

**Excerpt from Draft Minutes
Planning & Zoning Commission
Meeting of February 4, 2021**

A telephonic meeting of the City of Carrollton Planning & Zoning Commission was held on Thursday, February 4, 2021 at 7:00 p.m. by means of Zoom.

Commission Members Present:

Sunil Sundaran, Chair
Mel Chadwick, 1st Vice Chair
John Denholm, Vice Chair
Jason Carpenter
Margot Diamond
Darby Merriman
John Powell
Kathryn Taylor

Commission Members Absent:

Tony Romo II

Staff Members Present:

Loren Shapiro, Planning Manager
Susan Keller, 1st Asst. City Attorney
Herb Cavanaugh, Fire Department
Molly J. Coryell, Planner
Ed Green, Plans Examiner
Lydia Tormos, Admin Support Specialist

Michael McCauley, Senior Planner
Kanika Juneja, Asst. City Attorney
Tom Hammons, Transportation, Div. Mgr.
Rob Guarnieri, Plan Review Manager
Leanne Wagener, Landscape Planner

Guests Present:

Scott Windrow, Alternate
Andrew Palacios, Council Observer

*(Note: * = designation of a motion)*

REGULAR MEETING – CALL TO ORDER: 7:00 pm

5. Hold A Public Hearing To Consider An Ordinance Amending The Zoning To **Establish A Special Use Permit** For An Automobile Or Light Load Truck Sales (Used) On An Approximately 220 Square Foot Sub-Lease Space Zoned (LI) Light Industrial District And Located At 1445 MacArthur Drive, Suite 216; Amending The Official Zoning Map Accordingly. **Case No. PLSUP 2020-171 RepoPost.com.** Case Coordinator: Michael McCauley.

Senior Planner Michael McCauley presented the request to establish a Special Use Permit (SUP) for automobile and light load truck sales for used vehicles. He stated that Suite 216 is approximately 11,000 square feet in size. He said that the used car dealership would have internet sales and has subleased the suite since 2013 for that use. He further stated that an office use is allowed by right. He explained that even though their business model is to not have inventory in the parking lot at any point in the sale, it is now a requirement of the Texas Department of Motor Vehicles that the address is zoned to allow a used car dealership with an inventory of a minimum of 5 vehicle display spaces on site. Texas Department of Motor Vehicles was not able to renew their Motor Vehicle license because they now require a Certificate of Occupancy from the City that is in the business' name and

approves of motor vehicle sales. McCauley stated that there is sufficient parking to accommodate the 5 required vehicle display spaces. Staff did not receive any public comments and recommended approval with stipulations. He explained that Stipulation 2 and 3 were revised to read as follows:

2. If any vehicle inventory for sale is displayed on site, the inventory shall be limited to 5 parking spaces and be parked only in the designated parking spaces shown on attached Exhibit A.
3. No banners, frame car top signs, inflatable moving advertising products, balloon pennants, for sale signs, or other similar type of advertising signs or products shall be permitted on the vehicle inventory displayed outside or elsewhere outdoors.

Sundaran offered the floor to the applicant Sarah Burnett and she replied that she did not wish to speak and thanked the Commission for their consideration.

Sundaran opened the public hearing; there being no speakers, he opened the floor for discussion or a motion.

- * ***Chadwick moved to close the public hearing and approve Case No. PLSUP 2020-171 RepoPost.com with staff stipulations and revising Stipulations 2 and 3; second by Carpenter. The motion was approved with a unanimous 8-0 vote, Romo absent.***