



Legislation Text

File #: 6441, Version: 1

CC MEETING: November 21, 2023

DATE: November 16, 2023

TO: Erin Rinehart, City Manager

FROM: Chloe Sawatzky, City Secretary
Chrystal Davis, Assistant City Manager

Consider Award Of RFQ #23-027 For A Vision Planning Facilitator For The City To Gensler, In An Amount Not To Exceed \$142,500.00.

BACKGROUND:

The City expects the facilitator to lead several sessions with City Council and Executive staff to discuss the goals and vision while considering the challenges and opportunities ahead. Additionally, community engagement sessions will need to be led by the facilitator to collect public input. With the assistance of the facilitator, the culmination of these sessions shall result in a long-range vision plan.

Bid notifications were posted online, previous and interested vendors were contacted, advertisements were placed in the Dallas Morning News, and four vendors responded and submitted proposals.

FINANCIAL IMPLICATIONS:

A 10% contingency has been added to absorb potential additional costs associated with the planning and facilitation of this project. The services described in RFQ #23-027 will be purchased from funds approved in the fiscal year 2024 budget for the account and amount as listed below:

<u>ACCTNG UNIT</u>	<u>ACCOUNT</u>	<u>BUDGET AMOUNT</u>
102001	61190	\$142,500.00

RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council award RFQ #23-0027 to Gensler, based on the Council sub-committee’s recommendation, for the Vision Planning Facilitator project in an amount not to exceed \$142,500.00.