Legislation Details (With Text)

File #:	4155	**Version:**	1	**Name:**	RFP#19-006 Legislative Consultant Services
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File created:	1/16/2019			**In control:**	City Council
On agenda:	1/22/2019			**Final action:**	1/22/2019
Title:	Consider Authorizing The City Manager To Approve A Contract With Waterloo Capital Public Affairs for Legislative Consultant Services, RFP#19-006 In An Annual Amount Not To Exceed $70,000.00.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. Tabsheet 19-006 RFP for Legislative Consultant Services.xlsx				

Date	Ver.	Action By	Action	Result
1/22/2019	1	City Council		

CC MEETING: January 22, 2019

DATE: January 16, 2019

TO: Erin Rinehart, City Manager

FROM: Robert B. Scott, CFO/ACM

Consider **Authorizing The City Manager To Approve A Contract With Waterloo Capital Public Affairs for Legislative Consultant Services, RFP#19-006** In An Annual Amount Not To Exceed $70,000.00.

BACKGROUND:
With the beginning of the 86th Texas legislature there will be many proposed bills with significant impacts to local government. However sifting through the thousands of bills that will be filed to determine those that most affect the city and then determining the best strategy for communicating the city's position can be a daunting task. Accordingly, the city desires the advice and assistance of a qualified and knowledgeable consultant to assist us in the monitoring of proposed bills or other regulatory proposals and the development of communication strategies regarding the potential impacts to the city.

For competitive purposes an RFP was issued and advertised and we received two bid responses.

FINANCIAL IMPLICATIONS:
The monthly retainer of $5,500 will be using the General Fund-Non Departmental, Professional Services account.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends award of an annual contract with Waterloo Capital Public Affairs for an a monthly retainer of $5,500 ($66,000 annually) plus out of pocket expenses capped at $4,000 with the option for the City to extend the contract for up to two (2) additional one-year periods, provided both parties agree.