

Legislation Text

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CC MEETING: April 4, 2017

DATE: March 29, 2017

TO: Erin Rinehart, City Manager

FROM: Cesar J. Molina, Jr., P.E., Director of Engineering

Consider **Authorizing The City Manager To Approve A Professional Services Contract With Perkins+Will For The Carrollton Facilities Conceptual Bond Planning Study** In An Amount Not To Exceed \$40,000.00.

BACKGROUND:

In preparation for the next Carrollton bond referendum at an unspecified date, the Engineering Department, in conjunction with other City departments, evaluates all city infrastructure and facilities for development of a potential bond projects list which will be presented to the Capital Improvements Program Advisory Committee (CIPAC) and the City Council. The Engineering Department utilizes a number of internal and external planning and estimating tools, including staff knowledge, software evaluation, citizen input, long-term master plans, etc. In the case of city facilities, staff has found it beneficial to initially identify a number of potential candidate projects, and then solicit the services of professional architectural and engineering consultants to assist in refinement and preparation of cost estimates. The scope of the professional services is not to provide building floor plans, but rather to identify major building components in development of an overall approximate size of a proposed new or renovated facility. Additionally, the study will assist in determinations of site feasibility and estimated overall project cost. Not only will the study benefit the city in development of more reasonable bond costs, but it will provide a basis for design if the referendum passes and the project is activated.

In the evaluation of a consultant for the study, such items as broad experience with multiple municipal projects, previous Carrollton work experience, firm location and size, and the proposed project manager were considered. It was the unanimous conclusion of Engineering staff that Perkins+Will is the most highly qualified provider for the Carrollton Facilities Conceptual Bond Planning Study. Perkins+Will has performed favorably on past Carrollton projects, and most recently, the Carrollton Police Headquarters facility.

FINANCIAL IMPLICATIONS:

Perkins+Will has submitted a proposal to perform architectural and engineering consulting services for the study in an amount not to exceed \$40,000. This includes all professional consulting fees and reimbursables for up to six major candidate projects, plus a lower level of support for up to five intermediate size candidate projects.

IMPACT ON COMMUNITY SUSTAINABILITY:

This project will contribute to community sustainability by providing adequate planning for the next Carrollton bond program, and ensuring advanced project planning and reasonable cost control for the citizens of

Carrollton.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council authorize the City Manager to approve a professional consulting services contract with Perkins+Will for the Carrollton Facilities Conceptual Bond Planning Study, in an amount not to exceed \$40,000.