how to perform chest compressions while dispatching CFR units to the scene.

Chris Sterling performed chest compressions for a couple of minutes under the excellent instruction of Ms. Haggard. M112 and E112 arrived on the scene to find Mr. Sterling performing CPR on Mr. Croley. CFR assumed care of Mr. Croley continuing chest compressions, beginning ventilations with high-flow oxygen, and connecting him to a cardiac monitor. After moving Mr. Croley to the back of the ambulance, M112 noted a shockable dysrhythmia on the monitor and defibrillated him. Following two more minutes of CPR, the crew noted a change in rhythm and discovered Mr. Croley had a pulse. While en route to Carrollton Regional Medical Center, M112 and E112 stabilized Mr. Croley, who became increasingly responsive. M112 transferred the care of Mr. Croley to Carrollton Regional Medical Center where he was eventually discharged home to make a full recovery.

Without the quick actions of Bekkah Dorrough, Chris Frazier, and Sterling Moxley to call 911 and perform chest compressions under the skilled guidance of NTECC Telecommunicator Iisha Haggard, the outcome might not have been as favorable. CFR would like to thank this group of people for contributing to our local chain of survival and helping CFR and Carrollton Regional Medical Center to save the life of Mr. Brenton Croley.

Fire Chief Michael Thomson will present recognition with a CFR Certificate and Challenge Coin to the following:

- Bekkah Dorrough
- Chris Frazier
- Sterling Moxley
- Iisha Haggard, NTECC



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6555

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Presentations

**In Control:** City Council

**File Type:** Presentation

**Agenda Number:** 9.

**CC MEETING:** February 20, 2024

**DATE:** February 14, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chloe Sawatzky, City Secretary

Present A **Proclamation Recognizing Black History Month.**





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

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**Agenda Date:**

**Version:** 1

**Status:** Public Forum

**In Control:** City Council

**File Type:** Public Forum

**Agenda Number:** 10.

**Hearing of any citizen/visitor on items listed on the regular meeting agenda. Citizens wishing to address the Council regarding items not on the posted agenda will be called to speak during the Public Forum.**

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# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6563

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Minutes

**Agenda Number:** \*11.

**CC MEETING:** February 20, 2024

**DATE:** February 15, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chloe Sawatzky, City Secretary

Consider **Approval Of The February 6, 2024 Regular Meeting Minutes.**

**CARROLLTON CITY COUNCIL  
REGULAR MEETING AND WORKSESSION  
FEBRUARY 6, 2024**

The City Council of the City of Carrollton, Texas convened in a Regular Meeting and Worksession on Tuesday, February 6, 2024 at 5:45 p.m. with the following members present: Mayor Steve Babick, Mayor Pro Tem Nancy Cline, Deputy Mayor Pro Tem H.A. “Rusty” Pendleton, Councilmembers Christopher Axberg, Jason Carpenter, Richard Fleming, and Daisy Palomo. Also present were City Manager Erin Rinehart, Assistant City Managers Marc Guy and Chrystal Davis, City Attorney Meredith Ladd and City Secretary Chloe Sawatzky.

Councilmember Andrew Palacios was absent.

**5:45 P.M. – COUNCIL BRIEFING ROOM**

**\*\*\*PRE-MEETING \*\*\***

Mayor Babick called the meeting to order at 5:45 p.m.

**1. Receive information and discuss Agenda.**

Agenda items were reviewed. Staff responded to Council’s questions.

**\*\*\*EXECUTIVE SESSION\*\*\***

2. Council will convene into Executive Session pursuant to Texas Government Code:
  - **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional Conduct regarding confidential communication with the City Council.
3. Council will reconvene in Open Session to consider action, if any, on matters discussed in the Executive Session.

*Executive Session was not convened.*

**\*\*\*WORKSESSION\*\*\***

**4. Receive Update From Gensler On Vision Planning Process And Timeline.**

City Secretary Chloe Sawatzky said that the Vision Planning Committee met this week. She introduced Kevin Turner, Design Strategist with M. Arthur Gensler & Associates, Inc. Mr. Turner provided an overview of the Gensler Team members who are working on the project. He also reviewed the focus points for the Vision Plan that will guide the future of Carrollton for the next 10-20 years.

Mr. Turner provided an overview of upcoming meetings that will be held with the City Council and the public. He added that the first meeting with Council is scheduled for February 22<sup>nd</sup> and the second meeting is scheduled for March 7<sup>th</sup>. The agendas for those meetings are being refined. Public

engagement meetings will be held at Carrollton Libraries on April 3<sup>rd</sup> and April 13<sup>th</sup>. A third virtual meeting will be scheduled in early May, and in late May, the Council will have a Review Session where the draft plan will be presented.

Councilmember Axberg and Mayor Pro Tem Cline offered positive remarks on the process.

**5. Discuss Nomination Of Rising Star Honoree For Metrocrest Chamber.**

Annually, the Metrocrest Chamber Rising Star Award is presented to individuals within the Chamber cities as selected by the Town/City and Mayor/Councils. Nominees are currently making contributions to their communities, demonstrating leadership qualities, and typically are young professionals that serve in volunteer or professional capacities within the respective Town/City. Past recipients of this award have been selected for their contributions to their workplace, strong volunteer commitment and engagement, and leadership capacity with peers and those in their communities. This year, the Rising Stars from Addison, Carrollton, and Farmers Branch will be presented with their award at the Metrocrest Chamber of Commerce 54th Annual Awards Luncheon on March 8th, 2024.

Councilmember Fleming nominated Mari Rubio and provided a briefing on her various activities in the Community. Councilmember Palomo nominated Susan Stevens and provided a briefing of her community contributions.

Council consensus was to submit Mari Rubio as Carrollton's nominee for the Rising Star Honoree.

**6. Discuss Dates For The 2024 Annual Council Strategic Planning Retreat.**

Following discussion, Council chose July 26<sup>th</sup> and 27<sup>th</sup> as the dates for the retreat.

**7. Mayor And Council Reports And Information Sharing.**

Council reviewed their recent activities and upcoming events.

*Worksession concluded at 6:47 p.m.*

**\*\*\*REGULAR MEETING 7:00 P.M.\*\*\***

Mayor Babick called the Regular meeting to order at 7:00 p.m.

**INVOCATION** – Councilmember Christopher Axberg

**PLEDGE OF ALLEGIANCE** – Councilmember Richard Fleming

**PRESENTATIONS**

**8. Present A Proclamation Recognizing Carrollton-Farmers Branch ISD Blalack Middle School Honor Winds Band.**

Mayor Babick read a proclamation recognizing Carrollton-Farmers Branch ISD Blalack Middle School Honor Winds Band and naming February 6<sup>th</sup> as Blalack Middle School Honor Winds Band Day. The band was selected to participate in the "Music For All Festival" in Indianapolis, Indiana. Students and

band director Keith Marshall were present to receive the proclamation. Mr. Marshall stated that the band will hold two concerts prior to the festival on February 20<sup>th</sup> and March 7<sup>th</sup>, both at Creekview High School.

**9. Recognize Community Groups For Exemplifying Council's Vision.**

Mayor Babick recognized the American Legion Post 597 of Carrollton for their programs and participation in community events, in particular the recent Veteran's Day Celebration. He introduced Post Commander Eddie Lopez who spoke briefly.

Mayor Babick recognized the Carrollton Giving Garden organization for their contributions to local charities, such as Metrocrest Services. The gardening group donates a minimum of fifty percent of their harvest each season. Martha Grizzle of the Giving Garden spoke briefly.

**10. Receive Funding From Denton County Commissioner Falconer For Hebron And Frankford.**

Mayor Babick introduced Denton County Commissioner and former Carrollton Mayor Kevin Falconer. Commissioner Falconer stated that Denton County is partnering with Carrollton and other cities on some bond program roadway improvement projects. He advised that the Denton County Commissioners Court recently approved the Interlocal Cooperation Agreements for Hebron Parkway, Segment 1 and a portion of Frankford Road. Certificates memorializing the agreements were presented to Mayor Babick and City Manager Erin Rinehart.

**PUBLIC COMMENT**

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Mayor Babick opened the public comment period.

Suzanna Dooling: Requested Council pull Item 19 from the Consent Agenda and delay the vote. She requested additional playground equipment be considered that offers more accessibility and sensory related items.

With no other speakers Mayor Babick closed the public comment period.

**CONSENT AGENDA**

*(\*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)*

Mayor Babick stated Item 15 will be pulled from the Consent Agenda for separate discussion.

**Councilmember Axberg moved to approve Consent Agenda Items 12-14, and 16-24 (No. 12 as stipulated); second by Deputy Mayor Pro Tem Pendleton. The motion was approved with a unanimous 6-0 vote. (Councilmember Palacios was absent.)**

**MINUTES**

- \*12. Consider Approval Of The January 23, 2024 Regular Meeting Minutes.**

**BIDS & PURCHASES**

- \*13. Consider Approval Of The Renovations To Indian Creek Golf Course Cart Barn By Dallas Harmony Construction Through An Inter-Local Agreement With BuyBoard In An Amount Not To Exceed \$262,680.00.**
- \*14. Consider Approval Of The Purchase Of Starting Blocks For The Rosemeade Rainforest By Sunbelt Pools Through An Inter-Local Agreement With BuyBoard In An Amount Not To Exceed \$57,941.84.**
- \*15. Consider Approval Of RFP #24-007, Grounds Maintenance, For The Parks, Public Works, Fire, And Environmental Services Departments From Various Vendors In An Amount Of \$709,000.00, Annually, For An Estimated Six-Year Total Of \$4,254,000.00.**

**Councilmember Carpenter moved to approve Item 15; second by Mayor Pro Tem Cline.**

Councilmember Fleming questioned the scoring methodology used in determining the vendor awards.

**The motion was approved with a 5-0 vote. Councilmember Fleming voted in opposition. (Councilmember Palacios was absent.)**

- \*16. Consider Approval Of RFP #23-031 For An Analysis Of Impediments To Fair Housing Study For The City Of Carrollton From Grow America In An Amount Not To Exceed \$25,000.00.**
- \*17. Consider Approval Of RFP #23-044 For The 2024-2028 Consolidated Plan Report For The City Of Carrollton From Grow America In An Amount Not To Exceed \$50,000.00.**
- \*18. Consider Approval To Purchase Digital Materials From Sole Source Vendor Bibliotheca In An Amount Not To Exceed \$127,050 For The First Year And A Two-Year Total Amount Not To Exceed \$273,157.**

- \*19. Consider Approval Of The Replacement Of Branch Hollow Playground By Whirlix Through An Inter-Local Agreement With BuyBoard In An Amount Not To Exceed \$329,686.50.**

#### **CONTRACTS & AGREEMENTS**

- \*20. Consider Authorizing The City Manager To Approve A Contract With Swift Corporation, LLC For Construction Of A Screening Wall Along The West Side Of Webb Chapel Road From The Towerwood Lane Alley To Immediately South Of Gateway Avenue In An Amount Not To Exceed \$899,600.00.**

#### **RESOLUTIONS**

- \*21. Consider A Resolution Authorizing The City Manager To Negotiate And Execute All Necessary Documents For The Purchase Of Approximately 0.0636 Acres As A Public Drainage Easement At 1704 Willow Road, City Of Carrollton, Dallas County, Texas, For The Duncan Heights NOTICE Reconstruction Project In An Amount Not To Exceed \$32,016.00.**
- \*22. Consider A Resolution Authorizing The City Manager To Negotiate And Execute Contract Amendment No. 1 With Teague Nall & Perkins, Inc. For The Sandy Lake Road Paving, Drainage And Utility Improvements Project In An Amount Not To Exceed \$57,200.00, For A Revised Contract Amount Not To Exceed \$861,650.00.**
- \*23. Consider A Resolution Authorizing The City Manager To Negotiate And Execute A Professional Services Agreement With Magee Architects, LP For Architectural And Engineering Design Services Related To The City Hall Remodel Phase II Project In An Amount Not To Exceed \$250,000.00.**
- \*24. Consider A Resolution Authorizing The City Manager To Enter Into A Memorandum Of Understanding With Dallas-Fort Worth Regional Intelligent Transportation System Partners Regarding Guiding Principles For Multi-Agency Communication, Data And Video Sharing.**

#### **PUBLIC HEARING – INDIVIDUAL CONSIDERATION**

*Council addressed Item No. 27 prior to other public hearing items.*

- 27. Hold A Public Hearing And Consider An Ordinance Amending The Zoning On An Approximately 55-Acre Tract Located At The Northwest Corner Of President George Bush Turnpike And Midway Road To Amend Planned Development Districts 54 And 66 (PD-54 and PD-66) To Allow Multi-Family And Single-Family Townhouse Uses, To Revise Development Standards And To Modify Concept Plans; Amending The Official Zoning Map Accordingly. Case No. PLZPD 2023-116 IBP 190 (GBT & Midway).**

Loren Shapiro, Planning Manager, presented this item. He advised the request is to rezone undeveloped property primarily zoned Heavy Commercial. The property consists of 55 acres located at the northwest corner of the George Bush Turnpike and Midway Road.

The applicant is requesting to create a Master Planned Development that will include 910,000 square feet of office space, 27,000 square feet of retail, and more than 700 multi-family townhomes. This mixed use development will include parking structures, open spaces, wide sidewalks and pedestrian friendly streetscapes. The multi-family buildings will be three and four stories in height and the office buildings will be four and five stories. A traffic impact analysis was submitted with the rezoning request.

Mr. Shapiro stated that during the Planning and Zoning Commission public hearing questions were raised as to the buffering on the west side adjacent to existing single-family residential. It was stated that efforts to retain existing mature trees will be made and supplemented by additional shade trees. In addition, there will be an 8-foot masonry wall along the north property line adjacent to the residential areas. Mr. Shapiro noted that the wall and plantings will be in a 22-foot landscape buffer.

Mr. Shapiro provided depictions of building elevations and locations, as well as landscaping and open areas. A line of site exhibit was provided reflecting the location of the nearest multi-family building, parking garage and adjacent residential. He noted that the development will be built in phases.

On January 4, 2024, the Planning and Zoning Commission recommended approval of the request with an added stipulation to require an 8-foot masonry screening wall along the property line with the Oak Creek Estates Subdivision instead of an ornamental metal fence. Staff is recommending approval.

Councilmember Palomo requested clarification on the line of site from the multi-family building to the wall and adjacent residences. Mr. Shapiro responded that eight feet is the minimum height requested by staff for the wall. He further explained the exhibit reflecting line of sight from the parking garage. He added that the closest building will be no closer than 75 feet from the residences.

Councilmember Axberg requested clarification regarding the current zoning, as well as public safety, roadway access, and water infrastructure. Mr. Shapiro responded that the current heavy commercial zoning allows many uses by right including auto repair and adult-oriented businesses. Creating a planned development can require certain uses be excluded and certain ones allowed. Mr. Shapiro stated that this master plan does meet the city's land use map and is a good fit. In regard to public safety matters, he stated that the plan review committee included staff from Police and Fire departments. He also described the traffic flow into and out of the development, noting there is no access from or through the residential neighborhood. In regard to water and sewer infrastructure, the developer will have to provide civil engineering to support the density of the development.

Councilmember Axberg inquired whether the environmental aspects of the development were considered. Mr. Shapiro responded that the developer would take into consideration any wildlife in the area. He added that there is a tree preservation ordinance in place as well as stormwater runoff regulations. Councilmember Axberg inquired whether there is anything that would inhibit the developer on this project. Mr. Shapiro stated that all roadways belong to either the City of Dallas or TxDOT so the permits will be issued through those entities. Additionally, he said that the developer must adhere to the design as presented and any changes would have to come back to Council for approval. Councilmember Axberg confirmed with Mr. Shapiro that the developer has communicated with the adjacent residents and the concerns presented were addressed, in particular the inclusion of an 8-foot masonry wall rather than wrought iron. Mr. Shapiro also stated that notices were sent to adjacent residents prior to the Planning and Zoning Commission public hearing and prior to this City Council public hearing.

Mayor Babick inquired if the applicant would like to speak.

Applicant Lucy Billingsley, 1722 Routh St, Dallas, provided a presentation describing the development and included the measures taken to make this mixed use development less obtrusive to the neighborhood and existing environment.

Councilmember Palomo asked Ms. Billingsley if the 8-foot wall could be higher. Ms. Billingsley responded that 8 feet should be sufficient.

Councilmember Axberg confirmed with Ms. Billingsley that the construction would begin along Midway Road at the farthest distance from the adjacent neighborhood and asked at what point the masonry wall would be built. She responded it would be built at the same time as the building construction begins. She added that all residential buildings will have secure access.

Mayor Babick stated two cards were submitted from individuals who did not wish to speak but are in opposition to this development. Those are from:

Jamie Marler  
Joshua Marler

Mayor Babick opened the public hearing. There being no speakers, he closed the public hearing.

**Mayor Pro Tem Cline moved approval of Case No. PLZPD 2023-116 IBP 190 (GBT & Midway); second by Councilmember Axberg.**

Additional questions were raised as to the property beyond the planned masonry wall. It was noted this is outside the scope of this project. The Mayor and several Council members spoke in favor of this project.

**The motion was approved with a unanimous 6-0 vote. (Councilmember Palacios was absent.)**

- 25. Hold A Public Hearing And Consider An Ordinance Amending The Zoning To Establish A Special Use Permit To Allow An Amusement Arcade (Excluding Adult Arcade) On An Approximately 6.5-Acre Tract Zoned PD-45 For The (LR-2) Local Retail District And Located At 2625 Old Denton Road, Suite 232 And At The Northwest Corner Of West Trinity Mills Road/President George Bush Turnpike And Old Denton Road; Amending The Official Zoning Map Accordingly.** Case No. PLSUP 2023-125 Kiddleton Arcade (H-Mart). Case Coordinator: Emily Offer.

Loren Shapiro, Planning Manager, presented this item. He advised that the applicant is requesting approval of a Special Use Permit to allow an amusement arcade (excluding adult arcade) at 2625 Old Denton Road, Suite 232. The amusement arcade will consist of 57 arcade machines. Mr. Shapiro noted that the arcade is currently in operation due to the owner not being aware a permit is needed. The arcade will operate from 8 a.m. to 11 p.m., seven days per week. On January 4, 2024, the Planning and Zoning Commission recommended approval of the request with stipulations. Staff recommends approval.

Deputy Mayor Pro Tem Pendleton inquired if the possibility exists for the operator to take out some of the 57 machines and replace them with slot machines. Mr. Shapiro stated no that it will be stipulated that there shall be no gambling machines.

The applicant was present but did not wish to speak.

Mayor Babick opened the public hearing. He advised that no request to speak cards were submitted.

With no one wishing to speak, Mayor Babick closed the public hearing.

**Councilmember Palomo moved approval of Case No. PLSUP 2023-125 Kiddleton Arcade (H-Mart); second by Deputy Mayor Pro Tem Pendleton.**

Mayor Pro Tem Cline inquired what “Showtime” is as reflected on the exhibit. Mr. Shapiro responded it is a machine for larger toys.

**The motion was approved with a unanimous 6-0 vote. (Councilmember Palacios was absent.)**

**26. Hold A Public Hearing And Consider An Ordinance Amending The Zoning To Establish A Special Use Permit To Allow An Amusement Arcade (Excluding Adult Arcade) On An Approximately 3.2-Acre Tract Zoned For The (LR-2) Local Retail District And Located At 2532 Old Denton Road, Suite 105 And At The Southeast Corner Of East Trinity Mills Road/President George Bush Turnpike And Old Denton Road; Amending The Official Zoning Map Accordingly. Case No. PLSUP 2023-126 Kiddleton Arcade (99 Ranch).**

Loren Shapiro, Planning Manager, advised that this is a similar request as the previous item. He advised the arcade is already in operation due to the applicant not being aware a permit is needed. The applicant is requesting approval of a Special Use Permit to allow an amusement arcade (excluding adult arcade) at 2532 Old Denton Road, Suite 105. The amusement arcade will consist of 32 arcade machines and will not include gambling devices. On January 4, 2024, the Planning and Zoning Commission recommended approval of the request with stipulations. Staff recommends approval.

The applicant was present but did not wish to speak.

Mayor Babick opened the public hearing. He advised that no request to speak cards were submitted.

With no one wishing to speak, Mayor Babick closed the public hearing.

**Councilmember Palomo moved approval of Case No. PLSUP 2023-126 Kiddleton Arcade (99 Ranch); second by Councilmember Carpenter. The motion was approved with a unanimous 6-0 vote. (Councilmember Palacios was absent.)**

## **PUBLIC FORUM**

**28. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to

individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

The following individuals submitted speaker cards with concerns regarding the conflict between Israel and Gaza and requested the City of Carrollton support a ceasefire.

Zahra Khatri

Eman Fahmy

Aleena Elasmar

Samina Ali

Speaker- unknown

Omar

Andrea Valladares

Elva Elasmar

Alex Matters

**ADJOURNMENT** - Mayor Babick adjourned the meeting at 8:56 p.m.

**ATTEST:**

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Chloe Sawatzky, City Secretary

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Steve Babick, Mayor



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6549

**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*12.

**CC MEETING:** February 20, 2024

**DATE:** February 12, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chris Chiancone, CIO  
Chrystal Davis, Assistant City Manager

Consider **Authorizing The City Manager To Purchase Audio-Visual Equipment And Installation And Support Services From AVI Systems, Inc. Through An Interlocal Cooperation Agreement With TIPS For The Texas Room At The Senior Center In An Amount Not To Exceed \$212,579.91.**

### **BACKGROUND:**

The current AV equipment was installed in 2016 and has reached the end of life and is beginning to fail and is not reliable for use. The upgrade of the Texas Room AV equipment will meet current needs in this room for both our citizens and City needs. AVI Systems, Inc was the selected vendor, after securing three quotes, from previously bid cooperative organizations, for this work. We have worked with this vendor on several projects and have been pleased with their services and equipment.

### **FINANCIAL IMPLICATIONS:**

The total cost of the equipment, installation, support and one year maintenance plan for the Senior Center, Texas Room AV Equipment is \$212,579.91, including a 10% contingency. The funding for this purchase will come from the Parks & Recreation Capital Account, 854360-115370399.

### **IMPACT ON COMMUNITY SUSTAINABILITY:**

This project aligns with Council goals and objectives by operating the city government as a customer service business and promoting and reflecting a positive image of our community. Uninterrupted connectivity to city locations ensures that residents can access essential services and promotes the city's growth and development.

### **STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends authorizing the City Manager to purchase the AV equipment for the Senior Center

Texas Room from AVI Systems, Inc. on the TIPS #230105 cooperative contract, for a total amount not to exceed \$212,579.91. This purchase is necessary to ensure dependable AV services at the Senior Center and to promote the growth and development of our community.



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6551

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*13.

**CC MEETING:** February 20, 2024

**DATE:** February 13, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Jody Byerly, Director of Public Works  
Marc Guy, Assistant City Manager

Consider **Approval Of BID #24-009 For Water And Sanitary Sewer Supplies From Various Vendors In An Amount Not To Exceed An Initial Term Total Of \$315,000.00 Annually, For A Total Three-Year Contract Not To Exceed \$945,000.00.**

### **BACKGROUND:**

This bid is for supplies and materials for construction repairs and maintenance of water and sanitary sewer lines in the City. On January 17, 2024, the City issued BID #24-009. Supplies include pipe, pipe fittings and multiple other items needed to repair broken water and sanitary sewer lines. Bid notifications were posted online, interested vendors were contacted and advertisements were placed in the Dallas Morning News. The bid closed on February 1, 2024. Six vendors submitted responses.

The Public Works Department reviewed the submissions and selected vendors based on the lowest responsive bid per item. The Department elected to award the bid to five vendors by line item based on the need for an adequate supply of parts and to maintain continuation of operations if a single vendor can't provide the needed supplies. One vendor was not chosen because of several 'no bids' on critical line items.

The award will be for supplies and materials for a one-year initial term. The award also includes two additional one-year renewal options, if mutually agreed upon by the City and the vendors, for a potential three-year total contract.

### **FINANCIAL IMPLICATIONS:**

The supplies will be purchased from budgeted funds for the cost center and amount as listed below.

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
Water Distribution	405002-60930	\$162,736.00
Wastewater	405003-60930	\$24,000.00
Meter Repair Services	405004-60930	\$45,542.00
Utility Replacement Program	405005-60930	<u>\$82,100.00</u>
<b>TOTAL</b>		<b>\$314,378.00</b>

**IMPACT ON COMMUNITY SUSTAINABILITY:**

This project supports and aligns with City Council's strategic goals and objectives of properly maintaining the City's infrastructure.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends that the City Council award BID #24-009 to the vendors listed below in an amount not to exceed \$315,000.00, with an option to renew for two additional one-year periods, for a total three-year contract value not to exceed \$945,000.00.

North Texas Winwater Co.  
Consolidated Pipe & Supply Company, Inc.  
Ferguson US Holdings, Inc.  
ACT Pipe Supply, Inc.  
Core & Main LP

Event Number	BID #24-009 Addendum 2	Organization	City of Carrollton Purchasing
Event Title	Water and Sewer Supplies	Workgroup	Purchasing
Event Description	The City of Carrollton is soliciting bids from interested vendors to provide the City with Water and Sewer	Event Owner	Priscilla Gonzalez
Event Type	Low Bid	Email	priscillaA.gonzalez@cityofcarrollton.com
Issue Date	1/17/2024 03:00:02 PM (CT)	Phone	
Close Date	2/1/2024 02:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Superior Gaskets Inc	Forney	TX	1/29/2024 11:40:56 AM (CT)	5	\$2,688.00
North Texas Winwater	Anna	TX	2/1/2024 11:40:12 AM (CT)	341	\$708,771.79
Consolidated Pipe & Supply	Fort Worth	TX	2/1/2024 10:16:09 AM (CT)	378	\$826,937.62
FERGUSON WATERWORKS	EULESS	TX	1/31/2024 03:05:34 PM (CT)	381	\$842,364.97
ACT PIPE SUPPLY INC	HOUSTON	TX	2/1/2024 01:50:12 PM (CT)	358	\$941,675.20
Core & Main LP	St. Louis	MO	1/30/2024 04:34:34 PM (CT)	380	\$6,185,807.65

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.





## Agenda Memo

File Number: 6546

**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*14.

**CC MEETING: February 20, 2024**

**DATE:** February 12, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chris Chiancone, Chief Information Officer  
Chrystal Davis, Assistant City Manager

Consider **Approval For The Purchase Of IT Products And Services From Freeit Data Solutions On An Existing Agreement With Texas DIR In An Amount Not To Exceed \$830,000.00.**

### **BACKGROUND:**

The City procures a range of IT goods and services from various DIR resellers. These items can cost anywhere from a few hundred dollars to tens of thousands of dollars. Though not required by procurement law when utilizing cooperative contracts, to ensure the best pricing, the IT department engages in competitive shopping, comparing prices from various cooperative contract resellers such as CDWG, SHI, Freeit, and others to find the lowest price and best value for items.

This request seeks approval for various purchases and FY 23-24 renewals as listed below -

Network Hardware Related To Fiber Network	\$371,572.86
Network Hardware Related to Colocation Data Center	\$187,960.94
Renewal Of Email Security Software	\$46,166.00
Renewal Of Backup And Recovery Software	\$95,570.37
Renewal Of Endpoint Security Software	\$50,566.55

The IT department has complied with procurement requirements through the Texas DIR. They received a low bid for each of the items listed above from Freeit Data Solutions, Inc., under the DIR Contract that this authorization will permit to go forward.

### **FINANCIAL IMPLICATIONS:**

This authorization of \$830,000.00 is budgeted and funded through the following accounts:

ACCTG UNIT	ACTIVITY	BUDGET AMOUNT
854105	122760199	\$615,000.00
	123280199	
151001		\$215,000.00

A 10% contingency has been included in this budgeted request.

**IMPACT ON COMMUNITY SUSTAINABILITY:**

The purchase of IT products and services is critical to sustaining City technology services without disruption.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approve the purchase of IT products and services from Freeit Data Solutions in an amount not to exceed \$830,000.00.



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6548

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Bid/Purchases

**Agenda Number:** \*15.

**CC MEETING:** February 20, 2024

**DATE:** January 3, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chris Chiancone, Chief Information Officer  
Chrystal Davis, Assistant City Manager

Consider **Approval Of The Purchase Of A Fiber Optic Network And Annual Maintenance From Astound Business Solutions, LLC Through A Cooperative Purchasing Agreement With TIPS In An Amount Not To Exceed \$5,150,000.00 In Year One (1) And \$130,000.00 Annually For A 20-Year Term For A Total Contract Amount Not To Exceed \$7,750,000.00.**

### **BACKGROUND:**

City facilities currently rely on a network composed mainly of microwave wireless connections, supplemented by a small percentage of leased lines. However, this infrastructure is susceptible to weather disruptions and has limited bandwidth. To meet the growing digital demands, we require a high-bandwidth solution.

In the FY2023 budget, the City Council appropriated \$5.5m for the design and construction of a fiber-optic network. In April of 2023, City Council approved the award of design services of the network to Capco Communications. In 2023, IT worked with Capco to survey all facilities and come up with engineering plans for the entrance to all facilities for fiber services. During this time, IT worked with several providers on bids for the construction of the fiber network. We received options from four ISPs on the construction of the network utilizing cooperative contracts and Indefeasible Right of Use (IRU) models of construction and have selected Astound Business Solutions, LLC as the best value for this project. By choosing this contract model, the City has a known recurring cost annually and the repair, replacement, and ongoing maintenance as well as all other permitting, pole attachments, locate services, and other costs associated are the responsibility of the provider.

In addition to building the fiber to privately connect all City facilities, they will be providing 10Gb Fiber Dedicated Internet Services to the City for the life of the contract at no additional cost allowing us to cancel one of our higher cost leased circuits for additional savings.

**FINANCIAL IMPLICATIONS:**

The funds for these items are budgeted in the following Information Technology accounts:

(Year One)

CIP ACCOUNT	BUDGET AMOUNT
854105-61190	\$5,150,000.00

Activity# 123280199

(Annual Opex)

ACCTG UNIT	ACCOUNT	BUDGET AMOUNT
151001	62000	\$130,000.00

A ten percent contingency for annual costs has been built into this request for potential increases in circuit needs for future years.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approve this expenditure for fiber optic network services and annual maintenance from Astound Business Solutions, LLC through TIPS for a total not to exceed \$7,750,000.00 over twenty (20) years.



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6543

**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:**  
Contracts/Agreements

**Agenda Number:** \*16.

**CC MEETING: February 20, 2024**

**DATE:** February 12, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Jonathan Wheat, P.E., Director of Engineering  
Marc Guy, Assistant City Manager

Consider **Authorizing The City Manager To Approve A Construction Contract With 3D Paving And Contracting, LLC For The 2022 Miscellaneous Streets Reconstruction Project For The Reconstruction Of Jackson Road, From Josey Lane To McCoy Road, And Study Lane In An Amount Not To Exceed \$3,077,485.50.**

### **BACKGROUND:**

This contract will provide for the reconstruction of Study Lane and Jackson Road (McCoy Road to Josey Lane). The project consists of approximately 3,500 linear feet of street and sidewalk reconstruction. This project was approved by the voters as part of the 2018 Bond Election.

The duration of construction is 270 calendar days. Project signs will be placed at the ends of each street during construction. All residents and/or businesses will be notified in writing regarding the construction schedule prior to the start of construction. Additional handouts will be distributed as required during the project.

### **FINANCIAL IMPLICATIONS:**

Ten bids were received on January 30, 2024. The low bid, in the amount of \$2,897,485.50, was submitted by 3D Paving and Contracting, LLC. The engineer's estimate for the project was \$3,677,300.00. 3D Paving has performed numerous projects in Carrollton, most recently the Crosby Estates Phase 1 and Nob Hill Section 1 street replacement projects. Funding is available in the Streets Consolidated account.

With this street reconstruction staff recommends the inclusion of a construction contingency. The construction contingency provides an expedient manner to accommodate unforeseen costs and minor additions in work common in all construction projects. Examples include unexpected conditions discovered during construction and changes to design that were not possible during plan generation. All

charges against the contingency must be supported by detailed pricing information and approved by the City through a formal change order. However, having advanced Council authorization ensures that work progress is not impeded. Typical construction contingencies for a project of this magnitude range from 2% to 5% of the total contract amount. As a cost control measure, the construction contingency for this project is recommended at 3.1%, or \$90,000.00.

**IMPACT ON COMMUNITY SUSTAINABILITY:**

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

Sustaining quality of life - The project should improve the appearance of the surrounding neighborhoods and improve the riding surface of the affected roadways.

Sustaining day-to-day operations - The replacement of substandard street and sidewalk pavement should reduce the need for non-scheduled or emergency repairs.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends that City Council authorize the City Manager to enter into a contract with 3D Paving and Contracting, LLC in an amount not to exceed \$3,077,485.50 (\$2,987,485.50 low bid plus a \$90,000.00 construction contingency) for the 2022 Miscellaneous Streets Reconstruction Project for Study Lane and Jackson Road.

## BIDDER'S LIST (LOWEST TO HIGHEST)

Bid opening date: January 30, 2024

PROJECT: 2022 Miscellaneous Street Replacement (Study Ln/Jackson Rd)

Days/Complete: 270 days

Estimated Cost: \$3,667,300.00

#	CONTRACTOR	BASE BID AMOUNT	ADD ALTERNATE	TOTAL BID
1	3D Paving and Contracting, LLC	\$2,893,285.50	\$4,200.00	\$2,897,485.50
2	Axis Contracting, Inc.	\$3,244,873.40	\$2,500.00	\$3,247,373.40
3	Quality Excavation, LLC	\$3,277,748.00	\$9,280.00	\$3,287,028.00
4	HQS	\$3,313,490.00	\$25,000.00	\$3,338,490.00
5	Apple Pavement Services	\$3,390,789.00	\$5,000.00	\$3,395,789.00
6	Jim Bowman Construction, Co., LP	\$3,492,703.50	\$5,700.00	\$3,498,403.50
7	Cam-Crete Contracting, Inc.	\$3,493,920.00	\$3,000.00	\$3,496,920.00
8	McMahon Contracting, LP	\$3,536,908.40	\$4,242.60	\$3,541,151.00
9	Urban Infraconstruction, LLC	\$3,731,840.00	\$14,000.00	\$3,745,840.00
10	Tiseo Paving Company	\$4,043,867.00	\$11,440.00	\$4,055,307.00
11				
12				
13				





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6544

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*17.

**CC MEETING:** February 20, 2024

**DATE:** February 13, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Jonathan Wheat, P.E., Director of Engineering  
Marc Guy, Assistant City Manager

Consider A Resolution Authorizing The City Manager To Negotiate And Execute All Necessary Documents For The Purchase Of Approximately 0.0009 Acres (40 Square Feet) As A Public Drainage Easement At 4201 Wilson Lane, City Of Carrollton, Denton County, Texas, For The Coyote Ridge Drainage Improvements Project In An Amount Not To Exceed \$500.00.

### BACKGROUND:

This resolution will provide authorization to purchase a drainage easement to construct planned improvements in the Grandview Ridge neighborhood. As part of the 2013 bond program the City approved drainage funds to reconstruct a portion of the drainage system in the Grandview Ridge neighborhood, adjacent to the Coyote Ridge Golf Course. This effort involves constructing a drainage pipe within the right-of-way of Wilson Lane and Fairway Drive. To achieve this, the pipe will need to cross a small portion of private property. The property owner has been made aware of the situation and has given consent and approval for the easement to be acquired by the City.

The City is prepared to acquire a 0.0009 acre (40 square feet) drainage easement from the property located at 4201 Wilson Lane. City staff and the property owner have negotiated a purchase price of \$500.00.

### FINANCIAL IMPLICATIONS:

Funding is available from 2013 General Obligation bond funds allocated to the Coyote Ridge project.

### IMPACT ON COMMUNITY SUSTAINABILITY:

This project will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

- Providing adequate flood protection to the citizens and businesses of Carrollton.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approval of a resolution authorizing the City Manager to purchase property at 4201 Wilson Lane for a drainage easement in an amount not to exceed \$500.00.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF APPROXIMATELY 0.0009 ACRES AS A PUBLIC DRAINAGE EASEMENT AT 4201 WILSON LANE, CITY OF CARROLLTON, DENTON COUNTY, TEXAS, FOR THE COYOTE RIDGE DRAINAGE IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$500.00; AUTHORIZING THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Carrollton, Texas (“City Council”), has authority to purchase and sell real property to promote flood protection in the City of Carrollton, Texas (“City”); and

**WHEREAS**, the citizens of Carrollton approved a bond package in 2013 with funds for drainage projects that could be allocated towards the drainage conditions in the Indian Creek neighborhood adjacent to the Coyote Ridge Gold Club, and to facilitate the proposed design solution, the City will need to acquire certain real property, being approximately 0.0009 acres as a public drainage easement, located at 4201 Wilson Lane, within the City of Carrollton, Denton County, Texas, (the “Property”), and as further described in Exhibit “A,” attached hereto by reference for all purposes; and

**WHEREAS**, the Property is necessary for the completion of the Coyote Ridge Drainage Improvements Project; and

**WHEREAS**, Alexis Soo Lee, the current resident at 4201 Wilson Lane, and the City have negotiated and agreed upon a purchase price of \$500.00 for the Property, including all structures and in its “as is” condition; and

**WHEREAS**, the expenses incurred for all survey, title policy, and closing costs related to the purchase of the Property are estimated to be approximately \$0.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**Section 1**

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

**Section 2**

The City Manager is hereby authorized to execute all documents necessary to purchase the Property in connection therewith on behalf of the City, substantially according to the terms

and conditions set forth in this Resolution.

**Section 3**

This Resolution shall take effect upon passage.

PASSED AND APPROVED ON FEBRUARY 20, 2024

CITY OF CARROLLTON, TEXAS

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Steve Babick, Mayor

ATTEST:

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Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

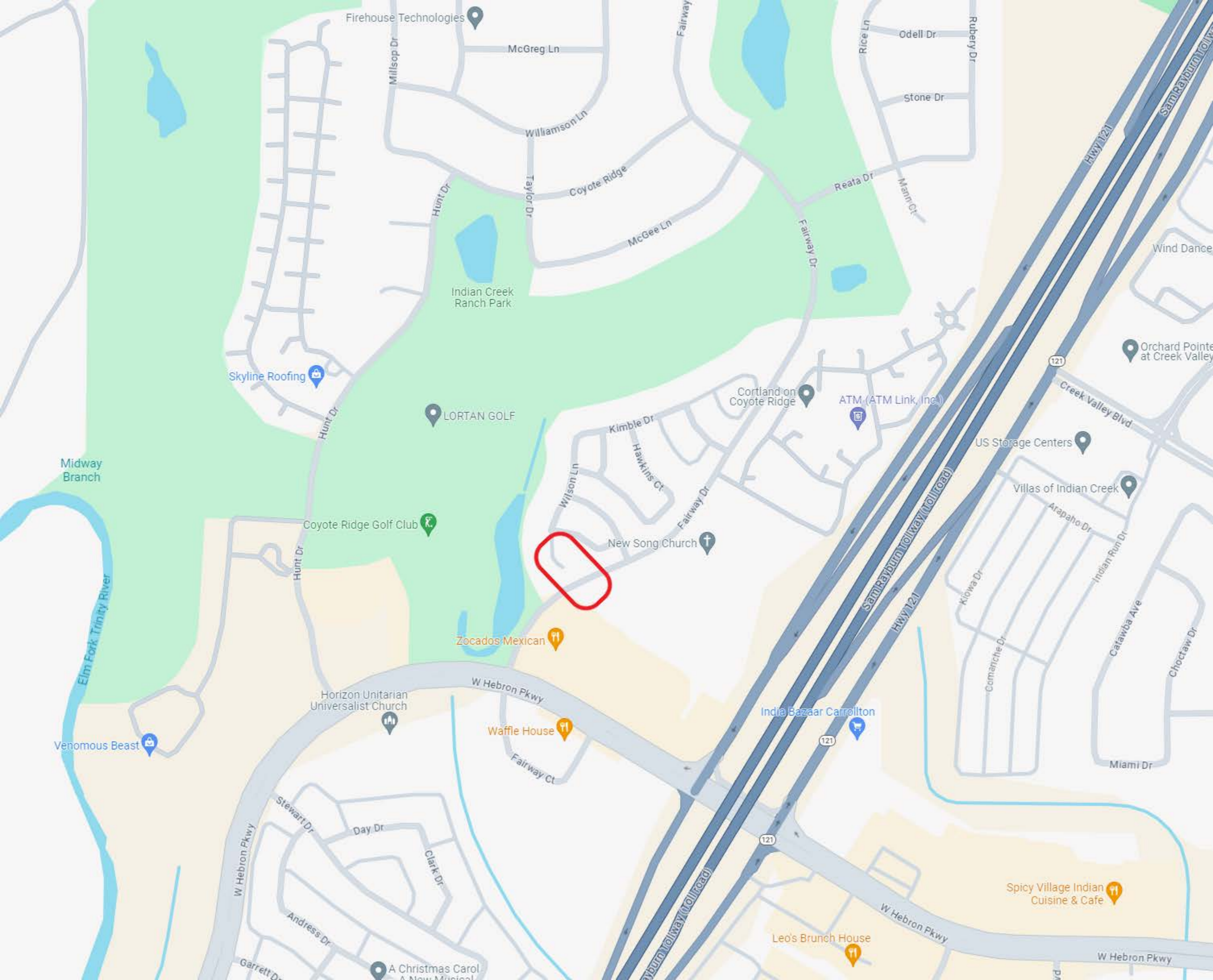
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Meredith A. Ladd, City Attorney

APPROVED AS TO CONTENT:

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Jonathan Wheat, Engineering Director



**EXHIBIT "A"**

**PARCEL NO. 1  
LOT 40R, BLOCK A, GRANDVIEW RIDGE ADDITION  
CITY OF CARROLLTON, DENTON COUNTY, TEXAS**

**BEING** a 0.0009 acre tract of land located in the D. Cook Survey, Abstract No. 233, City of Carrollton, Denton County, Texas, said 0.0009 acre tract of land being a portion of **LOT 40R, BLOCK A, GRANDVIEW RIDGE ADDITION**, being an Addition to the said City and State, according to the plat thereof filed for record in Cabinet R, Page 102, Plat Records, Denton County, Texas (P.R.D.C.T.), said 0.0009 acre tract of land also being a portion of that certain tract of land conveyed to **ALEXIS SOO LEE**, by deed thereof filed for record in Denton County Clerk's Instrument No. 2019-85336, Official Public Records, Denton County, Texas, said 0.0009 acre tract of land being more particularly described by metes and bounds as follows:

**COMMENCING** at a 5/8 inch iron rod with a cap stamped "CARTER & BURGESS" found (Controlling Monument) at the west lot corner of said Lot 40R, same being the south lot corner of Lot 39R, of said Block A;

**THENCE** North 54°57'11" East, along the common lot line of said Lots 39R and 40R, a distance of 104.52 feet to the intersection of the said lot lines with the southern line of an existing 5 feet wide utility easement, as dedicated by the said plat of Grandview Ridge Addition, and being at the beginning of a non-tangent curve to the left having a radius of 65.00 feet;

**THENCE** departing the said lot lines, over and across said Lot 40R and along the said existing utility easement line, with said curve to the left, an arc length of 54.88 feet, and across a chord which bears South 55°13'13" East, a chord length of 53.26 feet to the **POINT OF BEGINNING** of the herein described tract of land, and being at the beginning of a non-tangent curve to the left having a radius of 65.00 feet;

**THENCE** continuing along the said existing easement line, with said curve to the left, an arc length of 13.54 feet, and across a chord which bears South 85°22'31" East, a chord length of 13.52 feet to the intersection of the said south line of the existing Utility Easement with the westerly line of an existing 3 feet wide Wall Maintenance Easement, as dedicated by the said plat of Grandview Ridge Addition, and being at the beginning of a non-tangent curve to the left having a radius of 643.00 feet;

**THENCE** continuing over and across said lot 40R and along the said westerly line of the Wall Maintenance Easement, with said curve to the left, an arc length of 10.86 feet, and across a chord which bears South 58°04'58" West, a chord length of 10.86 feet;

**THENCE** North 31°57'19" West, departing the said existing Wall Maintenance Easement line, and continuing over and across said Lot 40R, a distance of 8.05 feet to the **POINT OF BEGINNING**.

The hereinabove described tract of land contains a computed area of **0.0009 acres (40 square feet)** of land, more or less.

The bearings recited hereinabove are based on a local coordinate system based on NAD83 Texas North Central Zone 4202, derived from GPS RTK observations using the North Texas VRS Network (maintained by Allterra Central, Inc.)

I Eric S. Spooner, a Registered Professional Land Surveyor in the State of Texas, do hereby state that the foregoing description accurately sets out the metes and bounds description of the easement tract described herein.



Eric S. Spooner, RPLS  
Spooner & Associates, Inc.  
Texas Registration No. 5922  
TBPLS Firm No. 10054900

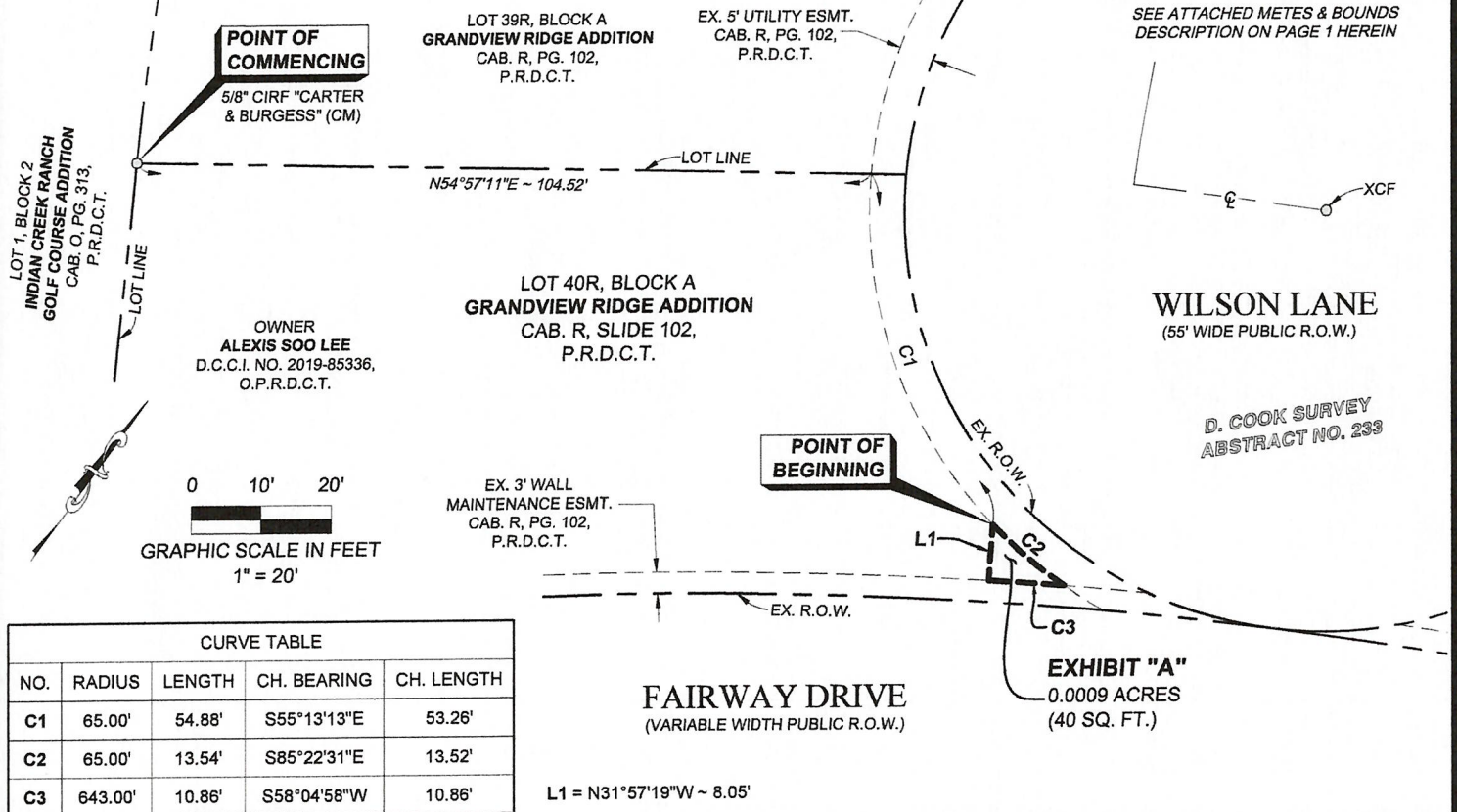
08/10/2023

Date



# MAP OF EXHIBIT "A"

SEE ATTACHED METES & BOUNDS  
DESCRIPTION ON PAGE 1 HEREIN



0 10' 20'  
GRAPHIC SCALE IN FEET  
1" = 20'

## CURVE TABLE

NO.	RADIUS	LENGTH	CH. BEARING	CH. LENGTH
C1	65.00'	54.88'	S55°13'13"E	53.26'
C2	65.00'	13.54'	S85°22'31"E	13.52'
C3	643.00'	10.86'	S58°04'58"W	10.86'

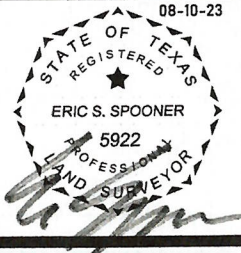
L1 = N31°57'19"W ~ 8.05'

EXHIBIT "A"  
CITY OF CARROLLTON,  
DENTON COUNTY, TEXAS



**SPOONER & ASSOCIATES**  
REGISTERED PROFESSIONAL LAND SURVEYORS  
OVER 30 YEARS OF SERVICE

309 BYERS STREET, SUITE 100, EULESS, TEXAS 76039  
(817) 685-8448 WWW.SPOONERSURVEYORS.COM  
TBPLS FIRM NO. 10054900



PROPERTY: LOT 40R, BLK A, GRANDVIEW RIDGE ADDITION

PROPERTY ACREAGE: 0.174 ACRES (CALC - PLAT)

21154 PARCEL 1 LEE.dwg

DRAWN BY: C. REEDER CHECKED BY: E. SPOONER

PAR. 1 ~ LEE ~ EXH "A" ~ PG. 2 OF 2





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6550

**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*18.

**CC MEETING:** February 20, 2024

**DATE:** February 13, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Diana K. Vaughn, Chief Financial Officer  
Chrystal K. Davis, Assistant City Manager

Consider A **Resolution Accepting The Investment Officer's Quarterly Report For First Quarter Ended December 31, 2023.**

### BACKGROUND:

The City's Investment Policy and Chapter 2256, Government Code, the Public Funds Investment Act requires the Investment Officer to report to Council each quarter the investment transactions and strategy for the investment portfolio of the City. In compliance with this policy and fulfillment of Section 2256.023 Internal Management Reports of the "Public Funds Investment Act" the Investment Officer's Quarterly Report for first quarter ended December 31, 2023 is available on the city's website for approval at the council meeting at

<http://www.cityofcarrollton.com/departments/departments-a-f/finance/treasury>. This report was presented to the City Council Audit, Finance and Governance Committee at their February 1, 2024, meeting for in-depth review and discussion.

### FINANCIAL IMPLICATIONS:

This report provides all information related to all the securities investment transactions performed by the authorized investment officers for the first quarter ended December 31, 2023.

### IMPACT ON COMMUNITY SUSTAINABILITY:

Investing funds in accordance with the Public Funds Investment Act standards improves the City's financial position and sustainability.

### STAFF RECOMMENDATION/ACTION DESIRED:

Consider a resolution accepting the Investment Officer's Quarterly Report for first quarter ended December 31, 2023.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, ACCEPTING THE INVESTMENT OFFICER'S QUARTERLY REPORT AND INVESTMENT STRATEGIES FOR FIRST QUARTER ENDED DECEMBER 31, 2023, AND APPROVING SAID REPORT AS FULFILLMENT OF CHAPTER 2256, GOVERNMENT CODE, THE PUBLIC FUNDS INVESTMENT ACT; AND PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

The City of Carrollton hereby accepts the Investment Officer's Quarterly Report for First Quarter ended December 31, 2023 and approves said report and investment strategies as a fulfillment of Chapter 2256, Government Code, the Public Funds Investment Act.

**SECTION 2**

The City Manager is hereby authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

**SECTION 3**

This Resolution shall take effect immediately from and after its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Carrollton, Texas this 20th day of February, 2024.

\_\_\_\_\_  
Steve Babick, Mayor

ATTEST:

\_\_\_\_\_  
Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Meredith A. Ladd, City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Diana K. Vaughn, CFO



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6552

**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*19.

**CC MEETING:** February 20, 2024

**DATE:** February 13, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Kelli Lewis, Marketing Director

**Consider A Resolution Authorizing The City Manager To Negotiate And Execute A Contract With OUTFRONT Media For Billboard Rental In an Amount Not To Exceed \$179,925.00.**

### **BACKGROUND:**

In 2014, Carrollton's Tax Increment Reinvestment Zone Number One (TIRZ) Board of Directors recommended, and City Council approved the City to utilize funds for billboard advertising space at IH-35E and Belt Line Road. The goals were to help mitigate the effects of road construction near Downtown Carrollton and to provide family-friendly, City of Carrollton messages that appear in the backdrop of all City events held under the board located in Downtown Carrollton. The billboard provides ideal advertising space to increase development, promotion, business, programming, and interest in Downtown Carrollton; thereby working to fulfill a long-standing City Council initiative.

In December 2016, with the decrease in board visibility at the IH-35E/Belt Line Road location due to 35Express construction, City staff successfully negotiated a deal with OUTFRONT Media to make up for lost impressions and maximize City messaging exposure. The existing contract was amended to include a second board adding to message consistency and gaining the southbound audience as well, for the same cost as the Council-approved contract agreement. Over the last few years, the City's second board has moved from Sandy Lake to Luna Road to now Trinity Mills Road.

In February 2018, requests for funding were moved from TIRZ to the Transit-Oriented Development (TOD) Subcommittee, and funding has been approved through March 3, 2024.

Staff has renegotiated another two-year contract for both the Downtown Carrollton billboard and the supplemental board at Trinity Mills at a rate of \$79,430.00 for Year One and \$83,395.00 for Year Two, for a total rental cost of \$162,825.00. Rental plus vinyl production and installation costs of \$8,550.00 per year bring the full requested amount to \$179,925.00 for the proposed 2024-2026 contract.

Additional Billboard Information:

The OUTFRONT MEDIA billboard located at IH-35E and Belt Line Road is sought after by local businesses and national advertisers due to consistent traffic and impression numbers. The south-facing board reaches northbound traffic as a right-hand read, and generates 613,929 weekly, 2.46 million monthly, and 31.9 million annual impressions. This averages out to more than 87,707 interactions with a City of Carrollton message per day according to OUTFRONT MEDIA-provided statistics. With nearly 95 percent of right-hand reads under permanent contract and inaccessible for new advertisers, inventory is in high demand.

The Trinity Mills board is also a right-hand read for the southbound audience. It generates roughly 3 million monthly impressions, providing additional exposure from the previous two secondary locations.

**FINANCIAL IMPLICATIONS:**

Funding to be provided from General Capital Fund contingency funds.

<u>ACCOUNT</u>	<u>BUDGET AMOUNT</u>
854102	\$79,430.00 (contract year 1)
	\$83,395.00 (contract year 2)
	\$8,550.00 (vinyl printing and install charges year 1)
	\$8,550.00 (vinyl printing and install charges year 2)

Total:        \$179,925.00 for 2024-2026

At its February 5, 2024 meeting the City Council TOD Subcommittee recommended favorably for extending the billboard contract for another two years.

**IMPACT ON COMMUNITY SUSTAINABILITY:**

The billboards, used in conjunction with other media, help increase patronage to Downtown shops and restaurants, attendance at Downtown events, and reflect Carrollton branding to actuate a positive community response and greater awareness of Carrollton’s offerings. If funding is approved to continue renting billboard space along IH-35E, the City will maintain branding consistency and message control. Before the end of the proposed 2024-2026 contract, City staff will reexamine the value of the board according to construction-affected visibility, promotional needs, and the desire to have the City’s family-friendly messaging on display. -

This communications channel aligns with City Council’s goals to enhance the perception and reputation of the City brand, reflect a positive image of Carrollton, communicate and engage with the community, to increase and stimulate the sales tax base, and to foster a welcoming environment for businesses and residents.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approval of the attached resolution affirming the action of the City of Carrollton’s Transit-Oriented Development Subcommittee which recommends expenditure of City contingency funds of \$162,825.00 for two years, as well as \$17,000.00 for production and installation charges for two years, for a total amount not to exceed \$179,925.00, for Downtown Carrollton

message control via billboard rental.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS,  
AUTHORIZING THE EXPENDITURE OF GENERAL CAPITAL FUND CONTINGENCY  
FUNDS FOR DOWNTOWN CARROLLTON IH-35E BILLBOARD SPACE RENTAL; AND  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the OUTFRONT Media billboards located at IH-35E and Belt Line Road and IH-35E and Trinity Mills Road are sought after advertising areas for local and national clients due to consistent traffic and impressions; and

**WHEREAS**, the billboards provide ideal advertising space specifically for the development, promotion, business and interest in Downtown Carrollton; and

**WHEREAS**, upon full review and consideration of the TOD Subcommittee's February 5, 2024 recommendation, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the City Manager shall be authorized to expend the funds necessary for the billboard rental on behalf of the City of Carrollton;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY  
OF CARROLLTON, TEXAS, THAT:**

**SECTION 1**

All of the above premises are found to be true and correct legislative and factual findings of the City Council, and they are hereby approved, ratified and incorporated into the body of this Resolution as if copied in their entirety.

**SECTION 2**

The City Manager is hereby authorized to expend City of Carrollton General Capital Fund Contingency funds for billboard rental, substantially according to the terms and conditions set forth in this Resolution, but not to exceed \$87,980 for year one and \$91,945 for year two, with a total not to exceed amount of \$179,925.00.

**SECTION 3**

This resolution shall take effect immediately from and after its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Carrollton, Texas,  
this 20th day of February 2024.

**CITY OF CARROLLTON, TEXAS**

---

Steve Babick, Mayor

ATTEST:

---

Chloe Sawatzky, City Secretary

APPROVED AS TO FORM:

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Meredith A. Ladd, City Attorney

APPROVED AS TO CONTENT:

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Susan Prosoco  
Marketing Services Manager

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Kelli Lewis  
Marketing Services Director





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6553

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*20.

**CC MEETING:** February 20, 2024

**DATE:** February 13, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Jonathan Wheat, P.E., Director of Engineering  
Marc Guy, Assistant City Manager

Consider A **Resolution Authorizing The City Manager To Negotiate And Execute Professional Services Agreements With AECOM and Lockwood, Andrews And Newnam, Inc. For General Engineering Consultant Services Related To Capital Project Management In An Amount Not To Exceed \$525,000.00.**

### **BACKGROUND:**

The Engineering Department averaged 53 capital projects in design per quarter during 2023, which represents approximately \$217 million of project design and construction costs. Each project requires an average of fifteen months to design and secure needed rights-of-way. Many of the projects currently under design are expected to move into the construction phase in 2024. To alleviate the load of project management on the current Engineering staff, funding for general engineering consultant services (GECS) for project management was approved by City Council in the FY24 budget. Although this will be the City of Carrollton's first use of this type of service other cities in the DFW area have utilized GECS for project management.

A formal selection process was conducted using a request for qualifications (RFQ) model. An RFQ was publicly advertised and firms were evaluated on criteria that included their understanding of the required services, similar project experience, personnel depth and company qualifications. The most qualified firms were identified by staff and are being recommended for approved by City Council.

Since this is the City's first time utilizing the GECS model for capital project management, and considering the number of projects being readied for construction, it was determined that selecting two firms would best serve the City's needs for project management. AECOM and Lockwood, Andrews and Newnam, Inc. were deemed to be the best qualified for the services needed. The scope of this engagement will primarily focus on projects that are nearing completion of design and will be ready for

construction in 2024.

**FINANCIAL IMPLICATIONS:**

Funding for these services will come from the respective budget of each capital project.

**IMPACT ON COMMUNITY SUSTAINABILITY:**

This service will support the City Council's strategic objectives and vision of building a community that families and businesses want to call home by:

- Supplementing and improving internal capital management capabilities and completing multiple construction projects in a timely manner.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends City Council approval of a resolution authorizing the City Manager to enter into professional services agreements with AECOM and Lockwood, Andrews and Newnam, Inc. for capital project management services in an amount not to exceed \$525,000.00.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH AECOM AND LOCKWOOD, ANDREWS, AND NEWNAM, INC. FOR GENERAL ENGINEERING CONSULTANT SERVICES RELATED TO PROJECT MANAGEMENT IN AN AGGREGATE AMOUNT NOT TO EXCEED \$525,000.00; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:**

**SECTION 1:**

The City Manager is authorized to negotiate and execute professional services agreements with AECOM and Lockwood, Andrews, and Newnam, Inc. for general engineering consultant services related to project management in an aggregate amount not to exceed \$525,000.

**SECTION 2:**

The City Manager, or designee, is authorized to take those steps reasonable and necessary to comply with the intent of this Resolution.

**SECTION 3:**

This Resolution shall take effect immediately from and after its passage.

**PASSED and APPROVED on this 20th day of February 2024.**

**CITY OF CARROLLTON, TEXAS**

By: \_\_\_\_\_  
Steve Babick, Mayor

**ATTEST:**

\_\_\_\_\_  
Chloe Sawatzky, City Secretary

Approved as to form:

Approved as to content:

\_\_\_\_\_  
Meredith A. Ladd, City Attorney

\_\_\_\_\_  
Jonathan Wheat, P.E.,  
Director of Engineering





# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

File Number: 6564

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**Agenda Date:** 2/20/2024

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Resolution

**Agenda Number:** \*21.

**CC MEETING:** February 20, 2024

**DATE:** February 15, 2024

**TO:** Erin Rinehart, City Manager

**FROM:** Chloe Sawatzky, City Secretary

Consider A **Resolution Appointing A Member To The Museum And Historic Advisory Committee.**

### **BACKGROUND:**

Susan Thomas filed to run for City Council and must step down from the Museum and Historic Advisory Committee effective immediately. Staff has prepared a Resolution appointing Lisa Stavinoha, currently serving as an alternate, to the Museum and Historic Advisory Committee.

### **STAFF RECOMMENDATION/ACTION DESIRED:**

Staff requests this Resolution be passed appointing Lisa Stavinoha to the Museum and Historic Advisory Committee.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF CITY OF CARROLLTON, TEXAS,  
APPOINTING MEMBERS TO SERVE ON THE MUSEUM AND HISTORIC  
ADVISORY COMMITTEE; AND PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CARROLLTON, TEXAS,  
THAT:**

**SECTION 1**

The following are appointed to serve on the Museum and Historic Advisory Committee at the pleasure of the City Council for the term specified or from the date of their qualification to serve until their successors are appointed and qualified to serve.

Lisa Stavinoha                      October 2025

**SECTION 2**

This resolution shall take effect on the 21<sup>st</sup> day of February, 2024.

**DULY PASSED AND APPROVED** by the City Council of the City of Carrollton, Texas this 20<sup>th</sup> day of February 2024.

**CITY OF CARROLLTON, TEXAS**

\_\_\_\_\_  
Steve Babick, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Chloe Sawatzky, City Secretary

\_\_\_\_\_  
Meredith A. Ladd, City Attorney



# City of Carrollton

1945 E. Jackson Rd  
Carrollton TX 75006

## Agenda Memo

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**Agenda Date:**

**Version:** 1

**Status:** Public Forum

**In Control:** City Council

**File Type:** Public Forum

**Agenda Number:** 22.

**Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items.**

Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the Council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.