

Legislation Text

File #: 4494, **Version:** 1

CC MEETING: September 17, 2019

DATE: September 12, 2019

TO: Erin Rinehart, City Manager

FROM: Bob Scott, Assistant City Manager and Chief Financial Officer

Consider Approval Of RFP# 19-039 For Electrical Services From Various Vendors In An Amount Not To Exceed \$90,000.00.

BACKGROUND:

The services to be purchased from this bid award will be for miscellaneous electrical services as needed at all city properties. This agreement is for one (1) year; with two (2) additional 2-year renewal options, provided both parties mutually agree.

The RFP was advertised and we received three proposals. Proposals were evaluated for best value to the City of Carrollton with reliability (30%), responsiveness (30%) and cost (40%) being the criteria.

FINANCIAL IMPLICATIONS:

The services will be purchased from budgeted funds for the cost center and amounts as listed below:

COST CENTER	LINE ITEM	BUDGET AMOUNT
FACILITY SERVICES	61190 - OTHER PROF. SERVICES	\$ 90,000.00

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends Richardson Ready Electrical as the primary vendor and Environmental Lighting Service as the secondary vendor for electrical services in an amount not to exceed \$90,000 per year.