

## Legislation Text

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**File #:** 4469, **Version:** 1

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**CC MEETING:** September 10, 2019

**DATE:** August 19, 2019

**TO:** Erin Rinehart, City Manager

**FROM:** Andy Horn, Director of Information Technology

Consider Authorizing The City Manager To Approve An Addendum To The Contract With Matrix Technology Group For IT Resources By \$24,874.00 For A Total Amount Not To Exceed \$115,594.00.

**BACKGROUND:**

IT Governance concepts require staff to manage projects and processes related to regular operations as well as new programs. Staff are currently engaged in 18 projects approved by Council during fiscal year (FY) 2019 and 44 initiatives to improve internal processes and enhance service delivery.

The capital projects budget included funding for contracted personnel to facilitate these governance processes and has previously engaged Matrix Technology Group for these purposes with the approval of Council. Due to turnover in contract staff, the Department needs one additional project manager to continue efforts on projects added in FY 2019. Matrix Technology Group is on the North Central Texas Council of Governments cooperative purchasing program and is able to provide qualified personnel for this additional role.

Depending on resource availability and project priority, this project manager has been tentatively allocated to the following:

- The Council-approved Law Enforcement Management Systems project (BUS6),
- The infrastructure refresh of city hall (IT37), and
- Our internal investment in security enhancements through mobile device management (IT1).

The allocation of this project manager will improve communication, coordination and accountability between IT and our partnered departments ensuring smoother implementations.

**FINANCIAL IMPLICATIONS:**

The funds for this item are budgeted in the IT Project Governance Fund (#854105-61190-1203830199). A 10 percent contingency has been built into this request due to the criticality of the involved projects and responsibilities

**STAFF RECOMMENDATION/ACTION DESIRED:**

Staff recommends an addendum to the approval of budgeted expenditure for IT Resources to Matrix Technology Group on the NCTCOG cooperative purchasing program for \$24,874.00 and a for total amount not to exceed \$115,594.00.