

**CARROLLTON CITY COUNCIL
REGULAR WORKSESSION AND MEETING
JULY 21, 2015**

The City Council of the City of Carrollton, Texas convened in a Regular Worksession and Meeting on Tuesday, July 21, 2015 at 5:45 p.m. with the following members present; Mayor Matthew Marchant, Mayor Pro Tem Anthony Wilder, Councilmembers Bob Garza, Steve Babick John Sutter, Glen Blanscet and James Lawrence. Deputy Mayor Pro Tem Doug Hrbacek was absent. Also present were City Manager Leonard Martin, Assistant City Managers Bob Scott and Erin Rinehart, City Attorney Meredith A. Ladd and City Secretary Krystle Nelinson.

5:45 P.M. – COUNCIL BRIEFING ROOM

*****PRE-MEETING*****

Mayor Marchant called the meeting to order at 5:48 p.m.

- 1. Receive information and discuss Consent Agenda.**

*****WORKSESSION*****

- 4. Discuss Applications For The Leadership Metrocrest Program.**

Prior to beginning discussion of the item, Mayor Marchant introduced Erin Carney, new President of the Metrocrest Chamber of Commerce.

Mayor Marchant explained that the City typically provides two scholarships for the Leadership Metrocrest Program which covers half the costs and provides a full scholarship for a Councilmember or staff member to participate in the program. Steve Babick voiced his desire to participate and no objections were raised. After a discussion regarding the applicants, a consensus was reached in favor of Antonia Okafor and Trent Teague.

- 5. Discuss IT RFP Process And Contract.**

Lon Fairless, IT Director, explained that he was the only City employee in the IT Department and that most of the IT services were conducted by Xerox. He further advised that the contract was due to expire in a few months. He stated that KPMG was hired to assist with the RFP because of the scope of services and talked about the effort put forth and process followed. He explained that a committee was formed to work with KPMG and it consisted of a very broad representation of users. The Committee recommended that the City move forward with requesting a best and final offer from Xerox. City Manager Leonard Martin talked about the process undergone in 2010 and also talked about the possibility of reshaping the requirements over the next 4-5 years because the current contract was all inclusive meaning it includes security, radios and alarms. Councilmember Garza voiced concern about the length of tenure Xerox would have with the City. Assistant City Manager Erin Rinehart advised that the Committee had the same concern and was why they recommended a third party consultant. A consensus was reached in favor of moving forward with requesting a best and final offer from Xerox for a 5 year contract with 2 renewals as well as a 7 year with 2 renewals.

6. Mayor and Council reports and information sharing.

Mayor Marchant adjourned the Worksession at 6:51 p.m. to convene in Executive Session.

*****EXECUTIVE SESSION*****

2. Council convened in **Executive Session** at **6:52 p.m.** pursuant to Texas Government Code:

- **Section 551.071** for private consultation with the City Attorney to seek legal advice with respect to pending and contemplated litigation and including all matters on this agenda to which the City Attorney has a duty under the Texas Rules of Discipline and Professional conduct regarding confidential communication with the City Council.
- **Section 551.072** to discuss certain matters regarding real property.
- **Section 551.087** to discuss Economic Development.

3. Council **reconvened in open session at 7:13 p.m.** to consider action, if any, on matters discussed in the Executive Session. No action taken.

*****REGULAR MEETING 7:00 PM*****

Mayor Marchant called the Regular Meeting to order at 7:22 p.m.

INVOCATION – Councilmember Bob Garza

PLEDGE OF ALLEGIANCE – Councilmember John Sutter

PUBLIC FORUM

7. Hearing of any citizen/visitor on items not listed on the regular meeting agenda. Citizens wishing to address the Council regarding items on the posted agenda will be called to speak during the Council's consideration of such items. Citizens/visitors should complete an appearance card located on the table at the entrance to the City Council Chambers. Speakers must address their comments to the presiding officer rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed between 2 and 5 minutes for testimony; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room; Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chambers or in any other room in which the council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

There were no speakers.

CONSENT AGENDA

*(*All items marked with a single asterisk are part of a Consent Agenda and require no deliberation by the Council. Each Council member has the prerogative of removing an item from*

this agenda so that it may be considered separately. Contracts and agreements are available in the City Secretary's Office.)

Councilmember Garza moved approval of Items 8-18 and adding the company name of Spigel Properties to Items 16-17; second by Councilmember Sutter and the motion was approved with a unanimous 6-0 vote, Deputy Mayor Pro Tem Hrbacek absent.

MINUTES

- *8. Consider Approval Of The July 7, 2015 Regular Meeting Minutes.**
- *9. Consider Approval Of The July 10, 2015 Strategic Planning Session Minutes.**

BIDS & PURCHASES

- *10. Consider Approval Of A Bid For Manhole Rehabilitation With Krapff Reynolds Construction Company In An Amount Not To Exceed \$39,637.50.**
- *11. Consider Authorizing The City Manager To Approve The Purchase Of Training Materials From AchieveGlobal For The Purpose Of Providing Customer Service Training In An Amount Not To Exceed \$32,717.95.**

CONTRACTS & AGREEMENTS

- *12. Consider Authorizing The City Manager To Approve A Professional Services Contract With Nathan D. Maier Consulting Engineers, Inc. For Design Of The Crosby Road Culvert Improvements (West Of IH-35E And South Of Belt Line Road) In An Amount Not To Exceed \$99,150.00.**
- *13. Consider Authorizing The City Manager To Approve A Professional Services Contract With Raymond L. Goodson Engineers, Inc. For Design Of The Central Service Center Maintenance Building In An Amount Not To Exceed \$11,350.00.**

ORDINANCE

- *14. Consider An Ordinance Amending The Governance Policy And Rules Of Procedure.**

RESOLUTIONS

- *15. Consider A Resolution Authorizing The City Manager To Enter Into A Project Specific Agreement With Dallas County For The Reconstruction Of Old Denton Road Between Trinity Mills/PGBT And The Dallas County Line In An Amount Not To Exceed \$1,300,000.00.**
- *16. Consider A Resolution Authorizing The City Manager To Enter Into A Purchase And Sale Agreement For The Sale of City-Owned Property At 1309 South Broadway.**

***17. Consider A Resolution Authorizing The City Manager To Enter Into A Redevelopment Incentive Agreement With The Owner Of 1309 South Broadway For A Restaurant.**

PUBLIC HEARING-CONSENT AGENDA

***18. Hold A Public Hearing And Consider A Resolution Acknowledging The Analysis Of Impediments To Fair Housing And Adopting The Program Year 2015 Community Development Block Grant (CDBG) One-Year Plan Of Action And Budget.**

ADJOURNMENT

Mayor Marchant reminded everyone about the opening of the new Dog Park at the Rosemeade Recreation Center on the west side that was scheduled for Friday, July 24 and adjourned the meeting at 7:26 p.m.

ATTEST:

Krystle Nelinson, City Secretary

Matthew Marchant, Mayor