

Legislation Text

File #: 2032, **Version:** 1

CC MEETING: May 19, 2015**DATE:** May 12, 2015**TO:** Leonard Martin, City Manager**FROM:** Elliott J. Reep, Emergency Management Coordinator

Consider **Authorizing The City Manager To Purchase A Mass Notification System From Everbridge, Inc.**
In An Amount Not To Exceed \$48,219.00.

BACKGROUND:

Following City Council direction from the May 5, 2015 worksession, emergency management staff prepared a contract to purchase a Mass Notification System from Everbridge, Inc., in an amount not to exceed \$48,219.00, which includes a ten percent contingency allowance. The system will be purchased through a GSA-approved contract with a four-year extension option. The contract provides unlimited emergency and non-emergency alerting services.

The first year price of \$48,219.00 includes a basic service cost of \$35,514.82; a one-time implementation and set up fee of \$3,247.07; a fee of \$5,073.55 for the Smart Weather Alerting package; and a ten percent contingency allowance of \$4,383.56. The cost for the four optional years is \$40,588.37 per year.

During the first year contract period, emergency management staff will evaluate and test the Smart Weather Alerting package to determine whether to continue with this portion of the system. The testing phase will be used to determine how fast citywide messaging and calling can be delivered based on the city's population and local telephony. The weather alerting feature will be retained only if it is determined to be timely and effective during severe weather situations.

Following the execution of the contract emergency management staff will facilitate a training program with all stakeholder departments. This process will include the creation of a 'Policy for System Use' that identifies those authorized to activate the system and under what circumstances the system is to be activated.

FINANCIAL IMPLICATIONS:

The Mass Notification System will be purchased from funds as indicated below.

<u>ACCOUNTING</u>	<u>UNIT</u>	<u>LINE</u>	<u>ITEM</u>	<u>AMOUNT</u>	
		68510		\$48,219.00	233001

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends that City Council authorize the City Manager to purchase a Mass Notification System from Everbridge, Inc. in an amount not to exceed \$48,219.00.