

Legislation Text

File #: 2178, **Version:** 1

CC MEETING: August 18, 2015**DATE:** August 10, 2015**TO:** Leonard Martin, City Manager**FROM:** Carl W. Shelton, Fleet & Facilities Director and Vince Priolo, Purchasing Manager

Consider **Approval Of The Replacement Of City Hall Carpet From Business Flooring Through An Inter-Local Agreement With BuyBoard** In An Amount Not To Exceed \$260,705.78.

BACKGROUND:

This project will replace the existing carpet in the City Hall. The majority of the existing carpet is 17 years old. The project includes: removal and recycling of the old carpet, lifting of the systems furniture, moving all casegoods, installation of new carpet & cove base, and clean up. Staff has selected a new carpet material that coordinates well with existing paint and furniture color palettes. Installation will occur during non-business hours.

Staff negotiated with the BuyBoard vendor for a 6% materials discount off the BuyBoard list prices. Staff recommends moving forward with the bid from Business Flooring Partners, LLC, WMBE (Minority and Women-Owned Business Enterprise) via BuyBoard. This cooperative entity meets all state of Texas competitive bidding requirements. Texas law authorizes this process so that the City can save the time of developing specifications and avoid the duplication of the competitive bidding process.

Staff also recommends approval of a contingency allowance (\$12,500.00) for unforeseen expenses as work progresses.

FINANCIAL IMPLICATIONS:

The replacement of the City Hall carpet will be purchased from budgeted funds from the account and amount listed below.

ACCTG UNIT	ACTIVITY	BUDGET AMOUNT
854104	113890199	\$260,705.78

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the City Hall council chambers carpet replacement to Business Flooring Partners in an amount of \$260,705.78 using our existing agreement with BuyBoard. This amount includes a contingency fee of \$12,500.00 added to the bidder's response for unforeseen expenses as work progresses, and is requested by the Carrollton Facilities Department.