



Legislation Text

File #: 6166, Version: 1

CC MEETING: May 16, 2023

DATE: May 11, 2023

TO: Erin Rinehart, City Manager

FROM: Scott Whitaker, Director of Parks & Recreation  
Chrystal Davis, ACM

Consider **Approval Of RFP # 23-020 For Fertilizer Supplies For The Parks Maintenance Department From Various Vendors In The Amount Of \$90,000.00 Annually, For A Total Three-Year Contract Value Not To Exceed \$270,000.00.**

**BACKGROUND:**

The material to be purchased from this price agreement will take care of all fertilizer requirements for Parks.

Bid notifications were posted online, previous and interested vendors were contacted, and advertisements were placed in the Dallas Morning News, of which five vendors responded. BWI is an existing supplier of fertilizer supplies and has consistently maintained a good working relationship with the City.

**FINANCIAL IMPLICATIONS:**

The materials on RFP #23-020 were approved for purchase from budgeted funds for the cost center and amount as listed below:

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
PARKS - 353001	60220 - Chemicals	\$90,000.00

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends that the low bids meeting all specifications be awarded as listed below for an amount not to exceed \$90,000 for the first year with two additional one-year renewal periods resulting in a total three-year contract in an amount not to exceed \$270,000.00.

<u>COMPANY</u>	<u>ITEM(S)</u>	
BWI	Primary Vendor Items	1, 2, 3, 6, and 8
BWI	Secondary Vendor Items	4, 5, 7, and 9
Helena	Primary Vendor Items	4, 5, 7, and 9
Helena	Secondary Vendor Items	1, 2, 3, 6, and 8
Heritage	Tertiary Vendor Items	1, 4, 6, 7, and 8