

## Legislation Text

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**CC MEETING:** October 18, 2016

**DATE:** October 4, 2016

**TO:** Leonard Martin, City Manager

**FROM:** Bob Scott, Assistant City Manager

Consider Approval Of RFP #16-030 For A Water Meter Routing Optimization Software Service From RouteSmart Technologies, Inc. In An Amount Not To Exceed \$64,500.00.

**BACKGROUND:**

With the recent growth experienced by the City, meter routes have become disproportional resulting in both reading and billing inefficiencies. A Request for Proposals (RFP) for water meter routing optimization software was issued in August 2016. Proposals were received from two companies. The UCS/Meter Shop members reviewed both proposals and viewed demonstrations of their product offering. The recommendation of UCS/Meter Shop is to award RouteSmart Technologies, Inc. the contract. This contract is for a one-time meter routing optimization of all current water utility meters.

The proposed cost for this service is \$62,700. The proposal includes language for travel expenses to be billed in actual amounts. The proposal includes estimated travel expenses. As such, a \$1,800 contingency is included in the requested approval amount for travel expenses.

**FINANCIAL IMPLICATIONS:**

The services covered by this contract will be from budgeted funds in the Utility Fund.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Approval and authorization for the City Manager to enter into a contract with RouteSmart Technologies, Inc. for water meter routing optimization service in an amount not to exceed \$64,500.