

Legislation Text

File #: 3103, **Version:** 1

CC MEETING: February 7, 2017

DATE: January 31, 2017

TO: Erin Rinehart, City Manager

FROM: Lori Luckey, Recreation Coordinator

Consider **Approval Of The Purchase Of Travel Services For The Carrollton Senior Center From Premier World Discovery** In An Amount Not To Exceed \$112,875.00.

BACKGROUND:

The Carrollton Senior Center has provided a Trip program for approximately 28 years. At the request of many Seniors, the Senior Center began offering longer, sometimes overseas trips in 2007. Destinations have included: Ireland, Italy, Alaska, Switzerland and more. The trips are fully cost recovered.

The intent of this memo is to request additional funding for Premier World Discovery, California Rail Trip. City Council approved this trip on August 2, 2016 for \$104,000.00. Additional funds of \$8,875.00 are being requested because additional passengers have signed up for this popular trip. The date for travel is September 27- October 3, 2017 with final payment due June 27th.

The cost is \$2,905.00/person double occupancy. Single and triple occupancy is also available. Staff obtains three quotes for the trips. When selecting a tour company, staff considers several areas such as cost, exact location of tour, excursions during the tour, and customer evaluations on previous trips. There is no HUB vendor listed for tour companies.

FINANCIAL IMPLICATIONS:

The fund is Seniors on Tour- Long Trips

Previous approved	\$104,000.00	Approved August 16, 2016, Item #11
<u>Additional funds requested</u>	<u>\$ 8,875.00</u>	
Total	\$112,875.00	

Revenue collected from the participants covers the cost of the program.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the purchase of travel services for the Carrollton Senior Center to Premier World Discovery for an additional amount of \$8,875.00, for an amount not to exceed amount of \$112,875.00.