

Legislation Text

File #: 2314, **Version:** 1

CC MEETING: November 3, 2015

DATE: October 27, 2015

TO: Leonard Martin, City Manager

FROM: Lori Luckey, Recreation Coordinator

Consider **Approval Of The Purchase Of Travel Services For The Carrollton Senior Center From Cruise One** In An Amount Not To Exceed \$120,000.00.

BACKGROUND:

The Carrollton Senior Center has had a trip program for approximately 28 years. At the request of many seniors, the Senior Center began offering longer, sometimes overseas trips in 2007. Destinations have included: Ireland, Italy, Alaska, Switzerland, and more. The trips are fully cost recovered.

An extended trip for 2017 is a tour to The Galapagos Islands and Machu Picchu. The date for travel is March 30 - April 13, 2017. The cost for the trip is approximately \$10,000/person double occupancy. In addition, each participant is strongly encouraged to purchase trip insurance. This will allow the patron to receive a refund if they are unable to go on the trip. Approximately 95% of our participants purchase trip insurance.

Staff does obtain three quotes for the trips however; other factors are included such as exact location of tour, excursions during the tour, customer evaluations on previous trips, etc. There is no HUB vendor listed for tour companies.

FINANCIAL IMPLICATIONS:

The funds for the cost center are listed below.

<u>COST CENTER</u>	<u>LINE ITEM</u>	<u>ACCOUNT NAME</u>
3210	21345	Senior Long Trips

Revenue collected from the participants covers the cost of the program.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the purchase of travel services for the Carrollton Senior Center to Cruise One in an amount not to exceed \$120,000.