

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, AMENDING CHAPTER 31, THE COMPREHENSIVE FEE SCHEDULE OF THE CARROLLTON CITY CODE; CONTAINING A SAVINGS CLAUSE AND A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE OF ~~OCTOBER~~JANUARY 1, 2024<sup>43</sup>.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARROLLTON, TEXAS, THAT:

**SECTION 1**

Chapter 31, Comprehensive Fee Schedule, of Title III, Administration, of the Carrollton Code of Ordinances is amended to read as follows:

**CHAPTER 31. COMPREHENSIVE FEE SCHEDULE**

Sec. 31.01. - Establishment of fees for city services.

The following fee schedule is hereby established and the following fees shall be charged for various services rendered by the city.

(A) *General fees.*

- (1) *General returned check, credit card and debit card fees: .....\$35.00*
- (2) *Fidelity Express returned check fees: .....\$38.50*

Checks, drafts or instruments tendered to the city for amounts owed to the city which are returned unpaid through the city depository as uncollected funds (excluding any occurrence resulting from any documentable depository error or omission).

- (3) *Collection agency fees: .....\$10.00*

Receivables owed to the city by individuals and businesses for over 60 days and for which two notices of amounts owed have been sent may be assigned to an outside agency for collection.

- (4) *Credit/debit card convenience fees, per transaction: .....2% of transaction*

Convenience fee and a \$5.00 transaction minimum to be assessed on all transactions except for those for Library and Parks and Recreation.

- (5) *Charges for providing copies of public information: .....*

Not to exceed charges as set by the State of Texas.

- (6) *After-hours services (per hour) .....\$40.00*

Services performed outside normal business hours are billed per employee per hour with a two-hour minimum charge. Equipment and materials are billed at normal hourly rates.

(7) *After-hours administration fee:* .....\$25.00

Administrative fee assessed for processing charges for after-hours services.

(B) *Building inspection.* .....

(1) *Project permits (includes plumbing, electrical and mechanical permits and certificate of occupancy fees):* .....

Application fee, nonrefundable .....\$125.00

New dwellings up to four units, per unit .....\$1,100.00

Pool or spa .....\$200.00

Temporary buildings and trailers .....\$75.00

New commercial, apartments, accessory, additions, remodels and finish-outs, per \$1,000.00 valuation (minimum \$125.00) .....\$6.00

Residential remodel .....\$125.00

(2) *Specific permits:* .....

Annual permits, per year .....\$200.00

Banner .....\$25.00

Building (storage shed) .....\$50.00

Certificate of occupancy .....\$100.00

Demolition .....\$125.00

Electrical, per \$1,000.00 valuation (minimum \$75.00) .....\$4.00

Fence .....\$50.00

Fire sprinkler, per \$1,000.00 valuation (minimum \$75.00) .....\$4.00

Fire alarm, per \$1,000.00 valuation (minimum \$75.00) .....\$4.00

Irrigation, per \$1000.00 valuation (minimum \$75.00) .....\$4.00

Mechanical, per \$1,000.00 valuation (minimum \$75.00) .....\$4.00

Moving (structures in right-of-way) .....\$75.00

Plumbing, per \$1,000.00 valuation (minimum \$75.00) .....\$4.00

Real estate sign annual renewal .....\$50.00

Retaining wall .....\$50.00

Satellite dish .....\$50.00

Sign .....\$125.00

Rainwater harvesting .....\$25.00

Wind turbine .....\$75.00

Solar panel .....\$125.00

Special event—no food sales .....\$50.00

Special event—food sales ~~with 1–2 vendors .....\$90.00~~ 50.00 per food vendor

~~Special event—food sales with 3–5 vendors .....\$130.00~~

~~Special event—food sales with 6–10 vendors .....\$210.00~~

~~Special event—food sales with 11–15 vendors .....\$290.00~~

~~Special event—food sales with over 15 vendors .....\$370.00~~

Tent .....\$50.00

Curb cut .....\$100.00

Above/below grade storage tank installation or removal .....\$100.00  
per tank

Mobile refueling, per address, per year .....\$250.00

(3) *Service fees:* .....

Inspection/engineering fees:

See Section 31.01 (C).1

Commercial permit storm water pollution protection plan inspection fee .....\$50.00

Commercial permit utility release processing fee .....\$50.00

Re-inspection .....\$50.00

Special inspection .....\$50.00

Temporary service/construction heat .....\$100.00

Snow cone stand removal deposit .....\$350.00

(Will be refunded in full provided the structure is removed at certificate of occupancy expiration. Un-refunded deposit will be used to defer cost of removal by city if necessary.)

Administrative process fee for special event, film, block party(~~F~~except National Night Out) and parade permits .....\$25.00

(4) *Registration: .....*

Homebuilder directional signs, per year .....\$100.00

(5) *Appeal boards: .....*

Construction Advisory and Appeals Board .....\$200.00

Board of Adjustment, solar panel special exception .....\$25.00

Board of Adjustment, all others .....\$200.00

(6) *Exceptions: .....*

(a) Building permit and board filing fees are not required for facilities on property both owned and used by the following: .....

1. Federal government. ....
2. State government. ....
3. County government. ....
4. City government. ....
5. Public school districts. ....

(b) Building permit fees are not required for home construction projects built by the Carrollton-Farmers Branch Independent School District Trade School. ....

(c) Fees are not required for permits issued to contractors hired by the city to clear visibility obstructions constructed legally prior to adoption of the Ordinance No. 1325, passed November 11, 1986 and referred to as the Visibility Ordinance. ....

(d) Fees are exempted for work conducted in Neighborhood Empowerment Zones, as enumerated and established by Council Resolution #3608. ....

(C) *Engineering: .....*

(1) *Inspection fees: .....*

(a) \$45.00 per hour with a minimum fee of \$90.00

(b) Inspections occurring outside of normal business hours will incur a \$67.50 per hour fee with a minimum fee of \$135.00.

(c) Grading Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(d) Water and/or Wastewater Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(e) Drainage Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(f) Paving Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(g) Sidewalk Improvements – One hour per 170 square feet calculated at \$0.265 per square foot.

(i) Screening Wall/Fence Improvements – One hour per 50 linear feet calculated at \$0.90 per linear foot.

(2) *Plan review: .....*

(a) Review of construction plans for infrastructure (streets, water, wastewater, storm drainage), per acre of development .....\$150.00

(b) Review of re-submittals of construction plans for infrastructure (streets, water, wastewater, storm drainage) for the fourth and each subsequent submittal .....\$250.00

(3) *Street signs and markings: .....*

Intersection signs and markings, per intersection .....\$435.00

Fire hydrant markers, per hydrant .....\$5.00

Street light assessment, per linear foot .....\$12.00

(D) *Environmental Services Department. ....*

(1) *Animal Services Division: .....*

City registration fees:

Dogs and cats, unaltered .....\$20.00/year

Dogs and cats neutered or spayed .....\$5.00/year

Dangerous dogs .....\$50.00/year

Potbellied pigs .....\$10.00/year

Duplicate (replacement) license tags .....\$2.00/each

Adoption fee .....\$5.00/animal (previously vetted)

Adoption fee .....\$10.00/animal (non-vetted)

Adoption fee .....\$60.00/pre-vetted animal

Overnight boarding fee .....\$10.00/day

Quarantine fee .....\$10.00/day

1st impoundment within a 12-month period .....\$20.00

2nd impoundment within a 12-month period .....\$50.00

3rd or more impoundment within a 12-month period .....\$100.00

Livestock impoundment fee .....\$50.00/head

Feed and care for livestock .....\$15.00/day

Owner's release to city .....\$20.00

Home quarantine checks for two visits .....\$30.00

Euthanasia of animals .....\$20.00

Rabies testing .....\$40.00

Vet clinic dead animal removal service .....\$50.00/month

Permit to keep chickens .....\$20.00/year

(2) *Environmental Quality Division*

Temporary food permit, per 14 days .....\$75.00

Food permits:

Heavy food prep establishment permit for heavy food prep establishments and mobile hot trucks, as defined under the Carrollton Food Establishment Policy, per year .....\$400.00

Light food prep establishment permit for light food prep establishments, mobile lunch trucks and food service carts, as defined under the Carrollton Food Establishment Policy, per year .....\$320.00

No food prep establishment permit and pre-packaged food mobile permit, as defined under the Carrollton Food Establishment Policy, per year .....\$200.00

Additional food establishment permit for each additional food service, food store, or food vending operation contained within a structure holding a heavy or light food prep establishment permit, per year .....\$300.00

Farmer's market permits:

Farmer's market operator permits, per year .....\$150.00

Farmer's market food vendor permit, per year .....\$50.00

Farmer's market concession vendor permit, per year .....\$100.00

State accredited food handlers certification .....\$10.00

Re-inspection fee for food establishments failing to meet code standards at first inspection, per hour, two-hour minimum .....\$40.00

On-site food service worker class, per class .....\$80.00

Industrial pretreatment program (IPP):

IPP permit, per year .....\$400.00

IPP sampling and analysis .....Actual cost + 15%

Administrative fee for IPP sampling and analysis, per event .....\$50.00

Spill response and cleanups:

Administrative fee for any spill response .....\$50.00

City conducted spill mitigation or cleanup .....Actual cost + admin. fee

Sampling and analysis for complaints, spill and enforcement activities  
.....Actual cost + 15%

Liquid waste hauler program (LWH):

LWH vehicle permit, per year .....\$150.00

LWH additional vehicle permit per owner, per year .....\$100.00

LWH trip ticket books .....\$25.00

On-site LWH inspection .....\$80.00

Late payment fee for any permit, spill response, inspection, sampling or IPP fee,  
per month .....\$50.00

Follow-up re-inspection for noncompliance after initial inspection and re-  
inspection (non-food establishments), per hour, two-hour minimum .....\$40.00

Follow-up re-inspection fee for noncompliance after initial inspection and re-  
inspection (single-family and duplex residential property), per hour .....\$40.00

Municipal setting designation:

- (1) An application will not be accepted until the initial filing fee has been paid. An application will not be placed on a city council agenda until the additional processing fee has been paid. ....
- (2) The applicant shall pay the fees to the designated city official. The designated city official shall deposit fees received in the official city depository not later than the next business day following receipt of the funds. ....
- (3) No refund of the fees may be made. ....
- (4) The initial filing fee for a municipal setting designation ordinance is \$2,500.00. The applicant is further required to pay all fees associated with mailed and published notices of the application. The designated city official shall not mail notices or advertise the public meeting until the estimated cost of mailing notices and advertising the public meeting is paid by the applicant. The

designated city official shall not place a municipal setting designation ordinance on a City Council agenda until an additional technical processing fee of \$5,000.00 is paid. ....

(4) *Pool code: ....*

Health permit fee for first pool at a location/facility .....\$100.00  
per year

Health permit fee for each additional pool at a location/facility .....\$50.00  
per year

Health permit fee for each spa at a location/facility .....\$50.00  
per year

Health permit fee for first interactive water feature and fountain (IWFF) at a location/facility .....\$150.00  
per year

Health permit fee for each additional IWFF at a location/facility .....\$150.00  
per year

(3) *Community Services Division*

Administrative fee for mowing and cleaning property and abating any property maintenance violation, per violation ..... \$150.00

Apartment license fee, per year, for each unit on premises (occupied or unoccupied); \$13.00 per unit, minimum of .... \$250.00 per year

Single-family rental registration fee .... \$50.00 per year

Follow-up re-inspection fee for noncompliance after initial inspection and re-inspection (single-family and duplex residential property), per hour .... \$40.00

Sign removal fee (as established in section 151.98), per sign .... \$30.00

Filing of compliance order at county court of record:

Standard filing by first class mail filing fee established by county plus .... \$40.00

Expedited filing by next day personal delivery filing fee established by county plus .... \$100.00

Hotel code:

Lodging License Fee (Hotel) per year, for each unit on premises (occupied or unoccupied) \$13.00; minimum of .... \$250.00 per year

Bed and Breakfast Lodging License Fee...\$250.00 per year

Short-term Rental Lodging License Fee...\$250.00 per year

Re-inspection fee during license period, per hour .... \$45.00, two-hour minimum

Appeals to Property Standards Board .... \$200.00

(E) *Fire. ....*

- (1) *Definitions.* For purposes of this division only, the following definitions shall apply:  
.....

*Nonresident:* A nonresident is a person who does not reside within the city limits.

*Resident:* A resident is a person who resides within the city limits.

- (2) *Ambulance transport: ....*

Residents:

Basic life support .....\$750.00

Advanced life support, level 1 .....\$850.00

Advanced life support, level 2 .....\$950.00

Nonresidents:

Basic life support .....\$850.00

Advanced life support, level 1 .....\$950.00

Advanced life support, level 2 .....\$1050.00

These levels of transport are as defined in the Medicare Index.

- (3) *Disposable supplies fees: ....*

Basic life support .....\$200.00

Advanced life support .....\$400.00

Oxygen supplies .....\$150.00

- (4) *EMS mileage charge: ....*

Transporting persons by ambulance, per mile .....\$15.00

- (5) *Recovery from hazardous materials responses—natural gas line cuts by contractors: ....*

Engine:

First hour (or portion thereof) .....\$300.00

Per ¼ hour thereafter .....\$75.00

Truck:

First hour (or portion thereof) .....\$400.00

Per ¼ hour thereafter .....\$100.00

Medic:

First hour (or portion thereof) .....\$200.00

Per ¼ hour thereafter .....\$50.00

(6) *Inspection fees:* .....

After hours inspections .....\$50.00  
per hour, two hour minimum

Re-inspection:

2nd reinspection .....\$50.00

3rd reinspection .....\$100.00

All after 3rd reinspection .....\$250.00  
each

(7) *Facility fees:* .....

Hazardous materials facility .....\$250.00  
per year

Materials recycling facility .....\$250.00  
per year

Factory/industrial facility .....\$250.00  
per year

Flammable/combustible storage facility .....\$250.00  
per year

(F) *Library:* .....

(1) *Lost/damaged library material fees:* .....

Interlibrary loan materials .....Cost as assessed by lending library

Media case .....\$5.00

Binoculars .....Actual cost

All other materials .....Actual price plus \$5.00 processing fee

(2) *Library service fees:* .....

Headphones .....\$4.00

Replacement library card fee .....\$1.00  
Computer printing, per page .....\$0.15  
Copier printing, per page .....\$0.15  
Color Printing, per page.....\$0.50  
Flash drives, each .....cost plus \$0.05 rounded up to the next quarter dollar

(3) *Room rental fees:* .....

Josey Ranch Lake Library Meeting Room, per hour .....\$25.00  
Josey Ranch Lake Library Environmental Classroom, per hour .....\$15.00  
Josey Ranch Lake Library Conference Room .....No charge  
Hebron & Josey Library Meeting Room 1, per hour .....\$15.00  
Hebron & Josey Library Meeting Room 2, per hour .....\$25.00  
Hebron & Josey Library Meeting Room 1 & 2, per hour .....\$25.00  
Hebron & Josey Library Conference Room .....No charge

(4) *Full access library card:* .....

Annual memberships:

Residents of Carrollton and reciprocal partner cities .....Free  
City of Carrollton employees .....Free  
Nonresidents .....\$40.00

(G) *Parks and recreation.*

(1) *General fees:*

Replacement card ..... \$5.00

Non-Residents of the City of Carrollton will pay an additional ..... 10% of Carrollton Resident fees rounded up to the nearest \$0.25. Leagues requiring team registration will not be subject to resident/non-resident fees.

Schedule of fees for classes and programs will be determined by the Director of Parks and Recreation or other City Manager designee and will be made available for review online and at the recreation centers.

At the discretion of the Parks and Recreation Director or other City Manager designee, partnering cities' residents may receive Carrollton resident discount when mutually beneficial to the City.

Promotions:

Discounts may be allowed at the Parks and Receptions Director's discretion up to \$10.00 off or 13 months for the price of 12 months.

Commercial use of parkland, Park Permit

As outlined in Chapter 133 Park Permits may be required for special park use. Park Permits are provided on an 'as is' term. Alterations or enhancements are at the discretion of the Parks and Recreation Director.

Per Occurrence

Resident.... \$25.00

Nonresident....\$35.00

Annual per Individual

Resident.... \$500.00

Nonresident ...\$550.00

(2) Memberships

City employee..... No fee, but subject to federal taxation on value of individual rate

City employee family, up to four family members ..... is equal to the resident rate less the individual rate, and is subject to federal taxation on value of employee pass

Carrollton Corporate Membership.... is equal to the individual resident rate

Active military on leave (for the duration of leave) ..... \$5.00

(2.1) All Access Recreation Center (Crosby, Rosemeade, and Senior Centers):

*Annual Memberships:*

Senior citizen (age 65+), resident ..... \$45.00

Senior citizen (age 65+), nonresident ..... \$70.00

Youth (age 9—15), resident ..... \$40.00

Youth (age 9—15), nonresident ..... \$65.00

Adult (age 16—64), resident ..... \$115.00

Adult (age 16—64), nonresident ..... \$165.00

Family, up to four family members, resident ..... \$200.00

Family, up to four family members, nonresident ..... \$285.00  
Additional member on family membership, resident..... \$20.00  
Additional member on Family membership, nonresident....\$25.00

*Three month memberships:*

Senior citizen (age 65+), resident ..... \$25.00  
Senior citizen (age 65+), nonresident ..... \$35.00  
Youth (age 9—15), resident ..... \$20.00  
Youth (age 9—15), nonresident ..... \$30.00  
Adult (age 16—64), resident ..... \$50.00  
Adult (age 16—64), nonresident ..... \$65.00  
Family, up to four family members, resident ..... \$75.00  
Family, up to four family members, nonresident ..... \$105.00  
Additional member on family membership. resident ..... \$10.00  
Additional member on family membership, nonresident....\$15.00

*One month memberships:*

Resident....\$20  
Nonresident...\$25

*Daily passes:*

Senior citizen (age 65+) and youth (age 9—15), resident ..... \$5.00  
Senior citizen (age 65+) and youth (age 9—15), nonresident ..... \$8.00  
Adult (age 16—64), resident ..... \$7.00  
Adult (age 16—64), nonresident ..... \$10.00

(2.2) Limited Use Memberships

*Carrollton Senior Center ONLY:*

*Resident:*

Age 50—59  
\$25.00 annually  
\$9.00 for three months

Age 60—69  
\$15.00 annually  
\$6.00 for three months

Age 70+  
\$10.00 lifetime

Day pass ..... \$2.00

*Nonresidents:*

Age 50—59  
\$40.00 annually  
\$15.00 for three months

Age 60—69  
\$30.00 annually  
\$11.00 for three months

Age 70+  
\$25.00 lifetime

(3) Esports Center:

1 Hour, resident.....\$5.00  
1 Hour, nonresident.....\$5.50  
5 Hours, resident.....\$12.00  
5 Hours, nonresident.....\$13.25  
20 Hours, resident .... \$35.00  
20 Hours, nonresident .... \$38.50  
50 Hours, resident.....\$75.00  
50 Hours, nonresident.....\$82.50

(4) *Rental facilities fees:*

Parks and Recreation facility and property rentals for special events shall follow regulations outlined in Chapter 31.B.2 and 117 of the Carrollton Municipal Code.

Entire facility rentals allow exclusive/private use of the facility; however, at the discretion of the Parks and Recreation Director, some rooms and spaces may not be available.

After-hours rentals will be assessed staffing fees at a rate of \$25.00/hour/staff, and management will determine staffing needs based on times and event type. Some rentals, by Carrollton Municipal Code or at management's discretion, may require an off-duty police officer at Police Department staffing rates.

Deposits for all rentals are \$100.00 for resident and \$125.00 for nonresident, per reservation unless otherwise noted. Deposits for multiple day reservations will be held until the final date on the reservation.

Audio Visual Equipment is \$25.00 for residents and \$35 for non-residents per rental unless otherwise noted.

Meeting Room Set-up and Clean-up is \$25.00/staff/hour for residents and \$35.00/staff/hour for nonresident unless otherwise noted.

Kitchen add-on in applicable facilities \$25.00/hour for resident and \$35.00/hour for nonresident.

~~Alcohol is permitted at the following facilities and properties – with an approved Texas Alcoholic Beverage Commission (TABC) license and special event permit. See Chapter 31.B.2 and 117 of the Carrollton Municipal Code. Events at City facilities in accordance with 130.26(B).(2).(c),(d), and (e);~~ An additional \$200.00 for resident and \$250.00 for nonresident deposit is required.

~~A.W. Perry Homestead, Historic Downtown Square, Oak Creek Tennis Center, Indian Creek Golf Course, Josey Ranch Senior Center, Crosby Recreation Center.~~

Crosby Recreation Center

*Resident:*

Entire facility, after hours only (deposit \$250.00)..... \$250.00/hour

Broadway and Pioneer Rooms. per hour ..... \$25.00

Trinity Room, per hour ..... \$85.00

Esports Room, per hour ..... \$150.00

Esports Room, full day .... \$1,000.00

Gym, per half court, per hour ..... \$35.00

Gym, per full court, per hour ..... \$60.00

*Nonresident:*

Entire facility, after hours only (deposit \$300.00)..... \$300.00/hour  
Broadway and Pioneer Rooms per hour ..... \$35.00  
Trinity Room, per hour ..... \$115.00  
Esports Room, per hour ..... \$175.00  
Esports Room, full day .... \$1,100.00  
Gym, per half court, per hour ..... \$50.00  
Gym, per full court, per hour ..... \$75.00

Rosemeade Recreation Center

*Resident:*

Entire facility, after hours only, (deposit \$250.00) ..... \$250.00/hour  
Armadillo, Bobcat, & Mustang Rooms per hour ..... \$25.00  
Dance room, per hour ..... \$85.00  
Esports Room, per hour ..... \$150.00  
Esports Room, full day ..... \$1000.00  
Gym, per half court, per hour ..... \$35.00  
Gym, per full court, per hour ..... \$60.00  
Multi-purpose, per hour ..... \$35.00

*Nonresident:*

Entire facility, after hours only (deposit \$300.00)..... \$300.00/hour  
Armadillo, Bobcat, & Mustang Rooms per hour ..... \$35.00  
Dance room, per hour ..... \$115.00  
Esports Room, per hour ..... ~~\$160~~175.00  
Esports Room, per day ..... \$1100.00  
Gym, per half court, per hour ..... \$50.00  
Gym, per full court, per hour ..... \$75.00  
Multi-purpose, per hour .....\$50.00

*Carrollton Amphitheater: (includes restrooms and lights):*

Resident, per hour ..... \$30.00

Nonresident, per hour ..... \$40.00

*Mary Heads Carter Park Pavilion: (Pavilion Only)*

Resident, per hour ..... \$50.00

Nonresident, per hour ..... \$60.00

*McInnish and Josey Ranch Sports Complex:*

5K rentals/Events ..... \$400.00 for the first four hours,  
plus \$75.00 each additional hour

*Gazebo (Historic Downtown Carrollton and includes green space inside the public sidewalks around the Square):*

Resident, per hour..... \$65.00

Nonresident, per hour..... \$75.00

*Josey Ranch Lake Senior Center:*

*Resident*

Texas Room Day Rate (10 hours) (\$250.00 deposit).... \$1,800.00

Texas Room—three-hour minimum, per hour (\$250.00 deposit) ..... \$200.00

Texas Room A, per hour..... \$70.00

Texas Room B, per hour (\$150.00 deposit) ..... \$150.00

Round-Up Room, per hour-..... \$60.00

Tumbleweed Room, per hour- ..... \$15.00

Blue Bonnet Room, per hour-..... \$25.00

Lone Star Room, per hour-..... \$25.00

*Nonresident:*

Texas Room Day Rate (10 hours) (\$300.00 deposit) .... \$2,500.00

Texas Room—three-hour minimum, per hour (300.00 deposit) ..... \$280.00

Texas Room A, per hour..... \$90.00

Texas Room B, per hour (\$200.00 deposit) ..... \$180.00

Round-Up Room, per hour-..... \$80.00

Tumbleweed Room, per hour- ..... \$25.00

Blue Bonnet Room, per hour..... \$35.00

Lone Star Room, per hour-..... \$35.00

*Museum fees:*

Grounds (to include Exterior only of House and Barn; the Gazebo and Restroom)

Commercial photography (Use of Grounds, up to three hours)

Resident, per hour ..... \$200.00

Nonresident, per hour ...\$250.00

Each additional hour .....

Resident .... \$75.00

Nonresident .... \$100.00

Ten-hour day rate (commercial photography)

Resident ..... \$500.00

Nonresident ... \$575.00

Elm Fork Nature Center (to include Interior classroom, restroom, and outdoor patio only)

Resident, per hour....\$75

Nonresident, per hour....\$85

(5) *Pool fees:*

Pool use fees:

Rosemeade Swimming Complex:

Admission resident, per person, weekdays ..... \$5.00

Admission resident, per person, weekends ..... \$6.00

Admission nonresident, per person, weekdays ..... \$9.00

Admission nonresident, per person, weekends ..... \$10.00

Age 2 and under ..... Free

Passes:

Rosemeade Swimming Complex:

Book of 20 passes (individual, resident) ..... \$90.00

Book of 20 passes (individual, nonresident) ..... \$120.00

Individual season pass (resident) ..... \$50.00

Individual season pass (nonresident) ..... \$60.00

Family season pass up to four family members, resident (photo ID required) ..... \$120.00

Family season pass up to four family members, nonresident (photo ID required) ..... \$150.00

Family season pass add-on, per additional member, resident (photo ID required) ..... \$10.00

Family season pass add-on, per additional member, nonresident (photo ID required) ..... \$15.00

Pool rental fees:

Rosemeade Rainforest or Rosemeade Main Pool:

<u>Resident</u> <del>Nonresident</del> Guests	2 Hours	4 Hours
1—200	\$400.00	\$ 800.00
Over 200	\$550.00	\$1,100.00
<u>Nonresident Guests</u>	<u>2 Hours</u>	<u>4 Hours</u>
1—200	\$550.00	\$1,100.00
Over 200	\$700.00	\$1,400.00

Additional lifeguard, per hour ..... \$25.00

Party table (8' or 10') rentals per hour (resident) weekends ..... \$10.00

Party table (8' or 10') rentals per hour (nonresident) weekends ..... \$15.00

(6) *Athletic Facility fees:*

General fees:

Sports field, per field (resident) ..... \$30.00/hour

Sports field, per field (nonresident) ..... \$35.00/hour

Sports field, per complex (resident), per day ..... \$800.00

Sports field, per complex (nonresident), per day ..... \$1,000.00

Sports field lighting, per field, per hour ..... \$20.00

Sand beach volleyball rental (no deposit required), per day/per court (resident) ..... \$15.00

Sand beach volleyball rental (no deposit required), per day/per court (nonresident) ..... \$20.00

Field/event preparation, per hour, per worker ..... \$25.00

Youth Association field rental no-show, per occurrence, per field ..... \$25.00

Tournament deposit ..... \$500.00

Gate fee ..... Agreement through contract

Concession, promotional sales, and gate fee ..... Agreed percent by contract

Baseball/softball practice field rental program member rates:

Annual membership (team) ..... \$300.00

Annual membership (league/organization) ..... \$750.00

Member sports field rental, per field, per hour ..... \$20.00

Member sports field lighting, per field, per hour ..... \$15.00

Scoreboard/equipment agreement:

Replacement cost (if damaged or lost) ..... Actual cost to repair or replace

Scoreboard controller deposit ..... \$50.00

Keys:

Repair or replacement ..... Actual cost

Special events, for profit:

Deposit (depending on size of event) ..... \$2,500.00 to \$5,000.00

Rental fee, per complex ..... \$2,500.00

Field preparation, per hour/per complex ..... \$25.00

Concession, promotional sales, and gate fee ..... Agreement through contract

(7) *Oak Creek Tennis Center fees:*

Court reservation fees:

Resident, per 1.5 hours, per person, up to four players ..... \$2.00 - \$5.00

Nonresident, per 1.5 hours, per person, up to four players ..... \$3.00 - \$6.00

Ball machine rentals (includes facility fees):

*Resident:*

One hour ..... \$10.00 - \$25.00

*Nonresident:*

One hour ..... \$15.00 - \$30.00

Ball machine packages (includes facility fees):

*Resident:*

Monthly pass ..... \$40.00 - \$55.00

*Nonresident:*

Monthly pass ..... \$45.00 - \$60.00

Off-site tennis court fees, per one hour, per court (resident) ..... \$2.00 - \$5.00

Off-site tennis court fees, per one hour, per court (nonresident) ..... \$3.00 - \$6.00

(8) *Tree ordinance fee:*

Mitigation, per caliper inch ..... \$225.00

(H) *Planning. ....*

(1) Preliminary plat or final plat .....\$500.00

(2) Administrative plat, amending plat, conveyance plat or re-plat .....\$300.00

(3) Technical site plan .....\$500.00

As-built prints:

11" x 17" .....\$1.50

18" x 24" .....\$2.00

36" x 24" .....\$3.00

(4) Zoning change: .....

Special use permit for a restaurant with a private club .....\$650.00

Planned developments .....\$1,000.00

All other special use permits and zoning changes .....\$500.00

(5) Zoning verification letters: ..... \$50.00

(6) Comprehensive plan amendment .....\$500.00

(7) Miscellaneous planning applications: .....

Median variance .....\$500.00

Alternate facade .....\$500.00

Alternate landscape plan .....\$500.00

Sidewalk waiver .....\$500.00

Tree preservation .....\$130.00

All other requests .....\$130.00

(8) Documents and maps: .....

Maps, up to 36" x 48" .....\$10.00

Copies of enlarged plans from applications:

11" x 17" .....\$1.50

18" x 24" .....\$2.00

36" x 24" .....\$3.00

(I) *Police.* .....

(1) *Definitions:* .....

*Initial permit.* An initial permit is an alarm permit issued for a period of one year.

*Renewal permit.* A renewal permit is an alarm permit issued by the city before the expiration of an initial or renewal permit. The renewal permit effective date is the anniversary date of the prior permit. After expiration of a permit, it may not be renewed and a new initial permit must be obtained.

(2) *Permits: .....*

Commercial alarm permits, per year:

Initial permit .....\$75.00

Renewal permit .....\$50.00

Residential alarm permits, per year:

Initial permit .....\$50.00

Renewal permit .....\$25.00

Alarm permit revocation appeal fee .....\$25.00

Handbills, per six-month period .....\$50.00

Solicitors, per six-month period .....\$50.00

Individual solicitor certificate, per six month period .....\$10.00

Individual handbill distributor certificate, per six month period .....\$10.00

(3) *Alarm system false alarm fees: .....*

False burglar alarm response charge based on number of false alarm responses in the previous 12-month period:

1st to 3rd .....No charge

4th and 5th .....\$50.00

6th and 7th .....\$75.00

8th and more .....\$100.00

False alarm (other than burglar) response charge based on number of false alarm responses in the previous 12-month period:

1st and 2nd .....No charge

3rd and more .....\$100.00

(4) *Other fees: .....*

Fingerprinting fee, per fingerprint card .....\$10.00

Clearance letter .....\$4.00

Clearance letter—notarized .....\$5.00

(J) *Public Works Department. ....*

(1) *Water connection (tap) fees: .....*

(a) *Single-family residential: .....*

New services:

When the developer provides 1" copper service, meter box and connection:

¾" meter .....\$65.00

1" meter .....\$125.00

Existing services:

Where there is an existing 1" copper service to the property with a ¾" meter and the customer wishes to have a 1" meter installed .....\$860.0  
(includes the 1" meter,  
1" loop and new meter can)

In the absence of a 1" water service to the property, the City's total cost of materials, labor and equipment costs (includes the 1" meter, the 1" loop and new meter can)

For any service larger than 1", the cost shall be the city's total cost of materials, labor and equipment.

Section 52.075, relating to impact fees, is not applicable where existing service to an existing structure is increased to a 1" or 1 ½" meter.

(b) *Multi-family, commercial, industrial, retail, office or any other nonresidential use: .....*

New service:

All new commercial service shall be provided by owner.

Existing services:

1) All new commercial services shall be provided by owner. ....

2) Any modifications to the meter for the existing water services may be provided by the city and the cost shall be the city's total cost of materials, labor and equipment. ....

(2) *Sewer connection (tap) fees: .....*

Single-family residential:

When the developer provides the service:

4" service .....\$65.00

6" service .....\$125.00

Complete service provided by city .....Total cost of materials, labor and equipment

Multi-family, commercial, industrial or retail establishments .....Total cost of materials, labor and equipment

(3) *Public Works general repair services: .....*

Sewer service call (normal business hours) .....\$75.00

Sewer service call (after hours) .....\$150.00

Public Works services during normal and after hours (excluding (J)(1), (2), and (3) above) .....\$50.00

per employee, per hour,  
two hour minimum charge,  
equipment at the standard hourly rate,  
any applicable material costs

(4) *Use of public rights-of-way: .....*

For the purposes of this subsection only, the following definitions shall apply:

*Facilities:* The term "facilities" includes any and all structures and equipment installed in or on the public rights-of-way and includes property owned, operated, leased, licensed, used, controlled, or supplied by, for, or in connection with any person.

*Person:* The term "person" includes any corporation, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, and any other legal entity.

*Rights-of-way:* The term "rights-of-way" means the surface of, and the space above and below a public street, road, highway, freeway, land, path, public way or place, alley, court, boulevard, parkway, drive, or other easement now or hereafter held by or under the control of the city, in which the city holds the property rights.

Each person, other than a certificated telecommunications provider, as that term is defined in § 283.002 of the Texas Local Government Code, or a wireless service provider, as the term is defined in § 284.002 of the Texas Local Government Code, or a governmental entity providing just compensation pursuant to an interlocal agreement, shall pay to the city, on an annual basis, \$1.00 per linear foot of city's rights-of-way occupied by said person's facilities, plus an annual fee of \$1,000.00 per public street crossing, such amounts to be payable in advance of the construction, installation, purchase, use, lease, operation, or control of any facilities in the right-of-way.

No public utility holding a franchise agreement with the city providing for different terms of compensation shall be required to pay the fee designated herein.

Pursuant to Chapter 284 of the Texas Local Government Code, the follow fees shall apply:

Application fee:

Network nodes (first five nodes) .....\$500.00

For each additional node from six up to 30 in the same application  
.....\$250.00/node

Node support pole .....\$1,000.00/pole

Annual rental fee:

Network nodes .....\$250.00/node

Pole attachment rent .....\$20.00/pole

Fees may be increased by ½ annual CPI for All Urban Consumers for Texas.  
Based line rate is February 2017(CPI-U = 243.603).

(5) *Line locate excavation fee:* .....

During normal business hours .....Total cost of  
labor, materials  
and equipment

(6) *General fees:* .....

Fire hydrant rehabilitation/sales .....\$800.00

Application for right-of-way/easement abandonment .....\$130.00

Bacteriological water sampling .....\$75.00

Water meter testing for other municipalities:

5/8" meter .....\$30.00

1" meter .....\$45.00

1.5" meter .....\$100.00

2" meter .....\$125.00

(K) *Solid waste.* .....

(1) *Residential collection service:* .....

Base services including trash, bulk, recycling, and hazardous waste, per month ....

\$23.15

Extra trash container, per month, per cart .....\$9.33

Special bulk pick-up, non-trash day .....\$30.00 each

Landfill drop off, paid at gate .....\$15.00 each

- (2) *Apartments* or *apartment house* shall mean a multi-family dwelling as that is defined in Chapter 96 of this Code. Each apartment house serviced by commercial dumpster collection will incur the cost of the service provided plus an additional administrative service fee. ....

Administrative service fee .....15% of the total costs of services provided.

Front Load Apartment Services Amount/ Times per Week	1X	2X	3X	4X	5x	6X
3YD	\$42.18	\$81.16	\$112.51	\$157.5 1	\$213.7 7	\$281.2 7
4YD	\$46.71	\$108.74	\$128.62	\$162.0 1	\$204.1 2	\$281.2 7
6YD	\$93.18	\$190.88	\$226.89	\$289.8 2	\$362.2 7	\$434.7 3
5YD	\$ 104.12	\$ 240.07	\$308.23	\$412.6 4	\$515.8 1	\$619.0 0
2 YD Compactor	\$187.03per collection					

Apartment roll-offs:

20 yard ..... \$369.99

30 yard ..... \$409.48

40 yard .....\$432.83

34/35 yard compactor roll-off ..... \$453.01

42 yard compactor roll-off .....\$462.27

Extra yards .....\$35.00 per yard

Delivery of container .....\$100.00

Removal of container .....\$100.00

Relocation of container .....\$100.00

Dry run .....\$100.00 (container is blocked and service cannot be provided).

Extra pickup:

3 yard ..... \$42.18

4 yard ..... \$46.40

6 yard ..... \$51.04

8 yard ..... \$56.15

Container change out fee:

First 2 change outs per year .....\$200

3rd or subsequent change out per year .....\$350

(3) *Commercial/apartment mixed use sharing a solid waste container:* Services by commercial dumpster collection will incur base costs plus additional charges for the service level provided at the same rates for apartments. Apartment customers may request additional service or containers for additional costs as outlined in section (K)2. ....

(4) *Commercial and retail service (for locations that cannot be serviced with typical commercial methods):* ....

Automated cart, per month, per cart .....\$ 23.15

Fee *for inadequate number of carts or frequency of collection resulting in container spillage or overflow:* ....

Administrative fee for inadequate sanitation response .....\$50.00 + 13% administrative fee

(L) *Tax.* ....

Mobile homes, per lot, per year .....\$1.00

Tax certificates .....\$10.00

(M) *Traffic and transportation.* ....

Parade permit: - \$25.00

~~0—20 units .....\$15.00~~

~~21—100 units .....\$50.00~~

~~101—200 units .....\$100.00~~

~~201—300 units .....\$150.00~~

~~301 plus units .....\$200.00~~

Block party permit (except National Night out).....\$25.00

Film permit:

Application fee .....\$25.00

Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area, per calendar day .....\$500.00

Partial non-disruptive use of a public building, park, right-of-way, or public area, per calendar day .....\$250.00

Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day .....\$50.00

Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking (for filming purposes), per block, per calendar day .....\$25.00

Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles), per block or lot, per calendar day .....\$50.00

(N) *Utility billing. ....*

(1) *Water service: ....*

(a) Minimum monthly charges, including the first 2,000 gallons of use: ....

Single-family residential domestic and irrigation use .....\$15.~~5106~~

Commercial (including apartments and portable meters), industrial and commercial irrigation use:

5/8" meter .....\$15.~~8135~~

1" meter .....\$24.~~363-65~~

1.5" meter .....\$38.~~657-53~~

2" meter .....\$55.~~784-16~~

3" meter .....\$101.~~4498-49~~

4" meter .....\$1~~52.8248.37~~

6" meter .....\$2~~95.5886.98~~

8" meter .....\$4~~66.8953.31~~

10" meter .....\$6~~66.7547.33~~

Fire line—regardless of size .....\$7~~6.384.16~~

- (b) Single-family residential domestic use, over the 2,000 gallons included in the minimum charge: .....

For meter readings taken in the months of October through April:

All use over 2,000 gallons, per 1,000 gallons .....\$3.~~6756~~

For meter readings taken in the months of May through September:

Next 8,000 gallons, per 1,000 gallons .....\$3.~~6756~~

Next 15,000 gallons, per 1,000 gallons .....\$4.~~9378~~

All use over 25,000 gallons, per 1,000 gallons .....\$~~6.155.96~~

- (c) Irrigation use, over the 2,000 gallons included in the minimum charge: .....

Next 23,000 gallons, per 1,000 gallons .....\$3.~~9172~~

Next 25,000 gallons, per 1,000 gallons .....\$4.~~6644~~

Next 50,000 gallons per 1,000 gallons .....\$5.~~2803~~

Next 100,000 gallons per 1,000 gallons .....\$5.~~9466~~

All use over 200,000 gallons, per 1,000 gallons .....\$6.~~6334~~

- (d) Commercial use (including apartments and portable meters), over the 2,000 gallons included in the minimum charge: .....

All use over 2,000 gallons, per 1,000 gallons .....\$2.~~6658~~

- (e) Industrial use, over the 2,000 gallon included in the minimum charge: .....

All use over 2,000 gallons, per 1,000 gallons .....\$2.~~3528~~

Industrial use rates for water service will apply to customers in the business of assembly or manufacturing of goods and for which water usage equals or exceeds 750,000 gallons per month for nine out of 12 months in a year.

- (2) *Sewer service:* .....

- (a) Residential use: .....

First 2,000 gallons, minimum .....\$1~~7.156.33~~

All use over 2,000 gallons, per 1,000 gallons .....\$3.9980

- (b) Commercial (including apartments), industrial and irrigation minimum monthly charges, including the first 2,000 gallons of use: .....

5/8" meter .....\$17.306.48

1" meter .....\$25.063.87

1.5" meter .....\$37.926.11

2" meter .....\$53.320.78

3" meter .....\$94.4889.98

4" meter .....\$141.1434.42

6" meter .....\$269.2156.39

8" meter .....\$423.4303.27

10" meter .....\$603.32574.59

- (c) Commercial and industrial use: .....

All use over 2,000 gallons, per 1,000 gallons .....\$4.063.87

- (d) Sewer billing provisions: .....

1. As it is generally not practical to meter sewage flows from individual service locations, the following provisions apply for billing sewage volume: .....

- a. Dedicated fire line, irrigation service and portable meters customers do not have sewer use and accordingly will not be charged for sewer treatment. ....
- b. Residential sewer use is calculated using the average water consumption for meter readings taken in the months of January, February and March as the estimated sewer volume per month (winter average approach). .....
- c. New residential service will be assumed to use 8,000 gallons per month until a winter average can be established. If water use for new service is below 8,000 gallons per month for the first three months of service, the customer may request that the average for the first three months of service be used to estimate sewer volume until a winter average is established. ....
- d. Commercial and industrial customers sewer use will be deemed the same as water consumption unless customer can demonstrate that a significant portion of water consumption is not flowing into the sanitary sewer system and agrees to install a deduct meter. ....

(3) *Service deposits: .....*

Residential service accounts .....\$75.00

Apartments, per unit .....\$75.00

Commercial accounts .....The larger  
of \$100.00 or  
one-sixth of the annual average  
bill at the service location

Portable meters .....\$1,900.00

An increased security deposit, in an amount of three times the average monthly bill at the location to be served, for any class of service, shall be required when there is a substantial risk of financial loss to the city.

(4) *Utility service fees: .....*

Interruption day service fee on past due accounts .....\$25.00

Repair/replacement of portable meter and related fixtures .....Materials plus labor

Notice of pending disconnect for any nonpayment .....\$25.00

Service connection fee .....\$15.00

Service connection expedited service, same day service .....\$75.00

Service connection expedited service, after hours connection .....\$75.00

Service connection expedited service, next day service .....\$55.00

Portable fire hydrant meter billings when no monthly read submitted .....\$250.00  
monthly fee plus water usage to be billed when read received.

Two (2) no read fees within a 6 month time frame will result in the meter being repossessed.

Pull and test meter at customer's request

Residential .....\$100.00, prepaid

Commercial .....\$200.00, prepaid

If testing proves a defect with the meter, the prepaid fee will be credited to the customer's bill with the next billing cycle.

Multiple attempts for restoration of services, after the 2nd attempt, customer must be present at the service location .....\$40.00 per attempt

After hours restoration of service.. Fee to restore service when past due payment is collected and meter is contained within a meter can .....\$60.00  
Fee to restore service when past due payment is collected and meter is contained within a meter vault.....\$180.00  
Availability of after hour services limited to:

Restores:

5:30 p.m. to 9:00 p.m. weekdays

12:00 p.m. to 5:00 p.m. weekends and holidays

Sewer requests:

After 3 p.m. weekdays

24 hours a day weekends and holidays.

(O) *Municipal court. ....*

(1) The Municipality shall by ordinance prescribe the collection of a fine in accordance with Art. 45.203 of the Criminal Code of Procedure as amended.

(2) The Municipal Court shall assess a fee to be allocated in accordance with Sec. 134.103 of the Local Government Code as amended.

(P) *Cross-connection control and prevention fees: ....*

(1) *Backflow prevention assembly registration fees: ....*

There is an annual nonrefundable registration fee for each nonresidential backflow prevention assembly device, per each separate device (not applicable to organizations zoned single family related to the beautification of entrances)  
.....\$35.00

(2) *Regulatory authority testing fee: ....*

(a) Fee for a backflow prevention assembly test, for each separate test .....\$100.00

(b) Fee for a backflow prevention assembly retest, for each retest performed  
.....\$50.00

(3) *Certified backflow prevention assembly tester registration fee: ....*

Annual registration fee for approved testers shall be a nonrefundable fee of  
.....\$75.00

(4) *Testing form booklet fees: ....*

Fee for a testing form booklet of 30 test forms, each .....\$25.00

(5) *Private contractors testing fees: .....*

There shall be no additional charges by the city for testing conducted by "private" contractors.

(6) *Backflow prevention test report late fee: .....\$50.00*

(Q) *Indian Creek Golf Club. ....*

Holidays: Memorial Day, July 4th and Labor Day

Reservation Policy: Carrollton residents may reserve tee times ten days in advance; general public may book tee times seven days in advance.

(1) *Green fees: .....*

	Creek Course	Lakes Course
Weekday (Monday—Thursday, not holidays)		
Open—1:00	\$10.00— \$45.00	\$10.00— \$35.00
1:00—4:00	\$10.00— \$45.00	\$10.00— \$35.00
After 4:00	\$5.00— \$35.00	\$5.00— \$25.00
9 Hole Rate	\$5.00— \$40.00	\$5.00— \$30.00
Junior/Senior/Veteran (Monday-Friday), Junior=age 21 and under, Senior=age 60 and over	\$5.00— \$40.00	\$5.00— \$30.00
Weekend (Friday—Sunday and Holidays)		
Open—1:00	\$10.00— \$55.00	\$10.00— \$45.00

1:00—4:00	\$10.00— \$55.00	\$10.00— \$45.00
After 4:00	\$5.00— \$35.00	\$5.00— \$25.00
9 hole rate	\$5.00— \$40.00	\$5.00— \$30.00

Resident Discount .....\$5.00 off

Anytime, excluding leagues

Discount is provided to Carrollton residents with proof of residence

(2) *Cart fees:* .....

Weekday and weekend .....\$5.00—\$20.00

(3) *Range fees:* .....

Practice bag .....\$3.00—\$15.00

(4) *Player improvement program* .....\$30.00—\$125.00 per month

(5) *Tournament and special events:* .....

	Creek Course	Lakes Course
Weekday	\$10.00— \$75.00	\$10.00— \$75.00
Weekend	\$10.00— \$75.00	\$10.00— \$75.00

(6) *Clubhouse/pavilion rental:* ..... \$50.00—\$200.00/hour

(7) *Annual pass programs:* .....\$600.00 to \$3,600.00

(R) Failure to pay any fee provided for herein shall be a misdemeanor punishable by a fine as provided in section 10.99.

- (S) Allegation and evidence of a culpable mental state is not required for proof of an offense as defined by this subsection.
- (T) The city shall not be required to pay any fee herein.
- (U) All construction fees, including building permit fees, impact fees, platting fees and project permit fees (fences, electrical, plumbing, etc.) shall be waived for any property which is located within a Neighborhood Empowerment Zone. Such waiver is applicable to new development or construction, and renovation, repair or rehabilitation of an existing structure.

Such waiver shall not apply to:

- Any fees related to the use of a city facility; or
  - Any fees associated with the Apartment Crime Reduction Program; or
  - Any fees associated with the Single-Family Rental Inspection Program; or
  - Any fines or penalties related to any enforcement action of the City of Carrollton; or
  - Any parade or special event permit fees.
- (V) *City Secretary*.
- (1) Charges for issuance of the TABC permit: Not to exceed charges as set by the State of Texas.

## **SECTION 2**

All Ordinances or parts of Ordinances inconsistent or in conflict with this Ordinance shall be and are hereby repealed.

## **SECTION 3**

Save and except as amended by this Ordinance, all other Ordinances of the City of Carrollton, Texas shall remain in full force and effect.

## **SECTION 4**

The provisions of this Ordinance are severable in accordance with Section 10.07 of the Code of Ordinance, City of Carrollton, Texas.

## **SECTION 5**

This ordinance shall take effect from and after ~~October~~January 1, 2024~~3~~.

**PASSED AND APPROVED THIS ~~12<sup>th</sup>~~21<sup>st</sup> DAY OF ~~September~~November 2023.**

City Of Carrollton, Texas

By: \_\_\_\_\_  
Steve Babick, Mayor

**ATTEST:**

|

\_\_\_\_\_  
Chloe Sawatzky, City Secretary

**APPROVED AS TO FORM:**

|

\_\_\_\_\_  
Meredith Ladd, City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Melissa Everett, Finance Director

|