

Legislation Text

File #: 3348, **Version:** 1

CC MEETING: June 27, 2017

DATE: June 14, 2017

TO: Erin Rinehart, City Manager

FROM: Heather Smith, Leisure Services Manager

Consider **Approval Of The Purchase Of Travel Services For The Carrollton Senior Center From Collette**
In An Amount Not To Exceed \$115,000.00

BACKGROUND:

The Carrollton Senior Center has provided a Trip program for approximately 28 years. At the request of many seniors, the Senior Center began offering extended stay trips to both domestic and international locations in 2007. Destinations have included: Ireland, Italy, Alaska, Switzerland, California, Arizona and more. All trips fully cost recover.

This memo is to request approval for purchase of travel services from Collette for the Spotlight on Tuscany trip. The date for travel is October 11-19, 2018 with final payment due July 30, 2018. The cost is \$3,199.00/person double occupancy. Single occupancy is also available.

Staff obtained three quotes for the trips. When selecting a tour company, staff considered several areas such as cost, exact location of tour, excursions, and customer evaluations on previous trips. There was no HUB vendor.

FINANCIAL IMPLICATIONS:

The Enterprise Account is Seniors on Tour-Long Trips

Funds requested \$115,000.00

Revenue collected from the participants covers the cost of the program.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the purchase of travel services for Parks and Recreation Carrollton Senior Center from Collette in an amount not to exceed \$115,000.00.