



Legislation Text

File #: 2313, Version: 1

CC MEETING: November 3, 2015

DATE: October 27, 2015

TO: Leonard Martin, City Manager

FROM: Lori Luckey, Recreation Coordinator

Consider Approval Of The Purchase Of Travel Services For The Carrollton Senior Center From Diamond Tours In An Amount Not To Exceed \$42,000.00.

**BACKGROUND:**

The Carrollton Senior Center has had a Trip program for approximately 28 years. At the request of many seniors, the Senior Center began offering longer, sometimes overseas trips in 2007. Destinations have included: Ireland, Italy, Alaska, Switzerland, and more. The trips are fully cost recovered.

An extended trip for 2016 is a tour to Washington, DC. The date for travel is May 11-19, 2016. The cost for the trip is \$839/person double occupancy and \$1109 single occupancy. In addition, each participant is strongly encouraged to purchase trip insurance. This will allow the guest to receive a refund if they are unable to go on the trip. Approximately 95% of our participants purchase trip insurance.

Staff does obtain three quotes for the trips however; other factors are included such as exact location of tour, excursions during the tour, customer evaluations on previous trips, etc. There is no HUB vendor listed for tour companies.

**FINANCIAL IMPLICATIONS:**

The funds for the cost center are listed below.

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>ACCOUNT NAME</u>
3210	21340	Senior Short Trips

Revenue collected from the participants covers the cost of the program.

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends approval of the purchase of travel services for the Carrollton Senior Center to Diamond Tours in an amount not to exceed \$42,000.00.