

Legislation Text

File #: 4331, **Version:** 1

CC MEETING: May 21, 2019

DATE: May 14, 2019

TO: Erin Rinehart, City Manager

FROM: Andy Horn, Interim Director of Information Technology

Consider Authorizing The City Manager To Approve A Contract For IT Resources From Sistema Technologies In An Amount Not To Exceed \$117,133.00.

BACKGROUND:

IT Governance concepts require staff to manage projects and processes related to regular operations as well as new programs. Staff are currently engaged in 18 projects approved by Council during FY19 and 44 initiatives to improve internal processes and enhance service delivery.

The FY19 budget included funding for contracted personnel to facilitate these governance processes. The Department needs one project manager and one business analyst for projects and initiatives through the end of FY19. Sistema Technologies is a Texas DIR registered company and is able to provide qualified personnel to that end.

Depending on resource availability and project priority, the personnel supplied by Sistema have been tentatively allocated to the following:

- The project manager will be utilized to facilitate the Council-approved Law Enforcement Management Systems project, the infrastructure refresh of city hall, and our internal investment in security enhancements through mobile device management.
- The business analyst position will engage in the upgrade of the Park and Recreation Department's registration software, the IT impacts for the renovation of the Rosemeade Aquatic Center, and enhancements to our internal project management and vendor management processes.

The allocation of these contracted personnel will improve communication and coordination between IT and the affected departments ensuring smoother implementations.

FINANCIAL IMPLICATIONS:

The funds for this item are budgeted in the IT Project Governance Fund (#854105-61190-1203830199). A 10 percent contingency has been built into this request due to the criticality of the involved projects.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of budgeted expenditure for IT Resources to Sistema Technologies on Texas DIR Contract #DIR-TSO-3530 for \$117,133.00.