

## Legislation Text

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**File #:** 1927, **Version:** 1

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**CC MEETING:** April 7, 2015

**DATE:** March 25, 2015

**TO:** Leonard Martin, City Manager

**FROM:** Carl W. Shelton, Fleet and Facilities Director & Vince Priolo, Purchasing Manager

Consider **Approval Of The Purchase Of Fourteen (14) Trucks For Various City Departments From Caldwell Country Through An Inter-Local Agreement With BuyBoard** In An Amount Not To Exceed \$355,297.43.

**BACKGROUND:**

Fleet Services is requesting the purchase of fourteen (14) trucks assigned to various city departments. The recommended purchase will consist of various Ford and Chevy models; seven (7) F150, two (2) F250, one (1) F350, and four (4) Chevy Colorado's. Nine (9) of the vehicles will be retired per Fleet's policy on age, mileage, and maintenance. These trucks are used daily for transporting staff and towing trailers and equipment to and from job sites. Five (5) trucks are additions to the fleet approved in the FY15 budget.

Of the nine (9) trucks being recommended for replacement; seven (7) are identical replacements, one (1) Ford Ranger Ext Cab (No longer available) will be replaced by a Ford F150 Ext Cab, and one (1) Ford Ranger (No longer available) will be replaced by a Chevy Colorado. The five (5) additions will consist of three (3) Chevy Colorado's, one (1) Ford F250 Ext Cab and one (1) Ford F150 Crew Cab. Each of these recommended replacements, additions, and changes are being made after extensive discussions with operators and managers to properly align vehicle specifications with current business needs.

The trucks are available through multiple cooperatives that the City belongs to and quotes were obtained from each. Caldwell Country provided all the quotes through each cooperative. Staff received quotes for units available through BuyBoard, Houston Galveston Area Council (HGAC), and the State of Texas Cooperative (TxSmartBuy). Purchasing all the units through BuyBoard provides a cumulative savings of \$27,048.90. Of the fourteen (14) units, HGAC provided quotes on three (3) units and TxSmartBuy provided quotes on eleven (11) units. BuyBoard was the only cooperative agency approved for all fourteen (14) units. Individually and cumulatively, BuyBoard is the lowest bidder.

Staff recommends moving forward with the bid from Caldwell Country via BuyBoard. This cooperative entity meets all state of Texas competitive bidding requirements. Texas law authorizes this process so that the City can save the time of developing specifications and avoid the duplication of the competitive bidding process.

**FINANCIAL IMPLICATIONS:**

The trucks will be purchased from budgeted funds from the accounts and amounts listed below.

<u>ACCOUNT UNIT</u>	<u>ACCOUNT</u>	<u>BUDGET AMOUNT</u>
576190	68500 Mobile Equipment	\$235,371.95
441001	68500 Mobile Equipment	\$22,286.27
144001	68500 Mobile Equipment	\$22,286.27
353001	68500 Mobile Equipment	\$25,490.68
232001	68500 Mobile Equipment	\$28,981.24
263001	68500 Mobile Equipment	\$20,881.02

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends approval to purchase fourteen (14) trucks from Caldwell County through our Inter-Local agreement with BuyBoard in an amount not to exceed \$355,297.43.