

**DRAFT Minutes
City of Carrollton
Planning & Zoning Commission
March 5, 2020**

A meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, March 5, 2020 at 7:00 p.m. in the Council Chambers at City Hall.

Commission Members Present:

Chad Averett, Chair
Larry Kiser, Vice Chair
Mel Chadwick, 1st Vice Chair
Margot Diamond
John Powell
John Denholm
Kathryn Taylor
Tony Romo II

Commission Members Absent:

Sunil Sundaran

Staff Members Present:

Loren Shapiro, Planning Manager
Susan Keller, 1st Asst. City Attorney
Tom Hammons, Interim Dir of Engineering
Rob Guarnieri, Sr. Bldg Inspector
Lydia Tormos, Admin Support Specialist

Michael McCauley, Senior Planner
Herb Cavanaugh, Fire Department
Molly Coryell, Planner
Lorri Dennis, Arborist

Guests Present:

Council Liaison Mike Hennefer
P & Z Alternate John Powell

*(Note: * = designation of a motion)*

5. Hold A Public Hearing To Consider An Ordinance Amending The Zoning On An Approximately 22-Acre Tract Zoned PD-05 For The (LR-2) Local Retail District And Located At 1213 E. Trinity Mills Road To Amend Planned Development 05 To Allow For A Drive-Up Automated Teller Machine (ATM) With Development Standards, Amending The Official Zoning Map Accordingly. Case No. PLZ 2020-1X1 Flite ATM. Case Coordinator: Michael McCauley.

McCauley presented the request to modify the site plan to allow for a drive-up automated teller machine. The ATM would occupy one row of parking spaces or 6 spaces. He advised that staff believed the proposal provides a safe and efficient vehicular circulation plan and considers the use and location appropriate for the site. Staff recommended approval with stipulations.

Mike Villarreal, 8955 Katy Freeway, #107, Houston, applicant, did not make a formal presentation but was available to answer questions.

Romo asked about the demand or need for the ATM. Mr. Villarreal replied that, people are using more cash with ATMs becoming the second most touch point for banking. He stated that ATMs used to be just a cash dispenser; now it's basically a bank in a box. He stated it is cost effective

and efficient, and the way customers want to interact with their bank. Discussion was held regarding the circulation and design of the structure. Mr. Villarreal stated the design would cause the drivers to drive slowly rather than accelerate when exiting.

Chair Averett opened the public hearing; there being no speakers, he opened the floor for discussion or a motion.

- * *Chadwick moved to close the public hearing and approve Case No. PLZ 2020-1X1 Flite ATM with staff stipulations; second by Kiser and the motion was approved with a unanimous 8-0 vote, Sundaran absent.*