

Legislation Text

File #: 6169, **Version:** 1

CC MEETING: May 16, 2023**DATE:** May 11, 2023**TO:** Erin Rinehart, City Manager**FROM:** Scott Whitaker, Director of Parks & Recreation
Chrystal Davis, ACM

Consider **Approval Of RFP # 23-019 Plant Protection For The Parks Department From Helena Agri Enterprises, LLC In The Amount Of \$90,000.00 Annually, For a Total Three-Year Contract Value Not To Exceed \$270,000.00.**

BACKGROUND:

The chemicals to be purchased from this price agreement will take care of all plant protection requirements for the Parks department. This RFP is for one year with the option to renew for two additional one-year renewal periods, for a total three-year contract valued at \$270,000.00.

Bid notifications were posted online, previous and interested vendors were contacted, and advertisements were placed in the Dallas Morning News, of which three vendors responded. Helena Agri Enterprises, LLC was chosen as the primary vendor, as they have the lowest overall cost per item.

FINANCIAL IMPLICATIONS:

The chemicals on RFP# 23-019 were approved for purchase from budgeted funds for the cost center and amount as listed below:

<u>DEPARTMENT</u>	<u>LINE ITEM</u>	<u>BUDGET AMOUNT</u>
PARKS	60220 - Chemicals	\$90,000.00

STAFF RECOMMENDATION/ACTION DESIRED:

Staff recommends that the low bids meeting all specifications be awarded as listed below for an amount not to exceed \$90,000 for the first year with two additional one-year renewal periods resulting in a total three-year contract in an amount not to exceed \$270,000.00.

COMPANY

Helena Agri Enterprises, LLC
Heritage
BWI

ITEMS

Primary Vendor
Secondary Vendor
Tertiary Vendor