

Legislation Text

File #: 4467, **Version:** 1

CC MEETING: September 10, 2019

DATE: August 26, 2019

TO: Erin Rinehart, City Manager

FROM: Andy Horn, Director of Information Technology

Consider **Authorizing The City Manager To Approve A Contract For IT Resources From AppleOne In An Amount Not To Exceed \$71,280.00.**

BACKGROUND:

IT Governance concepts require staff to manage projects and processes related to regular operations as well as new programs.

The capital projects budget included funding for contracted personnel to facilitate these governance processes. The Department determined that it needed a senior financial analyst to take responsibility and enhance accountability regarding the appropriateness of invoices and ensuring projects stay within budget. The Department utilized personnel from AppleOne staffing to serve this purpose for a limited duration earlier this year.

Due to the continued need for this resource, the Department has identified replacement contract personnel from AppleOne which can serve in this role. With the extension of the duration of this assignment, the Department seeks the approval of Council for the total expenditure with this vendor. AppleOne is a part of the NCTCOG SHARE cooperative purchasing agreement and is able to provide qualified personnel for those purposes.

The allocation of these contracted personnel will improve communication, coordination and accountability between IT and our partnered departments ensuring more transparency, clarity, and documentation in our financial practices.

FINANCIAL IMPLICATIONS:

The funds for this item are budgeted in the IT Project Governance Fund (#854105-61190-1203830199). A 10 percent contingency has been built into this request due to the criticality of the involved responsibilities.

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of budgeted expenditure for IT Resources to AppleOne on the NCTCOG SHARE program (ILA #2018-37-NCT) for \$71,280.00.